



Sullivan County County Legislature

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Nadia Rajsz
Vice Chairman Joseph Perrello
Legislator Matt McPhillips
Legislator Brian McPhillips
Legislator Nicholas Salomone Jr.
Legislator Catherine Scott
Legislator Luis Alvarez
Legislator Amanda Ward
Legislator Terry Blosser-Bernardo

Thursday, December 19, 2024

10:30 AM

Government Center

Full Board

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations

Communications

Public Comment

Resolutions

1. To create a Temporary Director of Activities Position. [ID-6937](#)
2. Adopt Public Health Order No. 1 of 2025 [ID-6942](#)
Attachments: [PH Order 1 2025](#)
3. To amend Resolution No. 178-22 regarding compensation for court appointed language interpreter services. [ID-6952](#)
4. Execute a Lease Renewal with a Third Party Land Owner for the continued lease of land to support the operation of Public Safety Communications Facilities [ID-6957](#)

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5. AUTHORIZE THE APPLICATION FOR RENEWAL OF RSVP STATE GRANT APPLICATION FOR 2024-2025 [ID-6962](#)
Sponsors: Office for the Aging and Deoul
 6. TO AUTHORIZE AN AGREEMENT WITH SECURE NETWORK TECHNOLOGIES, INC. [ID-6964](#)
 7. Seek Lead Agency status for a countywide broadband infrastructure project in accordance with SEQRA requirements. [ID-6965](#)
 8. To Accept a Legislative Award from NYSARH and Authorize an Agreement with the Department of Public Health and Cornell Cooperative Extension ..end [ID-6969](#)
 9. Resolution to authorize the County Manager to execute an agreement for engineering design services with Barton & Loguidice D.P.C. for the replacement of County Bridge 51 (BRIDGE NY funded). [ID-6972](#)
 10. Resolution to authorize the County Manager to execute an agreement for engineering design services with Greenman-Pedersen, Inc. for the replacement of County Bridge 283 (BRIDGE NY funded). [ID-6973](#)
 11. Resolution to authorize the application for and acceptance if offered of a NYSDOT Aviation Capital grant for the design and construction of a 10-Bay T-Hangar at the Sullivan County International Airport (SCIA). [ID-6976](#)
 12. Resolution to authorize an increase the annual contract value by \$213,975.65, to a total annual expenditure of County Funds value of \$500,000.00. [ID-6978](#)
 13. Resolution introduced by the Public Works Committee to authorize the County Manager to execute an agreement with TAM Enterprises, Inc. for rinse rack and wash bay system emptying, cleaning and waste water/sediment disposal. [ID-6991](#)
 14. TO ADOPT AN UPDATED AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY POLICY. [ID-6979](#)
Attachments: [Affirmative Action Equal Employment Opportunity Policy, Updated, 11-2024](#)
 15. TO AUTHORIZE A TEMPORARY STIPEND FOR GIS EFFORTS IN THE DIVISION OF INFORMATION TECHNOLOGY SERVICES [ID-6982](#)
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16. TO AUTHORIZE THE COUNTY MANAGER TO SIGN RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) MEMORANDUM OF UNDERSTANDING (MOU) AGREEMENTS WITH VOLUNTEER STATIONS TO PLACE RSVP VOLUNTEERS WITH SUCH STATIONS [ID-6983](#)
- Sponsors:** Office for the Aging and Deoul
17. To amend Resolution No. 528-23 to reflect the correct term of contract with the New York State Office of Indigent Legal Services and modification agreements with Sullivan Legal Aid Panel, Inc., and Sullivan Conflict Legal Aid, Inc. [ID-6989](#)
18. To authorize an agreement for funding related to the Child Advocacy Center [ID-6993](#)
19. To modify the contract between honor ehg and the Department of Social Services [ID-6994](#)
- Attachments:** [2024-12 2024-2025 Family Centered Services Program Plan - Sullivan County](#)
20. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18 [ID-6996](#)
21. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18 [ID-6997](#)
22. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18 [ID-6998](#)
23. Extend contracts not to Exceed 90 Days [ID-7000](#)
24. To Modify the 2024 Budget [ID-7005](#)
- Attachments:** [November 30 2024 Resolution Needed](#)
25. Enact a proposed Local Law regarding Mortgage Recording Tax [ID-7021](#)
- Attachments:** [mortgage tax local law](#)
26. Enact a Local Law regarding Broad Band with Archtop Fiber LLC [ID-7022](#)
- Attachments:** [LOCAL LAW](#)
27. To modify Resolution # 54-23 to authorize a Modification of Agreement to the contract with Rolling V Bus Corp. to include an additional route to Liberty Central School PreK Program for a limited time period [ID-7002](#)
28. To Amend Resolution # 6-24 [ID-7003](#)
29. Add a 1:1 Aide to Rolling V Bus Corp. for the extended year Preschool Program of 2024 [ID-6961](#)
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30. To Appoint Rabbi Hillel Grossman to the Health Services Advisory Board for the Sullivan County Department of Public Health ..end [ID-6968](#)
31. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-6986](#)
32. Adopt an Exterior Multicolored Building Lights Policy [ID-7007](#)
Attachments: [Exterior MultiColored Lights Policy 12-2024](#)
33. Authorize contract with Anthem Blue Cross Blue Shield to Bill for Resident Care at the Adult Care Center [ID-7008](#)
34. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SULLIVAN COUNTY BOCES ("BOCES") TO PROVIDE TRAINING SERVICES. [ID-7014](#)
35. To Allocate Funds for the Construction Phase of the Callicoon Riverside Park [ID-7015](#)
36. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADOPT A "COUNTY OF SULLIVAN USE OF ARTIFICIAL INTELLIGENCE (AI) IN COUNTY OPERATIONS" POLICY [ID-7017](#)
Attachments: [POLICY - ITS2024-013 - Use of Artificial Intelligence \(AI\) in County Operations.pdf](#)
37. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 424-24 [ID-7018](#)
38. Authorize contract with Tectonic Engineering Consultants, Geologists and Land Surveyors, DPC [ID-7020](#)
39. Reappoint Nadia Rajsiz and Catherine Scott to the Soil & Water Conservation District Board [ID-7023](#)
40. Reappoint John Diehl and appoint Peter Carey to the Soil & Water Conservation District Board of Directors [ID-7024](#)
41. Allocate funds from the 2024 Operating Budget to Assigned Fund Balance [ID-7026](#)
42. Approve MSW Rate from January 1, 2025 through June 30, 2025 to be \$136.50 [ID-7027](#)

Executive Committee Resolutions**Recognition of Legislators**

Announcements from Chair

Adjournment or Close



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6937

Agenda Date: 12/19/2024

Agenda #: 1.

Narrative of Resolution:

Create a Temporary Director of Activities Position

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$25,000

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO
CREATE AT THE ADULT CARE CENTER THE POSITION OF TEMPORARY
DIRECTOR OF ACTIVITIES**

WHEREAS, the Sullivan County Adult Care Center provides care to residents from the community;
and

WHEREAS, the Administrator has determined that there is a need for a Temporary Activities Director to cover an approved leave of absence. This would ensure that activities for the residents of the Adult Care Center continue seamlessly and that the activities staff has a supervisor in charge of the department; and

WHEREAS, to effectively cover the slated absence, training is required prior to January 25, 2025 and the current incumbent of the position is scheduled to return after May 30, 2025 at which time the temporary position would be abolished.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates a temporary Activities Director position with a salary commensurate with Grade VI of the Teamster’s salary schedule; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature gives approval for the position to be filled immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6942

Agenda Date: 12/19/2024

Agenda #: 2.

Narrative of Resolution:

Adopt Public Health Order No. 1 of 2025

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

To Adopt Public Health Order No. 1 - 2025

INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH & HUMAN SERVICES COMMITTEE FOR THE SULLIVAN COUNTY LEGISLATURE TO ACT AS LOCAL BOARD OF HEALTH TO ADOPT PUBLIC HEALTH ORDER NO.1 - 2025

TO SUMMER CAMP OPERATORS, SULLIVAN COUNTY, NEW YORK, 2025

WHEREAS, The Metropolitan region of New York State, including Sullivan County, has seen a historic detection and resurgence of vaccine preventable diseases and disease outbreaks; and

WHEREAS, Sullivan County experienced multiple varicella outbreaks in 2024; and

WHEREAS, Sullivan County Department of Public Health investigated the largest Pertussis outbreak in recent county history during the summer and early fall 2023; and

WHEREAS, Sullivan County had a positive detection of the polio virus via PCR testing as well as strain identifying sequencing with 13 samples identified in Sullivan County in 2022, 2 were collected in July, 5 were collected in August, 5 were collected in September and 1 was collected in October; and

WHEREAS, New York State experienced the largest outbreak of measles since 1989 during the summer of 2019, and at least 19 confirmed cases were located in Sullivan County, 426 cases were within New York State and 1,282 cases were confirmed in the U.S.; and

WHEREAS, Measles cases and clusters are becoming prevalent in neighboring states as well as states with high traffic travel to New York; and

WHEREAS, outbreaks of vaccine preventable diseases frequently occur in areas where people are unvaccinated or under-vaccinated; and

WHEREAS, Sullivan County has historically low vaccination rates with only 64.4% of children having one MMR vaccine by the age of 2 years old; and

WHEREAS, Measles is a highly infectious disease that may cause seizures, pneumonia, blindness, and death; and

WHEREAS, Polio is a life altering, deadly infectious disease which is extremely contagious and can lead to long term disability; and

WHEREAS, Pertussis is highly contagious, and can lead to pneumonia, seizures, sepsis and respiratory failure in small children; and

WHEREAS, Varicella is a highly contagious disease that can lead to encephalitis, seizures and severe secondary bacterial infections; and

WHEREAS, Measles, Pertussis, Varicella and Polio are all vaccine preventable diseases; and

WHEREAS, the Centers for Disease Control and Prevention have been actively investigating the current resurgence in previously well-known controlled diseases in the United States as well as globally. Vaccine preventable diseases kill an estimated 1.5 million people world-wide each year; and

WHEREAS, there are over 170 permitted summer camps for children which operate in Sullivan County which increases the risk of infectious disease outbreaks significantly; and

WHEREAS, summer camps are congregate settings where communicable disease such as Measles, Pertussis and Polio and other vaccine preventable diseases can rapidly spread; and

WHEREA, in accordance with the New York State Public Health Law, the County Board of Health is authorized to adopt Public Health Order No. 1-2025, which Order shall regulate attendance at summer camps for campers based on evidence of all vaccines listed by the CDC's Advisory Committee on Immunization Practices recommended Vaccine Schedule or a valid medical exemption pursuant to the State Sanitary Code; and

WHEREAS, required vaccinations include Diphtheria and tetanus toxoid-containing vaccine and the Pertussis vaccine (DTaP or Tdap), Hepatitis B vaccine, Measles, Mumps and Rubella Vaccine (MMR), Polio vaccine, Meningitis vaccine and Varicella (chickenpox) vaccine; and

WHEREAS, an exclusion list of under and unvaccinated campers must be kept on record for inspection by Public Health Staff in the event of an exposure to an infectious individual; and

WHEREAS, upon advice from the County Public Health Director, said Order is necessary and proper for the preservation of life and health, to reduce morbidity and mortality from preventable communicable disease, and to properly execute and enforce the New York State Health Law, including 2100, as well as other associated Rules and Regulations, including but not limited to those related to communicable diseases and outbreaks of diseases as defined in 10 NYCRR 2.2.

NOW, THEREFORE, BE IT RESOLVED, the Legislature, acting in its capacity as the Sullivan County Board of Health, hereby adopts Public Health Order No.1 - 2025 to secure the safety, health

and welfare of Sullivan County residents and visitors; and

BE IT FURTHER RESOLVED, that Public Health Order No.1 - 2025 shall be effective immediately upon adoption by the Legislature and shall remain in effect until rescinded; and

BE IT FURTHER RESOLVED, the Board of Health designates, at its discretion, four hearing officers; and

BE IT FURTHER RESOLVED, Nadia Rajasz, a member of the Board of Health, is hereby authorized to sign and issue subpoenas in accordance with Public Health Law Section 309.

