



Sullivan County County Legislature

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Robert Doherty
Vice Chairman Michael Brooks
Legislator Nadia Rajs
Legislator Nicholas Salomone Jr.
Legislator George Conklin
Legislator Luis Alvarez
Legislator Joseph Perrello
Legislator Ira Steingart
Legislator Alan J. Sorensen

Thursday, October 19, 2023

11:00 AM

Government Center

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations

Communications

Public Comment

Resolutions

1. TO AUTHORIZE THE DONATION OF SOIL TO BENEFIT THE RURAL HEALTH NETWORK OF SULLIVAN COUNTY [ID-5704](#)
2. Resolution to authorize the filing of a pre-application for submission of a full application for a State Grant in-aid for Municipal Waste Reduction and Recycling Coordinator/Education project and signing of the associated state contract if offered under the appropriate laws of New York State. [ID-5804](#)
3. TO AUTHORIZE A CONTRACT WITH CATSKILL ANIMAL INC TO PROVIDE ACCOMMODATION FOR SEIZED ANIMALS, OTHER THAN DOGS [ID-5828](#)
4. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH THE ELDRED CENTRAL SCHOOL DISTRICT AND MONTICELLO SCHOOL DISTRICT TO PROVIDE SCHOOL RESOURCE OFFICERS [ID-5829](#)

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|---|--------------------------------|
| 5. TO APPROVE A POLICY ADDITION TO THE SULLIVAN COUNTY 911 STANDARD OPERATING GUIDELINES RELATED TO 9-8-8 DIVERSION | <u>ID-5830</u> |
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<u>Attachments:</u> <u>701 mental health</u>
<u>701 HELPLINE FLOW CHART 05262021</u> | |
| 6. To authorize the Division of Planning, Community Development and Environmental Management to apply for Federal Building Resilient Infrastructure and Communities (“BRIC”) funding to update the County’s Multi-Jurisdictional Hazard Mitigation Plan (“HMP”) | <u>ID-5834</u> |
| 7. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #39.-1-88.6/1901 | <u>ID-5836</u> |
| 8. TO AUTHORIZE THE COMMISSIONER AND DEPUTY COMMISSIONER OF PUBLIC SAFETY TO BECOME SWORN PEACE OFFICERS PURSUANT TO THE PROVISIONS OF THE NEW YORK STATE CRIMINAL PROCEDURE LAW 2.10 | <u>ID-5838</u> |
| 9. Resolution to authorize the County Manager to execute an agreement modification for engineering design services with Greenman-Pedersen, Inc. for the replacement of County Bridge 82 (BRIDGE NY funded). | <u>ID-5843</u> |
| 10. To Modify the 2023 Budget | <u>ID-5844</u> |
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<u>Attachments:</u> <u>September 30 2023 Resolution Needed.pdf</u> | |
| 11. Resolution to authorize an agreement with McFarland Johnson for engineering design services for the rehabilitation of the GA Apron. | <u>ID-5845</u> |
| 12. Resolution to authorize an agreement with Day Automation for controls replacement work in GC Roof Top Units. | <u>ID-5846</u> |
| 13. Resolution to authorize the County Highway Superintendent to enter into a Shared Services Agreement with the NYSDOT which would allow NYSDOT to provide assistance to municipalities pursuant to Section 99-R of General Municipal Law. | <u>ID-5847</u> |
| 14. Resolution to authorize the payment rate for Centerline Miles for the Contract year July 1, 2023 – June 30, 2024. | <u>ID-5848</u> |
| 15. TO AUTHORIZE AGREEMENTS FOR HEAP APPLICATION ASSISTANCE. | <u>ID-5849</u> |
| 16. Continue Bonus Payments through August 31, 2024 for Adult Care Center employees who volunteer to pick up additional shifts | <u>ID-5850</u> |
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17. Resolution to authorize the County Manager to execute a modification agreement with Delta Engineers for engineering services needed for the Repair of County Bridge 198. [ID-5855](#)
18. To authorize the Modification of the Legislative County Funding Program Resolution Number 262-23 Adopted on June 15, 2023 and the Allocation of 2023 State Aid to County Youth Programs Resolution Number 263-23 Adopted on June 15, 2023 [ID-5853](#)
- Sponsors:** Office for the Aging and Deoul
19. Resolution to Reject Additional Auction Bid [ID-5857](#)
20. Resolution to direct the Sullivan County Treasurer issue Certificates of Cancellation and Certificates of Prospective Cancellation pursuant to §1138, et. seq. [ID-5858](#)
21. Set a public hearing for the 2021 Housing Activities Community Development Block Grant as required by NYS Office of Community Renewal. Sullivan County was awarded \$1,475,000 to support various housing activities and the second public hearing is required to maintain compliance with the program. [ID-5865](#)
22. Sullivan County must appoint a Hazard Mitigation Coordinator to monitor, evaluate and update the Hazard Mitigation Plan in accordance with local, state and federal requirements. The County has been without a Hazard Mitigation Coordinator since the departure of an employee in February of 2023. [ID-5866](#)
23. Authorize reimbursement of costs associated with the auction of a foreclosed parcel [ID-5867](#)
24. To reappoint Edward P. McAndrew, P.E. for an additional four (4) year term as Commissioner of Public Works and the County Superintendent of Highways. [ID-5869](#)
25. To amend the Management/Confidential Salary Schedule. [ID-5870](#)
26. Authorize an agreement with Unalam for fabrication, storage and delivery of Glued Laminated Timber components for Airport Terminal Project [ID-5871](#)
27. Authorize agreement with SUNY Sullivan for construction of a roof on the H Building [ID-5873](#)
- Untable and Amend**
28. Resolution to authorize the County Manager to execute the lease of three (3) vacant hangars at the Sullivan County International Airport [ID-5685](#)
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Recognition of Legislators

Announcements from Chair

Adjournment or Close

Sullivan County

Legislative Memorandum

File #: ID-5704

Agenda Date: 10/19/2023

Agenda #: 1.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO
AUTHORIZE THE DONATION OF SOIL TO BENEFIT THE RURAL HEALTH NETWORK OF
SULLIVAN COUNTY**

WHEREAS, the Rural Health Network of Sullivan County is a collaborative effort between community partners to streamline information and services to the people we serve, and

WHEREAS, an ongoing project of the Rural Health Network is to create recycled, self-watering plant pots to teach children about the science of capillary action and how to turn ordinary household items into useful and sustainable tools, and

WHEREAS, Weiss Farms has offered to donate soil from their farm located in Swan Lake to benefit the project.

NOW, THEREFORE, BE IT RESOLVED, that the Rural Health Network of Sullivan County is authorized to accept the donation of soil to benefit the self-watering plant pots project.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

Sullivan County

Legislative Memorandum

File #: ID-5804

Agenda Date: 10/19/2023

Agenda #: 2.

Narrative of Resolution:

Resolution to authorize the filing of a pre-application for submission of a full application for a State Grant in-aid for Municipal Waste Reduction and Recycling Coordinator/Education project and signing of the associated state contract if offered under the appropriate laws of New York State.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE AUTHORIZING THE FILING OF AN APPLICATION, FOR A STATE GRANT IN-AID FOR A MUNICIPAL WASTE REDUCTION AND RECYCLING COORDINATION / EDUCATION PROJECT AND SIGNING OF THE ASSOCIATED STATE CONTRACT IF OFFERED, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.

