



Sullivan County

Human Resources Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Alan J. Sorensen
Vice Chairman Michael Brooks
Committee Member Ira Steingart
Committee Member Joseph Perrello
Committee Member George Conklin

Thursday, March 9, 2023

9:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

Division of Human Resources

Public Comment

Resolutions:

1. TO ABOLISH TWO CASEWORKER POSITIONS AND CREATE TWO SERVICE COORDINATOR POSITIONS WITHIN THE DEPARTMENT OF SOCIAL SERVICES [ID-5338](#)
2. TO CREATE IN PUBLIC HEALTH SERVICES THE POSITION OF LICENSED PRACTICAL NURSE [ID-5344](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5338

Agenda Date: 3/9/2023

Agenda #: 1.

Narrative of Resolution:

INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH TWO CASEWORKER POSITIONS AND CREATE TWO SERVICE COORDINATOR POSITIONS WITHIN THE DEPARTMENT OF SOCIAL SERVICES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$222,201

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

WHEREAS, the Services Unit in the Department of Social Services (DSS) is responsible for providing services to the adults and children of Sullivan County to ensure safe and stable living conditions; and

WHEREAS, the Commissioner of Division of Health and Human Services has reviewed the needs of the Services Unit and has determined that there is need to better coordinate our resources to handle the Department of Social Services Children and Adult cases; and

WHEREAS, the cost of two Service Coordinators are calculated at \$222,201; and

WHEREAS, abolishing two Caseworker positions (Budget Positions (BP) #1125 & #1241) will fund \$173,468 and the additional \$48,732 will come from funds budgeted under line 6010-38-40-4001 that are not currently in use.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby abolishes BP#1125 & #1241 and reallocates funds from budget line 6010-38-40-4001; and

BE IT FUTHER RESOLVED, that the Legislature creates two Service Coordinator positions; and

BE IT FURTHER RESOLVED, that the Service Coordinator positions be immediately filled by the Commissioner of the Department Social Services with qualified candidates; and

BE IT FURTHER RESOLVED, that in the event of promotions to Service Coordinator from within the department, the positions vacated are authorized to be backfilled.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5344

Agenda Date: 3/9/2023

Agenda #: 2.

Narrative of Resolution:

INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE IN PUBLIC HEALTH SERVICES THE POSITION OF LICENSED PRACTICAL NURSE

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$43,421 annual salary

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: Once the resolution is passed, budget modifications will be made. Medicaid, Medicare and 3rd party insurances will cover personnel cost of this position. This position is not mandated, but is a revenue producing position and will reduce contractual costs.

WHEREAS, due to the shortage of Registered Nurses in this county, the Interim Director, Public Health has expressed a need to create a full time Licensed Practical Nurse position to provide and maintain consistent and dependable skilled nursing services to our CHHA patients; and

WHEREAS, the Interim Director, Public Health believes that the needs of the Department would be best served if said position was created; and current home care regulations require the CHHA to provide skilled nursing services, and

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature authorize the creation of a Licensed Practical Nurse position for Sullivan County Public Health Services, to advertise for said position, and give permission to the Interim Director, Public Health to appoint a qualified applicant to the position ; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby sets the annual salary for the position at the current entry rate of \$ 43,421, consistent with Teamsters County Unit Salary Schedule for Licensed Practical Nurse; and

BE IT FURTHER RESOLVED, that the Interim Director, Public Health Services is authorized to fill this new position immediately.