



Sullivan County Planning and Community Resources Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chair Matt McPhillips
Vice Chair Joseph Perrello
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Brian McPhillips

Thursday, April 9, 2026

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

- 1. Division of Planning [ID-8285](#)

Attachments: [March 2026](#)
[60-Day Notice_Town Line Solar](#)
[Feb 26 AG report](#)

- 2. Division of Community Resources [ID-8276](#)

Monthly Report
 April, 2026

Attachments: [2026 PandCR April Report](#)

Discussion:

Public Comment

Resolutions:

- 1. To apply for and accept the 2026-2027 New York Office of Parks, Recreation & Historic Preservation Snowmobile Trail Grant-in-Aid Program and enter into a contract with the Sullivan County Trail Association. [ID-8263](#)

- 2. To execute license agreements with the Sullivan County Historical Society and the Frederick A. Cook Society in regard to their occupancy of the Sullivan County Cultural Center. [ID-8264](#)

3. Authorize a Stipend to Volunteers for the Administration of HIICAP Counseling for the 2025-2026 Program Year [ID-8280](#)

Sponsors: Office for the Aging and Deoul

4. Resolution introduced by the Planning and Community Resources Committee to amend Resolution No. 115-26 to add, "Now, therefore, be it further resolved, that the County Manager is hereby authorized to sign the modification agreement." [ID-8284](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8285

Agenda Date: 4/9/2026

Agenda #: 1.



DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT

March 2026

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

GENERAL MUNICIPAL LAW – 239 Referrals					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
2/26/26	3/16/26	Yeshiva Kavunas Halev	Area Variance	LIB26-06	B. McPhillips
2/27/26	3/27/26	Keren Hatorah	Site Plan Review	THO26-06	Ward
3/6/26	4/3/26	Pescar Restaurant	Site Plan Review	FAL26-04	Ward
3/10/26	4/9/26	Stoneleigh BESS 1 LLC Battery Storage	Site Plan Review	MAM26-01	Salomone, Jr.
3/10/26	4/9/26	Bloomingburg Views	Site Plan Review	BLO26-01	Salomone, Jr.
3/16/26	4/15/26	Brookview Partners	Site Plan Review	THO26-07	Ward
3/17/26	4/16/26	YHNC, LLC	Site Plan Review	FAL26-05	Ward
3/20/26	4/22/26	Amendment to Thompson Code “Definitions”	Adoption / Amendment of Zoning Text	THO26-08	Ward

- Planning staff continues to work on providing training on a wide range of topics for municipal board members so they can get their required 4 hours of New York State Department of State Training. A training from Pace University training offered credits for board members and continuing legal education credit hours for attorneys will be held on April 22. Staff continue to keep track of any future webinars from the Department of Environmental Conservation. Additionally, staff compiled a list of training resources and created a page on the county website to share them.
- Planning staff met with staff from the National Park Service and the Upper Delaware Council to discuss projects and ensure coordination of required project reviews. Amongst other things, NPS and UDC shared information on their upcoming Litter Sweep.

Land Use, Strategic and Comprehensive Planning

- **Comprehensive Planning**
 - Planning has begun to scope out a process to complete a county-wide comprehensive plan. Planning will continue to seek funding to support these efforts.
- **Water Resources and Infrastructure**
 - Planning consultant Delaware Engineering is making progress on the Countywide Infrastructure Assessment. The County reviewed the municipal reports and the consultant is updating them with the recommended edits. The County level was received and Planning is reviewing. Planning and consultant will work with Municipalities to ensure the work is accurate and useful. The project is expected to be completed by the end of April 2026. A presentation to the Legislature will follow.
 - Planning has entered into a contract with LaBella for work to obtain hydrogeologic expertise in relation to subsurface conditions throughout the County to assess the County's water resources. The process is anticipated to take a year to complete. A kickoff meeting was held on March 24th.
 - An application for funding was submitted to the National Fish and Wildlife Foundation to support the development of a watershed management plan for the Mongaup Watershed.
- **Hazard Mitigation Plan**
 - The hazard mitigation plan has been drafted and reviewed by the Steering Committee. Tetra Tech is incorporating feedback and requested edits, with the public review period



to begin shortly. We are awaiting additional feedback on jurisdictional annexes from a majority of our municipalities at this time.


- The public review period will include a draft review meeting, conducted via Zoom, and the plan will also be posted online. Members of the public will be able to complete a survey, or e-mail their input directly.
- Tetra Tech is inquiring whether or not New York State can initiate its first plan review concurrent to the initiation of the public review, in order to reduce the amount of time from the time the current plan lapses to the time the updated plan is in place.