Jill Hubert-Simon, MS
Acting Director, Public Health
Deputy Director

Tiffany Kahn, BSN, RN
Director of Patient Services Trainee



Public Health
Prevent. Promote. Protect.
Sullivan County
Department of Public Health

Sullivan County Department of Public Health
Gladys Olmsted Building
PO Box 590, 50 Community Lane
Liberty, NY 12754
Phone: (845) 292-5910
Fax #: (845) 513-2276

Local Board of Health Public Health Order No. 1 – 2025 Children’s Camps

Implementing guidance based on 2024-25 school year New York State Immunization Requirements for School Entrance/Attendance

1. This Order shall apply to all camps operated within Sullivan County, in accordance with the New York State Public Health Law and Sanitary Code, 10 NYCRR 7-2.2, including summer day camps and children's overnight camps.
2. The camp health director shall verify all campers have evidence of required vaccines or a valid medical exemption. **This order excludes children that are five years old and younger**

Upon arrival to camp, the camp operator, health director or designee shall screen children as part of the initial health screening pursuant to the camp's safety plan, for signs or symptoms of any potentially infectious disease, including vaccine preventable diseases/illness.

Additionally, the camp operator or health director shall request parents or guardians of campers to notify the camp operator or health director if such camper has had any possible exposures to the measles illness twenty-one days prior to attending camp and/or during the camp season.

All campers must have documentation of the following vaccinations administered prior to the beginning of camp:

- Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (Dtap/DTP/Tdap)
 - Hepatitis B vaccine or proof of immunity
 - Measles, Mumps and Rubella vaccine (MMR) or proof of immunity (positive titer)
 - Polio vaccine (IPV/OPV)
 - Varicella (Chickenpox) vaccine or proof of immunity
 - Meningococcal conjugate vaccine (MenACWY)
3. No camp operator shall permit any camper to attend camp unless such camper has provided evidence of all required immunizations. In regards to measles specifically, a titer proving immunity will also suffice.

Evidence of immunity includes:

- a) Written documentation from a health care provider of one or more doses of a measles containing vaccine (MMR);

- b) Laboratory evidence of immunity;
 - c) Laboratory confirmation of measles; or
 - d) Birth before 1957
4. Notwithstanding, a camp operator may permit a camper who is in the process of receiving the required vaccine to attend camp. A camper who is "in the process of receiving the required vaccine" or "in-process" if the camper or has received at least the first dose of the required vaccine, has an appointment to complete a second dose of the required vaccine, based upon the current vaccination timelines. If a camper in attendance at a camp when the second dose of a required vaccine is scheduled, such camper or shall receive the second dose, or the camper shall be excluded from camp after the expiration of the vaccination dose interval, based upon the specific vaccine.
 5. All camp operators shall maintain records of camper screening for signs or symptoms of illness or recent exposure to the above-mentioned vaccine preventable diseases. Any immune camper or who was exposed to a vaccine preventable disease within the twenty-one days prior to attending camp or during the camp season shall be monitored for signs and symptoms of disease while at camp, and the camp operator or health director shall immediately report any such known exposures to Sullivan County Department of Public Health and the New York Department of Health.
 6. Failure to comply with this Commissioner's Order may result in legal action, including, but limited to, requiring your attendance at an administrative hearing, and may further result in the imposition of penalties in an amount not exceeding \$2,000 for a single violation or failure to adhere to any of the provisions of this Order authorized by Public Health Law Section 309(1) (f).
 7. The County Public Health Director is directed to undertake the actions necessary to enforce this Order.
 8. This Order shall be effective upon its adoption, and shall remain in effect until is rescinded.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6952

Agenda Date: 12/19/2024

Agenda #: 3.

Narrative of Resolution:

To amend Resolution No. 178-22 regarding compensation for court appointed language interpreter services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: additional \$20 an hour

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

WHEREAS, an individual charged with a crime is guaranteed the ability to understand the nature of the proceedings against him pursuant to Article 1 Section 6 of the New York State Constitution,, and

WHEREAS, many people arrested within Sullivan County are not sufficiently fluent in the English language to understand the nature of the criminal proceedings against them and who cannot afford to pay for language interpreter services, and

WHEREAS, under such circumstances, town and village courts are required to provide language interpreter services, with the cost under these circumstances being a charge upon the county within which the court is located, pursuant to Sections 386 and 387 of the Judiciary Law; and

WHEREAS, pursuant to Resolution No. 178-22 the rate was amended to increase the per hour fee to no more than forty dollars per hour, and as necessary or required by individual circumstances the County Manager shall be authorized to permit payment in excess of forty dollars an hour or a daily rate and/or travel time for court appointed language interpreter services effective April 21, 2022; and

WHEREAS, there is a need due to increased costs for travel and time for such language interpreter services to increase the per hour fee to no more than fifty dollars per hour for the first hour and \$12.50 for every fifteen minutes after the first hour; and

NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 178-22 is hereby amended to increase the per hour fee to no more than fifty dollars per hour for the first hour and \$12.50 for every fifteen minutes after the first hour, and as necessary or required by individual circumstances the County Manager shall continue to authorize payment in excess of fifty dollars per hour for the first hour and \$12.50 for every fifteen minutes after the first hour or a daily rate and/or travel time for court appointed language interpreter services effective immediately and shall, in such cases set forth on the payment voucher for such sums the reason for the greater payment.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6957

Agenda Date: 12/19/2024

Agenda #: 4.

Narrative of Resolution:

Execute a Lease Renewal with a Third Party Land Owner for the continued lease of land to support the operation of Public Safety Communications Facilities

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$3,657.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE AND EXECUTE A LEASE RENEWAL WITH A THIRD PARTY LAND OWNER FOR THE CONTINUED LEASE OF LAND TO SUPPORT THE OPERATION OF PUBLIC SAFETY COMMUNICATIONS FACILITIES

WHEREAS, Resolution No. 157-12 authorizes the negotiation of the renewal of agreements and additional leased parcel with third party land owners for the use of parcels of property for communications towers; and

WHEREAS, in order to provide communication services for the County, the Lumberland tower lease must be renewed; and

WHEREAS, the lease is for a portion of a parcel of land situated in the Town of Lumberland, identified on Real Property Tax Map Section 23, Block 1 and Lot 2; and

WHEREAS, it is in the best interest of the County to renew this lease renewal to ensure continued communications capabilities.

NOW, THEREFORE, BE IT RESOLVED, that the Chair of the County Legislature be authorized to execute a lease renewal with the property owner(s), commencing January 1, 2025 for a period of twenty years with an option to extend said lease agreement; and

BE IT FURTHER RESOLVED that the lease terms and annual percentage increases shall remain unchanged and the first lease payment of this renewal shall be \$3657.00 per annum, and each year shall increase the prior year's rent by two percent.

BE IT FURTHER RESOLVED, that the form of such lease agreement be drafted and approved by the County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6962

Agenda Date: 12/19/2024

Agenda #: 5.

Narrative of Resolution:

AUTHORIZE THE APPLICATION FOR RENEWAL OF RSVP STATE GRANT APPLICATION FOR 2024-2025

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$7,465.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF RSVP STATE GRANT APPLICATION FOR 2024-2025

WHEREAS, the New York State Office for the Aging has notified Sullivan County that NY State funding for the 2024-2025 RSVP program is available in the amount of \$7,465; and

WHEREAS, the goal the RSVP program is to provide meaningful volunteer opportunities throughout the county especially in rural areas, and to the underserved populations that reside in Sullivan County; and

WHEREAS, the term for the RSVP program is from 7/1/2024- 6/30/2025; and

WHEREAS, if the County’s application is approved, the funds will be used to reimburse the County for RSVP expenditures incurred by the Sullivan County Office for the Aging including operational costs; and

WHEREAS, reimbursement for County expenditures will be available after submission by the County and approval by the New York State Office for the Aging of an application, standard assurances, program narratives and program budget; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager or their designee is hereby authorized to execute the RSVP renewal application with required assurances, and any amendments thereto, with the New York State Office for the Aging for the RSVP program, for the term beginning July 1, 2024 through June 30, 2025, to accept the award should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State allocations.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6964

Agenda Date: 12/19/2024

Agenda #: 6.

Narrative of Resolution:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET, CAPITAL PLANNING & BUDGETING COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SECURE NETWORK TECHNOLOGIES, INC.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$21,150.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Proposal received from vendor.

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET, CAPITAL PLANNING & BUDGETING COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SECURE NETWORK TECHNOLOGIES, INC.

WHEREAS, the Sullivan County Division of Information Technology Services ('ITS') wishes to engage in a technical security assessment of our network infrastructure; and

WHEREAS, the purpose of said assessment is to focus on and expose any potential vulnerabilities and to determine our organization's risk in order for ITS to perform any necessary remediation; and

WHEREAS, after review and consultation by ITS with multiple vendors, Secure Network Technologies, Inc. ('SNT'), 247 West Fayette Street Syracuse, NY 13202 will best serve this need; and

WHEREAS, Resolution #467-24, adopted by the Sullivan County Legislature on September 19, 2024, authorized entering into a non-disclosure agreement with SNT for purposes of developing this assessment and engagement.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into an agreement with SNT for a total cost not to exceed \$21,150.00; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6965

Agenda Date: 12/19/2024

Agenda #: 7.

Narrative of Resolution:

Seek Lead Agency status for a countywide broadband infrastructure project in accordance with SEQRA requirements.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO PURSUE LEAD AGENCY STATUS FOR THE SEQRA PROCESS FOR THE PROPOSED DEVELOPMENT OF A COUNTYWIDE NETWORK OF HIGH-SPEED BROADBAND INFRASTRUCTURE

WHEREAS, The County of Sullivan was recently awarded \$29,943,365 for the construction of a county-wide network of high-speed broadband infrastructure, including wireless equipment on a total of 11 communication towers and approximately 250 miles of fiber; and

WHEREAS, the Project is subject to the requirements of the State Environmental Quality Review Act (SEQRA) as defined in Title 5 NYCRR Section 617; and

WHEREAS, in accordance with the SEQRA requirements, the County of Sullivan is eligible to act as Lead Agency for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County of Sullivan to pursue designation of and act as Lead Agency for the SEQRA process for the Project.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6969

Agenda Date: 12/19/2024

Agenda #: 8.

Narrative of Resolution:

To Accept a Legislative Award from NYSARH and Authorize an Agreement with the Department of Public Health and Cornell Cooperative Extension

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$9,689.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT A LEGISLATIVE FUNDING AWARD FROM NYSARH AND AUTHORIZE AN AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH AND CORNELL COOPERATIVE EXTENSION

WHEREAS, Sullivan County Department of Public Health has been awarded a NYS legislative appropriation through the New York State Rural Health Association for \$9,689 to support Rural Health Network Development Programs; and

WHEREAS, the Department of Public Health plans to continue the self-sustaining Food is Medicine Program with Cornell Cooperative Extension to assist low income and/or unhealthy families in receiving fresh fruits and vegetables from the Cornell’s Mobile Farmers Market; and

WHEREAS, Public Health requests permission to enter in to an agreement with Cornell Cooperative Extension to use \$9,689 of the funding from the NYSARH award to support CCE’s Mobile Farmers Market and sustain the “Food is Medicine” Program; and

WHEREAS, this agreement will begin on 4/1/2024 and end on 3/15/2025; and the expenses must be incurred between 4/1/2024 and 3/15/2025 encumbered and dispersed by 3/24/2025 per NYS guidelines for the legislative award terms of agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to enter into this agreement with Cornell Cooperative Extension to subcontract the “Food is Medicine” Program from 4/1/2024 through 3/15/2025; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to enter into an agreement, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6972

Agenda Date: 12/12/2024

Agenda #: 9.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement for engineering design services with Barton & Loguidice D.P.C. for the replacement of County Bridge 51 (BRIDGE NY funded).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$410,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Resolution 50-22 authorized Legislative Approval of a pre-qualified list of consultants which includes Barton & Loguidice D.P.C. for providing engineering services for Locally Administered Federal Aid Projects (LAFAP) and other Bridge and Highway projects.

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH BARTON & LOGUIDICE, D.P.C. FOR THE COUNTY BRIDGE 51 (COUNTY ROUTE 142 OVER SWAN LAKE OUTLET) REPLACEMENT PROJECT FOR ENGINEERING DESIGN SERVICES.