WHEREAS, the State of New York provides financial aid for municipal waste reduction and municipal recycling projects; and

WHEREAS, the NYS Department of Environmental Conservation's Municipal Waste Reduction and Recycling Coordination / Education Program, under the Recycling Coordinator project category, provides for a fifty (50%) percent reimbursement on eligible project costs for salary, planning, educational and promotional activities to increase public awareness of and participation in recycling and waste reduction, wherein a municipality may request reimbursement of eligible expenses; and

WHEREAS, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York, and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

WHEREAS, the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

NOW, THEREFORE, BE IT RESOLVED, by the County of Sullivan

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That County Manager is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE.
3. That the MUNICIPALITY agrees that it will fund its portion of the cost of said Municipal Waste Reduction and/or Recycling Project.
4. That this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that should the NYS Department of Environmental Conservations' Municipal Waste Reduction and Recycling Coordination / Education Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5828

Agenda Date: 10/19/2023

Agenda #: 3.

Narrative of Resolution:

TO AUTHORIZE A CONTRACT WITH CATSKILL ANIMAL RESCUE INC TO PROVIDE ACCOMMODATION FOR SEIZED ANIMALS, OTHER THAN DOGS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$60,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, from time to time, in the course of their official duties, the Sullivan County Sheriff's Office and the Sullivan County Probation Department are required to seize animals; and

WHEREAS, when animals are seized as part of the County's legal responsibilities, the County is obligated to make arrangements for providing appropriate and proper care for the animals; and

WHEREAS, Catskill Animal Rescue, Inc responded to RFP 23-32; and

WHEREAS, the County wishes to enter into a contract with Catskill Animal Rescue for a two-year period commencing January 1, 2024 through December 31, 2025, with the option to renew annually for three (3) additional years at an amount not to exceed \$60,000 per year.

NOW, THEREFORE, BE IT RESOLVED that the County Manager is hereby authorized to execute an agreement with Catskill Animal Rescue for a period of January 1, 2024 through December 31, 2025, with the option to renew annually for three (3) additional years at an amount not to exceed \$60,000 per year, to provide accommodations for seized animals other than dogs seized by the County as part of the responsibilities of the Sheriff's Office, Probation Department or otherwise required by law, said agreement to be in a form approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-5829

Agenda Date: 10/19/2023

Agenda #: 4.

Narrative of Resolution:

TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH THE ELDRED CENTRAL SCHOOL DISTRICT AND MONTICELLO SCHOOL DISTRICT TO PROVIDE SCHOOL RESOURCE OFFICERS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Sheriff's Office has in the past provided one or more Deputy Sheriffs as School Resource Officers to the Eldred Central School District and the Monticello School District; and

WHEREAS, due to the success of the program and the need for law enforcement in these districts, Eldred and Monticello School Districts desire to continue to have one or more School Resource Officers on their campuses commencing with the 2023-2024 school year; and

WHEREAS, the Monticello School District has requested to have two (2) additional School Resource Officers on their campus for the term of September 1, 2023 to June 30, 2024; and

WHEREAS, the Sullivan County Sheriff's Office recommends that the County enter into agreements with Eldred and Monticello School Districts to provide up to two (2) School Resource Officers in Eldred School District and up to four (4) School Resource Officers in the Monticello School District commencing with the 2023-24 school year; and

WHEREAS, the Districts will reimburse the County of Sullivan 70% of the School Resource Officers cost, with a maximum reimbursement of \$70,000 per deputy and additionally up to \$2,000.00 per deputy for training costs.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute School Resource Officer agreements with Eldred and Monticello School Districts for the 2023-24 school year, renewable on an annual basis for up to three (3) additional years; and

BE IT FURTHER RESOLVED that said agreements shall be in such form as approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-5830

Agenda Date: 10/19/2023

Agenda #: 5.

Narrative of Resolution:

WHEREAS, the NYS Office of Mental Health provides for regional suicide prevention and mental health crisis helplines throughout NYS, also known as 9-8-8, which is an over-the-phone resource for individuals suffering from a mental health crisis or condition, and

WHEREAS, Dutchess County Department of Behavioral & Community Health serves as the regional 9-8-8 call center location for callers in the Sullivan County area, and

WHEREAS, 9-8-8 calls are answered by mental health professionals that are trained to mitigate and connect callers experiencing a mental health crisis with the help and services they require, and

WHEREAS, Sullivan County 911, like several other 911 centers have done successfully in NYS, wishes to implement a 9-8-8 diversion program of mental health callers of lower acuity in order to connect them for evaluation and referral by 9-8-8 mental health professionals, and

WHEREAS, the Sullivan County EMS & Law Enforcement leadership has endorsed this policy as a means of connecting callers with lower acuity mental health needs with mental health professionals; thereby reserving resources for higher acuity calls, and

WHEREAS, Sullivan County Deputy Commissioner Melissa Stickle has been involved in developing this policy along with her office.

NOW, THEREFORE, BE IT RESOLVED, that the attached policy for 9-8-8 diversion is approved by the Sullivan County Legislature as an addition to the Sullivan County 911 Center Standard Operating Guidelines.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

No procurement necessary



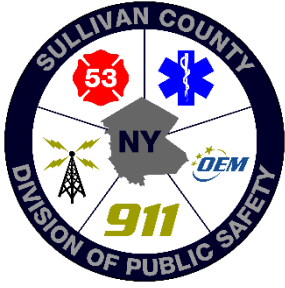
SULLIVAN COUNTY 911 COMMUNICATIONS

Subject: Mental Health Call Diversion (Helpline)		
Section: 701	Revised:	Established: 8/30/23

POLICY: To establish a process for the diversion of persons in Sullivan County having a mental health emergency who do not require an immediate EMS or Law Enforcement Response to the 988 Helpline for further interview.

PROCEDURE:

1. Dispatch staff shall create a Call for Service in the CAD system.
2. Dispatch staff shall obtain answers to Preliminary call entry questions using open-ended questioning.
3. Should the caller present with an apparent mental health emergency with no other obvious need for a Police, Fire or EMS response the incident can be further evaluated for a Helpline transfer.
4. If the caller/patient is non-violent and cooperative and also there are no weapons involved the caller should be screened for a possible Helpline transfer.
5. Staff will use the latest Helpline Diversion Procedure questionnaire and flow chart, concluding with offer of a voluntary transfer to Helpline.
6. Should the caller agree to a Helpline Transfer, call will be transferred to Helpline using 845-486-9057.
7. The caller will be introduced to the Helpline representative and the Call Taker will provide CFS number and a brief summary of the incident.
8. The Call Taker will assign the Call for Service Type of "Non Emergency" and tag the Call for Service with the disposition code of "988 Helpline".



SULLIVAN COUNTY E-911 COMMUNICATIONS

SULLIVAN COUNTY AIRPORT

Address: 76 COUNTY ROUTE 183A, SWAN LAKE, NY 12783

Mailing: PO BOX 5012, MONTICELLO, NY 12701

ALEX RAU
E-911 COORDINATOR
TEL: (845) 807-0508

SCOTT SCHULTE
Public Safety Commissioner
TEL: (845)807-0508

HELPLINE DIVERSION PROCEDURE

For use with 1st or 2nd party callers for EDP/Psychiatric related calls where there are no weapons involved and the caller is:

-non violent

-cooperative

Must use questionnaire to qualify for transfer to Helpline. If transferred to helpline:

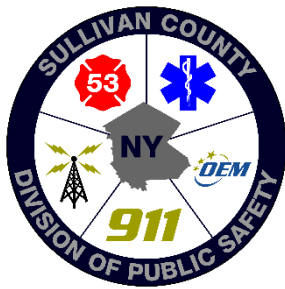
-Use Script

-Give CFS

-Introduce caller and provide relevant details

-Add disposition "911 Helpline"

Transfer Script: "It sounds like it would be helpful if you could talk to someone for a little longer to help sort through what the best option is for you. Would it be okay if I connect you to the 988 Helpline?"