Recreation, Quality of Life & Tourism-based Economic Development





• Sullivan O&W Rail Trail

- Sullivan Paving has site control and started working on the Neversink Crossing. Construction has resumed following the winter break that started with the cold weather at the end of November. The County has been working with the project partners to draw down the funds, and successfully received the first draw down of the federal funds through New York State Department of Transportation. Two of the grants have been closed. The project is expected to be complete in late spring/early summer of 2026.
- Planning staff assisted the Town in securing an additional \$99,500 grant for the project.
- The use and occupancy agreement between New York State Department of Transportation and the Town of Liberty for the Parksville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The design is complete. Planning assisted the Town with the State Environmental Quality Review and they were able to issue a negative declaration at their January meeting. Planning has helped coordinate other environmental requirements necessitated by the involvement of New York State Department of Transportation, New York State Office of Parks and Historic Preservation, and federal funds.
- The Town of Rockland is working with Rotary Park on the section of trail from Livingston Manor towards Parksville. Engineering work is complete, and the Town is preparing an application to get funding through the Transportation Alternatives Program.
- Planning worked with Grants to submit an application to the federal BUILD program (Better Utilizing Investments to Leverage Development) to fund the engineering of the trail/road intersections, a schematic design for the former Liberty Trestle, and an e-bike supplement to the Sullivan O&W Feasibility Study. The request is for \$4,000,000 and there is no requested County match.
- Staff continue to work with the Open Space Institute to help municipalities acquire rights of way to the trail.
- Staff worked with the Department of Public Works sign shop to fabricate etiquette signs for the trailheads. Planning continues to work with the municipalities on

installation. Staff also has been distributing etiquette brochures that were translated into Yiddish.




Respect the Trail. Respect Others.
BE A GOOD SPORT

<p>1 YIELD Bikers must yield to all other trail users. Ride in control, and be prepared to slow down and stop at all times.</p>	
	<p>2 RIDE ON THE RIGHT Yep, just like a car on the road, only much more fun.</p>
<p>3 PASS ON THE LEFT You need to let someone know when you are going to pass them. Startling someone could lead to an accident.</p>	
	<p>4 MOVE OFF THE PATHWAY WHEN STOPPING Don't become a traffic hazard.</p>
<p>5 TRAVEL AT A SAFE SPEED Go at a leisurely pace and keep a safe distance from other trail users.</p>	

www.sullivanoandw.com

BE A GOOD SPORT



RESPECT THE TRAIL
The trail is here for everybody to use, not just you. A lot of work has gone into building and maintaining this trail. Be mindful of how you treat it and always leave the trail better than you found it.

RESPECT OTHERS
We all want to enjoy the trail. Just because someone is slower or not part of your group doesn't mean they are less deserving of your respect. Be a good sport and ensure a good experience for you and your fellow humans.

- Staff continue to participate in quarterly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- The next event planned is the FO&WL on Saturday, April 25 at 8AM. The Alliance is teaming up with Sullivan Audubon Society President Maura Muller to lead a short hike on the Hurleyville section of the trail that skirts past Shaddock Pond, a local hotspot for migratory birds.

Community Development & Revitalization

- **Bicycle and Pedestrian Infrastructure Master Plan**
 - Meetings with municipal officials are underway to discuss locations for plan implementation, as per the additional scope of service which was authorized by the Legislature last month. These locations include:
 - Village of Monticello
 - Village of Liberty
 - Town of Fallsburg
 - Town of Rockland
 - Village of Wurtsboro
 - The consultant continues to develop a draft roadway and sidewalk inventory to guide infrastructure planning.

- A page on the County website is being maintained to keep people informed on the progress and highlight participation opportunities.
- **Housing**
 - The County filed an application in response to the County Infrastructure Grant Program issued by Empire State Development (ESD). Infrastructure funded under the proposal would support the development of 75-100 units in the Town of Liberty. The Town as well as the developer of the proposed project are collaborating with the County on this project.
 - The Sullivan County Land Bank held a strategic session on March 10th to identify further opportunities to continue developing affordable units to residents of Sullivan County. Representatives from the Land Bank will be speaking with elected officials at the Association of Supervisors meeting. Additionally, the Department of Planning and the Land Bank are developing a joint training session for municipalities to provide information related Accessory Dwelling Units (ADUs), “cross-mod” housing, and Town Law Article 19A, as well as to provide an opportunity to discuss how our municipalities can leverage the Land Bank to achieve housing goals.
 - Funding opportunities have been announced through New York State Homes and Community Renewal via the Community Development Block Grant. We are reviewing these available funding opportunities to determine if there are any current projects in the County that may benefit from them.
- **Administrative**
 - Attended the New York State Association of Counties Standing Committee on Climate Action in capacity as Vice Chair
 - Attended monthly meeting of Sullivan County Land Bank as well as a strategic planning session to discuss goals of the organization
 - Attended annual meeting of the Sullivan County Workforce Development Board
 - On April 23, Commissioner will be speaking at the quarterly meeting of the Sullivan County Partnership for Economic Development
 - Met with representatives of the National Parks Service and Upper Delaware Council
 - Continued administration activities associated with the Municipal Infrastructure Program for deployment of broadband infrastructure, including weekly reporting to New York State ConnectALL office, internal staff meeting, weekly meeting with the County’s partner Archtop Fiber, monthly pole attachment meeting with stakeholders from across the State, and webinars on reporting requirements.

