



# Sullivan County

## Public Works Committee

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Joseph Perrello  
Vice Chairman Brian McPhillips  
Committee Member Amanda Ward  
Committee Member Luis Alvarez  
Committee Member Matt McPhillips  
Committee Member Nicholas Salomone Jr.  
Committee Member Terry Blosser-Bernardo

Thursday, March 13, 2025

9:30 AM

Government Center

#### Call To Order and Pledge of Allegiance

#### Roll Call

#### Comments:

#### Reports:

1. Division of Public Works

[ID-7247](#)

**Attachments:** [March Monthly Report](#)

#### Discussion:

#### Public Comment

#### Resolutions:

1. Resolution to schedule a public hearing for the lease of Hangar 6 - Bay 8 to Michael Dane

[ID-7242](#)

**Attachments:** [SCIA - To Set a Public Hearing for Hangar 6 - Bay - 8 - NOTICE OF PUBLIC HEARING](#)

2. Authorize the County Manager to execute an agreement for construction services with Sullivan County Paving & Construction, Inc. for pile driving installation for County Bridge No. 270

[ID-7243](#)

3. Resolution to authorize the application for and acceptance of a FAA ACIP Grant if offered for the General Aviation Apron Rehabilitation Construction project at the Sullivan County International Airport (SCIA).

[ID-7245](#)

- 4. Resolution to authorize the County Manager to execute a contract with Wind River Environmental LLC to complete cleaning and jetting of the leachate collection lines and sumps at the Sullivan County Sanitary Landfill property. [ID-7256](#)
  
- 5. Resolution to authorize the County Manager to execute a Modification Agreement with H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPW for additional scope of work for Redundant Potable Water Storage Tank at Human Service Complex. [ID-7274](#)
  
- 6. To increase the hourly rate of Seasonal Employees that work in Traffic Control and Solid Waste Department. [ID-7275](#)
  
- 7. Resolution to authorize the County Manager to execute an agreement for 2025 Pavement Marking Installation on Various County Roads bid with the lowest responsible bidder (Seneca Pavement Marking, Inc. dba SPM, Inc.) for the installation of pavement markings on approximately 94 miles of higher volume County Roads. [ID-7276](#)
  
- 8. Resolution to authorize the County Manager to execute an agreement for Resurfacing Portions of Various County Roads with the lowest responsible bidder (Sullivan County Paving & Construction, Inc.) for the paving of approximately 34 miles of County Road. [ID-7277](#)
  
- 9. Resolution to authorize the County Manager to execute a contract change order(s) with Holt Construction Corp for the SCIA Terminal Project [ID-7278](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7247

**Agenda Date:** 3/13/2025

**Agenda #:** 1.

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**PUBLIC WORKS**  
**Monthly Report March 13, 2025**

**SHOP STAFF**

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make necessary repairs to DPW and outside agency equipment
- Completed estimates on damaged vehicles
- Prepared new DPW and Sheriff vehicles for service
- 11 Enterprise Lease vehicles will be returned next week. They have been replaced with new vehicles
- The Second Western Star plow truck was delivered from Henderson and put into service
- Shop mechanic William Mathis passed his CDL road test for a class B License
- We will be holding interviews soon to fill the open Automotive Mechanic position

**SIGN SHOP**

- Decaled new Vehicles
- Completed Speed zone changes to CR 171
- Continued brushing signs
- Sign Complaints
- Continued Printing of Right to Farm Signs
- Completed fabricating CR 33 sign upgrades
- Continued Striper cleaning and repairs
- Continued yearly inventory
- Continued entering new assets into Open Gov

**BODY SHOP**

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service

**AIRPORT**

- Submitted a Bipartisan infrastructure Law (BIL) Airport Infrastructure Grant (AIG) application for the construction design of a water tower for the SCIA
- Repairs made to the 3K Fuel Truck
- Conducted snow removal on airport grounds
- Continued to provide fueling services
- Construction of new Terminal Building in progress
- Received New Deal Deicing material for treatment of paved surfaces.
- FAA DME Flight Check completed and passed
- GA Apron Construction project put out to bid