SULLIVAN COUNTY E-911 COMMUNICATIONS

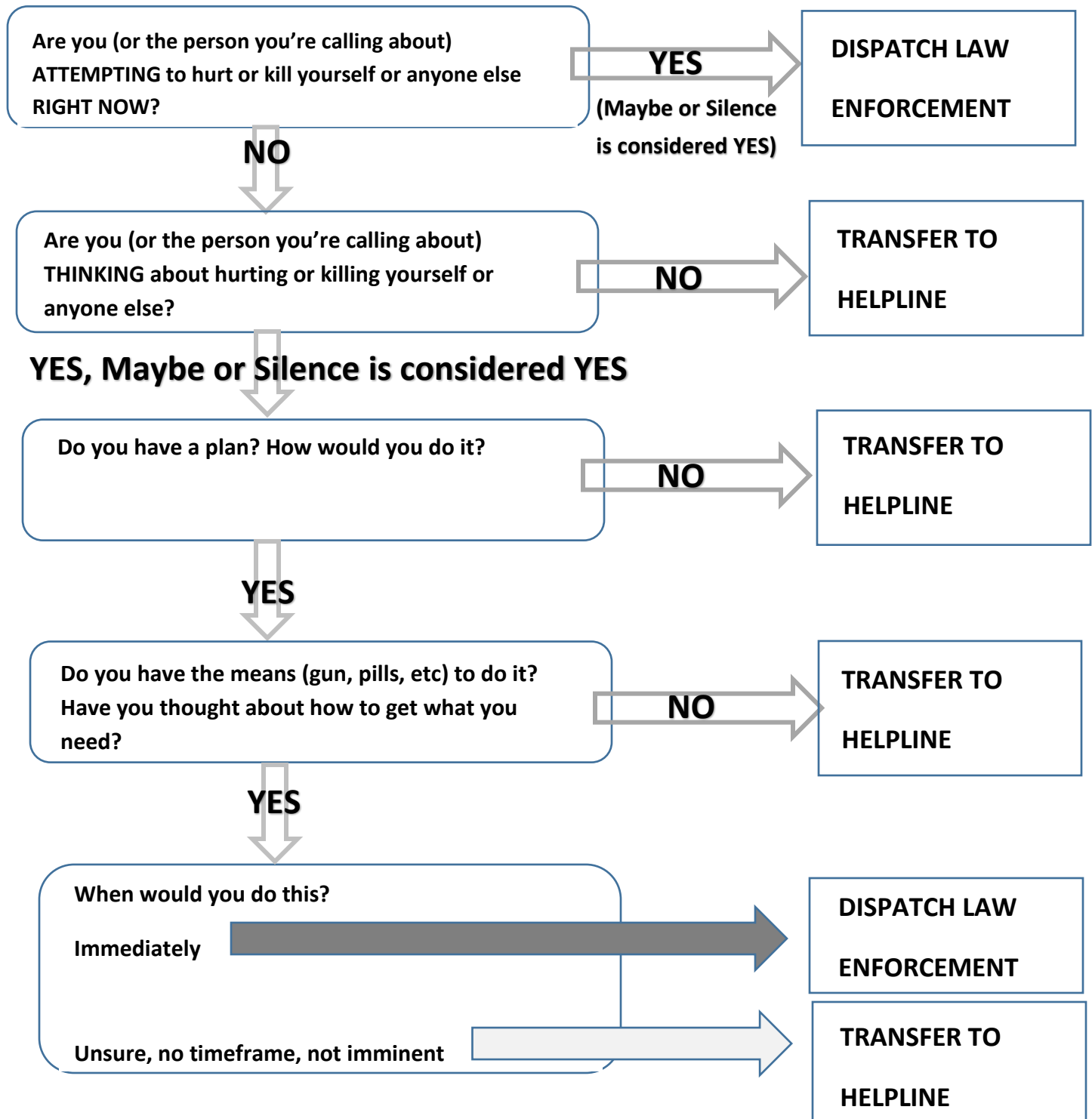
SULLIVAN COUNTY AIRPORT

Address: 76 COUNTY ROUTE 183A, SWAN LAKE, NY 12783

Mailing: PO BOX 5012, MONTICELLO, NY 12701

ALEX RAU
E-911 COORDINATOR
TEL: (845) 807-0508

SCOTT SCHULTE
Public Safety Commissioner
TEL: (845)807-0508



Sullivan County

Legislative Memorandum

File #: ID-5834

Agenda Date: 10/19/2023

Agenda #: 6.

Narrative of Resolution:

To authorize the Division of Planning, Community Development and Environmental Management to apply for Federal Building Resilient Infrastructure and Communities (“BRIC”) funding to update the County’s Multi-Jurisdictional Hazard Mitigation Plan (“HMP”)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION TO AUTHORIZE THE DIVISION OF PLANNING, COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT TO APPLY FOR FEDERAL BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (“BRIC”) FUNDING TO UPDATE THE COUNTY’S MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN (“HMP”)

WHEREAS, the County of Sullivan Multi-Jurisdictional Hazard Mitigation Plan (“HMP”) is set to expire on 4/27/2026 and must be updated prior to said expiration date; and

WHEREAS, the County of Sullivan must update and maintain the HMP in order for itself and / or its’ municipalities, to be eligible for Mitigation Funding Assistance from the Federal Emergency Management Agency (“FEMA”); and

WHEREAS, the County of Sullivan has identified Federal funding being made available by the Building Resilient Infrastructure and Communities (“BRIC”) program, which supports states, local communities, tribes and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards; and

WHEREAS, the BRIC program provides financial assistance to eligible applicants to update hazard mitigation plans and reimburse applicants for said update costs; and

WHEREAS, the BRIC program provides for 75% funding of the total project cost, subject to a 25% County local match of funding, which can be met in either cash or in-kind contribution; and

WHEREAS, the County of Sullivan anticipates a total project cost of \$200,000.00 to update the HMP, and seeks to apply for up to 75% (\$150,000.) in funding of the total project cost, and will provide a 25% (\$50,000.) local match to the BRIC program in the form of cash or in-kind contribution.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the BRIC program application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (as required by the funding source) to accept the award, and enter into an award

agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, given it is the responsibility of the County to ensure the HMP remains up to date and does not lapse, that should the BRIC program funding be terminated, the County shall seek other means by which to ensure their obligation is met in continuing to ensure the HMP is kept up to date and current.

Sullivan County

Legislative Memorandum

File #: ID-5836

Agenda Date: 10/19/2023

Agenda #: 7.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING, REAL PROPERTY AND ECONOMIC DEVELOPMENT COMMITTEE TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #39.-1-88.6/1901

WHEREAS, an application dated June 1, 2023 having been filed by Jerome & Esther Zwick with respect to property assessed to said applicant on the 2023 tax roll of the Town of Fallsburg Tax Map #39.-1-88.6/1901 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an incorrect relevy of an unpaid sewer bill, the relevy should have been applied to a different parcel; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 25, 2023 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$111.44

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556

Sullivan County

Legislative Memorandum

File #: ID-5838

Agenda Date: 10/19/2023

Agenda #: 8.