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- RWE Solar Developments has filed its 60 day notice of intent to file an application for Town Line Solar, a utility scale solar development in the Towns of Forestburgh and Thompson. County staff have been in communication with Town officials as well as the County Attorney's Office to discuss next steps in accessing intervenor funds for legal representation during the application process. Permitting of this project will be handled via the New York State Department of Public Service/Office of Renewable Energy Siting. A copy of the notice is attached to this report.
- OSE staff have evaluated current rate classifications for various County facilities and are working with NYSEG to determine if savings could be achieved by changing certain classifications. Staff also continues to review monthly utility statements, and to work with New York State Electric and Gas (NYSEG) and Department of Public Works (DPW) staff to resolve any meter readings and monthly billing errors identified.

III. PARKS, RECREATION & BEAUTIFICATION

- Callicoon Park: The New York State Office of Parks, Recreation and Historic Preservation (SHPO) issued a Letter of No Effect for Phase I of the project (current capital project). SEQR (State Environmental Quality Review) and NEPA (National Environmental Policy Act) are being finalized. Fisher Associates are working on developing the bid documents. We anticipate a bid being issued in the late spring.
- Fisher Associates have been working on the design for the D&H Canal Trail Improvement project.
- The department has begun the Lifeguard Certification courses. The courses are taking place at the Fallsburg Central School swimming pool.
- Currently advertising for the seasonal positions at D&H Canal Interpretive Center, Lake Superior State Park and ground maintenance. Interviews for these positions have begun.
- The Frederick Cook Society held a free Sunday Concert showcasing renowned blues guitarist, Slam Allen at the Sullivan County Museum on Sunday, March 22, 2026.
- Park maintenance staff are beginning the Spring clean-ups at all of the County parks.
- Setting up programming for the 2026 summer season at the D&H Canal Interpretive Center. Programming will consist of local school visits, walks along the canal, and presentations about the history of the canal and surrounding areas.
- The Annual Countywide Litter Pluck begins April 1st. All of the coupons and informational packets have been distributed to the participating locations.

IV. GRANTS ADMINISTRATION (DGA)

- **Building Capacity for Grant Funding**
 - Collaboration with Compliance Office - Department of Grants Administration (DGA) staff have maintained communication with the County's Compliance Office and are on standby to collaborate related to grant compliance policy, procedure and best practice.
 - Grant Application Resource Development - As time and workload permits, DGA staff continues to build out grant narrative boilerplates and current data sets as a resource for future grant applications. This resource includes information germane to various areas, including health, education, transportation, and economic statistics.
 - Grant Fiscal Management Tool Release - DGA staff provided a Grant Fiscal Management Tracker template to County staff who participated in the Grant Management 101 training modules. This tool was originally developed by Erin O'Brien, Public Safety Division, and received high marks during a recent fiscal monitoring assessment. This tool serves as an effective tool for any staff involved in tracking grant expenditures.
 - Strengthening Internal Control Protocols - DGA staff is working with County Management and ITS staff in revamping the Grant Concept Approval Form and it's processing from manual to electronic fill in and submission. In addition, DGA staff is working with the County Legislature Clerk and County Management to revamp the Grant and Allocation (requiring execution) Resolution Templates and Coversheet for future use when submitting for approval prior to their respective Legislative Committee meeting.
- **Support to Outside Entities**
 - DGA received twelve (12) Funding Resource Requests (FRRs) since the end of February. DGA staff are primarily being contacted by citizens with other requests being from non-profit organizations. The primary categories of FRRs received are new business startup funding, home repairs, and funding for public facilities.
 - The DGA Grant Program Coordinator presented the Grant Project Planning Workshop held on Feb 24th, which was extremely successful with survey feedback being all positive. Approximately fifty (50) people attended across both sessions. Requests have been made for another Project Planning training to be held – anticipate scheduling one for the fall.
- **Support to County Staff: January Highlights**
 - **County Manager**
 - DGA staff assisted with developing and filing an application to the 2026 New York State Empire State Development County Infrastructure Grant Program (CIGP) for a project involving workforce / affordable housing development infrastructure. This is a collaborative effort with the Town of Liberty and a housing developer.