WHEREAS, the replacement of County Bridge 51 (County Route 142 over Swan Lake Outlet/BIN 3356020), P.I.N. 9755.94 (the Project) located in the Town Liberty is to be implemented by contract and must meet the requirements of the NYSDOT Local Projects Manual; and

WHEREAS, the project is eligible for 95% Federal funding through the NYSDOT BRIDGENY program; and

WHEREAS, Resolution No. 50-22 authorized Barton & Loguidice D.P.C. for engineering services needed for locally administered Federal aid projects and other bridge and highway projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for preliminary engineering/design services to the firm of Barton & Loguidice D.P.C at a cost not to exceed \$410,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for preliminary engineering/design services with Barton& Loguidice D.P.C. at a cost not to exceed \$410,000.00, said contract to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6973

Agenda Date: 12/12/2024

Agenda #: 10.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement for engineering design services with Greenman-Pedersen, Inc. for the replacement of County Bridge 283 (BRIDGE NY funded).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$512,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Resolution 50-22 authorized Legislative Approval of a pre-qualified list of consultants which includes Greenman-Pedersen, Inc. for providing engineering services for Locally Administered Federal Aid Projects (LAFAP) and other Bridge and Highway projects.

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH GREENMAN-PEDERSEN, INC. FOR THE COUNTY BRIDGE 283 (COUNTY ROUTE 149 OVER CATTAIL BROOK) REPLACEMENT PROJECT FOR ENGINEERING DESIGN SERVICES.

WHEREAS, the replacement of County Bridge 283 (County Route 149 over Cattail Brook/BIN 3356090), P.I.N. 9755.95 (the Project) located in the Town Rockland is to be implemented by contract and must meet the requirements of the NYSDOT Local Projects Manual; and

WHEREAS, the project is eligible for 95% Federal funding through the NYSDOT BRIDGENY program; and

WHEREAS, Resolution No. 50-22 authorized Geenman-Pedersen, Inc. for engineering services needed for locally administered Federal aid projects and other bridge and highway projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for preliminary engineering/design and Right of Way Incidentals services to the firm of Geenman-Pedersen, Inc. at a cost not to exceed \$512,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for preliminary engineering/design services with Geenman-Pedersen, Inc. at a cost not to exceed \$512,000.00, said contract to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6976

Agenda Date: 12/12/2024

Agenda #: 11.

Narrative of Resolution:

Resolution to authorize the application for and acceptance if offered of a NYSDOT Aviation Capital grant for the design and construction of a 10-Bay T-Hangar at the Sullivan County International Airport (SCIA).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$2,777,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE APPLICATION FOR AND ACCEPTANCE IF OFFERED OF AN NYSDOT AVIATION CAPITAL GRANT FOR THE DESIGN AND CONSTRUCTION OF A 10-BAY T-HANGAR AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)

WHEREAS, the Sullivan County International Airport (SCIA) currently has a waiting list for T-hangar space; and

WHEREAS, construction of additional hangar space is necessary to satisfy the current demand; and

WHEREAS, NYSDOT Aviation Capital Grant funds for this purpose are available from the NYSDOT.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager and/or the Chairman of the County Legislature to apply for and execute if offered a NYSDOT Aviation Capital grant in the amount of \$2,777,000 of which \$2,499,300.00 shall be the 90% State share and \$277,700.00 shall be the 10% County share; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6978

Agenda Date: 12/12/2024

Agenda #: 12.

Narrative of Resolution:

Resolution to authorize an increase the annual contract value by \$213,975.65, to a total annual expenditure of County Funds value of \$500,000.00.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$213,975.65 (\$500,000.00 Annually)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT MODIFICATION BETWEEN THE COUNTY OF SULLIVAN AND EASTERN AVIATION FUELS INC. DBA TITAN AVIATION FUELS FOR THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (MSV)

WHEREAS, Resolution 205-24, adopted by the Sullivan County Legislature, authorized the County to enter into a contract with Eastern Aviation Fuels Inc. DBA Titan Aviation Fuels for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000-gallon Jet-A refueler truck, and the rental of a 3,000-gallon Jet-A refueler truck in accordance with bid #B-24-02; and

WHEREAS, the contract term was for three years and subject to two one-year extensions from the signed date of July 1, 2024, with an annual expenditure of County Funds value of \$286,024.35; and

WHEREAS, additional expenditures beyond the original authorized amount are necessary to accommodate future fuel purchases and refueler truck rental services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to increase the annual contract value by \$213,975.65, to a total annual expenditure of County Funds value of \$500,000.00, per year, effective July 1, 2024, under the same terms and conditions of the original contract. Resolution No. 205-24 is hereby modified as per the above and all other provisions of Resolution No. 205-24 shall remain unchanged, said contract to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6991

Agenda Date: 12/12/2024

Agenda #: 13.

Narrative of Resolution:

Resolution introduced by the Public Works Committee to authorize the County Manager to execute an agreement with TAM Enterprises, Inc. for rinse rack and wash bay system emptying, cleaning and waste water/sediment disposal.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$45,000.00/yr

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-46

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH TAM ENTERPRISES, INC. FOR RINSE RACK AND WASH BAY SYSTEM EMPTYING, CLEANING AND WASTE WATER/SEDIMENT DISPOSAL

WHEREAS, bids were received for Rinse Rack and Wash Bay System Emptying, Cleaning and Waste Water/Sediment Disposal for Sullivan County; and

WHEREAS, TAM Enterprises, Inc., 114 Hartley Road, Goshen, New York 10924, is the lowest responsible bidder for this service, and will provide said services for a one-year period with the option to extend on a yearly basis for four (4) additional years under the same terms and conditions in accordance with #B-24-46; and

WHEREAS the Sullivan County Division of Public Works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with TAM Enterprises, Inc., for a one-year period with the option to extend on a yearly basis for four (4) additional years per proposal response to B-24-46 for a total amount not to exceed \$45,000 per year, in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6979

Agenda Date: 12/19/2024

Agenda #: 14.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ADOPT AN UPDATED AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY POLICY

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ADOPT AN UPDATED AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY POLICY

WHEREAS, since the adoption of the County of Sullivan’s Affirmative Action/Equal Employment Opportunity Policy, there have been numerous changes to state and federal laws regarding this subject matter; and

WHEREAS, the Commissioner of Human Resources/Personnel Officer has been working with the firm of Roemer Wallens Gold and Mineaux, LLC, the County’s retained labor counsel, to update the aforementioned policy to ensure that the County’s policy is in full compliance with the current state of the law; and

WHEREAS, the Sullivan County Legislature has reviewed the proposed updated Affirmative Action/Equality Opportunity Policy;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby adopts the attached Sullivan County Affirmative Action/Equal Employment Opportunity Policy.

JULIE DIESCHER
Commissioner of Human Resources/Personnel Officer



County of Sullivan Department of Human Resources
100 North Street, Monticello, NY 12701
845-807-0485
HR@Sullivanny.us

AFFIRMATIVE ACTION / EQUAL EMPLOYMENT OPPORTUNITY POLICY

The County of Sullivan is committed to ensuring equal employment opportunity as an integral element of an effective merit system and its personnel policies by maintaining a “zero” tolerance policy with respect to unlawful discrimination. Therefore, it is the policy of the County of Sullivan to fully comply with all Equal Employment Opportunity Affirmative Action laws, rules, regulations and definitive court decision: to provide equal opportunity in all its business opportunities and equal employment for all qualified persons; to prohibit sexual, racial and national origin harassment and other unlawful discrimination in employment and to promote the full realization of equal employment through a positive continuing program for the County as a whole and for each constituent department of the County.

The requirements of equal employment opportunity and affirmative action in state and local governments have been mandated, defined, regulated or directed by numerous statutes, regulations, guidelines and executive orders. Relevant and representative authorities are:

- United States Constitution—5th, 13th, 14th, section 1, 15th and 19th amendments
- Civil Rights Acts of 1866, 1870, 1871
- Civil Rights Act of 1964, Title VII, as amended by the EEO Act of 1972
- Executive Order 11246 and 11375
- The Equal Pay Act of 1963
- Age Discrimination in Employment Act of 1967
- Pregnancy Discrimination Act
 - Pregnant Workers Fairness Act
- Rehabilitation Act of 1973
- Vietnam Era Readjustment Assistance Act of 1974
- American with Disabilities Act 1990
 - Genetic Information Non-Discrimination Act
- Civil Rights Act of 1991
- New York Human Rights Law
- Provisions of Section 296 of NYS Executive Law

COVERAGE AND APPLICABILITY

The County of Sullivan Affirmative Action Plan, covers all departments, agencies and boards of County government, except Sullivan County Community College, for which Board of Trustees, have adopted a separate written Affirmative Action Plan. Nothing in this plan relates to programs administered by Sullivan County Community College.

The Affirmative Action Plan shall not apply to the selection of any elected official or to the Clerk of the County Legislature, County Attorney and Assistant County Attorneys or to any position exempted under regulations applicable to preparation of the County's EEO-4 report.

This Policy of Equal Employment Opportunity:

- Applies to all persons without regard to race, creed, color, citizenship, national origin, age, sex, disability, religion, non-disabled or disabled veterans' status, marital status, pregnancy, arrest record or political affiliation or belief, sexual orientation, gender identity, gender expression, familial status, genetic predisposition or genetic information;
- Applies equally to all job classifications (Competitive, Non-Competitive, Labor and Exempt) and titles in the County and to all types of appointments under County jurisdiction, whether full time or part- time;
- Governs all County employment policies, practices and actions including but not necessarily limited to: recruitment, employment, rate of pay or other compensation, advancement, upgrading, promotion, demotion, termination, leave, training, employee benefits of whatever nature;
- Applies equally to all County organizational departments;

Each independent contractor who performs services for the County, or supplies goods and services to the County, shall be required to comply with all applicable laws and regulations prohibiting discrimination, and to state in writing, their commitment to the County's policy of equal employment opportunity. In the event of a finding of discrimination by any agency of government against such contractor, such finding shall be grounds for termination of any contract and ineligibility for any future contract with the County unless such contractor shall obtain a certificate of compliance with the decision, ruling or order. No Minority and Women-Owned Business Enterprise (MWBE), employee or applicant for employment will be discriminated against because of race, color, religion, national origin, sex, age, disability, sexual preference, sexual orientation, gender identity, gender expression or veteran status. The County of Sullivan will take affirmative steps to ensure the MWBE's have full participation in our procurement process.

IMPLEMENTATION AND ADMINISTRATION OF THE AAP

General responsibility for the enforcement of the Affirmative Action Plan lies with the Chair of the Sullivan County Legislature. The County Manager, County Attorney and Commissioner of Human Resources have significant responsibility within their areas of competence and authority to carry out the objectives of the plan. The Personnel Officer who has been designated the Equal Employment Opportunity officer is responsible to administer the plan and shall have at least the following duties:

1. Review, update and annually post copies of the County's EEO Policy Statement and insure that all new employees receive a copy of the Policy statement and are aware of their rights under the Affirmative Action Plan.
2. Have knowledge of departmental operating procedures to resolve problems that could lead to complaints of discrimination.
3. Evaluate the progress of the plan and report same to the Chair of the County Legislature with copies to the County Manager, County Attorney and Commissioner of Human Resources.
4. Establish annually an update and revision of goal of the plan and suggest modifications of the plan where necessary.
5. Communicate with and educate the Public with respect to the administration of the Plan and the implementation of the County's Policy, establish and maintain contact with minority, affected persons, affirmative action groups and other interested persons, and seek support, comments and proposals for a more effective Affirmative Action Plan.
6. Serve as a liaison between County government and federal and state agencies regulating the County.
7. Review and monitor recruitment, hiring, promotion, demotion, discipline, training, transfers, compensation, termination, employee benefits, labor contract provisions, job classification and specifications, job structuring and recommend action to be taken with respect to each to insure compliance with the Plan.
8. Conduct programs to train, educate and inform department heads and other officials of their obligations and responsibilities under the Plan.
9. Investigate, conciliate, and adjust complaints of discrimination and recommend an appropriate disposition to the Chair of the Legislature or their designee, i.e. County Manager.