Narrative of Resolution:

To authorize the Commissioner and Deputy Commissioner of Public Safety to become sworn Peace Officers pursuant to the provisions of the New York State Criminal Procedure Law 2.10

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$3,000 Estimated

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE THE COMMISSIONER AND DEPUTY COMMISSIONER OF PUBLIC SAFETY TO BECOME SWORN PEACE OFFICERS PURSUANT TO THE PROVISIONS OF THE NEW YORK STATE CRIMINAL PROCEDURE LAW 2.10

WHEREAS, the Commissioner and Deputy Commissioner of the Sullivan County Division of Public Safety in their respective titles have assumed the responsibility of providing emergency response to the scene of man-made or natural disasters throughout Sullivan County as the Department of Homeland Security and Emergency Services; and

WHEREAS, the Commissioner, and Deputy Commissioner in his absence, chair the Sullivan Threat Assessment Committee charged with targeted violence threat assessment and management, and domestic terrorism prevention; and

WHEREAS, in accordance with Section 14 of the Defense Emergency Act 1951 Chapter 784-51, "every political subdivision shall have power to assist in the effectuation of any matter undertaken"; and

WHEREAS, the Commissioner and Deputy Commissioner encounter highly-sensitive information during coordination with law enforcement agencies; and while on-scene, and in an attempt to secure the scene, often must make immediate decisions to protect the safety of the citizens and visitors of Sullivan County; and

WHEREAS, various provisions of law prohibit the Commissioner and Deputy Commissioner from participating in law enforcement sensitive training courses and carrying out essential duties during a declared State of Emergency, including but not limited to closing roadways, built facilities and other areas; and

WHEREAS, during times of a declared State of Emergency, or in preparation for a disaster, the Commissioner and Deputy Commissioner must be empowered to freely traverse Sullivan County; and

WHEREAS, the Division of Public Safety recognizes that Peace Officers are authorized to carry out the essential duties pursuant to Criminal Procedure Law; and

WHEREAS, Section 2.10 of Criminal Procedure Law reads: *"Peace Officers designated pursuant to the provisions of the New York State Defense Emergency Act, as set forth in chapter seven hundred eighty-four of the laws of nineteen hundred fifty-one, as amended, when acting pursuant to their special duties during a period of attack or imminent attack by enemy forces, or during official drills called to combat natural or man-made disasters, or during official drills in preparation for an attack by enemy forces or in preparation for an attack by enemy forces or in preparation for a natural*

or man-made disaster”; and

WHEREAS, the Sullivan County Division of Public Safety has determined that public interest would be better served if the Commissioner and Deputy Commissioner were sworn Peace Officers, with requisite training and education.

NOW, THEREFORE, BE IT RESOLVED, the Commissioner and Deputy Commissioner are hereby authorized to become sworn Peace Officers and carry out all duties of a Peace Officer in accordance with the New York State Criminal Procedure Law, effective immediately.

Sullivan County

Legislative Memorandum

File #: ID-5843

Agenda Date: 10/19/2023

Agenda #: 9.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement modification for engineering design services with Greenman-Pedersen, Inc. for the replacement of County Bridge 82 (BRIDGE NY funded).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$64,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Modification to existing contract for additional required services as per Resolution 50-22.

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE A MODIFICATION TO THE AGREEMENT FOR ENGINEERING SERVICES FOR THE COUNTY BRIDGE 82 (COUNTY ROUTE 49 OVER NEVERSINK RIVER) REPLACEMENT PROJECT WITH GREENMAN-PEDERSEN, INC.

WHEREAS, Resolution 208-22 authorized the agreement with Greenman-Pedersen, Inc. to provide engineering design services for the County Bridge 82 (County Route 49 over Neversink River) Replacement Project; and

WHEREAS, the NYSDOT and NYSDEC have added a mussel survey requirement prior to authorizing final design; and

WHEREAS, additional engineering services are required to prepare plans, permit documents and perform field investigations for a mussel survey for areas to be disturbed by the bridge replacement; and

WHEREAS, the Division of Public Works recommends that a modification agreement be given to Greenman-Pedersen, Inc. for the additional work needed to fulfill the mussel survey and mussel relocation requirements of the NYSDEC and US Fish and Wildlife Service.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification Agreement for engineering services with Greenman-Pedersen, Inc. at a cost not to exceed

\$64,000, said contract to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5844

Agenda Date: 10/19/2023

Agenda #: 10.

Narrative of Resolution:
To Modify the 2023 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2023 be authorized.

**September 30, 2023 Resolution Needed
Sullivan County Budget Modifications 2023**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			47,206	
A-1165-40-4001 - CONTRACT AGENCIES			45,020	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	45,020			
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	47,206			
A-1341-42-4206 - OFFICE PUBLICATIONS			120	
A-1490-47-4701 - DEPT RENTALS				2,700
A-1620-19-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS			5,500	
A-1620-22-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			10,000	
A-1620-22-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			4,000	
A-1620-22-R2410-R115 - RENTAL OF PROPERTY BUILDINGS	4,000			
A-1620-229-44-4407 - UTILITY UTILITY OTHER			2,700	
A-1620-23-40-4015 - CONTRACT PROPERTY MAINTENANCE				5,000
A-1620-23-R2701-R338 - REFND PRIOR YR EXPNSE OTHER	10,000			
A-1620-23-R2701-R338 - REFND PRIOR YR EXPNSE OTHER	4,000			
A-1620-23-R2701-R338 - REFND PRIOR YR EXPNSE OTHER	5,000			
A-1620-23-R2701-R338 - REFND PRIOR YR EXPNSE OTHER	5,500			
A-1620-24-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			5,000	
A-1989-99-47-4736 - DEPT CONTINGENT				55,000
A-3010-45-4507 - SPEC DEPT SUPPLY MEDICAL/CLINICAL			35	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	35			
A-3110-29-43-4303 - COMPUTER SOFTWARE PURCHASE/LEASE(*)			17,779	
A-3110-29-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY			55,000	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES			101,250	
A-4220-R3486-R167 - ST AID NARCOTC ADDICTN CONTRL DEPARTMENTAL AID	101,250			
A-4310-41-4104 - AUTO/TRAVEL MILEAGE/TOLLS			426	
A-4310-R1289-R134 - GEN GOV DEPT INCOME CHARGBCK - INTERDEPARTMNTL	426			
A-5610-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			5,000	
A-5610-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			4,000	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			12,156	
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			75,000	
A-8020-90-47-4796 - DEPT PLANS AND PROGRESS(**)			5,900	
A-8090-40-4001 - CONTRACT AGENCIES				75,000
A-8090-41-4102 - AUTO/TRAVEL LODGING				120
A Fund Total	222,437	-	396,092	137,820

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
D-3310-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT				3,200
D-5110-45-44-4406 - UTILITY WIRELESS COMMUNICATIONS			3,200	
D-5110-45-45-4505 - SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE				1,500
D-5110-45-46-4611 - MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS			1,000	
D-5142-45-4533 - SPEC DEPT SUPPLY LIQUID ICE CNTRL MATERIAL				1,000
D-5142-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			1,500	
D Fund Total	-	-	5,700	5,700

(*) To be funded from the Opioid Assigned Fund Balance

(**) To be funded from the Planning Programs Assigned Fund Balance

Sullivan County

Legislative Memorandum

File #: ID-5845

Agenda Date: 10/19/2023

Agenda #: 11.