- DGA staff worked with the Director of Communications to address the NYS 250th Commemoration Commission paperwork that was successfully submitted to benefit the Delaware Company's celebration and acquire a statue of a Minuteman to be placed at Minisink Battleground Park.
- **Community Resources**
 - DGA staff met with the Division Commissioner and Center for Workforce Development (CWD) Coordinator to acquaint staff with DGA policy / procedures and to address any funding related questions and / or needs. DGA staff provided technical administrative assistance to the CWD Coordinator on a funded program.
- **Health and Human Services**
 - DGA staff is collaborating with Community Services to match funding resources for their respective projects and provides ongoing technical support to Public Health staff.
 - DGA staff is providing technical assistance as needed related to the Department of Family Services Dormitory Authority of the State of New York (DASNY) Family Visitation Space Upgrade Project.
- **Public Works**
 - DPW staff is providing support assistance as needed for the 2026 NYS Department of Environmental Conservation Household and Hazardous Waste Program grant application. The 2025-26 Municipal Waste Recycling Coordinator program and 2025-26 Household Hazardous Waste programs were awarded.
- **Planning**
 - DGA staff provided ongoing assistance to Parks and Recreation staff related to the NY PLAYS (Places for Activity and Youth Socialization) Programs
 - DGA staff provided support to the Department of Planning in preparing and submitting the 2025 National Fish and Wildlife Federation – Delaware Watershed Conservation Fund application for the Mongaup Watershed Management Plan, which was successfully submitted.
- **ITS**
 - DGA staff participates in regular weekly Municipal Infrastructure Program (MIP) / Broadband project meetings and assists in the monitoring of the project.
- **Public Safety**
 - Sullivan County successfully secured the Combined 2024-2025 NYS Department of Homeland Security and Emergency Services Statewide Interoperable Communications (Targeted Grant Program) and has a fully executed award agreement in hand.
 - DGA staff is closely monitoring activity related to the DASNY Jeffersonville Tower Project and are hopeful the project will enter the review phase by mid to late spring.

- DGA staff worked with Public Safety and Sheriff Office staff in the development and successful submission of the
- The Bureau of Justice Assistance (BJA) of the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) and Justice & Security Strategies (JSS) application for the federal micro-grant program that funds the implementation or expansion of body-worn camera(BWC) programs for small, rural, and tribal law enforcement agencies (SRT).
- **County Clerk**
 - DGA staff assisted the County Clerk's Office with the 2026-2027 Local Government Records Management Improvement Fund individual grant application for a document conversion and access project, and a successful submission was accomplished in advance of the April deadline due date.
- **District Attorney**
 - DGA staff worked with the District Attorney and Office of Management and Budget staff to develop and accomplish a successful submission of the 2025 NYS Office of Victims Services Victims of Crime Act Victims Assistance Program grant application.

V. AGRICULTURE & FARMLAND PROTECTION

- Cornell Cooperative Extension February 2026 Agriculture report attached



TOWN LINE SOLAR AND STORAGE PROJECT • SULLIVAN COUNTY, N.Y.

60-DAY NOTICE OF INTENT TO FILE AN APPLICATION

RWE Solar Development, LLC (RWE), is proposing to construct the Town Line Solar and Storage Project, a major electric generating facility under Article VIII of the Public Service Law. This notice announces that on or about May 29, 2026 RWE will file an Application pursuant to Article VIII seeking a permit from the Office of Renewable Energy Siting and Electric Transmission (ORES) authorizing the construction and operation of the Facility. The Renewable Action through Project Interconnection and Deployment (RAPID) Act and its implementing regulations at Article VIII of the Public Service Law, (16 NYCRR Part 1101) provides for the review of major renewable energy facilities in New York State and establishes a unified proceeding rather than requiring a developer to apply for numerous state and local permits. The uniform standards and conditions are available at 16 NYCRR 1101-3 and <https://dps.ny.gov/ores-regulatory-documents>.

The Town Line Solar and Storage Project, is a 200-megawatt (MW) utility-scale solar photovoltaic energy generation and 100 MW energy storage facility proposed to be located in the Towns of Thompson and Forestburgh in Sullivan County, New York (the "Facility"). The purpose of the proposed Facility is to generate solar-powered electricity that will provide a significant source of renewable electricity to the New York State power grid. Under the 2019 Climate Leadership and Community Protection Act, New York State has committed to generating all electricity from renewable sources by 2040. The proposed Facility will help New York achieve that mandate. The Facility will include the installation and operation of solar panels, together with the associated electrical collection lines (below ground), battery energy storage system, access roads, meteorological towers, operation and maintenance (O&M) building, and collector substation. The Facility will interconnect to the New York power grid via a point of interconnection (POI) switching station that will connect to the existing Coopers Corners to Rock Tavern 345-kilovolt (kV) transmission line, owned and operated by New York Power Authority (NYPA). Upon completion, the ownership of these NYPA Facilities will be transferred over to New York Power Authority.

For more information about the Facility, please visit the Facility website at <https://cleanenergyforsullivan.com/> or the ORES website at <https://dps.ny.gov/ores-permit-applications>, matter number 24-03035, or contact RWE at:

RWE Solar Development, LLC
Connor Roth
Manager, Utility Scale Development
512-975-6597
connor.roth@rwe.com

Upon filing the Application, RWE will provide funding in the amount of \$200,000 to be deposited into a local agency account to be made available to local agencies and potential community intervenors for the purpose of contributing to a complete record leading to an informed permit decision as to the appropriateness of the site and the facility, and for local agencies, shall include the use of funds to determine whether a proposed facility is designed to be sited, constructed and operated in compliance with applicable local laws and regulations.