## **BRIDGES**

- Addressed a NYSDOT bridge scour critical notice for Bridges 445 (ROC) and submitted a certification to NYSDOT of the completion of a plan of action.
- Completed engineering calculations and preliminary details for supporting the Town of Fallsburg's water and sewer mains that are attached to the Bridge 2 (FAL) superstructure.
- Inspected vehicular damages to the State Route 52 side of Bridge 365/Stone Arch Park Bridge (DEL) and coordinated repair work needs.
- Continued project administration work for the Bridge 82 (FOR) replacement project.
- Participated in a pre-construction meeting with ING Civil, Incorporated, NYSDOT and Greenman-Pedersen for planning the start of the construction and inspection work for the replacement of Bridge 82 (FOR).
- Coordinated the approval of the contractors Construction Management Plan by NYSDOT and approval from the Department of Labor for the dispensation from restrictions for labor hour working requirements for the Bridge 82 (FOR) replacement project.
- Continued project administration work for the Bridge 77 (HIG) replacement project that also replaces the Toaspern Dam Spillway.
- Continued follow up for communications needed with the NYSDEC Dam Safety Office with respect to the Bridge 77 (HIG) construction completion schedule.
- Continued project administration and close out work for the Bridge 5 (LUM) Joint Replacement project.
- Continuing to coordinate permits with NYSDOT and NYSDEC submitted for the re-alignment of Benton Hollow Road to eliminate Bridge 277 (LIB).
- Reviewed shop drawings for the Bridge 296 (LIB) replacement project beams, continued procurement of other materials and planning for construction in the Spring of 2025.
- Project administration work and collection of field data for the Bridge 301 (NEV) replacement project is continuing.
- Consultant work for the start of the preparation of a design report and evaluation of environmental and archeological considerations has been started for the Bridge 301 (NEV) replacement project.
- Continuing follow-up for obtaining a NYSDEC permit for the slip-lining of Bridge 400 (THO).
- Continuing work scheduling and procurement of materials for the slip-lining of Bridge 400 (THO).
- Continued project administration work for the Bridge 283 (ROC) 95% Federally funded replacement project including certification of the consultant procurement process and the preparation of an independent fee estimate for consultant services.
- Completed the preparation of an agreement for engineering services and coordinated the execution of the agreement with Greenman-Pedersen, Inc. for the Bridge 283 (ROC) replacement project.
- Continued project administration work for the Bridge 51 (LIB) 95% Federally funded replacement project including certification of the consultant procurement process and the preparation of an independent fee estimate for consultant services.
- Completed the preparation of an agreement for engineering services and coordinated

the execution of the agreement with Barton& Loguidice, DPC. for the Bridge 51 (LIB) replacement project.

- Continued project administration of Fisher Associates to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Fisher Associates is continuing to evaluate stream hydraulics and started the preparation of a preliminary design report for the County Road 75/Harris Bushkill Road (THO)improvement project.
- Continued coordinating the scheduling and receipt of materials for the replacement of the Bridge 201 (CAL) bridge and approach rail.
- Completed coordination with NYSDOT for changes in the NYSDOT Bridge Manual which revise the steel reinforcement requirements for integral abutment design needed for the Bridge 270 (NEV) replacement project as well as for other County bridges to be constructed using integral abutments.
- Continued work to procure materials for the Bridge 270 replacement project (NEV).
- Conducted a meeting in the field with NYSDEC to review environmental concerns and requirements for tree cutting needed upon State land for the Bridge 270 replacement project (NEV).
- Design and ROW incidentals work have been authorized by FHWA as of 2/20/25 for the 2026 Bridge Maintenance Project – Scour Repair at Bridges 297 (LIB) and 450 (CAL).
- Currently awaiting the return of an executed agreement from NYSDOT for the 2026 Bridge Maintenance Project – Scour Repair at Bridges 297 (LIB) and 450 (CAL).
- Prepared an RFQ to retain consultants for the 2026 Bridge Maintenance Project – Scour Repair at Bridges 297 (LIB) and 450 (CAL).
- Continued follow-up for the project to update the Toasperm Dam Emergency Action Plan and Maintenance and Inspection Plan as well as to have a new Engineering Assessment Completed.
- Completed the evaluation of consultant qualifications for the recommendation of consultants for future Locally Administered Federal and State aid projects and other County Bridge and Highway projects.
- Continued design and DEC & Army Corps. permit coordination for Bridge 15 (TUS) repairs.
- Prepared revisions to the Bridge 368 Northern Border Regional Commission (NBRC) grant application and submitted additional information requested for the procurement of 80% Federal funding for the \$656,000 project to replace the bridge (NEV).
- Attended NBRC training sessions for grant administration and environmental review procedures for the Bridge 368 (NEV) replacement project.