Narrative of Resolution:

Resolution to authorize an agreement with McFarland Johnson for engineering design services for the rehabilitation of the GA Apron.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$196,700.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE AN AGREEMENT WITH MCFARLAND JOHNSON FOR THE DESIGN FOR THE REHABILITATION OF THE GA APRON

WHEREAS, Sullivan County Resolution 271-23 authorized the acceptance of a FAA ACIP Grant for the General Aviation Apron Rehabilitation Design Project for the Sullivan County International Airport, FY2023 AIP Grant Number 3-36-0060-051-2023; and

WHEREAS, The County has accepted said grant in the amount of \$196,700.00 where the 90% Federal share is \$177,030.00, the 5% State share is \$9835.00, and the 5% County share is \$9835.00; and

WHEREAS, The County desires to engage the engineering design services of McFarland Johnson, the Sullivan County International Airport designated Airport Engineers for this project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign any and all of the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to contract for said services not to exceed \$196,700.00 and inclusive of a \$18,432.98 fixed fee; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Sullivan County

Legislative Memorandum

File #: ID-5846

Agenda Date: 10/19/2023

Agenda #: 12.

Narrative of Resolution:

Resolution to authorize an agreement with Day Automation for controls replacement work in GC Roof Top Units.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$302,599.12

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Vendor is on NYS OGS Contract and previously worked on the controls.

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE AN AGREEMENT WITH DAY AUTOMATION FOR CONTROLS REPLACEMENT WORK IN THE GOVERNMENT CENTER ROOF TOP UNITS AND TO AMEND THE 2023-2028 CAPITAL PLAN AND 2023 OPERATING BUDGET

WHEREAS, Sullivan County Resolution 426-13 authorized the County to enter into agreement with New York Power Authority for an Energy Services Program to study potential energy efficiency savings at the Sullivan County Government Center; and

WHEREAS, Sullivan County Resolutions 384-14, 244-15, 52-16 all authorized continuation of the feasibility study and design stages of the work recommended for the HVAC and Lighting Energy Efficiency Project at the Government Center; and

WHEREAS, Sullivan County Resolutions 47-17 authorized the bidding of the project and 222-17 authorized the actual work to upgrade the HVAC and Lighting at the Government Center; and

WHEREAS, upon review of the overall project cost the County chose to cut portions of the Roof Top Unit controls and air distribution system to save funds; and

WHEREAS, the controls system was later modified to a non-proprietary system through a second New York Power Authority Energy Efficiency Project, Phase 1 Various Buildings, (Resolution 311-18), which helped with some of the issues; and

WHEREAS, The Division of Public Works Buildings Engineering Department has worked closely with controls provider and installer Day Automation, 7931 Rae Boulevard, Victor, NY 14564 (the vendor who installed the non-proprietary system) to develop a permanent solution to the Roof Top Unit controls issues; and

WHERAS, in order to complete this project the 2023-2028 Capital Plan and 2023 Operating Budget need to be amended.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to sign any and all of the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, in an amount not to exceed \$302,599.12.

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the 2023 - 2028 Capital Plan be amended and the following 2023 county budget modification be approved to fund the DPW Government Center building improvements referenced above:

Increase A-1620-21-21-2102 Government Center Fixed Buildings and Building Improvement \$302,600

Increase A-9999-R2401-R223 Interest Earned \$302,600

Sullivan County

Legislative Memorandum

File #: ID-5847

Agenda Date: 10/19/2023

Agenda #: 13.

Narrative of Resolution:

Resolution to authorize the County Highway Superintendent to enter into a Shared Services Agreement with the NYSDOT which would allow NYSDOT to provide assistance to municipalities pursuant to Section 99-R of General Municipal Law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, NYSDOT has a mechanism that allows for assistance to municipalities pursuant to Section 99-r of the General Municipal Law; and

WHEREAS, under this program services or materials up to \$25,000 can be utilized; and

WHEREAS, in order to be eligible a Shared Services Agreement (SSA) must be in place between the County and the State of New York.

NOW, THEREFORE, BE IT RESOLVED, that the County Highway Superintendent is hereby authorized to execute a SSA with the NYSDOT the term of which shall be four (4) years; and

BE IT FURTHER RESOLVED, that such SSA shall be in a form approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5848

Agenda Date: 10/19/2023

Agenda #: 14.

Narrative of Resolution:

Resolution to authorize the payment rate for Centerline Miles for the Contract year July 1, 2023 - June 30, 2024.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$1,500,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE AUTHORIZING THE PAYMENT RATE FOR CENTERLINE MILES FOR THE CONTRACT YEAR JULY 1, 2023-JUNE 30, 2024

WHEREAS, the County of Sullivan, per Resolution No. 289-21, dated July 15, 2021 entered into contract with the Town of Bethel Callicoon, Delaware, Fallsburg, Highland, Liberty, Lumberland, Mamakating, Neversink, and Rockland to provide Snow and Ice control on various County Roads through June 30, 2024; and

WHEREAS, the contract states the Towns will be paid the rate Sullivan County received from the State of New York for snow and ice control on State Highways the previous snow and ice season; and

WHEREAS, the County of Sullivan was paid the rate of \$5,496.66 per centerline mile for the 2022-2023 contract year; and

WHEREAS, Section 135-a of the Highway Law of the State of New York authorizes the County to enter in to contracts with the towns and villages for the control of snow and ice conditions on County Roads located within the Towns and Village; and

WHEREAS, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County Towns;

NOW BE IT FURTHER RESOLVED, that the County of Sullivan pay the amount of \$5,496.66 per centerline mile for two-lane highways and \$8,244.99 for three-lane highways to the aforementioned Towns for the contract year July 1, 2023-June 30, 2024.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5849

Agenda Date: 10/19/2023

Agenda #: 15.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE
AUTHORIZE AGREEMENTS FOR HEAP APPLICATION ASSISTANCE**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: NTE \$10,000 (\$5,000 per contract)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Reviewed response of the request for proposal with Director of Purchasing and awarding contract to contractor.

WHEREAS, a request for Proposal, RFP 23-30, was issued for assistance with the County's HEAP application process; and

WHEREAS, the following proposals were received at the following applications rates:

PROPOSER

1. Independent Living, Inc.
2. Action Toward Independence

FEES

\$25.00 per application
\$15.00 per application

WHEREAS, the Sullivan County Department of Social Services has approved said fees and recommends that contracts be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute Agreements with the above proposers at the fees noted above, for the period of October 1, 2023 through September 30, 2024. This agreement may be extended on a yearly basis, for an additional four (4) years, under the same terms and conditions, upon mutual agreement; and

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-5850

Agenda Date: 10/19/2023

Agenda #: 16.