Any local agency or potential community intervenor shall submit a request for initial funding **within thirty (30) days of the date of application filing** and such requests can be made to general@ores.ny.gov or Attention: Request for Local Agency Account Funding, c/o: OGS Mailroom, Office of Renewable Energy Siting and Electric Transmission, Empire State Plaza, Agency Building 3, Albany, NY 12223.



PAST WORKSHOPS

All About Lavender – February 4th. Hands on lavender workshop taught by Winterton Farms. Participants attended the workshop and learned different varieties of lavender, how to grow successfully in our climate and to care for the plant and become established. Attendees also created and sampled lavender tea and lavender infusions to take home.

Farmer Mixer at Forage and Gather - February 11th.

Livestock Weather Stress - February 12th. Attendees learned how livestock respond to extreme temperatures, and what they can do to protect the livestock's health and productivity. Attendees also learned how animals regulate body temperature through behavior, metabolism, and physiology, how heat stress impacts fertility and milk production, how cold stress impacts feed requirements and energy loss species-specific differences in tolerance, and climate-related challenges facing modern livestock systems.

Understanding Cover Crops for Farms- February 26th. Attendees learned how cover crops improve soil health, nutrient cycling and on-farm resilience through ecological and biological processes.

Know the Law: On Farm Risk Management & NYS Legal Requirements - February 18th. Attendees learned about the NYS Safety in Agricultural Tourism Act and what it means for their farm, from the NYS Department of Agriculture. Winterton Farms presented on how the law affects a farm operation from a farmer's perspective. Topics covered were liability, signage, visitor safety, animal contact zones, food service, emergency planning, risk management, insurance, waivers, staff training and incident documentation.

Biosecurity for Farm Experiences - February 24th. Attendees learned about safety protocols for visitors in farm environments, managing animal contact zones and minimizing risk, designing and placing effective biosecurity signage and Communication safety expectations to guests.

TECHNICAL ASSISTANCE:

Technical Assistance/Inquiries: 87 Soil/Hay Tests: 0 Farm Visits: 0

Technical Assistance was provided on land access, ag districts, farmland preservation, Catskills Kitchen (insurance, business structures, permitting & licensing), beginning farmer, soil tests, soil health, Cover crops: species selection, nutrient management planning, funding opportunities, tree pathogens, native gardens, soil samples, plant hardiness, planting zones invasive species.
16 total Hours of Technical Assistance.

UPCOMING WORKSHOPS:

- **Farmer Mixer at The Herbal Scoop** - Monday March 9th from 5:30 - 7:30pm
- **Lawn Alternatives: How to Replace Some or All of your Grass** - Thursday March 19th from 5:30 - 6:30pm
- **Silvopasture Development of Farms Webinar** - Wednesday March 25 from 6:00 - 7:30pm
- **Agri-Tourism Webinar Series**
 - 3/4: Creating Accessible Farm Experiences
 - 3/18: Designing the Farm Experience: Tours, Storytelling & Visitor Engagement
 - 3/25: Marketing Your Farm Experience

FEBRUARY 2026 AG REPORT (con't)



Trainings:

Ag and Food Systems staff attended the New York State Farm to School Conference in Saratoga Springs in February. Staff participated in sessions on local food procurement, partnerships, and nutrition education, gaining useful strategies and resources to support Farm to School efforts in Sullivan County.

Research Projects:

In partnership with Cornell Cooperative Extension livestock educators throughout NYS, the final report for the SARE-funded project “Optimizing the Economic Return of Pasture-Raised Slow-Growth and Conventional Broilers” has been completed and submitted. The report provides a comprehensive summary of project activities and outcomes, including a detailed economic analysis comparing slow-growth and conventional broiler systems, insights gathered from participating producers, and recommendations aimed at improving profitability and sustainability for pasture-based poultry operations. The findings offer valuable guidance for farmers considering alternative broiler genetics, highlight key cost drivers affecting enterprise viability, and outline practical strategies that can support informed decision-making across diverse production settings. To read the full report visit: <https://projects.sare.org/project-reports/1ne22-435/>



Beginner Farmer Program:

The CCE Sullivan Beginner Farmer Mentorship Program is nearing the close of its second cohort, with a celebration planned for the 11 mentees on March 9th. Since the program began in 2024, a total of 25 beginning farmers have participated across both cohorts, benefiting from a broad range of educational and technical assistance activities. To date, the program has delivered:

- 22 agricultural production workshops (exceeding the target of 20)
- 7 marketing workshops
- 5 business-planning workshops
- 5 farm food safety workshops
- 4 USDA/NYS/local assistance workshops
- 4 financial management workshops.

