



Sullivan County

100 North Street
Monticello, NY 12701

Planning, Real Property and Economic Development Committee

Meeting Minutes - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, January 11, 2024

10:00 AM

Government Center

Call To Order and Pledge of Allegiance

Chairman Matt McPhillips called the Planning, Real Property and Economic Development Committee to order at 10:13AM.

Roll Call

Present: Matt McPhillips, Terry Blosser-Bernardo, Luis Alvarez, Catherine Scott and Joseph Perrello

Comments:

Nadia Rajs, Brian McPhillips

Joshua Potosek, Michelle Huck, Dan Hust, Robert Freehill, Tom Cawley, Heather Brown, Laura Quigley, Chris Knapp, Art Hussey, Angela Chevalier, Nancy Buck

Ken Walter, Lou Setren, Martha Scoppa, Herb Clark, Marc Baez, Vanessa McPhillips, Jen Flad

Reports:

1. Division of Planning

[ID-6056](#)

Attachments: [December 2023](#)
[Nov 23 AG report](#)

Commissioner Heather Brown gave an overview of the Division of Planning.

2. Division of Community Resources Monthly Report January 2024

[ID-6044](#)

Attachments: [2024 PCD DCR January Report](#)

Commissioner Laura Quigley gave an update on the Division of Community Resources.

3. County Treasurer

County Treasurer Nancy Buck gave an update on the Treasurer's Office.

4. Real Property Tax Services [ID-6057](#)

Attachments: [Real Property Tax Services Monthly Report for 11.2023](#)

Director Chris Knapp gave an update on the Real Property Tax Services.

5. Visitors Association [ID-6064](#)

Attachments: [EDC January Report 1_5.docx](#)

CEO Herb Clark gave an update on the Visitors Association.

6. IDA [ID-5840](#)

Attachments: [09-23 IDA Activity Report.docx](#)

Executive Director Jen Flad gave an update on the IDA.

7. **Partnership for Economic Development**

President/CEO Marc Baez and Vanessa McPhillips gave an update on the Partnership for Economic Development.

8. **Chamber of Commerce**

No one was present to give a report.

Public Comment

1. Ken Walter made a public comment.

Resolutions:

1. To approve the updated USDOT Drug and Alcohol Testing Policy for the Sullivan County Transportation Department. [ID-6005](#)

Attachments: [DRUG AND ALCOHOL TESTING POLICY COPY Updated December 19 2023a](#)

A motion was made by District 5 Legislator Catherine Scott, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 1/25/2024. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

2. Agreement with SCOFA (NY Connects) and LAMAR to provide Billboards (Outdoor) [ID-6045](#)

Sponsors: Office for the Aging and Deoul

A motion was made by District 5 Legislator Catherine Scott, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 1/25/2024. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

3. Reappoint two members and appoint one member to the Sullivan County Industrial Development Agency Board [ID-6050](#)

Moved by Joseph Perrello, seconded by Catherine Scott. Terry Bernardo made a motion to Rule 36 to hold over for the Resume of Ira Steingart.

Deputy County Attorney and Parliamentarian Thomas Cawley indicated that the Rule 36 could be overridden by a majority of the committee.

Chairman Matt McPhillips made a motion to override the Rule 36 motion which was overturned 4-1 with Terry Bernardo opposed.

A motion was made by District 7 Legislator Joseph Perrello, seconded by District 5 Legislator Catherine Scott, that this Resolution be carried at Committee to the County Legislature meeting on 1/25/2024. The motion carried by the following vote:

Aye: Chairman McPhillips, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

Nay: Vice Chairman Blosser-Bernardo

5. To authorize application for funding from the New York State Department of Agriculture & Markets for a 2023 County Farmland Protection Implementation Grant. [ID-6063](#)

A motion was made by District 6 Legislator Luis Alvarez, seconded by District 5 Legislator Catherine Scott, that this Resolution be carried at Committee to the County Legislature meeting on 1/25/2024. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

6. To authorize the County Manager to execute a contract with the Partnership for Economic Development in Sullivan County, Inc. [ID-6066](#)

A motion was made by District 7 Legislator Joseph Perrello, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 1/25/2024. The motion carried by the following vote:

Aye: Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

Abstain: Chairman McPhillips

4. Authorize modification of Youth Bureau Funding Program correct names of a program. [ID-6059](#)

Sponsors: Office for the Aging and Deoul

A motion was made by District 6 Legislator Luis Alvarez, seconded by District 5 Legislator Catherine Scott, that this Resolution be carried at Committee to the County Legislature meeting on 1/25/2024. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6
Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator
Perrello

Adjourn

There being no further business, Joseph Perrello made a motion to adjourn, seconded by Catherine Scott. The Planning, Real Property and Economic Development Committee adjourned at 11:54AM.