Narrative of Resolution:

Continue Bonus Payments through August 31, 2024 for Adult Care Center employees who volunteer to pick up additional shifts

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO CONTINUE THE BONUS PAYMENTS THROUGH AUGUST 31, 2024 FOR THE EMPLOYEES AT THE ADULT CARE CENTER WHO VOLUNTEER TO PICK UP ADDITIONAL SHIFTS

WHEREAS, the Sullivan County Legislature per Resolution No. 449-22 authorized a bonus payment to employees at the Adult Care Center for working additional shifts, and

WHEREAS, Resolution No. 449-22 has a sunset date of August 31, 2023 and the Administrator of the Adult Care Center has requested an extension of the time period to continue these bonuses to continue to assist with their critical staffing shortage, and

WHEREAS, the Sullivan County Legislature recognizes the need to continue these bonuses due to critical staffing needs of the facility and the need for staff to continue to volunteer to cover additional hours to maintain required staffing levels; and

THEREFORE, BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the continuation of bonuses of \$125.00 per occurrence to be paid to any staff member (part time or full time) who volunteers and actually works an additional seven and a half (7.5) or eight (8) hours additional, beyond that for which they are actually scheduled, during any weekend, defined as Saturday through Sunday; and

BE IT FURTHER RESOLVED, that, any Part Time or Full Time employees that work their regular schedule and volunteer for and works an additional 7.5 hours or 8 hours in any given week, by working no less than 3.75 or 4 additional hours for a total of 7.5 or 8 hours (as regularly scheduled) in any given day, will receive \$75 in addition to their regular pay, and it is further

BE IT FURTHER RESOLVED, Per-Diem workers, after working their two required shifts for the month, will receive \$150 after working three volunteer shifts in a week, and it is further

BE IT FURTHER RESOLVED, that the bonus pay provided for herein will only be granted if the employee works all of their regularly scheduled shifts for the particular week in which they claim to have earned the benefit. Bonus time will not be paid merely for volunteering for an additional shift after not working all scheduled shifts for the particular week; and it is further

RESOLVED, that the Sullivan County Legislature hereby adopts this shift incentive bonus program for a period of time ending on August 31, 2024, retroactively paying employees who worked the shifts outlined above, back to the September 1, 2023.

Sullivan County

Legislative Memorandum

File #: ID-5855

Agenda Date: 10/19/2023

Agenda #: 17.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a modification agreement with Delta Engineers for engineering services needed for the Repair of County Bridge 198.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$37,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION TO THE AGREEMENT FOR CONSULTANT ENGINEERING DESIGN AND RIGHT-OF-WAY INCIDENTAL AND CONSTRUCTION ENGINEERING SERVICES FOR THE BRIDGE NY COUNTY BRIDGE 198 REPLACEMENT PROJECT WITH DELTA ENGINEERS, ARCHITECTS & LAND SURVEYORS.

WHEREAS, Resolution 36-19 authorized the agreement with Delta Engineers, Architects & Land Surveyors to provide engineering design and construction inspection services; for the Bridge 198 Replacement Project; and

WHEREAS, Resolutions 161-22 and 329-23 authorized additional design and construction engineering services needed for the waterproofing of the bridge; and

WHEREAS, additional engineering services are necessary for construction support and inspection services; and

WHEREAS, the project is eligible for 100% State funding through the BRIDGE NY funding program; and

WHEREAS, the Division of Public Works recommends that a modification agreement be given to Delta Engineers, Architects & Land Surveyors for the additional work needed for construction support and inspection services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification Agreement for construction support and inspection engineering services with Delta Engineers, Architects & Land Surveyors at a cost not to exceed \$37,000, said contract to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5853

Agenda Date: 10/19/2023

Agenda #: 18.

AUTHORIZE THE MODIFICATION OF THE LEGISLATIVE COUNTY FUNDING PROGRAM RESOLUTION NUMBER 262-23 ADOPTED ON JUNE 15, 2023 AND THE ALLOCATION OF 2023 STATE AID TO COUNTY YOUTH PROGRAMS RESOLUTION NUMBER 263-23 ADOPTED ON JUNE 15, 2023.

WHEREAS, Resolution # 262-23 and Resolution # 263-23 were approved by the Sullivan County Legislature on June 15, 2023, for the County to allocate State and County funds between the County of Sullivan and County oriented entities with achieving such goals as youth programming; and

WHEREAS, this resolution is to modify resolutions #262-23 and 263-23, which inadvertently omitted the vendor name for the programs entitled Youth Achievement and Development (YARD) and Court Appointed Special Advocates (CASA); and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature does hereby authorize the modification of resolutions 262-23 and 263-23 to reflect Dispute Resolution Center, Inc as the vendor who shall receive the funding for the programs Youth Achievement and Development (YARD) and Court Appointed Special Advocates (CASA).

Sullivan County

Legislative Memorandum

File #: ID-5857

Agenda Date: 10/19/2023

Agenda #: 19.

Narrative of Resolution:

WHEREAS, the Sullivan County Legislature authorized auctions to be conducted by Absolute Auctions and Realty, Inc. for real property acquired by virtue of the In Rem tax foreclosure proceedings; and

WHEREAS, Absolute Auctions and Realty, Inc conducted an auction on September 6, 2023 and September 7, 2023 and by the Terms of Sale, the County reserved the right to withdraw any property listed in the notice of sale from the auction and further required that all such bids at the auction be approved or rejected by the Sullivan County Legislature; and

WHEREAS, except for the bids on Lots 29, 35 and 40, all other bids recorded at the real property auction held on September 6, 2023 and September 7, 2023 were accepted by Resolution #361-23 of the Sullivan County Legislature dated September 14, 2023; and

WHEREAS, after the Resolution was passed, the County Treasurer was made aware of important issues that affect Lot #49 which was sold at the September 6, 2023 auction; and

WHEREAS, after discussion, the Real Property Advisory Board recommended that the bid made for Lot #49 be rejected and that the down payment for said parcel be returned to the successful bidder.

NOW, THEREFORE, BE IT RESOLVED, that the bid made for Lot 49 set forth above be rejected and the down payment returned to the successful bidder.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

Sullivan County

Legislative Memorandum

File #: ID-5858

Agenda Date: 10/19/2023

Agenda #: 20.

Narrative of Resolution:

WHEREAS, the County Treasurer is the Real Property Tax Enforcement Officer for the County of Sullivan pursuant to the Real Property Tax Law of the State of New York; and

WHEREAS, the County Treasurer filed a List of Delinquent taxes on or about November 1, 2019 which included the parcel known as Fallsburg 11.-1-39.02./0101; and

WHEREAS, the County Treasurer filed a List of Delinquent taxes on or about November 1, 2020 which included the parcels known as Delaware 15.-2-35 and Thompson 48.-1-56; and

WHEREAS, the County Treasurer filed a List of Delinquent taxes on or about November 1, 2021 which included the parcels known as Bethel 46.-13-7, Bethel 55.A-1-76, Fallsburg 51.-2-22, Forestburgh 30.-2-4.1 and Lumberland 5.-11-9; and

WHEREAS, the County Treasurer previously commenced tax foreclosure proceedings for unpaid taxes and foreclosed upon all of the parcels set forth above; and

WHEREAS, all of the above-mentioned parcels meet one or more of the criteria so that they should be withdrawn from the foreclosure proceeding pursuant to §1138 of the Real Property Tax Law, in that there is a significant risk that it might be exposed to a liability substantially in excess of the amount that could be recovered by enforcing the tax lien and the taxes due have been cancelled or will be subject to cancellation pursuant to §558 of the Real Property Tax Law; and

WHEREAS, the County Treasurer has determined that the commencement of supplementary proceedings against said parcels in the Towns of Bethel, Delaware, Fallsburg, Forestburgh, Lumberland and Thompson pursuant to §1138(5) of the Real Property Tax Law in the manner provided by §990 of the Real Property Tax Law would not be an effective means to enforce collection of the delinquent tax liens at the present time for the following reasons:

Bethel 46.-13-7

This parcel is a 30' x 250' undeveloped road which was created by the filing of a subdivision map. The dedication of the parcel to the County or Town should have been done by the applicant at the time of the filing of the subdivision, but was never accomplished. The Real Property Tax Department no longer permits parcels of this nature to be created in any Town.

