



Sullivan County

Public Works Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Joseph Perrello
Vice Chairman Brian McPhillips
Committee Member Amanda Ward
Committee Member Luis Alvarez
Committee Member Matt McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Terry Blosser-Bernardo

Thursday, December 4, 2025

10:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Public Works Monthly Report

[ID-7927](#)

Attachments: [December Monthly Report](#)

Discussion:

Public Comment

Resolutions:

1. Resolution to authorize a Memorandum of Agreement (MOA) with the Village of Monticello to accept leachate from the Sullivan County Division of Solid Waste in exchange for the payment for the disposal of sludge from the Village Publicly Owned Treatment Works (POTW).

[ID-7926](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7927

Agenda Date: 12/4/2025

Agenda #: 1.

PUBLIC WORKS
Monthly Report December 4, 2025

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make necessary repairs to DPW and outside agency equipment
- Completed estimates on damaged vehicles
- Remove/ install AVL units from lease return vehicle to new.
- Prepared new DPW and Sheriff vehicles for service
- Complete DMV forms, filing and data entry for new 2026 leased vehicles
- Complete tandem plow truck prep and maintenance, focus on loader maintenance and single axle plow trucks.
- Mount and balance snow tires for all Sheriff vehicles, check/replace tires, as needed for outside agencies

SIGN SHOP

- Decaled new Vehicles
- Continued brushing signs
- Sign Complaints
- Installed Welcome Sign in Roscoe
- Continued entering new assets into Open Gov
- Completed O&W Rail trail Signage
- Started relocating liberty complex parking signs
- Removed work zone on CR 72
- Continued CR 58 Upgrades
- Fabricated signs for stock
- Started Sign Inventory for 2026

BODY SHOP

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service
- Sandblasted and painted materials for transfer stations and bridges
- Continued installing AVL's in county vehicles

AIRPORT

- Performed routine runway lighting inspection, maintenance, and repairs
- Continued routine grounds maintenance
- Participated in continuing education and firematic and safety training
- Continued wildlife management and perimeter security upkeep
- Provided on apron assistance to medivac operations as required
- Continued maintenance and repairs on various hangers
- Provided after hours aircraft landing and fueling services

- Conducted routine maintenance on the fuel storage and dispensing system
- Provided aircraft fueling services as required
- Recorded weather data and provided weather information to pilots
- Posted FAA Notices (NOTAM, etc.) concerning airport conditions as required
- Communicated pertinent information to airport callers and arriving aircraft crews
- Began winter snow removal activity

BRIDGES

- Reviewed 4 Non-Structural Condition Observations received from NYSDOT's retained consultant inspectors for 2 bridges.
- Continuing design for DPW repairing the deteriorated Town of Fallsburg's water and sewer mains supports that are attached to the Bridge 2 (FAL) superstructure.
- Continued project administration work for the Federal Aid Bridge 82 (FOR) replacement project.
- Continued quality control inspection work for the replacement of Federal Aid Bridge 82 (FOR).
- Continued project administration and close-out work for the replacement of Bridge 77 and Toasperm Dam Spillway (HIG) Federal Aid project.
- Continued preparation of a Financial Summary Document for the close out of the Bridge 77 / Toasperm Dam Spillway (HIG) replacement project.
- Continued project administration and close out work for the Federal Aid Bridge 5 (LUM) Joint Replacement project.
- Continued quality control inspections for construction of the Benton Hollow Road re-alignment project that eliminates Bridge 277 (LIB) project.
- Continued coordination with utilities for relocations needed for the Bridge 296 (LIB) replacement project.
- Continued procurement of materials and planning for construction of the Bridge 296 (LIB) replacement project.
- Continued project administration work for the Federal Aid Bridge 301 (NEV) replacement project.
- Continued coordinating revisions to the Alternatives Evaluation Report for the Bridge 301 (NEV) replacement project.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 283 (ROC) replacement project.
- Preparation of a draft design report for the Bridge 283 (ROC) replacement project is progressing.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 51 (LIB) replacement project.
- A Draft Design Report is being continued to be prepared for the Bridge 51 (LIB) replacement project.
- Continued project administration and consultant contract management to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Preparation of preliminary design drawings have been completed for review and right-of-way acquisition work is starting for the County Road 75 (THO) improvement project.