The Equal Employment Opportunity Officer shall report to the Commissioner of Human Resources with respect to all matters involving the general administration of the plan. The Equal Employment Opportunity Officer shall report to the Legislative Chair for all matters relating to evaluation of the implementation and enforcement of the plan, all complaints of discrimination and all recommendations for modification to the Plan.

Each County Commissioner and Department Head is responsible for devoting their best effort to ensure that the Affirmative Action Plan and its objectives are successfully implemented within their division/department. All managers, supervisors and employees must make consistent and diligent efforts to implement the County's policy in normal day-to-day program employment decisions. The County expects each Contractor, supplier, union, public agency or other cooperative agent to support this policy by complying with all applicable state and federal equal employment opportunity laws and regulations.

DISSEMINATION OF POLICY INTERNAL

Commissioners and Department Heads will receive a copy of the Policy on an annual basis. Upon receipt, each Commissioner/Department Head shall sign a letter of compliance and statement of understanding of the Plan and return same to the Personnel Office.

All employees will receive copy of policy upon update and all new employees will receive upon hire. Acknowledgement and statement of understanding shall be signed and returned to the Personnel Office upon receipt.

All Unions and Associations will receive a copy of the policy on an annual basis. The County will request their full cooperation in the existence of an effective policy.

The County will discuss the policy in both employee orientation and management programs. Every Commissioner, Department Head and every employee who has authority to hire, discipline, promote, discharge, evaluate performance, or resolve grievances shall participate in orientation and training sessions with respect to the obligation of each such person to comply with the Affirmative Action Plan.

Periodic courses, conferences, and other meetings will be held to discuss equal opportunity, the Affirmative Action Plan and the required modification and update of the AAP.

The Equal Employment Opportunity officer shall monitor compliance with the plan by issuing reports to the Chair of the County Legislature. Copies of such reports are to be furnished to the County Attorney, County Manager and Commissioner of Human Resources.

EXTERNAL

Each department shall include on all stationery the statement, "Sullivan County is an Equal Opportunity/Affirmative Action Employer". In addition, all personnel advertisements, notices and announcements in which applicants for County positions are recruited, the following shall be included, "M/F/V/H", representing minority/female/veteran/handicapped.

The EEO/AA statement shall be used on application forms, exam and recruitment announcements, advertising and other printed materials as appropriate. In all announcements for tests for positions encompassing the County and other municipal corporations, the Personnel Officer shall include the EEO statement with appropriate reference that it applies to the County of Sullivan only.

All publications, brochures and other reports issued by the County of Sullivan shall include the EEO statement. The County will use the internet and local media to dispense information on job opportunities in Sullivan County, including local newspapers, who print our recruitment releases and local radio stations who periodically announce civil service jobs over the air. In addition, the County will make appropriate contacts with community counselors, placement personnel and schools of secondary education. The County will make every effort for continuous expansion of their mailing list so that it includes local minority and women's organizations, schools and colleges, post offices, employment centers, libraries, churches and other community-based organizations.

The County will provide general career information and referrals to those who walk in seeking employment, maintain effective and continuing liaison between the County and outside groups such as community-based organizations and agencies who demonstrate a relationship to the economically disadvantaged, women and minorities. The County will submit classified

advertisements to newspapers for positions which are difficult to recruit for, and to give notice of upcoming civil service examinations.

Personal and written contact will be made with all interested groups whose membership represents minority, affected class or affirmative action groups, organizations, churches, clinics, Association for the Blind, and Access-VR to inform them of the existing plan and programs, to seek comment, support and proposals for the modification of the AAP to better accomplish the results intended.

The County of Sullivan will attempt to educate the public in every way possible to ensure that its Equal Employment Opportunity Policy is fully understood. The Equal Employment Opportunity/Affirmative Action Policy will be made available upon request for review by the Public in the Human Resources/Personnel Office.



Date: _____

I, _____
(Name and Title)

have thoroughly reviewed and understand the County of Sullivan's Affirmative Action/Equal Employment Opportunity Policy. I agree to adhere to this policy and if I shall have any questions or concerns, I will reach out to the Human Resources/Personnel Department.

Signature: _____



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6982

Agenda Date: 12/19/2024

Agenda #: 15.

Narrative of Resolution:

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE A TEMPORARY STIPEND FOR GIS EFFORTS IN THE DIVISION OF INFORMATION TECHNOLOGY SERVICES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Up to \$10,800.00 maximum

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE A TEMPORARY STIPEND FOR GIS EFFORTS IN THE DIVISION OF INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Division of Information Technology Services (ITS) administers the Geographic Information Systems (GIS) efforts on behalf of the County of Sullivan that include the positions of GIS Specialist and GIS Coordinator; and

WHEREAS, to cover an unpaid, extended leave of absence (ELOA), the current GIS Specialist has performed well beyond the scope of her own duties as GIS Specialist, fulfilling the role of GIS Coordinator as well since July 23, 2024; and

WHEREAS, as a result, the ITS Chief Information Officer has identified a need to create a stipend for the GIS Specialist who is also performing the duties of GIS Coordinator on behalf of the division and the County of Sullivan for up to 18 months maximum while this ELOA runs its mandated course, paid and retroactively commencing on July 23, 2024 when said ELOA began.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes a stipend in the amount of six-hundred dollars (\$600) a month for the current GIS Specialist assigned to performing the duties of GIS Coordinator, retroactively effective July 23, 2024 and sunseting in 18-months (January 22, 2026) or at the conclusion of the aforementioned EOLA, whichever comes first.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6983

Agenda Date: 12/19/2024

Agenda #: 16.

Narrative of Resolution:

INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) MEMORANDUM OF UNDERSTANDING (MOU) AGREEMENTS WITH VOLUNTEER STATIONS TO PLACE RSVP VOLUNTEERS WITH SUCH STATIONS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Office for the Aging (“SCOFA”) operates the Retired Senior Volunteer Program (“RSVP”), which is federally funded via the Corporation for National Community Service (“CNCS”); and

WHEREAS, RSVP volunteers are placed at over sixty (60) volunteer stations throughout the County of Sullivan; and

WHEREAS, a volunteer station may be a public agency, a secular or faith-based private non-profit organization or a proprietary health care organization, which accepts responsibility for assignment and supervision of RSVP volunteers; and

WHEREAS, CNCS regulations (45 CFR 2553.23(c)(2)) require that a Memorandum of Understanding (or MOU) be entered into by RSVP sponsoring organization (e.g., the County) with each volunteer station, which MOU is renegotiated at least every three (3) years and which specifies the respective responsibilities of the volunteer station and the sponsoring organization; and

WHEREAS, SCOFA has obtained renewed, signed MOUs from each of the current volunteer stations in the County, and SCOFA may add additional volunteer stations from time to time, each of which would also need to sign MOUs with the County; and

WHEREAS, this resolution is effective for MOU’s signed after January 1, 2025 and effective until 3/31/28; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to sign a Memorandum of Understanding agreement with each existing volunteer station and any volunteer stations selected by SCOFA in the future; and

BE IT FURTHER RESOLVED, that each Memorandum of Understanding agreement be in such form

as approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State and Federal allocations.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6989

Agenda Date: 12/19/2024

Agenda #: 17.

Narrative of Resolution:

To amend Resolution No. 528-23 to reflect the correct term of contract with the New York State Office of Indigent Legal Services and modification agreements with Sullivan Legal Aid Panel, Inc., and Sullivan Conflict Legal Aid, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION NO. INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AMEND RESOLUTION NO. 528-23 TO REFLECT THE CORRECT TERM OF CONTRACT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES AND MODIFICATION AGREEMENTS WITH THE SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID, INC FOR THE THIRD FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT

WHEREAS, Resolution No. 528-23 authorized the County to enter into agreements with the State of New York Office of Indigent Legal Services (“NYSOILS”) and the institutional provider of mandated indigent legal services, the Sullivan Legal Aid Panel, and the Sullivan County Conflict Legal Aid, Inc. in order to accept available funding for New York State Counties to develop new, innovative programs or practices to improve the quality of representation provided to parents accused of child maltreatment who cannot afford to retain counsel, under the Third Family Defense (Child Welfare) Quality Improvement and Caseload Reduction (Contract No. C3RDFD48) ; and

WHEREAS, Resolution No. 528-23 indicated that the term of the agreements would be March 1, 2024 through February 28, 2027; however, after discussion with the State of New York, it was determined that the term of the agreement would commence on January 1, 2024 and terminate on December 31, 2026.

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 528-23 to reflect the correct term of the agreement with NYSOILS to be effective January 1, 2024 through December 31, 2026; and

BE IT FURTHERED RESOLVED, that all other terms of Resolution No. 528-23 remain unchanged; and

BE IT FURTHER RESOLVED, that should the NYSOILS funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute a modification agreement in accordance with the above revised dates as approved to form by the Sullivan County Attorney’s

Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6993

Agenda Date: 12/19/2024

Agenda #: 18.

Narrative of Resolution:

To authorize an agreement for funding related to the Child Advocacy Center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$66,666.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE AGREEMENT BETWEEN SULLIVAN COUNTY DEPARTMENT OF SOCIAL SERVICES AND NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES FOR FUNDING RELATED TO THE CHILD ADVOCACY CENTER

WHEREAS, the County of Sullivan, through the Department of Social Services has been tentatively selected to receive supplemental funding from the Office of Children and Family Services (OCFS) for the provision of services, supplies and equipment related to the Multidisciplinary Team (MDT) - Child Advocacy Center (CAC) Program; and

WHEREAS, the core mission of the CAC multidisciplinary team is to provide protection to the children in our community from crimes, reduce trauma and promote healing to children and their families, CAC provides a safe, child friendly setting where a coordinated response may be pursued in ways that are supportive and productive; and

WHEREAS, funding is contingent upon the successful completion of the contract process; and

WHEREAS, the Department of Social Services has all agreements necessary to successfully execute this contract.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature does hereby authorize the County Manager to execute agreement between the Department of Social Services and the Office of Children and Family Services for funding related to the Child Advocacy Center; and

BE IT FURTHER RESOLVED, this agreement shall be in effect January, 1 2025 through August, 31 2025 and shall not exceed the amount specified by the Office for Children and Family Services. This agreement may be extended for future periods at an amount specified by the Office of Children and Family Services; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6994

Agenda Date: 12/19/2024

Agenda #: 19.

Narrative of Resolution:

To modify the contract between honor ehg and the Department of Social Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$65,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO MODIFY THE CONTRACT BETWEEN HONOR EHG AND THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Office of Temporary Disability Assistance (OTDA) approved Sullivan County’s Family Centered Services Program Plan (the “Plan”), attached, and has award Sullivan County Department of Social Services \$164,692.47; and

WHEREAS, \$99,692.47 was previously authorized by resolution number 545-24 for the direct hire of a Family Services Case manager; and

WHEREAS, the Department of Social Services has an existing contract with Honor ehg, Inc. from a proposal received through RFP 20-23 and awarded on resolution 456-20 for Residential Assistant Services and wishes to expand services with this contractor for services within the approved Family Centered Services plan; and

WHEREAS, the Department of Social Services wishes to modify Honor ehg, Inc. contract for the period of January 1, 2025 through December 31, 2025 to increase the not to exceed amount from \$220,000 to \$285,000 for the provision of Family Centered Services in accordance with the Departments approved plan; and

WHEREAS, the increase of \$65,000 will be 100% federally funded through the approved Family Centered Services plan.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a modification agreement with Honor ehg, Inc. for the period of January 1, 2025 through December 31, 2025 at an amount not to exceed \$285,000 for the provision of Family Centered Services, in such form that the Sullivan County Department of Law shall approve.

2024-2025 Family-Centered Services Program Plan

District: **Sullivan County, NY**

Contact Person(s)/Title(s): **Giselle Steketee, Deputy Commissioner**

Michelle Bridges, Director of Temporary Assistance

Telephone: **845-513-2294, 845-513-2295**

Email: **Giselle.Steketee@sullivanny.us, Michelle.Bridges@sullivanny.us**

A. Program Overview and Staff Allocations

Provide a description of the central objective your district hopes to achieve through the new hiring facilitated by your Family-Centered Services program funding. This could involve a particular challenge or area of limited resources you'd like to address, a new targeted initiative you hope to establish, or plans for how the new staff allocation would otherwise support case management for families facing instability.