Staff have also completed 33 new farm site visits, supported the review of 5 marketing plans and 5 business plans, and facilitated knowledge gains for 108 farms in business planning and 60 farms in marketing.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8276

Agenda Date: 4/9/2026

Agenda #: 2.

Division of Community Resources Monthly Report

April 2026

Office for the Aging (OFA)

Director's Report for February 2026

Office for the Aging (OFA) – Director's Report

- 14 home visits for assessments, reassessments, and application assistance.
- 24 applications for SNAP, Medicaid, Medicare Savings, and Temporary Assistance.
- Participated in several New York State Office for the Aging (NYSOFA) training webinars and program update calls.
- Received confirmation that EISEP Case Management Specialist will be vacant and submitted a Request to Fill.
- Met with stakeholders and implemented change to home delivered meal routes to facilitate Sullivan County Transportation drivers to be able to accommodate additional medical transports. All home delivered meals now being delivered by P/T Nutrition Staff.
- Preparing for Nutrition Program visit from NY State Office for the Aging (NYSOFA).



Sullivan Volunteers

- One new volunteer and three previous volunteers reinstated.
- Outreach to the community to enroll new volunteers and to establish additional partner sites.
- Leadership training
- Volunteers provided 45 rides for medical appointments
- 1,194 hours volunteered in February with a value of \$ 45,945.12 according to IndependentSector.org



Nutrition Program

- Snow delays/closures- 4 snow closures and 1 snow delay.
- Two new Nutrition Site Operators have been hired to fill vacant positions. These staff will cover routes previously done by Transportation Drivers.
- Bethel Lions Club presented the Bethel Congregate seniors with roses for Valentine's Day at their luncheon
- Valentine's Day Gifts were given to HDM clients from Monticello Aktion Club, Liberty Rotarians, and Catherine Scott, District 5 Legislator.

<u>Service Type</u>	<u>Meals Served</u>	<u>Clients Served</u>	<u>Contributions</u>
Home-Delivered	2,287	119	\$997.00
Congregate Site	397	71	\$425.00
Total	2,666	190	\$1,422.00

Transportation Services

- 102 medical trips by Sullivan County Transportation (SCT)
- 119 shopping trips by SCT
- 45 volunteer medical transports
- 43 rides to congregate meal sites

Home Energy Assistance Program (HEAP)

18 apps received, 12 applications processed

Legal Assistance

5 households assisted through Rural Law Center of New York.



Caregiver Resource Center (CRC)

Evidence-based Health Promotion:

The Wellness Initiative for Senior Education (WISE):

A 6-week WISE series is underway at Golden Park Apts. in Liberty. The series began in February and runs through March 30.

If you belong to a senior group that is interested in hosting a future weekly series in your community please call Nancy or Martin at 292-6180 x 122.

Tai Chi for Arthritis & Fall Prevention -Both class series are full

The Tai Chi Stage 2 series started on Feb. 24 and is full with 18 seniors registered. A weekly beginners Tai Chi scheduled for April 27 – June 18 is also full with 17 seniors registered.

Please call if you are interested in being put on a cancellation list or a waiting list for the next series which will be late summer/early fall.

Bone Builders Fall Series -(two options to choose from)

Some openings left! Bone Builders March 19 to May 21, weekly on Thursdays 11-12 at the Western Sullivan Public Library, Jeffersonville Community room.

Bone Builders March 26 through May 7, weekly on Thursdays 11-12 at CCE Sullivan in Liberty.

This class is full but we can add you to a cancellation list in the event more space becomes available.

Registration is required and space is limited.

Caregiver Support Groups

Caregiver Café: 1st Monday each month

March 2, April 6, May 4 and June 1st from 10-11am at Cornell Cooperative Extension (CCE) Sullivan.

Virtual support group: 3rd Wednesday each month:

March 18, April 15, May 13 (tentative), June 17, from 6-7pm

Parkinson's Support Group will resume in April 2026

Dates are the 1st Wednesday of each month from 4-5:30 pm at CCE Sullivan.
April 1, May 6, June 3.

Number of Information & Assistance calls:

February – 38

January - 25

Upcoming workshops:

March 24: Building Brain Healthy Habits (Alzheimer's Association workshop)

Location: CCE Sullivan, Tuesday from 1-2pm.

Three ways to Register:

- **Call (845) 292-6180 ext. 122**
- **Email: sullivancnc@cornell.edu**
- **Go to <https://tinyurl.com/5n6mtpy4>**



NY Connects

- 162 individuals served in February.
- Outreach being scheduled for upcoming months.



HIICAP (HEALTH INSURANCE & INFORMATION COUNSELING ASSISTANCE PROGRAM)

136 Individuals received counseling



PERS (PERSONAL EMERGENCY RESPONSE SYSTEM)

19 clients currently enrolled through Community Services for the Elderly (CSE), EISEP, and Title IIIIE funding.