- The Bridge 270 (NEV) replacement project is nearing completion as the road has been opened to traffic and some roadwork and cleanup remains to be completed.
- Bridge 270 (NEV) quality control inspections are continuing.
- Survey and hydraulic work have been completed for the Bridge 297 (LIB) and Bridge 450 (CAL) scour repair maintenance project.
- Continued administration work for the Federally funded Northern Border Regional Commission (NBRC) Bridge 368 (NEV) replacement project.
- Completed follow up work with the NYSDEC with respect to the stream disturbance permit required for the replacement of Bridge 368 (NEV).
- Coordinated the procurement of sheet pile to be used for the replacement of Bridge 368 (NEV).
- Completed coordination and received an approved amendment to the NBRC Bridge 368 replacement project grant.
- Continued implementation of Cartegraph Asset Management Software.
- Continuing follow-up for obtaining a NYSDEC permit for the replacement of Bridge 121 Project (LIB).
- Continued preparation of construction documents for the replacement of the Bridge 121 Project (LIB) to replace an arch culvert with an Aluminum box culvert.
- Continuing coordination with NYSDEC for a permit needed to repair scour damages to Bridge 15 (TUS).
- Continued engineering work for obtaining a NYSDEC permit for the replacement of Bridge 475 Project (FAL).
- Started preparation of construction documents for the replacement of the existing twin steel culverts of Bridge 475 (FAL) to be replaced with a aluminum box culvert.
- Plans for scour repairs needed to Bridge 26 (CAL) have been developed and follow-up with the NYSDEC is continuing for obtaining a permit.
- Completed the annual inspection and report preparation of the Sullivan County Solid Waste Facility's (SCSWF) Material Transfer Station's (MRF) Floor.
- Submitted the MRF facility annual floor inspection report to NYSDEC's Albany and New Paltz offices as per permit requirements.
- Completed the Annual Bridge Inspection field work and started report preparation.

BUILDINGS & ENVIRONMENTAL COMPLIANCE

- Continued overseeing final punch list work at Airport Terminal Project and began reviewing close out documentation from construction contractors
- Participated in Airport Terminal Public Dedication Event
- Participated in mandatory Code Enforcement Webinar Training
- Assisted with coordination of flooring replacement project in 16 Community Lane
- Coordinated and observed installation of steel structure on roof of Care Center in preparation for Roof Top Unit Installation project
- Coordinated and participated in mandatory sprinkler Inspection, Testing, and Maintenance activities with vendor at various facilities
- Continued coordination of submittal review and construction progress for B-24-43 Redundant Potable Water Storage Tank Project with Contractor and Engineer
- Provided continued support and follow up for Custodial Cleaning Services Contractors

- Reviewed pay application and inspection reports for Annex Roof Replacement
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Provided technical support for County facility operations and maintenance
- Continued mandatory Code Enforcement work concerning County Buildings
- Participated in ongoing buildings staff meetings
- Participated in mandatory Leadership Training Module 1 of 2 with Authentic Communication Matters, Chief Facilitator John Mancuso
- Prepared Monthly Report
- Reviewed and approved various invoices and vouchers for payment
- Provided support for Environmental Compliance program
- Coordinated with testing contractor and operations for monthly rinse rack outfall sampling event at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Coordinated with operations and NYSDEC for PBS tank installations/changes at Airport facility
- Coordinated with contractor for former underground fuel oil tank soil remediation at District Attorney's Office (non-PBS tank/facility)
- Prepared Bid (B-25-54) for purchase and delivery of new aboveground PBS tank for heating oil at Government Center facility
- Prepared Bid (B-25-55) for closure and removal of aboveground PBS tanks at numerous County facilities
- Coordinated and documented responses to minor petroleum spills

HIGHWAYS

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (6) instances
- Continued work with contractor Sullivan County Paving (SCP) for the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – ongoing coordination with county operations on schedule and road preparations - field marked partial depth repair sections on multiple County Roads – prepared and distributed restricted highway notices for each road to the affected municipality - provided daily inspection and quantity tracking of the paving operations – coordinated plant testing of asphalt materials (Large roadside hazard trees cut on multiple CR's) (CR's 52, 56, 84 and 85 paving repairs completed – roads to be paved over in 2026) (CR 103 dip paved to increase sight distance) (CR's 11A, 26, 32 and 58 final paving completed) (CR 15 T & L Shim completed) (All roads re-striped) (100% Complete to Date) (Final billing ongoing – maintenance bond and final close-out documentation to be provided prior to retainage release)
- Continued work with contractor (Elderlee, Inc.) for the 2025 replacement and installation of approximately 18,000 linear feet of Guide Rail (G/R) on various county roads previously paved in 2024 (CR's 19, 103, 104, 107, 166A and 172) (Installation 100% Complete) (Agreement Modification required and executed - remaining billing in progress - final close-out documentation to be provided prior to retainage release)