Sullivan County intends to hire a Family Services Case Manager and contract with 2 Community Based Organizations to provide case management services and office space. Through this funding, we propose to provide services for families experiencing homelessness or at risk of experiencing homelessness.

Currently, our homeless census is 315. This number has steadily increased over the last year and has been impacted by the increase in rental rates, decrease in available inventory, increase in code enforcement efforts and evictions, and overall need for better housing options.

We would expand on the services already provided and pool resources among agencies to meet the growing needs of families in Sullivan County. Additional services we intend to provide would include education in financial literacy, collaborating more closely with the district's Employment Coordinator and DCS, and facilitating access to SSI/SSDI programs.

- Based on your district's funding allocation in Attachment A, provide an estimated breakdown of how many staff the district plans to hire and the required credentials, specialization and/or relevant experience that the district will seek for each of these positions.

DSS intends to hire 1 Family Services Case Manager (FSCM). This is a current position title used in the district. The DSS Family Services Case Manager will require one of the following:

(A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Human Services*, Business or related field and one (1) year of experience involving direct public contact in providing human services; or

(B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Human Services*, Business or related field and three (3) years of experience as described in (A) above; or

(C) Completion of sixty (60) credit hours of human services or business field at a regionally accredited or New York State registered college and five (5) years of experience as described in (A) above

*** The Human Services field includes social work, psychology, nursing, rehabilitation, education, occupational therapy, physical therapy, recreation or recreation therapy, counseling, community mental health, child and family services, sociology, speech and hearing or similar fields.**

Possession of a valid New York State Driver's License or otherwise demonstrate ability to meet transportation needs of the position.

The candidate for the position should have a thorough knowledge of the modern principles, methods, procedures and practices relating to temporary assistance and other public welfare services and ability to apply them in the performance of duties; good knowledge of Federal, State and local public welfare laws and programs; good knowledge of interviewing techniques and practices; ability to communicate effectively, both orally and in writing; ability to establish and maintain successful relationships with others and to resolve complaints; knowledge of techniques of case recording and the ability to prepare clear and accurate records and reports; ability to operate a personal computer and utilize common office software programs; initiative; tact; courtesy; and emotional maturity

HONOR Inc. intends to hire 1 Case Manager. The HONOR Case Manager will require a Bachelor's degree in Social Work, Psychology, or a related field. Experience working in the Human Service Field, preferably with those experiencing homelessness or someone with lived experience.

Ability to relate to and work with individuals with disabilities, elderly, emotionally upset and at times aggressive people, including individuals recently incarcerated, recent crime victims, etc.

The person must possess integrity, a positive attitude, be mission-driven, and be self-directed with a demonstrated passion for HONOR's mission. They must have and

maintain a valid New York State driver's license. The person must be detail-oriented and have competent literacy and writing, documentation, communications, and interpersonal abilities (friendly, courteous, helpful, ability to work as part of a team).

Bilingual preferred but not required.

Hours of the position will be Monday – Friday 9am-5pm, with occasional evening or weekend programs. This person must be flexible to meet the needs of the client as well as the mission of both agencies.

- Provide an estimated timeframe expected for the hiring and training of the new Family-Centered Services staff.

Once funding is released, we anticipate being able to fill the Family Services Case Manager position within 3 months. Initial training should take an additional 3 months. We anticipate having the Family Services Case Manager complete SOAR (SSI/SSDI Outreach, Access, Recovery) training as well, which could take up to 6 additional months.

The HONOR Case Manager would also be hired and trained within a 4-6-month period.

- Provide a description of any collaboration with the county DCS. Document that services provided will not be duplication of Single Point of Access and Children's Single Point of Access, and how they will be coordinated with these resources. Document coordination with any existing System of Care infrastructure in collaboration with the county DCS.

DSS has a strong relationship with the County's DCS being in the same Division of Health and Human services under the same Commissioner. We would continue to enhance our close relationship between the two departments. The Family Services Case Manager would collaborate with DCS staff to engage individuals in families in recommended treatment, monitor compliance, and follow up to assist in overcoming any barriers to compliance that exist. This individual would also work closely with the Employment Coordinator to identify cases with multiple barriers to employment and self-sufficiency and provide support to prevent loss of benefits and temporary emergency housing through sanction. The FSCM would also serve as a Liaison between DSS and DCS to address any communication barriers and obstacles with meeting program requirements.

The FSCM will work closely with the Director of Community Services and the Local Government Unit to ensure there is no duplication of Single Point of Access or Children's Single Point of Access. DSS would coordinate services with DCS once the FSCM is in place to also ensure that the existing System of Care infrastructure is incorporated into planning.

B. Program Activities

- Provide a description of the specific services and activities your district proposes the Family-Centered Services staff will deliver. Include the following information:
 - Detailed description of each activity/service to be provided and which of the new staff (if the allocation is for more than one) will work on each.

The DSS FSCM will engage individual clients and their families to obtain information that would be used in the development of a comprehensive life plan. They will establish and coordinate plans and multiple services designated to improve social functioning. They will also assist clients in obtaining services throughout the human services continuum.

Sullivan County is a member of the Unite Us platform, an interagency referral source, and the FSCM would use the platform to connect with more than three dozen local agencies in the network.

The FSCM would also determine the appropriate services for the client and identify the lead agency for the client in order to avoid duplicate program services. The FSCM would assist Temporary Assistance Staff with emergency applicants by identifying priority needs and providing ongoing support and case monitoring to those families placed in emergency housing.

The HONOR Case Manager (CM) will be located at ATI's office in Monticello, to provide case management services that complement both agencies' efforts to assist the community. Action Toward Independence (ATI) will provide an opportunity for HONOR staff to become more engaged in Sullivan County and to be even more connected to local community-based organizations, as they are currently based in Orange County, NY. Additionally, our objective is to have all of ATI's supportive programs, (Vet2Vet, Peer Advocacy, services for children and youth etc.) available to HONOR staff and the clients that they refer. It is also the target to develop a financial literacy program for clients that is tailored to this specific demographic with appropriate language and tangible tools for success.

The Case Manager will participate in meetings such as the Sullivan County Coordinated Entry Committee, and any other committees/taskforces that are deemed necessary and prudent by management.

- Description of the population(s) to be served and an estimated number of families expected to be served by each activity. If targeting a specific population(s) or area(s), describe the rationale for selecting said target(s).

The population to be served are families that are homeless or facing homelessness. Currently the district houses 55 families comprised of 93 adults and 110 children. We have limited Case Management resources in the field for this population, which we wanted to address. DSS contracts with HONOR, Inc. currently to provide Case Management services to our homeless population but not specifically for families. As of July 2024, they had served 32 families comprised of 50 adults and 66 children.

We anticipate being able to serve approximately 40 families and engage them in the resources necessary to help them achieve self-sufficiency.

- Indicate whether or not proposed activities are an expansion of an existing local initiative(s) and if so, provide background on said initiative(s) including data on participant outcomes and other evidence of program effectiveness.

Please refer to previous answer. Outcomes achieved through the current Case Management services have been the acquisition of permanent housing for multiple families, successful referral for rental assistance or security deposits to the district's Rental Supplement Plan (RSP), multiple referrals for food, furniture, and other household essentials, including formula, safe sleep bedding, and infant needs.

- If the district expects to serve individuals who are not in receipt of public assistance or for follow-up services to eligible former recipients of public assistance, please describe (or indicate not applicable).

We intend to focus exclusively on individuals in receipt of public assistance. This is not applicable.

C. Reporting/Monitoring Performance

OTDA intends to develop annual reporting requirements for the Family-Centered Services program that will allow us to review district progress in bringing the new staff onboard and utilizing them towards the district's stated objectives.

Based on the target population and program design proposed above, describe how the district intends to measure performance and monitor staff and participant outcomes for the initiative.

We currently receive a roster of clients served in addition to a monthly report from HONOR, Inc. The monthly report tracks the total number of clients served, a referral summary outlining the number of admissions for the month, a discharge summary, outlining the total number of discharges for the month and where families were placed or transitioned to from temporary, emergency housing, including the reasons for discharge.

The report also includes any significant accomplishment/ milestones, such as medical and mental health accomplishments, or accomplishments related to obtaining a driver license, clearing up a court or child support issue, obtaining an identification card. Lastly, it outlines any significant barriers so the team can address them together with the client.

DSS would mirror this tracking and reporting and continue gathering the information from HONOR. Inc. DSS would also develop a plan to enroll and monitor families in financial literacy education, addressing issues such as budgeting, optimizing EBT usage at farmer's markets, which are plentiful in the County, coordinating nutritional best practices through the NY Eat Smart program, and generally being savvy about spending and prioritizing expenses. Our goal is to provide clients with the basic knowledge to ask relevant questions and educate themselves about the decisions they make regarding every day and big money purchases.

A successful program will result in the following outcomes:

- 1) Clients transitioning to permanent housing faster and being able to maintain their housing.
- 2) Decrease in the recidivism rate of chronic homelessness
- 3) Decrease in the number of families and children in temporary, emergency housing
- 4) Increase of temporary assistance cases closed due to employment or increased wages
- 5) Improved client proficiency in financial literacy, evidenced by less need for benefit programs due to lack of proper budgeting or prioritizing of expenses, i.e. paying household bills like rent or electric vs. non essentials.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6996

Agenda Date: 12/19/2024

Agenda #: 20.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18

WHEREAS, an application dated November 12, 2024 having been filed by The Philip and Annabelle Kavecki Irrevocable Trust with respect to property assessed to said applicant on the 2022 tax roll of the Town of Thompson Tax Map #29.-2-18 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated November 22, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairperson of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$297.09

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6997

Agenda Date: 12/19/2024

Agenda #: 21.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18

WHEREAS, an application dated November 12, 2024 having been filed by The Philip and Annabelle Kavecki Irrevocable Trust with respect to property assessed to said applicant on the 2023 tax roll of the Town of Thompson Tax Map #29.-2-18 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated November 22, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairperson of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$316.47

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6998

Agenda Date: 12/19/2024

Agenda #: 22.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18

WHEREAS, an application dated November 12, 2024 having been filed by The Philip and Annabelle Kavecki Irrevocable Trust with respect to property assessed to said applicant on the 2024 tax roll of the Town of Thompson Tax Map #29.-2-18 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated November 22, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairperson of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$332.34

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7000

Agenda Date: 12/19/2024

Agenda #: 23.

Narrative of Resolution:

Extend contracts expiring on December 31, 2024 Ninety Days

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY NADIA RAJSZ, CHAIR OF THE LEGISLATURE TO EXTEND CONTRACTS NOT TO EXCEED 90 DAYS

WHEREAS, there are contracts that will expire on December 31, 2024, and

WHEREAS, the County wishes to minimize disruptions to services that may result from the 2024 resolution/contract process to renew contracts.

NOW, THEREFORE, BE IT RESOLVED, the contracts may be extended for a period not to exceed ninety (90) days under the same terms and conditions as currently apply.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7005

Agenda Date: 12/19/2024

Agenda #: 24.

Narrative of Resolution:
To Modify the 2024 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2024 be authorized.