#### **BUILDINGS & ENVIRONMENTAL COMPLIANCE**

- Participated in regular calls and meetings overseeing Airport Terminal Project
- Conducted progress construction inspections as required per NYS Building Code at Airport Terminal Project
- Prepared quote request documents for stone for Terminal Project

- Worked with TREMCO on GC Annex Reroof Project
- Provided input for Division's Annual Report
- Participated in discussions concerning SCGC Entrance Security
- Worked with Design Team on Housing Gateway Center project Funding App Prep
- Wrote resolution awarding construction contract for B-24-43 Redundant Potable Water Storage Tank
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Prepared NYSDOH Mandated Water Sampling Schedule with Testing Laboratory
- Examined office space realignment for various depts
- Prepare updated MILOR for 2024
- Provided technical support for County facility operations and maintenance
- Prepared Monthly Report
- Provided various inspection reports to Risk Management
- Reviewed Schedule of Values for Risk Management
- Reviewed and approved various invoices and vouchers for payment
- Provided support for Environmental Compliance program
- Coordinated monthly rinse rack outfall sampling event with testing contractor at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Coordinated with operations and NYSDEC for PBS tank installations/changes at Callicoon Shop and Livingston Manor Shop facilities

## **HIGHWAYS**

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (10) instances
- Continued working to close out the East Broadway/County Road 173 (THO) reconstruction project with NYSDOT, consultant (Stantec) and contractor Argenio Bros. - working on final close-out documents (Consultant audit – auditor engaged by consultant) required by DOT
- Extended the contract with contractor (EMI Guide Rail, LLC and added CR 171 for completion by spring 2025 (currently 50% complete on 171 – will continue as weather permits – County forces prepping roadside shoulder ahead)
- Completed the analysis of bids received on 1/31/'25 for the 2025 crack sealing, chip sealing and re-striping of approximately 36 miles of county road – recommended award to the lowest responsible bidder Peckham Road Corp. – resolution passed – contract being executed
- Completed the analysis of bids received on 2/25/'25 for the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – recommended award to the lowest responsible bidder Sullivan County Paving – resolution in March DPW committee (3/13)
- Completed the analysis of bids received on 2/21/'25 for the 2025 striping/pavement marking of approximately 94 miles of our higher volume county roads – recommended award to the lowest responsible bidder Senaca Pavement Marking – resolution in March DPW committee (3/13)

- Completed the preparation of bid documents and detailed specifications for the 2025 striping/pavement marking of approximately 94 miles of our higher volume county roads – packaged all to a single PDF for OGS issuance 2/7/'25 - bids due back 2/21/'25
- Began the preparation of bid documents and detailed specifications for the 2025 replacement of approximately 18,000 LF of guide rail installation on various county road paved in 2024
- Compiled all necessary backup cost documentation and submitted the next quarterly CHIP's reimbursement request to NYSDOT on all 2024 paving projects (\$1.332M due to Co. by end of March)
- Prepared and submitted the 2024 annual report of key statistics and accomplishments for the highway unit
- Prepared and submitted the 2024 GASB capital improvements asset report for highway projects - documented all necessary cost backup
- Completed the evaluation of consultant qualifications for the recommendation of consultants for future Locally Administered Federal and State aid projects and other County Bridge and Highway projects through County Highway Superintendents Association
- Attended the 2025 New York State Association of Professional Land Surveyors conference (NYSAPLS) and accrued (18) continuing education credit hours for NYS LS license
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 24 (TUS) – waterline project; CR 175 warehouse and Archtop (fiber in CR's) coordination meeting
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): FAL20-01 Town Zoning Amendments; THO25-01 Zoning Change Request; LIB25-01 Local Law amend zoning; LIB25-02 (CR 175) GTAF, LLC.; LIB25-03 (CR 176) Daytop Village and LIB25-04 (TH 58) Camp Bais Yaakov
- Issued permits on various County Roads – (0) M (Misc./Access) permits – (1) D (Dig) permit - (0) O (Overweight) permits and (1) U (Utility) permits - Field inspected (8) existing/proposed access locations for compliance and/or closeout related to permitting including (3) sight distance measurements at proposed access points on County Road's 102, 114 and 141