- Compiled all necessary backup cost documentation and submitted the next quarterly CHiP's reimbursement request to NYSDOT for completed 2025 paving and guide rail projects to date (\$2.066M due to Co. by 12/16)
- Completed work with contractor (Sullivan County Paving) on an immediate road/embankment repair project on County Road 72 (LIB), through our Job Order Contract (JOC) – direct bury Geo-cell Reinforced Soil (GRS) system – failing pavement/shoulder section required repair – Road was closed for 6 weeks while work progressed – Traffic detoured – Ferndale transfer station remained open throughout – Final paving, striping and guide rail installation (G/R by Co. forces) completed (100% Complete to Date)
- Began annual road survey of our entire 385 mile road network utilizing standardized FHWA methodology with truck mounted lasers that return roughness indices based on the International Roughness Index (IRI) – the results are tabulated using a DOT scale of very smooth to smooth to fair to rough to very rough
- Began preparations for 2026 contract paving bid – reviewed tentative budget for initial look at potential funding - measured and evaluated road repair sections on probable paving roads before poor weather comes
- Completed GPS survey control set up and field located existing hangars and the new terminal building for real property tax mapping updates and for the preparation of lease parcels for tax purposes
- Updated Snow and Ice maps and storm facility plow route maps for the 2025-2026 season
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 11 (HIG) – measured sight distances for potential feasibility of commercial access and shared single (in-out) driveway location with owner for his engineer; CR 42 (LUM) speed zone – reduction to 35 MPH approved by NYSDOT (all signs installed by Co. forces); CR's 92/93 (ROC) – continued to meet onsite with Archtop and contractor (H & M) to refine fiber installation process and reduce/mitigate any damage to Co. infrastructure and; CR 123 (CAL) - processed speed zone reduction request from the Town (all speed zone reduction requests are forwarded to NYSDOT for study and consideration)
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): LUM25-03 (CR 41) 44 Delaware, LLC; ROC25-02 (Town Wide) Comprehensive Plan; BLO25-04 (Honey Lane) Emerald Development; TUS25-07 (NYS Rte. 97) Narrowsburg Motor Sales; THO25-21 (CR 107) Old Liberty Estates and; LIB25-15 (CR 15) Camp Bnos
- Issued permits on various County Roads – (2) M (Misc./Access) permits – (0) D (Dig) permits - (0) O (Overweight) permits and (0) U (Utility) permits - Field inspected (4) existing/proposed access locations for compliance and/or closeout related to permitting including (6) sight distance measurements at proposed access points on County Road's 14, 93, 111 and 175

SOLID WASTE & RECYCLING

Month	2023 MSW/CD	2024 MSW/CD	2025 MSW/CD
January	5592	5096	4030
February	5147	4856	3361
March	6287	6452	5035
April	6550	7031	5402
May	8631	8506	7006
June	9778	9045	7537
July	13395	14618	13335
August	14405	13605	12066
September	7293	7747	6423
October	7043	6166	5297
November	5985	5453	4400
December	5497	4729	
TOTAL	95603	93303	

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
- *Accounts:*
 - Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
 - 2026 Hauler Application sent out to current customers and uploaded to website.
- *Annual Reports:*
 - Continue to track data for NYSDEC reporting.
- *Grants*
 - Starting grant for Phase 2 of the County's Organics Management Plan
 - MWRC Grant application for Recycling Coordinator salary due October 31
- *Composting:*
 - Weekly trips continue.
 - Working with Sullivan County Soil & Water Conservation District to collect pumpkins through the month of November
- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- Working with new vendors to finalize contract for MSW and C&D disposal for 2026.
- Through the Hudson Valley Regional Council, we met with ARC (Copenhill) to learn about the waste to energy facility in Denmark
- Working with the DEC and vendor to properly handle a radiation load that was brought into the landfill on November 17.

Sullivan County

Legislative Memorandum

File #: ID-7926

Agenda Date: 12/4/2025

Agenda #: 1.

Narrative of Resolution:

Resolution to authorize a Memorandum of Agreement (MOA) with the Village of Monticello to accept leachate from the Sullivan County Division of Solid Waste in exchange for the payment for the disposal of sludge from the Village Publicly Owned Treatment Works (POTW).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$250,000.00 per year

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): CL8160-46-4609

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE VILLAGE OF MONTICELLO TO ACCEPT LEACHATE FROM THE SULLIVAN COUNTY SANITARY LANDFILL (SCSL) IN EXCHANGE FOR SLUDGE DISPOSAL FROM THE VILLAGE WASTE TREATMENT PLANT

WHEREAS, there has been a long-standing agreement for the Sullivan County Landfill to dispose of sludge at no charge from the Village of Monticello Publicly Owned Treatment Works (POTW) in an even exchange for the Village of Monticello POTW to take processed leachate from the Sullivan County Pretreatment Plant for further processing; and

WHEREAS, since the Sullivan County Landfill has closed, the Village of Monticello is required to put out to competitive bid the disposal of sludge; and

WHEREAS, in order to maintain the original long-standing agreement, the County has deducted the cost of the sludge invoices from the Village of Monticello's Solid Waste Account; and

WHEREAS, The Sullivan County Division of Public Works would prefer that the Village of Monticello be reimbursed directly for the Sludge Disposal rather than it being deducted from the balance of the

Solid Waste Account in an effort to keep balances true and accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Monticello will continue to accept leachate from the Sullivan County Pretreatment Plant in exchange for the County paying for the cost invoiced by the successful bidder to remove sludge created at Village of Monticello's POTW located at 38 Plant Drive in Monticello, NY; and

BE IT FURTHER RESOLVED, that the County Manager be hereby authorized to execute a MOA (Memorandum of Agreement) in such form as approved by the County Attorney with the Village of Monticello for the expenses of the sludge the calendar year of 2026 with four (4) possible one-year extensions.