EISEP – Expanded In-Home Services for the Elderly

Program

<u>Status</u>	<u>Number</u>
Active Cases (as of 2/28/26)	29
Closed Cases	0
Waitlist	17
Hours Authorized (January)	982.00
Hours Provided (January)	703.75



Sullivan County Youth Bureau (YB)

- Attended United Sullivan partner check-ins.
- Youth Bureau Facebook posts: 5,210 views; 37 interactions.
- No site visits conducted this month.
- Met multiple times with Human Rights Executive Director to plan potential 3-day youth technology training; developed draft resolution and contract for vendor.
- Facilitated Office of Children & Family Services (OCFS) training (Orange County); 15 caseworkers/supervisors and Deputy Commissioner attended.
- Met with Legislators Amanda Ward and Nadia Rajsiz regarding potential May 2026 Youth Awards; follow-up scheduled for Feb. 26; drafted application and press release for review.
- Met with Dan Hust to plan vendor training videos; script in development.
- Met with YB Advisory Board Chair (monthly meeting).
- Attended NYS Youth Bureau monthly meeting.
- Attended Hudson Valley Youth Bureau quarterly meeting.
- Facilitated OFA staff meeting.
- Participated in Hudson Valley Youth Bureau Association (HVVBA) Training Subcommittee brainstorming.
- Attended Legislature Black History Month Celebration.

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Sullivan County Transportation

NYS Department of Transportation Annual Report due March 31, 2026. This report covers State Transportation and Operating Assistance (STOA) and Federal 5311 Rural Transit funding received by the County.

Sullivan County Transportation Department Ridership:

Month 2026	Veterans Medical Centers	Veterans In-County Medical	Senior Medicals	Shopping Buses	Seniors to Congregate Sites	Meals Delivered
January	33	26	95	144	28	561
February	32	17	102	119	34	392
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Totals						

Move Sullivan Public Transit Ridership:

Move Sullivan 2026	Average Daily Ridership	Monthly Ridership	Monthly Paratransit
January	488 (19 days)	9,266	284
February	469 (19 days)	8,917	298
March			
1st Quarter Totals			
April			
May			
June			
2nd Quarter Totals			
July			
August			
September			
3rd Quarter Totals			
October			
November			
December			

4th Quarter Totals			
Annual Totals			

Community Assistance Center (CAC)

- ✓ Through our partnership with the Hudson Valley Food Bank, we average 20 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ There are three (3) food distribution days per month.
- ✓ Support HV Food Bank monthly mobile pantry efforts in town of Freemont.
- ✓ Outreach is ongoing to determine needs of pantries.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ The CAC has seen an increase in requests for food assistance deliveries as well as connections to community resources.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8263

Agenda Date: 4/9/2026

Agenda #: 1.

Narrative of Resolution:

To apply for and accept the 2026-2027 New York Office of Parks, Recreation & Historic Preservation Snowmobile Trail Grant-in-Aid Program and enter into a contract with the Sullivan County Trail Association.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-7110-39-40-4001 / A-7110-39-R3089-R167

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE SUBMISSION OF A NEW YORK OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION SNOWMOBILE TRAIL GRANT-IN-AID PROGRAM APPLICATION, AND THE EXECUTION OF CONTRACT BETWEEN SULLIVAN COUNTY TRAIL ASSOCIATION ("SCTA") AND THE COUNTY OF SULLIVAN ("COUNTY")

WHEREAS, the County of Sullivan and Sullivan County Trail Association (SCTA) recognize that the maintenance and improvement of snowmobile trails would serve the interests of and redound to the benefit of Sullivan County citizens and tourists; and

WHEREAS, the County, on behalf of SCTA, seeks to obtain funding through the New York Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program to provide maintenance and improvements along publicly accessible designated snowmobile trails within Sullivan County; and

WHEREAS, the County would be the designated Local Sponsor, as required by this Grant-in-Aid program, with respect to the administration of the required documentation; and

WHEREAS, the County as the Local Sponsor, with the respect to the funding, would act solely as a pass through, retaining up to 10% of the State provided funds to cover administrative costs.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairperson of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the New York Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairperson of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney

shall approve; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute the New York State Snowmobile Trail Grant-in-Aid Agreement between Sullivan County Trail Association and the “County of Sullivan” for the period commencing April 1, 2026 through March 31, 2027, subject to the approval of the County Attorney; and

BE IT FURTHER RESOLVED, that should the New York Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8264

Agenda Date: 4/9/2026

Agenda #: 2.