**October 31, 2024 Resolution Needed
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			21,779	
A-1165-40-4001 - CONTRACT AGENCIES			19,337	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	19,337			
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	21,779			
A-1430-40-4001 - CONTRACT AGENCIES			22,000	
A-1490-47-4701 - DEPT RENTALS				3,000
A-1620-213-44-4407 - UTILITY UTILITY OTHER				42,000
A-1620-23-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			3,000	
A-1680-43-4301 - COMPUTER SUPPLIES			210	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			9,485	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			1,385	
A-1920-47-4703 - DEPT DUES			2,250	
A-1989-99-47-4736 - DEPT CONTINGENT				2,250
A-1989-99-47-4736 - DEPT CONTINGENT				22,000
A-3140-16-43-4308 - COMPUTER MIS CHARGEBACKS				1,385
A-5610-44-4409 - UTILITY JET A KEROSENE			20,989	
A-5610-44-4410 - UTILITY AV GAS			4,640	
A-5610-R2655-R428 - SALES FUEL SALES	25,629			
A-6010-38-40-4001 - CONTRACT AGENCIES(*)			8,244	
A-6010-38-40-4002 - CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES(**)			16,667	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			6,842	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			5,000	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			2,454	
A-6010-38-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT				9,695
A-7110-230-21-2101 - FIXED LAND/LAND IMPROVEMENTS				125,000
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			2,196	
A-7110-230-R3089-R167 - ST AID GEN GOV DEPARTMENTAL AID		125,000		
A-7110-39-40-4049 - CONTRACT CONSULTING(***)			12,900	
A-7110-39-47-4766 - DEPT CLEAN UP/BEAUTIFICATION				30
A-7450-202-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			30	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(****)			23,744	

A-8020-90-47-4796 - DEPT PLANS AND PROGRESS(***)				5,056	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	2,196				
A-9901-90-9002 - TRANSFERS TRANSFERS ROAD MACHINERY				42,000	
A-9950-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT(*****)				666,264	
A Fund Total	68,941	125,000		896,472	205,360
D-5020-44-4406 - UTILITY WIRELESS COMMUNICATIONS				528	
D-5110-45-45-4501 - SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER					528
D-5110-47-40-4038 - CONTRACT CONSTRUCTION				264,828	
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	264,828				
D Fund Total	264,828	-		265,356	528
DM-5130-48-21-2105 - FIXED AUTOMOTIVE EQUIP				42,000	
DM-5130-48-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				25,000	
DM-9997-R2665-R338 - SALE OF EQUIPMNT OTHER	25,000				
DM-9997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	42,000				
DM Fund Total	67,000	-		67,000	-
H56-2497-40-4001 - CONTRACT AGENCIES				1,332,528	
H56-2497-R3285-R365 - ST AID COMM COLL CNSTRCTN DORMITORY AUTHORITY	666,264				
H56-2497-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	666,264				
H Fund Total	1,332,528	-		1,332,528	-

(*) To be funded from the Opioid Assigned Fund Balance

(**) To be funded from the General Fund

(***) To be funded from the Planning Programs Assigned Fund Balance

(****) To be funded from the O&W Assigned Fund Balance

(*****)To be funded from the Construction/Building/Repairs Assigned Fund Balance with additional 666,264 to be loaned from General Fund to be reimbursed



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7021

Agenda Date: 12/19/2024

Agenda #: 25.

Narrative of Resolution:

Enact a proposed Local Law regarding Mortgage Recording Tax

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY CHAIR NADIA RAJSZ TO ENACT A LOCAL LAW ENTITLED “A Local Law to Amend Local Law No. 4-2007 (Part 9 of Chapter 182 of the Sullivan County Code) as amended by Local Law No. 1 of 2010, further amended by Local Law No. 2 of 2010, further amended by Local Law 1 of 2013, Further Amended by Local Law 5 of 2015, Further Amended by Local Law 4 of 2018 and Further Amended Local Law 1 of 2022 Imposing a Mortgage Recording Tax.”

WHEREAS, a proposed Local Law entitled “A Local Law to Amend Local Law No. 4-2007 (Part 9 of Chapter 182 of the Sullivan County Code) as amended by Local Law No. 1 of 2010, further amended by Local Law No. 2 of 2010, further amended by Local Law 1 of 2013, Further Amended by Local Law 5 of 2015, Further Amended by Local Law 4 of 2018 and Further Amended Local Law 1 of 2022 Imposing a Mortgage Recording Tax.” having been presented to the Sullivan County Legislature at a meeting and a public hearing held on December 19, 2024, at the County Government Center, Monticello, New York to consider said proposed local law, and notice of a public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing deeming to be heard.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby enact and adopt this Local Law entitled “A Local Law to Amend Local Law No. 4-2007 (Part 9 of Chapter 182 of the Sullivan County Code) as amended by Local Law No. 1 of 2010, further amended by Local Law No. 2 of 2010, further amended by Local Law 1 of 2013, Further Amended by Local Law 5 of 2015, Further Amended by Local Law 4 of 2018 and Further Amended Local Law 1 of 2022 Imposing a Mortgage Recording Tax.”is annexed hereto and made a part hereof.

“A Local Law to Amend Local Law No. 4-2007 (Part 9 of Chapter 182 of the Sullivan County Code) as amended by Local Law No. 1 of 2010, further amended by Local Law No. 2 of 2010, further amended by Local Law 1 of 2013, Further Amended by Local Law 5 of 2015, Further Amended by Local Law 4 of 2018 and Further Amended Local Law 1 of 2022 Imposing a Mortgage Recording Tax.”

Section 1: Purpose: To amend Local Law No. 4-2007 (Part 9 of Chapter 182 of the Sullivan County Code) as amended by Local Law No. 1 of 2010, further amended by Local Law No. 2 of 2010, further amended by Local Law No. 1 of 2013, further amended by Local Law No.5 of 2015, further amended by Local Law 4 of 2018 and further amended by Local Law 1 of 2022 which imposed a Mortgage Recording Tax in the County of Sullivan. Local Law No. 4-2007 is set to expire on April 30, 2025 and it is the intention of the Sullivan County Legislature to extend the Local Law No. 4-2007 for three additional years.

Section 2: Section 182-77 of Part 9 of Chapter 182 of the Sullivan County Code shall be amended by deleting the language “May 1, 2022” both times it appears and inserting the language “May 1, 2025” in both places and by deleting the language “April 30, 2025” and inserting the language “April 30, 2028.”

Section 3: Section 182-83 of Part 9 of Chapter 182 of the Sullivan County Code shall be amended by deleting the language “May 1, 2022” and inserting the language “May 1, 2025”.

Section 4: Effective Date

This Local Law shall take effect May 1, 2025. A certified copy of this Local Law shall be mailed by registered or certified mail to the Commissioner of Taxation and Finance at the Commissioner’s Office in Albany. Certified copies of this Local Law shall be filed with the Sullivan County Clerk, the Secretary of State and the State Comptroller within five days after this Local Law is enacted.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7022

Agenda Date: 12/19/2024

Agenda #: 26.

Narrative of Resolution:

Enact a Local Law entitled “Local Law to enter into a Ten-Year Agreement with Archtop Fiber LLC”

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE SULLIVAN COUNTY LEGISLATURE TO ENACT A LOCAL LAW ENTITLED “LOCAL LAW TO ENTER INTO A TEN-YEAR AGREEMENT WITH ARCHTOP FIBER LLC”

WHEREAS, a proposed Local Law entitled “Local Law to enter into a Ten-Year Agreement with Archtop Fiber LLC”, having been presented to the Sullivan County Legislature at a meeting and a public hearing held on December 19, 2024, at the County Government Center, Monticello, New York to consider said proposed local law, and notice of a public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing deeming to be heard.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby enact and adopt this Local Law entitled “Local Law to Enter into a Ten-Year Agreement with Archtop Fiber LLC” which Local Law is annexed hereto and made a part hereof.

LOCAL LAW ___ OF 2024

A LOCAL LAW TO ENTER INTO A TEN-YEAR AGREEMENT WITH ARCHTOP FIBER LLC

- Explanation:** This Local Law shall allow the County of Sullivan to enter into a ten-year agreement with Archtop Fiber LLC
- Legislative Intent:** The Sullivan County Legislature, after consideration, declares that it is necessary to enter into a ten-year agreement with Archtop Fiber LLC to bring broadband services to Sullivan County. Archtop Fiber LLC shall install approximately 250 miles of fiber optics and connect twelve (12) County owned towers to the network. The County shall own the Network for ten years and at the end of the term, Archtop Fiber LLC, or its successors and or assigns, shall have the option to purchase the fiber and fixed wireless network from the County for one dollar (\$1.00) and thereafter enter into a lease agreement for use of space on the County owned communications towers.
- Legal Authority:** New York State County Law Section 215 provides that a County may contract, lease or transfer real property, for County purposes for terms not to exceed five (5) years with the privilege of renewal.
- New York State Comptroller Opinion 68-857 opines that a municipality may enter into leases for a term in excess of five (5) years if the municipality authorizes such leases by local law.
- New York State Municipal Home Rule Law Section 24 provides that any local law that changes a provision of law relating to contracts or leasing of real property is subject to referendum on petition (permissive referendum).
- Applicability:** The County is authorized, notwithstanding Section 215 of the County Law of the State of New York to enter into a ten-year contract with Archtop Fiber LLC to manage, operate and or control the County owned Network.
- Effective:** This Local Law shall become effective as of the date of filing with the Secretary of State.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7002

Agenda Date:

Agenda #: 27.

Narrative of Resolution:

To modify Resolution # 54-23 to authorize a Modification of Agreement to the contract with Rolling V Bus Corp. to include an additional route to Liberty Central School PreK Program for a limited time period

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$30,000.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION #54-23 TO ADD AN ADDITIONAL ROUTE FOR A LIMITED TIME PERIOD TO LIBERTY CENTRAL SCHOOL PREK PROGRAM

WHEREAS, Resolution #34-22 and #197-22 authorized an award and execution of an agreement with Rolling V Bus Corporation, PO Box 10, Route 4, South Fallsburg, NY 12779; and

WHEREAS, there is a need to modify the Agreement by adding an additional bus route for Early Intervention Transportation Services; and

WHEREAS, the new route is to Liberty Central School District PreK Program for the time period of January 1, 2023 through June 30, 2023 at \$303.49 per one-way trip for a child with special needs who is wheelchair bound; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager or the Chair of the Legislature is authorized to execute a Modification of Agreement for said route at \$303.49 per one-way trip for the time period from January 1, 2023 through June 30, 2023 and said agreement shall be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7003

Agenda Date:

Agenda #: 28.

Narrative of Resolution:

To Amend Resolution # 6-24

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

A RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NUMBER 6-24 TO INCLUDE AUTHORIZATION FOR THE COUNTY MANAGER OR CHAIR OF THE LEGISLATURE TO EXECUTE AN AGREEMENT FOR 1:1 AIDE TO ROLLING V BUS CORP. FOR THE SULLIVAN COUNTY DEPARTMENT OF PUBLIC HEALTH PRESCHOOL PROGRAM

WHEREAS, Resolution # 6-24 added a modification to the Rolling V Bus Corporation for a 1:1 aide from September 6, 2023 through June 24, 2024; and

WHEREAS, Resolution was passed through the Sullivan County Legislature on January 25, 2024 ; and

WHEREAS, there was no proper clause allowing for execution of said agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends resolution 6-24 to authorize the County Manager or Chairman of the Legislature to execute the modification approved in Resolution # 6-24; and

BE IT FURTHER RESOLVED, that the necessary amendments and adjustments shall be made to the aforementioned Resolution as approved by the Sullivan County Attorney’s office



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6961

Agenda Date:

Agenda #: 29.

Narrative of Resolution:

Add a 1:1 Aide to Rolling V Bus Corp. for the extended year Preschool Program of 2024

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$10,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO ADD A 1:1 AIDE TO ROLLING V BUS CORP. FOR THE EXTENDED SHOULD YEAR OF 2024 FO THE SULLIVAN COUNTY DEPARTMENT OF PUBLIC HEALTH

WHEREAS, Resolution #34-22 and #197-22 authorized award and execution of an agreement with Rolling V Bus Corporation, P.O. Box 110, Route 4, South Fallsburg, NY 12779; and

WHEREAS, it has been identified that certain students required individualized assistance during transportation on a Rolling V bus route; and

WHEREAS, the inclusion of a 1:1 aide on these routes was deemed necessary to meet the specific needs of a student on the Rolling V Bus route; and

WHEREAS, there is a desire to allocate funds to increase the aforementioned agreement but not-to-exceed the amount of \$10,000.00 for the extended school year July 1, 2024 through August 31, 2024 to cover the expenses associated with the inclusion of the 1:1 aide; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to execute a Modification Agreement in addition to any and all necessary documents to increase funding for the 1:1 aide; and

BE IT FURTHER RESOLVED, that the County Legislature hereby approves the modification of the Rolling V Bus Corp contract to incorporate the provision of a 1:1 aide for the amount of \$10,000.00 for an identified student requiring individualized support during transportation for the extended school year of 2024.

BE IT FURTHER RESOLVED, that the necessary amendments and adjustments shall be made to the Rolling V Bus Corp. contract to reflect the inclusion of a 1:1 aide, as required for the transportation of a specific student within Sullivan County in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6968

Agenda Date: 12/19/2024

Agenda #: 30.

