



**Sullivan County**  
**Planning and Community Resources**  
**Committee**

100 North Street  
Monticello, NY 12701

**Meeting Agenda - Final**

Chairman Matt McPhillips  
Vice Chairman Terry Blosser-Bernardo  
Committee Member Luis Alvarez  
Committee Member Catherine Scott  
Committee Member Joseph Perrello

---

**Thursday, July 11, 2024**

**9:30 AM**

**Government Center**

---

**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

1. Community Resources Monthly Report [ID-6555](#)  
**Attachments:** [2024 PandCR July Report](#)
2. Planning and Community Resources [ID-6563](#)  
**Attachments:** [June 2024.pdf](#)
3. Ag Report for April [ID-6512](#)  
**Attachments:** [April 24 AG report](#)

**Discussion:**

**Public Comment**

**Resolutions:**

1. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE MODIFICATIONS TO RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024. [ID-6540](#)  
**Sponsors:** Office for the Aging and Deoul
2. [ID-6541](#)  
**Sponsors:** Office for the Aging and Deoul

3. Resolution introduced by the Planning and Community Resources Committee to authorize the execution of a Federal Section 5311 Master Mass Transit Capital Project agreement with the New York State Department of Transportation (NYSDOT). [ID-6552](#)

4. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023. [ID-6553](#)

**Sponsors:** Office for the Aging and Deoul

5. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO REALLOCATE YOUTH BUREAU FUNDING [ID-6559](#)

**Sponsors:** Office for the Aging and Deoul

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-6555

**Agenda Date:** 7/11/2024

**Agenda #:** 1.

---

# Division of Community Resources Monthly Report

## July 2024

### Office for the Aging (OFA) May 2024 Monthly Report

Monthly Accomplishments			
<b><u>OFA Director:</u></b>			
<ul style="list-style-type: none"> <li>• Participation on Sullivan Catskills Food Security Coalition</li> <li>• Presented at outreach events at Bethel Seniors, Livingston Manor</li> <li>• Monthly Hoot distribution continues to increase via mail, email and drop off locations. Direct mail list has grown to over 560.</li> <li>• All full-time positions currently filled as of May 6<sup>th</sup>, 1 P/T position still available.</li> <li>• Quarterly OFA Advisory meeting held May 8<sup>th</sup>.</li> <li>• Attended first in-person Older New Yorker's Day since 2019 to celebrate nominated volunteers from all over NY State. Maureen Hopper and Liz Wunner were treated to a beautiful event at the Egg in Albany.</li> <li>• Attended Creative Arts for Healing Symposium at Hurleyville Performing Arts Center to explore modalities that consider the arts as affective therapy for those struggling with mental illness and/or substance use in Sullivan County.</li> <li>• Attended Bike and Pedestrian Planning Advisory Committee presentation/event.</li> <li>• 5 congregate meal sites will be open June 3rd, with up to 11 sites reopening by end of year.</li> </ul>			
<b><u>Retired Senior Volunteer Program (RSVP):</u></b>			
<ul style="list-style-type: none"> <li>• Welcomed 2 new volunteers: Al Patalona and Robert Pisall helping out with bi-monthly pantry distribution at transportation building.</li> <li>• Successful Outreach with Daughters of the American Revolution (DAR) Beaverkill Chapter on Friday May 3<sup>rd</sup> and Sullivan Rotary Annual Health Fair and Blood Drive on May 18<sup>th</sup>.</li> <li>• Successful trip to Albany on May 14<sup>th</sup> to recognize two of our very own volunteers for the Older New Yorker's Day Celebration organized by NYS Office for the Aging (NYSOFA).</li> <li>• Over 910 hours volunteered in May with a value of \$33, 949 according to IndependentSector.org.</li> </ul>			
<b><u>Nutrition:</u></b>			
	<b>Units:</b>	<b>Clients:</b>	<b>Contributions:</b>
<b>Homebound:</b>	1,925	103	\$1,809
<b>Congregate served at home:</b>	519	24	
<b>Congregate served at sites:</b>	1,111	71	\$323.00

<b>Guest:</b>	16	7	\$125.00
<b>TOTALS:</b>	<b>3,571</b>	<b>205</b>	<b>\$2,257.00</b>

Most of May has been spent coordinating the Re-Opening of Congregate Nutrition sites in Bethel, Liberty and Jeffersonville. Stocking supplies and speaking at senior groups to make everyone aware of the plan.