**SOLID WASTE & RECYCLING**

Month	2023 MSW/CD	2024 MSW/CD	2025 MSW/CD
January	5592	5096	4023
February	5147	4856	3400
March	6287	6452	
April	6550	7031	
May	8631	8506	
June	9778	9045	
July	13395	14618	
August	14405	13605	

September	7293	7747	
October	7043	6166	
November	5985	5453	
December	5497	4729	
<b>TOTAL</b>	<b>95603</b>	<b>93303</b>	

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
- *Accounts:*
  - Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
- *Annual Reports:*
  - Continue to track data for NYSDEC reporting.
  - Fourteen annual reports for 2024 submitted prior to deadline of March 1.
- *Grants*
  - Grant application for the NYSDEC 2025 HHW Collection Program submitted prior to deadline of February 28.
  - Starting grant for Phase 2 of the County’s Organics Management Plan in March.
- *Composting:*
  - Weekly trips continue. Food Scraps now being delivered to Community Compost in Ellenville, cutting travel time in half.
- The Draft Solid Waste Management Plan was revised by Cornerstone Engineering and sent back to the DEC for final review.
- PaintCare in full swing at the Monticello Transfer Station.
- PaintCare launched at all other stations: Ferndale, Highland, Mamakating, Rockland, and Western.
- Working with DEC and HHW vendor on dates for Spring and Fall HHW events.
- Waiting to hear back from DEC about Permit Modification Request to address the following:

<b>Permit Condition 4— Tonnage Limits</b>	
<b><u>Existing Permit</u></b>	<b><u>Modification Request</u></b>
800 tons of waste per day	1,000 tons of waste per day
3,685 tons of waste per week	4,600 tons of waste per week

<b>Permit Condition 6— Operating hours</b>			
<b><u>Existing Permit</u></b>		<b><u>Modification Request</u></b>	
<b><u>Receive</u></b>	<b><u>Process</u></b>	<b><u>Receive</u></b>	<b><u>Process</u></b>
Monday—Friday 7:00am—3:30pm	Monday—Friday 7:00am—7:00pm	Monday—Friday 7:00am—3:30pm	Monday—Friday 6:00am—6:00pm
Saturday 7:00am—1:00pm	Saturday 7:00am—3:30pm	Saturday 7:00am—3:30pm	Saturday 6:00am—3:30pm

- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- Pest Tech providing weekly visits to tip floor to solve pest issue
- Working with Cornerstone on RFI for Energy from Waste Facility
- Working on Bid for MSW and C&D disposal for 2026





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7242

**Agenda Date:** 3/13/2025

**Agenda #:** 1.

**Narrative of Resolution:**

Resolution to schedule a public hearing for the lease of Hangar 6 - Bay 8 to Michael Dane

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** N/A

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO SET A PUBLIC HEARING FOR LEASE OF PROPERTY AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)**

**WHEREAS**, there has been introduced and presented at a meeting of the Sullivan County Legislature held on March 20, 2025 the proposed lease of property at the Sullivan County International Airport. The proposed lease consists of one T-hangar bay: Hangar 6 - Bay 8 to Michael Dane.

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on said proposed lease by the Sullivan County Legislature on April 24, 2025 at 10:15AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least ten (10) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**COUNTY OF SULLIVAN  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on March 20, 2025, with regard to proposed lease of property at the Sullivan County International Airport to Michael Dane (Hangar 6 – Bay 8).

**NOTICE IS FURTHER GIVEN** that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed lease at the Legislature’s Meeting Room, County Government Center, Monticello, New York, 12701, on April 24, 2025 at 10:15 a.m. at which time all persons interested will be heard.

DATED: Monticello, New York  
March 20, 2025

ANNMARIE MARTIN  
Clerk of the Legislature  
County of Sullivan, New York



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7243

**Agenda Date:** 3/13/2025

**Agenda #:** 2.

**Narrative of Resolution:**

Authorize the County Manager to execute an agreement for construction services with Sullivan County Paving & Construction, Inc. for pile driving installation for County Bridge No. 270

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$117,920.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-25-11

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SULLIVAN COUNTY PAVING & CONSTRUCTION, INC. FOR PILE DRIVING INSTALLATION FOR COUNTY BRIDGE NO. 270**

**WHEREAS**, bids were received for Pile Driving Installation for Sullivan County Bridge No. 270, and

**WHEREAS**, Sullivan County Paving & Construction, Inc., 1936 State Route 17B, White Lake, NY 12786, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has reviewed said bid and recommends award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an agreement with Sullivan County Paving & Construction, Inc. in an amount not to exceed \$117,920.00, in accordance with Bid No. B-25-11, said agreement shall be in such form as the County Attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7245

**Agenda Date:** 3/13/2025

**Agenda #:** 3.

**Narrative of Resolution:**

Resolution to authorize the application for and acceptance of a FAA ACIP Grant if offered for the General Aviation Apron Rehabilitation Construction project at the Sullivan County International Airport (SCIA).