Bethel 55.A-1-76

This parcel is a 4 acre landlocked parcel of land which was created by the filing of a subdivision/lot improvement map in 2006. Since that time, the owner of this parcel has been "unknown" and the taxes have been paid by a third party (non-owner). That third party has since stopped voluntarily paying taxes on this parcel. The parcel is adjacent to several parcels and all owners have been afforded an opportunity to purchase

this lot, but none have offered to do so.

Delaware 15.-2-35

This parcel is a 20' x 200' right of way which was created by the filing of a subdivision map. The dedication of the parcel to the County or Town should have been done by the applicant at the time of the filing of the subdivision, but was never accomplished. If this parcel was formally dedicated to the County or Town, it would be removed from the tax rolls, so there is no harm to the County in requesting the relief herein.

Fallsburg 11.-1-39.02./0101

This parcel is a free-standing condominium unit in the fire-damaged development known as "Grandview Palace". After investigation, the parcel is not connected to any utilities due to the surrounding conditions of the lot. Further, access to the parcel is limited due to the fact that the entire area is fenced off due to the unsafe nature of the remaining burned-out buildings surrounding the parcel.

Fallsburg 51.-2-22

This parcel is a small 20' x 233.07' strip of land/road. The parcel is adjacent to several parcels and all owners have been afforded an opportunity to purchase this lot, but none have offered to do so.

Forestburgh 30.-2-4.1

This parcel is a small 10' x 490' (0.11 acre) strip of land/road created in 1938. The parcel is adjacent to several parcels and all owners have been afforded an opportunity to purchase this lot, but none have offered to do so.

Lumberland 5.-11-9

This parcel is a 100.8' x 119' landlocked parcel of land which was created by the filing of a subdivision/lot improvement map in 1960. The parcel is adjacent to several parcels and all owners have been afforded an opportunity to purchase this lot, but none have offered to do so.

Thompson 48.-1-56

This parcel is a small 1' x 1694.01' strip of land which was created in 1957 for an unknown purpose. The parcel is adjacent to several parcels and all owners have been afforded an opportunity to purchase this lot, but none have offered to do so. The Real Property Tax Department no longer permits parcels of this nature to be created in any Town.

WHEREAS, there is no practical method to enforce the collection of the delinquent tax liens regarding said parcels and that a supplementary proceeding to enforce collection of the taxes would not be effective; and

WHEREAS, considering all of the circumstances set forth above, it would be in the best interest of the County to have the County Treasurer execute and file a Certificate of Cancellation and a Certificate of Prospective Cancellation affecting each parcel; and

WHEREAS, the Real Property Advisory Board has reviewed the circumstances surrounding each of the parcels above in depth and recommends that the County Treasurer execute and file a Certificate of Cancellation and a Certificate of Prospective Cancellation for each parcel; and

WHEREAS, the County has made the other tax districts whole regarding the delinquent tax liens affecting said parcels; and

WHEREAS, it would be in the best interest of the County to charge back to the various municipal corporations the amount so credited or guaranteed;

NOW, THEREFORE, BE IT RESOLVED, that after the filing of said Certificate of Withdrawal, the County Treasurer is hereby authorized to issue a Certificate of Cancellation for each parcel pursuant to §1138(6)(b) and to charge back to the affected municipal corporations the amounts so credited or guaranteed pursuant to §1138(6)(c), and to issue a Certificate of Prospective Cancellation for each parcel pursuant to §1138(6)(d) and to file a copy of same with the Assessor of the assessing unit in which said parcel is located, and with the County Director of Real Property Tax Services pursuant to §1138(6)(d) of the Real Property Tax Law, thereby making said parcel(s) exempt until this governing body shall determine that said parcel should be restored to the taxable portion of the assessment roll.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

Sullivan County

Legislative Memorandum

File #: ID-5865

Agenda Date: 10/19/2023

Agenda #: 21.

Narrative of Resolution:

Set a public hearing for the 2021 Housing Activities Community Development Block Grant as required by NYS Office of Community Renewal. Sullivan County was awarded \$1,475,000 to support various housing activities and the second public hearing is required to maintain compliance with the program.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE HOLDING A PUBLIC HEARING REQUIRED FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the New York State Homes and Community Renewal Housing Trust Fund Corporation Office of Community Renewal issued a new Notice of Funding Availability for Housing Activities through the NYS Community Development Block Grant ("CDBG") making approximately \$20 million of Federal funds available; and

WHEREAS, Sullivan County (the "County") is a unit of local government within the Mid-Hudson REDC and is an eligible applicant to access this funding; and

WHEREAS, the County was awarded \$1,475,000 to support various housing activities, including housing rehabilitation, homeownership assistance, and mobile home replacement ("Project"); and

WHEREAS, the County must hold a second public hearing, as required by the rules and regulations of the above program, allowing for citizen feedback on the community and economic development needs of the community and the Project prior to close out of the award.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature will hold a public hearing on 10:50am Thursday, November 16, 2023 in the Legislative Hearing Room at the Sullivan County Government Center in Monticello, New York, for the purposes outlined above and will provide appropriate public notice of such hearing in the form of display advertisements.

LEGAL NOTICE NOTICE OF PUBLIC HEARING COUNTY OF SULLIVAN

The County of Sullivan will hold a public hearing at 10:50 am on Thursday, November 16, 2023 in the Legislative Hearing Room in the Government Center at 100 North Street, Monticello, NY for the purpose of hearing public comments on the County of Sullivan's current Community Development Block Grant (CDBG) project for Housing Activities, NYS CDBG Project #1126HO318-21. The County was awarded \$1,475,000 to support housing activities including home rehabilitation, home ownership, and mobile home replacement for eligible participants. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments to support housing, economic development, public facilities, public infrastructure, and planning activities. The hearing will provide further information about the progress of the ongoing CDBG project. Comments related to the

effectiveness of administration of the CDBG project will also be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The Legislative Hearing Room in the Government Center at 100 North Street, Monticello, NY is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Clerk of the Legislature at the Sullivan County Government Center, 100 North Street, Monticello, NY at least one week in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to the Clerk of the Legislature at the Sullivan County Government Center, 100 North Street, Monticello, NY until 5:00pm on Monday, November 20, 2023.

Sullivan County

Legislative Memorandum

File #: ID-5866

Agenda Date: 10/19/2023

Agenda #: 22.

Narrative of Resolution:

Sullivan County must appoint a Hazard Mitigation Coordinator to monitor, evaluate and update the Hazard Mitigation Plan in accordance with local, state and federal requirements. The County has been without a Hazard Mitigation Coordinator since the departure of an employee in February of 2023.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE APPOINTMENT OF A COUNTY HAZARD MITIGATION COORDINATOR

WHEREAS, Resolution 368-06 authorized the Division of Planning to house the position of Hazard Mitigation Coordinator and assume the responsibility for periodically updating the Comprehensive Emergency Management Plan (CEMP); and

WHEREAS, Sullivan County ("County") is responsible for updating and maintaining a county-wide Multi-Jurisdictional Hazard Mitigation Plan (HMP), which is required in order to be deemed eligible for certain disaster relief and other funding opportunities; and

WHEREAS, the County must appoint a Hazard Mitigation Coordinator to monitor, evaluate, and update the HMP in accordance with local, state, and federal requirements; and

WHEREAS, the County Manager has determined that it is appropriate to designate the role of Hazard Mitigation Coordinator as a responsibility of the Commissioner of Planning, Community Development & Environmental Management ("Planning Commissioner"); and

WHEREAS, the Planning Commissioner will assign staff within their division and coordinate with County, local, and state agencies as necessary to fulfill the responsibilities of this role; and

WHEREAS, the County Manager has determined that the periodic update of the CEMP should be the responsibility of the Division of Public Safety.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby authorizes the County Manager to designate the role of Hazard Mitigation Coordinator as a responsibility of the Commissioner of Planning, Community Development & Environmental Management; and

BE IT FURTHER RESOLVED, the periodic update of the CEMP shall be the responsibility of the Division of Public Safety.