Narrative of Resolution:

To Appoint Rabbi Hillel Grossman to the Health Services Advisory Board for the Sullivan County Department of Public Health

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

Introduced by Executive Committee to Appoint Rabbi Hillel Grossman to the Health Services Advisory Board for the Sullivan County Department of Public Health

WHEREAS, Section 357 of the Public Health Law mandates that two members of the Health Services Advisory Board (HSAB) be licensed physicians, with the remaining seven to be known public members selected on the basis of their interest and knowledge regarding health needs, resources and facilities of the community, and

WHEREAS, pursuant to Section 357 of Public Health Law, Health Services Advisory Board members shall have fixed terms of four (4) years except three initial appointments shall be two (2) years and three initial appointments shall be three (3) years, which shall be deemed to run from the first day of the year in which the appointment was made, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members may not serve for more than two terms consecutively; and

WHEREAS, Rabbi Hillel Grossman has expressed interest in serving on the Health Services Advisory Board; and

WHEREAS, the Health Services Advisory Board members have discussed and recommend to the legislature that Rabbi Hillel Grossman be appointed based on experience and qualifications in public health and community health, have reviewed the need for representation on the board this is reflective of the current needs of the Sullivan County Department of Public Health; and

NOW, THEREFORE, BE IT RESOLVED, that Rabbi Hillel Grossman now be *appointed* to an initial appointment of a two (2) year term on the Health Services Advisory Board per Public Health Law for the term of January 1, 2025 through December 31, 2026.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6986

Agenda Date: 12/19/2024

Agenda #: 31.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$6,425

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2024 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2024 through December 31, 2024, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2024 Legislative Discretionary Contract Funding

Applicant	Award Recommendation	Award Recommendation
Bethel Local Development Corporation	Purchase materials to create a Dumptique “Fix it Don’t Pitch It” at the Bethel Transfer Station (Legislator District 1)	\$3,425
Westbrookville Fire Department	Purchase vent fans and gas meters	\$3,000



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7007

Agenda Date: 12/19/2024

Agenda #: 32.

Narrative of Resolution:

Adopt an Exterior Multicolored Building Lights Policy

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT AN EXTERIOR
MULTICOLORED BUILDING LIGHTS POLICY

WHEREAS, new exterior lights were installed around the Sullivan County Government Center, and

WHEREAS, it is the desire of the County to utilize these lights in recognition of specific observances, and

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts the attached
Exterior Multicolored Building Lights Policy.

SULLIVAN COUNTY POLICIES AND PROCEDURES

I. **SUBJECT:** EXTERIOR MULTICOLORED BUILDING LIGHTS POLICY

II. **ADOPTED:** Draft

III. **PURPOSE:** To define the usage of multicolored lights used to illuminate the exterior of Sullivan County government facilities as part of nationally recognized holidays, events and ceremonies.

IV. DEFINITIONS

Holidays/Events/Ceremonies: Specific national observances recognized by the County of Sullivan, be they on a particular day, week or month.

Lighting: The specific illumination of an outside area, object or facility owned or operated by the County of Sullivan, via a County-controlled lighting system capable of emitting multiple colors.

V. POLICIES AND PROCEDURES

1. The Lighting System

The County of Sullivan owns a series of multicolored lights used to illuminate the exteriors of buildings like the Government Center and Courthouse between dusk and dawn. The lights are able to be operated remotely by the Division of Public Works but typically automatically illuminate at night with a bright white.

2. Authority Over the System

The County Manager's Office, as delegated by the County Legislature, maintains operational jurisdiction of the lighting system, while the Division of Public Works ensures maintenance of the system.

3. Requests to Use the System

Requests to illuminate County property utilizing this system must be made to the Sullivan County Manager. Any request should include the reason for the request, the desired color and the desired period of time, with at least two business days' notice prior to the requested illumination period. The County Manager, or their designee, will determine whether the request is granted, a key consideration being the request's relation to a nationally recognized holiday, event and/or ceremony.

4. Duration of Illumination

For single-day holidays, buildings will be appropriately illuminated the night leading up to the day, and the night of the day itself. For observances lasting a week or longer, buildings will be appropriately illuminated each of the nights within the span of that observance, for a maximum of seven (7) nights. Other than the standard bright white, no color(s) will be displayed longer than seven (7) consecutive nights at a time.

VI. POLICY EFFECTIVE DATE

This Policy shall take effect as of the date of its adoption by the County Legislature.

The County reserves the right to change, modify or amend all or part of this Policy at any time.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7008

Agenda Date: 12/19/2024

Agenda #: 33.

Narrative of Resolution:

Authorize contract with Anthem Blue Cross Blue Shield to Bill for Resident Care at the Adult Care Center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH ANTHEM BLUE CROSS BLUE SHIELD TO BILL FOR RESIDENT CARE AT THE ADULT CARE CENTER

WHEREAS, Anthem Blue Cross Blue Shield is an insurance carrier covering the cost of room and board for nursing home residents; and

WHEREAS, an agreement authorizing payment rates between Sullivan County and Anthem Blue Cross Blue Shield has been drafted; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into agreement with Anthem Blue Cross Blue Shield authorizing payment rates for residents of the Adult Care Center

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7014

Agenda Date: 12/19/2024

Agenda #: 34.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AND AGREEMENT WITH SULLIVAN COUNTY BOCES (“BOCES”) TO PROVIDE TRAINING SERVICES.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$30,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SULLIVAN COUNTY BOCES (“BOCES”) TO PROVIDE TRAINING SERVICES.

WHEREAS, in cooperation with BOCES, the County and the Center for Workforce Development (“CWD”), training was developed and provided to residents for employment in different trades, and

WHEREAS, training for employment in the Electrical filed is scheduled to begin March 2025, and

WHEREAS, in 2025 there will be a larger agreement developed that will include SUNY Sullivan, and

WHEREAS, while that new agreement is under development there is a need to enter into an agreement with BOCES to continue providing training until the new agreement is in place, and

WHEREAS, BOCES will continue to provide the instructors and use of the facilities for Electrical and any other training that may occur in an amount not to exceed \$30,000.

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to execute an Agreement with BOCES for the period of January 1,2025 to June 30, 2025, in an amount not exceed \$30,000.

BE IT FURTHER RESOLVED, that said Agreement will be in the form approved by the office of the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7015

Agenda Date: 12/19/2024

Agenda #: 35.

Narrative of Resolution:

To Allocate Funds for the Construction Phase of the Callicoon Riverside Park

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$235,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FOR THE CONSTRUCTION PHASE OF THE CALLICOON RIVERSIDE PARK

WHEREAS, The County of Sullivan (“County”) has proposed the creation of a new riverside park on an abandoned campground on the banks of the Delaware River in the hamlet of Callicoon, Town of Delaware, NY; and

WHEREAS, construction of the entryway, parking lot, driveway and first phase of trails for the park have been estimated at a cost of \$460,000 and is anticipated to begin in 2025; and

WHEREAS, the Sullivan County Department of Parks, Recreation and Beautification wishes to minimize the impact on the 2025 operating budget and has identified funding in the amount of \$235,000 in the 2024 Operating Budget that may be repurposed to cover a portion of the construction of the Callicoon Riverside Park; and

WHEREAS, the Sullivan County Legislature is committed to seeing the construction of this project through completion and wishes to allocate funding to the Assigned Fund Balance - Planning for the purpose of constructing the Callicoon Riverside Park.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes funds remaining at the conclusion of FY2024, up to \$235,000, to be transferred to the Assigned Fund Balance - Planning for the purpose of constructing the Callicoon Riverside Park project, said amount to be funded as follows:

A-7110-39-40-4006	\$135,000.00
A-7110-82-21-2101	\$100,000.00



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7017

Agenda Date: 12/19/2024

Agenda #: 36.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADOPT A “COUNTY OF SULLIVAN USE OF ARTIFICIAL INTELLIGENCE (AI) IN COUNTY OPERATIONS” POLICY

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A - Policy Adoption

WHEREAS, the application and ability to use artificial intelligence to create efficiencies in business grows exponentially every day; and

WHEREAS, responsible use of artificial intelligence requires guidelines to ensure artificial intelligence is used in a manner that aligns with legal and ethical standards of the County of Sullivan, promotes transparency, and safeguards against the misuse of protected or confidential data; and

WHEREAS, an attestation will be required for staff that they received and understand this policy which will be put on One Group where there will be annual renewal, and

WHEREAS, the Sullivan County Legislature, the County Manager’s Office, and the Division of Information Technology Services have reviewed the “*County of Sullivan Use of Artificial Intelligence (AI) in County Operations*” policy and recommend its adoption.

NOW THEREFORE IT BE RESOLVED, that the Sullivan County Legislature hereby approves the “*County of Sullivan Use of Artificial Intelligence (AI) in County Operations*” attached hereto and filed with the Clerk of the Legislature; and

BE IT FURTHER RESOLVED, that the “*County of Sullivan Use of Artificial Intelligence (AI) in County Operations*” is adopted and shall be effective on the date of this adoption; and

BE IT FURTHER RESOLVED, that copies of this resolution and attached policy be assigned by the Human Resources Department to all county employees within OneGroup for review and acknowledgement and made part of the new employee task assignment process moving forward.



Policy ID: ITS2024-013

Policy & Procedures

County of Sullivan

Use of Artificial Intelligence (AI) in County Operations

Issued by:	Information Technology Services
Adopted:	December 19, 2024
Revised:	N/A
Applies to:	All County of Sullivan full-time, part-time employees, volunteers, temporary contract employees, and interns.

Policy Statement:

Artificial Intelligence (AI) is a rapidly evolving field of technology, and an increasing amount of AI tools are becoming available for public use, such as Microsoft’s CoPilot and OpenAI’s ChatGPT. While the County can realize benefits from the responsible use of AI, it is also important to understand the risks associated with this technology. This policy seeks to ensure that employees use AI technology to benefit the County and its citizens while upholding ethical considerations, transparency, and accountability. Artificial Intelligence is a relatively broad term with specific types of AI suitable for various purposes. This policy addresses general use of AI but is primarily targeted towards generative AI. Parts of this policy were created using OpenAI’s ChatGPT with GPT 3.5. All generated content was reviewed and edited prior to inclusion in this policy.

Prohibition of Using Protected or Confidential Data

AI applications within Sullivan County shall not be utilized for processing or generating content that involves Protected or Confidential Data, including but not limited to Personal Identifiable Information (PII) such as social security numbers, home addresses, and birth dates, or medical records, financial information, and any data protected by applicable privacy laws, including HIPAA. Any violation of this prohibition will result in disciplinary action, legal consequences, or both.

References:

1. The Garces, S. (2023, May 18). *City of Boston Interim Guidelines for Using Generative AI*. Retrieved from City of Boston: <https://www.boston.gov/sites/default/files/file/2023/05/Guidelines-for-Using-Generative-AI-2023.pdf>
2. Haisler, D. (n.d.). *Generative AI*. Retrieved from Dustin Haisler: <https://www.dustinhaisler.com/generative-ai>
3. IBM. (2023, August 30). *IBM Artificial Intelligence Pillars*. Retrieved from IBM: <https://www.ibm.com/policy/ibm-artificial-intelligence-pillars/>
4. Microsoft Corp. (2023, July 21). *Transparency Note for Azure OpenAI Service*. Retrieved from Microsoft Learn: <https://learn.microsoft.com/en-us/legal/cognitive-services/openai/transparency-note>
5. Zong-Xian Huang, M. E. (2023, October 24). *Artificial Intelligence (AI) and Public Managers: Key Questions and Recommended Actions*. Retrieved from Center for Technology in Government - University at Albany - State University of New York: https://www.ctg.albany.edu/publications/CTG_AI_Report/

Definitions:

1. Artificial Intelligence (AI) - The simulation of human intelligence processes by machines, especially computer systems.
2. Generative AI - Leverages large volumes of data along with machine learning (ML) techniques

to produce content based on inputs or prompts from users.