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$2,200,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE APPLICATION FOR AND ACCEPTANCE OF A FAA ACIP GRANT IF OFFERED FOR THE GENERAL AVIATION APRON REHABILITATION (CONSTRUCTION) PROJECT AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)**

**WHEREAS,** the Sullivan County International Airport (SCIA) General Aviation Apron needs maintenance and upgrading to conform to the standards in FAA AC 150/5300-13A Airport Design; and

**WHEREAS,** Airport Capital Improvement Plan (ACIP) Grants for this purpose are available from the FAA.

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the FAA ACIP Grant application for funding; and

**BE IT FURTHER RESOLVED,** that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (as required by the funding source) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED,** that should the FAA ACIP Grant funding be terminated, the County

shall not be obligated to continue any action undertaken by the use of this funding.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7256

**Agenda Date:** 3/13/2025

**Agenda #:** 4.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Wind River Environmental LLC to complete cleaning and jetting of the leachate collection lines and sumps at the Sullivan County Sanitary Landfill property.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$66,182.80

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-25-06

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH WIND RIVER ENVIRONMENTAL LLC FOR LEACHATE LINE AND SUMP CLEANING SERVICES**

**WHEREAS**, Sullivan County is required by the Part 360 operating permit issued by the NYSDEC to clean the leachate lines and sumps at the Sullivan County Sanitary Landfill (SCSL) property one time per year; and

**WHEREAS**, bids were received for Cleaning of Leachate Collection Lines and sumps at the SCSL; and

**WHEREAS**, Wind River Environmental LLC is the lowest responsible bidder; and

**WHEREAS**, the Sullivan County Division of Public Works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with Wind River Environmental LLC, as per the unit costs contained in Bid No. B-25-06, for the contract period April 1, 2025 through March 31, 2026, with additional extensions on a one (1) year basis for four (4) additional years, under the same terms and conditions, said contract to be in such form as the County Attorney shall approve.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7274

**Agenda Date:** 3/13/2025

**Agenda #:** 5.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a Modification Agreement with H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPW for additional scope of work for Redundant Potable Water Storage Tank at Human Service Complex.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$15,875.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

R-22-29

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT WITH H2M ARCHITECTS, ENGINEERS, LAND SURVEYING AND LANDSCAPE ARCHITECTURE, DPC FOR ENGINEERING DESIGN SERVICES FOR THE REDUNDANT POTABLE WATER STORAGE TANK AT THE HUMAN SERVICE COMPLEX**

**WHEREAS**, Resolution No. 428-22, adopted October 20, 2022, authorized an agreement with H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC (“H2M”) for engineering design services for the Redundant Potable Water Storage Tank at the Human Service Complex; and

**WHEREAS**, during the new tank design the existing controls and telemetry serving the existing tank, began to fail and due to their age replacement parts are not available; and

**WHEREAS**, the County requested H2M add the design of new controls and telemetry into their tank project design/bid documents scope of work; and

**WHEREAS**, the Division of Public Works requested a revised fee proposal from H2M to cover this additional scope of work, has reviewed the received proposal, and recommends the approval of a Modification Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a Modification Agreement for additional engineering design services with, H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC, 538 Broad Hollow Rd., 4<sup>th</sup> Floor East, Melville, NY 11747 at a cost not to exceed \$15,875.00, said Modification Agreement to be in such form as the County Attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7275

**Agenda Date:** 3/13/2025

**Agenda #:** 6.

**Narrative of Resolution:**

In the past, we have struggled to fill the 3 Seasonal positions for the Traffic Control and the Solid Waste Department. A pay increase will give us the ability to hire the type of help that we require.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$12,800.00 per position

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO INCREASE THE HOURLY RATE OF SEASONAL EMPLOYEES THAT WORK IN THE TRAFFIC CONTROL AND SOLID WASTE DEPARTMENT**

**WHEREAS**, the Division of Public Works hires 7 Seasonal Employees each year at a current rate of \$16.30 per hour and gives an additional \$.50 increase per year of experience; and