Narrative of Resolution:

To execute license agreements with the Sullivan County Historical Society and the Frederick A. Cook Society in regard to their occupancy of the Sullivan County Cultural Center.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE LICENSE AGREEMENTS WITH THE SULLIVAN COUNTY HISTORICAL SOCIETY AND THE FREDERICK A. COOK SOCIETY IN REGARD TO THEIR OCCUPANCY OF THE SULLIVAN COUNTY CULTURAL

WHEREAS, the Sullivan County Historical Society, Inc., and the Frederick A. Cook Society ("Licensees") each occupy a portion of the Sullivan County Cultural Center; and

WHEREAS, in the past the County and the Licensees worked together and developed a draft License Agreement detailing duties, obligations and covenants of the County and the Licensees; and

WHEREAS, said document transferred a portion of the financial burden of the associated operation and maintenance expenses from the County to the Licensees; and

WHEREAS, the Licensees and the County both recognize updating and executing said agreement is mutually beneficial.

NOW, THEREFORE BE IT RESOLVED, the County Manager is authorized to execute the above referenced agreements with the Licensees in such a form as approved by the County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8280

Agenda Date: 4/9/2026

Agenda #: 3.

Narrative of Resolution:

INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A STIPEND TO VOLUNTEER(S) FOR THE ADMINISTRATION OF HIICAP COUNSELING FOR THE 2025-2026 PROGRAM YEAR

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$400

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-47-4752

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A STIPEND TO VOLUNTEER(S) FOR THE ADMINISTRATION OF HIICAP COUNSELING FOR THE 2025-2026 PROGRAM YEAR

WHEREAS, the Sullivan County Office for the Aging has HIICAP (Health Insurance Information & Counseling Program) whose mission is to empower, educate, and assist Medicare-eligible individuals through objective outreach, counseling and training; and

WHEREAS, during the 2024-2025 HIICAP program year statewide, HIICAP volunteers devoted over 13,000 hours to counseling and outreach and over 8,000 hours to training and certification; and

WHEREAS, HIICAP volunteers must complete annual HIICAP training requirements and completing these requirements takes time, effort, and dedication; and

WHEREAS, the NY State Office for the Aging (NYSOFA) has piloted a volunteer recruitment and retention opportunity in the form of an annual HIICAP volunteer stipend of \$400 to incentivize volunteers; and

WHEREAS, the Sullivan County Office for the Aging currently has one certified HIICAP volunteer and it is a desire of the department to authorize a stipend in the amount of \$400 annually to continue to assist HIICAP with this important work; and

WHEREAS, this stipend has been awarded to the Sullivan County Office for the Aging through an NGA (Notice of Grant Award) from NYSOFA.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and provide a stipend in the amount of \$400 to the HIICAP volunteer effective immediately, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the NYSOFA HIICAP volunteer stipend funding be terminated,

the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8284

Agenda Date: 4/9/2026

Agenda #: 4.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AMEND RESOLUTION 115-26 TO ADD, "NOW, THEREFORE, BE IT FURTHER RESOLVED, THE COUNTY MANAGER IS HEREBY AUTHORIZED TO SIGN THE MODIFICATION AGREEMENT WITH ROLLING V BUS CORPORATION, IN SUCH FORM THE COUNTY ATTORNEY APPROVES."

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$87,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Transfer of money within existing contract (A-5680-40-4021)

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

Resolution introduced by the Planning and Community Resources Committee to amend Resolution No. 115-26 and to add, "Now, therefore, be it resolved, the County Manager is hereby authorized to sign the modification agreement with Rolling V Bus Corporation, in such form the County approves."

WHEREAS, Resolution No. 115-26 was adopted by the Sullivan County Legislature on March 19, 2026, and

WHEREAS, Resolution No. 115-26 rescinded Resolution No. 83-26, and

WHEREAS, Resolution No. 83-26 was adopted by the Sullivan County Legislature on February 19, 2026 and authorized the transfer of funds within an existing contract with Rolling V Bus Corporation of the provision of "Move Sullivan" public transit services, and

WHEREAS, Resolution No. 115-26 needs to be amended to authorize the County Manager to sign the modification agreement, and

WHEREAS, pursuant to Resolution 204.19, the County entered into a Transit Opportunity with Rolling V Bus Corporation for the provision of the "Move Sullivan" public transit service, and

WHEREAS, pursuant to Resolution 326.24, the most recent mutually agreed upon contract extends through December 31, 2025, and

WHEREAS, pursuant to Resolution 326.24 there are not to exceed amounts for route cohorts, and

WHEREAS, the increase in paratransit costs requires the reallocation of funds within these cohorts, and

WHEREAS, cohort for Routes A & B will be increased by an amount not to exceed \$82,000.00, and

WHEREAS, the contract cohort for Routes C & D will be increased by an amount not to exceed \$5,000.00, and

WHEREAS, these funds totaling \$87,000.00 will be transferred from the Route E and two shuttles cohort, and

NOW, THEREFORE, BE IT RESOLVED, the County is hereby authorized to transfers funds within the contract with Rolling V Bus Corporations approved by Resolution 326.24 for the amount not to exceed \$87,000.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the County Manager is hereby authorized to sign the modification agreement with Rolling V Bus Corporation, in such form the County Attorney approves.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreement remain in force.