3. Artificial Intelligence Vendor - Any vendor selling an AI system or using AI within its systems.

Standards:

1. Ethical Considerations:
 - A. Equity and fairness. The County must use AI in a manner that ensures equitable and fair treatment of all individuals in accordance with County policies, ensuring models and outcomes are impartial and avoid bias.
 - B. Robustness. Staff must monitor the models utilized to see if data and accuracy drifts over time. The model should continue to deliver accurate and reliable output, and steps must be taken to protect the AI model from tampering and attacks.
 - C. Privacy and data protection. AI applications must adhere to all applicable data protection and privacy laws, regulations, and policies. Proper controls must be implemented to ensure data is protected.
 - D. Ability to explain output. Provide explanations to understand outcomes and decisions. A human should be able to understand why AI arrived at a conclusion and at which point it would have made a different prediction.
 - E. Transparency. The development and use of AI should prioritize transparency, with clear statements that AI is used in the process and clear explanations of how decisions are made. Transparency also includes facts about the AI model and process, such as the product and model used, the version of the model, etc.
2. Decision Making and Accountability
 - A. Human Oversight. Critical decisions affecting citizens, employees, or County operations must always involve human oversight. AI should be viewed as a tool to augment human decision making, not replace it.
 - B. Ability to Explain Output. AI systems used for decision-making should be designed to provide understandable explanations of their outputs so the reasoning behind the automated decisions can be understood.
3. Procurement and Vendor Relations
 - A. Vendor Selection. When acquiring AI systems from third-party vendors, the evaluation criteria must include the vendor's commitment to ethical AI practices. See the section on ethical considerations.
 - B. Contractual Safeguards. Contracts with AI vendors must include provisions that ensure compliance with County policies, data protection standards, and appropriate support and maintenance.
4. Training and Education
 - A. Personnel involved in AI-related projects must understand the risks involved in using AI, the responsible use of AI technology, and the laws and regulations applicable to the data they are working with.
 - B. Personnel involved in AI-related projects or who use AI for work should complete AI awareness training to gain a foundational understanding of various AI technologies, along with their benefits and risks
5. Acceptable uses of AI in County business include:
 - A. Improving administrative efficiency (e.g., automating routine tasks, such as data entry)

- B. Assisting in data analysis for decision making, provided the quality of input data and output results are reviewed by humans.
 - C. Improving citizen engagement (e.g., using AI-powered chatbots to provide information, answer questions, and facilitate service requests)
 - D. Creating a summary of a longer non-confidential document for internal purposes only.
 - E. Creating data sets for development and testing.
 - F. Creating documentation or instructions.
 - G. Assisting employee training and development (e.g., creating scenarios for simulations)
 - H. Improving fraud detection (e.g., using AI to detect potentially fraudulent financial transactions)
 - I. Asking general-knowledge questions meant to enhance an employee’s understanding of a work-related topic.
 - J. Generating a document that will be used by a human to build upon toward a final version (e.g., drafting a letter, job description, news release, or policy).
 - K. Drafting content in plain language or targeting a specific reading level.
 - L. Generating new creative ideas.
 - M. Conducting research (e.g., submitting test data for proof-of-concept projects).
 - N. Obtaining technical assistance (e.g., troubleshooting problems).
6. Unacceptable uses of AI in County business include:
- A. Using Computer programs, code, or other instructions used in County computer systems without appropriate review, testing, documentation, and editing.
 - B. Creating malicious computer code or other malicious content.
 - C. Creating content to be shared with the public without appropriate review and editing by an authorized supervisor, department head, or commissioner.
 - D. Creating content that violates any federal, state, or local laws.
 - E. Creating content that violates other County policies.
 - F. Decision-making that could have a significant impact on humans, such as determining eligibility for employment or housing.
 - G. Implementing AI systems that exclude certain groups of citizens or create barriers to accessing government services.
 - H. Using AI for any malicious purposes, such as creating or spreading false information.

Procedures:

1. Consider AI ethics when designing, building, implementing, or using an AI system for County business.
 - A. AI systems may generate content or information that reflect cultural, economic, and social bias of the source materials used to train the AI. Employees shall carefully review any AI-generated content to ensure unintended bias is changed or removed.
 - B. Analyze the security of the AI system to reduce opportunities for attack and ensure the accuracy of the system will not be affected by exceptions.
 - C. Do not submit confidential information to an external AI tool or one controlled by a vendor, including personal, private, or sensitive information unless the appropriate legal agreements exist between the County and the vendor, and the appropriate controls are in place to ensure data privacy. Report any inadvertent submission or disclosure of such information to ITS immediately.
2. Review content before use or publication.
 - A. AI-generated content may be factually incorrect or obsolete. Employees must review AI-generated content for accuracy before using it for County business or publishing to the

- public. This includes verifying AI-generated content against other reliable sources.
 - B. Ensure that AI-generated language is inclusive and respectful.
 - C. Employees shall remove any harmful or offensive material from AI-generated content.
 - D. Content produced by AI may contain copyrighted material. Employees must exercise due diligence to ensure no copyrighted material is published on behalf of the County without proper attribution or without obtaining the necessary rights by the identified rights holder.
3. Transparency
- A. If AI-generated content is published to the public on behalf of the County, the content should be labeled as having been produced by AI technology. Include details on the material’s review and editing, and include a reference to the product, model, and version used (e.g., ChatGPT by OpenAI; GPT v3.5). *For example: “Portions of this material were created with artificial intelligence, using Google’s Gemini 1.5.”*
 - B. AI-generated content that results in the creation of a public record may be subject to records retention requirements or disclosure under FOIL. Consult the department records access officer or County Attorney’s office for more information.
4. Governance
- A. Ensure your use of AI aligns with all County policies as well as federal, state, and local laws and regulations.
 - B. Consult with the Division of Information Technology Services before procuring or implementing AI technology in a live/production environment.
 - C. Reporting all use of AI to Division of Information Technology Services is mandatory so the County can maintain proper inventory/awareness of where AI is being implemented in County operations.

If you need help

For assistance with AI questions and implementation, contact the ITS Help Desk at x0110.

Document History

December 19, 2024

Policy creation, adoption, and publication.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7018

Agenda Date: 12/19/2024

Agenda #: 37.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 424-24

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$79,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A - this resolution amends resolution #424-24 for a renewal agreement with an existing vendor.

WHEREAS, Resolution No. 424-24, adopted by the Sullivan County Legislature on August 15, 2024, authorized signing a 1-year agreement with TheraManager DocuTrac in an amount not to exceed \$49,060.00; and

WHEREAS, Resolution 424-24 should have authorized signing a 19-month agreement with TheraManager DocuTrac in an amount not to exceed \$79,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends resolution 424-24 to authorized the County Manager to enter into a 19-month agreement with TheraManager DocuTrac running from May 17, 2024 to December 31, 2025, in an amount not to exceed \$79,000.00; and

BE IT FURTHER RESOLVED, that the base subscription for these services shall include up to \$6,000 additional per year to fund e-prescribe tokens for up to 10 prescribers of medications that support patients’ mental health; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7020

Agenda Date: 12/19/2024

Agenda #: 38.

Narrative of Resolution:

Authorize contract with Tectonic Engineering Consultants, Geologists and Land Surveyors, DPC

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$40,400

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH TECTONIC ENGINEERING CONSULTANTS, GEOLOGISTS & LAND SURVEYORS, D.P.C (TECTONIC ENGINEERING) FOR ENVIRONMENTAL, SURVEY AND DESIGN SERVICES RELATED TO THE CONSTRUCTION OF A PUBLIC SAFETY COMMUNICATION FACILITY

WHEREAS, a proposal was received for design, engineering, surveying and environmental assessment services necessary for the construction of a public safety communications facility in Jeffersonville, NY, and

WHEREAS, Tectonic Engineering, 36 British American Blvd Suite 101, Latham, New York 12110, will provide the services required for the SEQRA and NEPA Environmental Assessment, survey and design/engineering services, and

WHEREAS, the Sullivan County Division of Public Safety has reviewed said proposal and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C, in an amount not to exceed \$40,400.00 in accordance with RFP# R-24-48; and shall be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7023

Agenda Date: 12/19/2024

Agenda #: 39.

Narrative of Resolution:

Reappoint Nadia Rajsz and Catherine Scott to the Soil & Water Conservation District Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO REAPPOINT NADIA RAJSZ AND CATHERINE SCOTT TO THE SULLIVAN COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

WHEREAS it is the desire of the Sullivan County Legislature to reappoint Nadia Rajsz and Catherine Scott to the Sullivan County Soil and Water Conservation District Board.

NOW, THEREFORE BE IT RESOLVED that the Sullivan County Legislature hereby reappoints Nadia Rajsz and Catherine Scott to the Sullivan County Soil & Water Conservation District Board with a term to expire December 31, 2025.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7024

Agenda Date: 12/19/2024

Agenda #: 40.

Narrative of Resolution:

Reappoint John Diehl and appoint Peter Carey to the Soil & Water Conservation District Board of Directors

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO REAPPOINT JOHN DIEHL AND APPOINT PETER CAREY TO A THREE-YEAR TERM ON THE SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECCTORS

WHEREAS, the term of Robert Kaplan, Member at Large, as representative member of the Sullivan County Soil & Water Conservation District Board of Directors expires on December 31, 2024, and

WHEREAS, the term of John Diehl, Sullivan County Farmer, as representative member of the Sullivan County Soil & Water Conservation District Board of Directors expires on December 31, 2024, and

WHEREAS, the Sullivan County Soil & Water Conservation District Board of Directors nominated John Diehl, Farmer representative and Peter Carey, member at large, for a three year term to serve as representatives to said Board of Directors, and

WHEREAS, the Sullivan County Soil & Water Conservation District Board of Directors approved the aforementioned nominees at the regular meeting on December 9, 2024.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby reappoints John Diehl and appoints Peter Carey to a three year term set to expire on December 31, 2027..



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7026

Agenda Date: 12/19/2024

Agenda #: 41.

Narrative of Resolution:

Allocate funds from the 2024 Operating Budget to Assigned Fund Balance

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FROM THE 2024 OPERATING BUDGET TO ASSIGNED FUND BALANCE

WHEREAS, the Sullivan County of Sullivan Division of Planning, Community Development and Environmental Management (“Planning”) has several projects for which funding was allocated in the 2024 Operating Budget that will continue beyond December 31, 2024; and

WHEREAS, it is the desire of the Sullivan County Legislature to minimize the impact on the 2025 operating budget and allocate funding from the 2024 Operating Budget to the Assigned Fund Balance - Planning and Assigned Fund Balance - O&W Rail Trails for the purpose of completing these projects.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes funds remaining at the conclusion of FY2024, up to \$475,000.00, to be transferred to the Assigned Fund Balance - Planning for the purposes as described below:

A-8020-90-40-4006	\$250,000.00	Water Infrastructure Assessment
A-8020-90-47-4752	\$100,000.00	Removal of Unsafe Structures (RUST)
A8090-40-4001	\$100,000.00	Bicycle & pedestrian Infrastructure Plan

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes funds remaining at the conclusion of FY2024, up to \$25,000, to be transferred to the Assigned Fund Balance - O&W Rail Trails, said amount to be funded as follows:

A-8020-90-47-4763	\$25,000.00	Property Acquisition
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Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7027

Agenda Date: 12/19/2024

Agenda #: 42.

Narrative of Resolution:

Approve MSW Rate from January 1, 2025 through June 30, 2025 to be \$136.50

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING THE TEMPORARY REVISION OF SECTION 620.1 OF THE SOLID WASTE MANAGEMENT RULES TO TAKE EFFECT ON JANUARY 1, 2025

WHEREAS, the Sullivan County Solid Waste Management Rules (hereinafter the Rules) were adopted by the County Legislature in accordance with Section 171-24 of the Sullivan County Code; and

WHEREAS, from time to time it is necessary to adjust rates based on items such as but not limited to contract obligations, CIP increases and equitable distribution of actual costs; and

WHEREAS, a discussion has occurred in the December Public Works Committee regarding the short notice on the tipping increase at IESI, a recommendation from the Committee asked for the adoption of a revision to the Rules. Specifically, Section 620.1 for MSW only changing the tip fee from \$150 that was recently passed down to \$136.50 TEMPORARILY from January 1, 2025 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, the Solid Waste Management Rules be modified to read as noted changing the tip rate for MSW from to \$150 to \$136.50” from January 1, 2025 through June 30, 2025 in Section 620.1 .

BE IT FURTHER RESOLVED, that the MSW tip rate will be increased to \$150 effective July 1, 2025.