**WHEREAS**, the Traffic Control and Solid Waste Department have struggled to find Seasonal Employees because of the nature of the work that is performed and the competition with other contractors in the area; and

**WHEREAS**, the Sullivan County Legislature has approved the budget for each of the Public Works Seasonal positions at \$12,800 that would allow for 16 - 40 hour weeks at \$20 per hour; and

**WHEREAS**, the hourly rate for the said positions have been evaluated by the Division of Public Works and compared to like jobs in the construction trades; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Division of Public works be authorized to hire 3 of the 7 seasonal titles at a rate of \$20 per hour. The position numbers in the 2025 budget are 3177 & 3178 for the Traffic Control Department and position # 3137 for the Department of Solid Waste.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7276

**Agenda Date:** 3/13/2025

**Agenda #:** 7.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute an agreement for 2025 Pavement Marking Installation on Various County Roads bid with the lowest responsible bidder (Seneca Pavement Marking, Inc. dba SPM, Inc.) for the installation of pavement markings on approximately 94 miles of higher volume County Roads.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$358,442.10

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-25-13

**TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR PAVEMENT MARKING INSTALLATION ON VARIOUS COUNTY ROADS WITH THE LOWEST RESPONSIBLE BIDDER (Seneca Pavement Marking, Inc., dba SPM, Inc.) FOR THE INSTALLATION OF PAVEMENT MARKINGS ON APPROXIMATELY 94 MILES OF COUNTY ROADS**

**WHEREAS**, bids were received for 2025 Pavement Marking Installation on Various County Roads and

**WHEREAS**, Seneca Pavement Marking, Inc., dba SPM, Inc., 3526 Watkins Road, Horseheads, New York 14845, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public Works has reviewed said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., at a total price not to exceed \$ 358,442.10, in accordance with Bid No. B-25-13, said contract to be in such form as the County Attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7277

**Agenda Date:** 3/13/2025

**Agenda #:** 8.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute an agreement for Resurfacing Portions of Various County Roads with the lowest responsible bidder (Sullivan County Paving & Construction, Inc.) for the paving of approximately 34 miles of County Road.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$8,483,233.73

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-25-10

**TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR RESURFACING PORTIONS OF VARIOUS COUNTY ROADS WITH THE LOWEST RESPONSIBLE BIDDER (Sullivan County Paving & Construction, Inc.) FOR THE PAVING OF APPROXIMATELY 34 MILES OF COUNTY ROAD.**

**WHEREAS**, bids were received for Resurfacing Portions of Various County Roads and

**WHEREAS**, Sullivan County Paving & Construction Inc., 1936 State Route 17B, White Lake, NY 12786, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public Works has reviewed said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Sullivan County Paving & Construction, Inc., at a total price not to exceed \$8,483,233.73, plus the fluctuating cost of asphalt as per "Asphalt price Adjustment" as published by the PGB Index price and in accordance with B-25-10, said contract to be in such form as the County Attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7278

**Agenda Date:** 3/13/2025

**Agenda #:** 9.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract change order(s) with Holt Construction Corp for the SCIA Terminal Project

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$450,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE EXECUTION OF A CONTRACT CHANGE ORDER WITH HOLT CONSTRUCTION CORPORATION FOR VARIOUS CONTRACT ITEMS**

**WHEREAS**, Resolution 463-23 adopted December 14, 2023 authorized an agreement with Holt Construction Corporation to provide construction services for the Sullivan County International Airport Terminal Project; and

**WHEREAS**, Resolution 44-07 adopted February 15, 2007 updated the County’s Change Order policy, providing a maximum limit of 10% or \$100,000 for change without a Legislative resolution; and

**WHEREAS**, the rapid progression of this construction project has led to various changes, some a result of construction coordination and some being owner’s requests, which have led to increases and decreases within the established project contingency; and

**WHEREAS**, there is a substantial completion deadline imposed by the funding source, which at this point in the project does not allow enough time for individual change orders to now move through the legislative process; and

**WHEREAS**, this change order request is a not to exceed amount to cover anticipated upcoming various

changes.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature authorizes the not to exceed amount of \$450,000.00 from the General Fund to cover the anticipated costs via a contract change order(s); and

**BE IT FURTHER RESOLVED**, that such change be executed by the County Manager in such form (s) as the County Attorney shall approve.