Sullivan County

Legislative Memorandum

File #: ID-5867

Agenda Date: 10/19/2023

Agenda #: 23.

Narrative of Resolution:

Authorize reimbursement of costs associated with the auction of a foreclosed parcel

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE REIMBURSEMENT OF COSTS ASSOCIATED WITH THE AUCTION OF A FORECLOSED PARCEL

WHEREAS, pursuant to RPTL Article 11 the Sullivan County Treasurer's Office foreclosed the County's tax lien against at parcel of real property designated on the Town of Lumberland tax map as Section 19 Block 1 Lot 3.3 ("Subject Parcel"); and

WHEREAS, after the sale to the highest bidder at the auction was completed it came to the County's attention that the Subject Parcel may not exist; and

WHEREAS, the Director of Real Property searched the real property records and after an extensive review concluded that the Subject Parcel never actually existed even though its has appeared on the tax map for several decades; and

WHEREAS, the highest bidder Mr. Kramarchuk paid the County \$2726.15 in purchase price and fees to acquire the Subject Parcel and paid \$600.00 for a survey and \$2200.00 in landscaping to improve the property; and

WHEREAS, the Real Property Advisory Board unanimously recommends that the County pay Mr. Kramarchuk the amount \$5526.15 due to his reliance on the County's representation that the Subject Parcel did exist.

NOW THEREFORE BE IT RESOLVED, the Sullivan County Legislature hereby authorizes the Treasurer to pay Mr. Kramarchuk the amount of \$5526.15 in order to settle this controversy; and

BE IT FURTHER RESOLVED, that the offices of Real Property Tax and County Attorney acquire and file the paperwork necessary to remove the Subject Parcel from the tax map and rescind any outstanding real property taxes currently due and owing on the Subject Parcel.

Sullivan County

Legislative Memorandum

File #: ID-5869

Agenda Date: 10/19/2023

Agenda #: 24.

Narrative of Resolution:

To reappoint Edward P. McAndrew, P.E. for an additional four (4) year term as County Superintendent of Highways.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

WHEREAS, the County Manager has recommended the reappointment of Edward P. McAndrew, P.E. for the position of Commissioner of Public Works, and, pursuant to Highway Law Section 100, County Superintendent of Highways; and

WHEREAS, Edward P. McAndrew, P.E. continues to possess all of the qualifications required for Commissioner of Public Works as well as for County Superintendent of Highways, and maintains an exemplary record as a licensed professional engineer.

NOW THEREFORE, BE IT RESOLVED, that Edward P. McAndrew, P.E. be reappointed as the Commissioner of Public Works, and, pursuant to Highway Law Section 100, County Superintendent of Highways for a additional four (4) year term, effective July 26th, 2024, and

BE IT FURTHER RESOLVED, that the salary for Commissioner of Public Works be set according to the Management/Confidential Salary Scheduled, subject to merit increases, as recommended by the County Manager and approved by the County Legislature for the period of July 26th, 2024 through July 25th, 2028.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5870

Agenda Date: 10/19/2023

Agenda #: 25.

Narrative of Resolution:

To amend the Management/Confidential Salary Schedule for Grade 10.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, the County Manager has recommended that the Grade 10 on the Management/Confidential Salary Schedule to be amended to reflect a salary range of \$110,000 through \$150,000 to be set at the discretion of the County Manager; and

WHEREAS, the positions within this grade are Commissioner level and/or higher and there is a need to be competitive with the surrounding like counties for recruitment and retention of qualified individuals for these positions.

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends the Management/Confidential Salary Schedule for Grade 10 to set the salary range of \$110,000 through \$150,000.

Sullivan County

Legislative Memorandum

File #: ID-5871

Agenda Date: 10/19/2023

Agenda #: 26.

Narrative of Resolution:

Authorize an agreement with Unalam for fabrication, storage and delivery of Glued Laminated Timber components for Airport Terminal Project

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$895,000 State Reimbursement Grant

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: for fabrication, storage and delivery of glued laminated timber components for Airport Terminal Project H03 Terminal Grant

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AND EXECUTE A CONTRACT WITH, INCLUDING PARTIAL PAYMENT, UNALAM FOR THE FABRICATION, STORAGE, AND DELIVERY OF GLUED LAMINATED TIMBER COMPONENTS FOR THE AIRPORT TERMINAL PROJECT

WHEREAS, the Terminal Project at the Sullivan County International Airport has a short construction deadline per the funding source; and

WHEREAS, to avoid construction delays, Sullivan County bid the long lead glued laminated timber components of the project prior to the overall construction project bid; and

WHEREAS, Bid B-23-53 was received and Unalam, 18 Clifton St., Unadilla, NY 13849 was the lowest responsible bidder; and

WHEREAS, DPW and the Design Professional of Record have reviewed Unalam's bid proposal and recommends award of contract; and

WHEREAS, Unalam's bid is for fabrication, storage, and delivery of the glued laminated timber components as the project requires them; and

WHEREAS, the fabrication process includes engineering and shop drawing development as well as

materials procurement and Unalam has requested partial pre-payment as part of their proposal; and

WHEREAS, NYSDOT Standard Specifications provide for 85% partial payment to vendors for stored material.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with, including partial payments to Unalam, in a total amount not to exceed \$895,000.00, in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-5873

Agenda Date: 10/19/2023

Agenda #: 27.

Narrative of Resolution:

Authorize agreement with SUNY Sullivan for construction of a roof on the H Building

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$625,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE COUNTY
MANAGER TO ENTER INTO AN AGREEMENT WITH SUNY SULLIVAN FOR CONSTRUCTION
OF A ROOF ON THE H BUILDING**

WHEREAS, the Sullivan County Community College has identified that the roof on the H building needs reconstruction; and

WHEREAS, County Resolution 474-22 enacted on November 17, 2022 appropriated up to \$625,000 in support of this project; and

WHEREAS, Sullivan County has agreed to contribute 50% of the total cost of this capital improvement project not to exceed \$625,000 of the \$1,250,000 anticipated total cost; and

WHEREAS, Sullivan County Community College has issued the appropriate Request for Proposal and awarded the contract to reconstruct the roof of the H Building; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into an Agreement with Sullivan County Community College for 50% contribution toward the cost of the roof reconstruction on the H Building, not to exceed \$625,000 contribution by Sullivan County; and

BE IT FURTHER RESOLVED, that the Agreement shall be in such form as approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5685

Agenda Date: 9/21/2023

Agenda #: 28.

Narrative of Resolution:

Resolution to authorize the County Manager to execute the lease of three (3) vacant hangars at the Sullivan County International Airport

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, the Sullivan County International Airport (SCIA) has three individuals who desire to become tenants; and

WHEREAS, the SCIA has available hangar space to let in Hangar 6; and

WHEREAS, a Public Hearing will be held on September 21, 2023 at 10:50AM as required prior to authorizing hangar leases.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute month to month lease agreements in such form as shall be approved by the County Attorney for the following:

Hangar H6 - Bay 8 to Mike Dane at \$300.00 per month plus \$25.00 utility fee per month.

Hangar H6 - Bay 4 to Bryan Collins at \$300.00 per month plus \$25.00 utility fee per month.

Hangar H7

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.