SNAP-Ed from the NYSOFA visited the Livingston Manor site and presented a 4-part series workshop on “10 Tips for Adults”. The seniors thoroughly enjoyed it.

A luncheon was organized and many of our retired and current staff came together to wish Al Patalona the very best in his retirement. We were able to fill his vacant position by promoting an Aging Services Aide to Aging Services Assistant and back filling the Aide position.

#### **Transportation Referrals:**

- 121 SCT (Sullivan County Transportation) Medical Trips
- 188 SCT Shopping Trips
- 4 Congregate Nutrition Site Transportation

#### **OFA Transportation provided:**

- 58 RSVP Medical Trips
- 2 Medical Trips provided by OFA staff

**Legal referrals:** Referrals to resume in June once contract modification is fully executed.

#### **Caregiver Resource Center (CRC)**

##### **Tai Chi for Arthritis & Fall Prevention**

Classes are held 2x week for 8 weeks (April through June) – 18 registered, 15 active participants

This round of classes is full again and has a waiting list. Classes will likely continue in the Fall.

**Bone Builders** (Osteoporosis prevention) weekly started April 11, goes through June, and is full with a waiting list.

**Community Resource Center (CRC) Coordinator** attended Public Health Partnership Conference May 1-3, and presented on “**Building Partnerships to Connect Rural Seniors to Resources and Improve Quality of Life**”. The presentation featured Tai Chi for Arthritis & Falls Prevention for seniors as an evidence-based successful program.

-Completed NYSOFA CRC Survey May 14.

Attended the Alzheimer’s Association conference, “Meeting of the Minds” May 16

Attended virtual conference, “Let’s Talk About Health: Caring for Older Adults in Rural NY” - May 17

Attended the National ARCH (Lifespan Respite Conference), May 21-23

**Outreach:**

May 6 – Outreach with Liberty seniors w/ OFA  
May 8 – attended OFA Advisory Council  
May 9 – Outreach with Monticello seniors w/OFA  
May 30 – Outreach with Jeffersonville seniors w/OFA

**Upcoming:**

**July 22 hybrid workshop is planned**

**“Keep Them Safe, Keep You Sane: A Caregiver’s Guide to a Safe Home” 3-4:15 pm.**

**NY Connects:**

- 161 contacts for May.

The Spring outreach events connected with 152 seniors in the month of May, for a total of 541 individuals reached since our initial event in February.

- ❖ 4/2 Lumberland- 10 people
- ❖ 4/10 Mamakating – 29 people
- ❖ 4/16 Highland - 20 people
- ❖ 4/24 Loch Sheldrake – 25 people

**Health Insurance Information Counseling Assistance Program (HIICAP) :**

- 34 clients served.

**Personal Emergency Response System (PERS):**

20 clients currently receive PERS through three different funding streams (CSE, EISEP and IIIE).

**Expanded In-home Services for Elderly Program (EISEP):**

<b>EISEP FULL-SERVICE CASEFILES during May</b>	<b>total</b>
Casefiles already open as of 05/01/24	28
Casefiles opened 05/01–05/31/24	6
Casefiles closed 05/01–05/31/24	(3)
<b>Casefiles open as of 05/31/24</b>	<b>31</b>
[2 opened/closed the same month]	

**Sullivan County Youth Bureau (YB):**

- Weekly Youth Bureau Bulletins emailed with a reach of 650 people. Continued engagement on social media and county website.
- Continue to process and execute contracts for YB funding recipients.
- Attended NYS Budget briefing for all NYS Youth Bureaus, and the Regional Youth Bureau meeting.
- Attended events at several community partner organizations to promote visibility of Youth Bureau.
- Conducted site visits for Fearless (Livingston Manor School District) and the Homestead School for their Yankee game.

**Transportation****County Transportation:**

<b>Month 2024</b>	<b>Veterans Medical Centers</b>	<b>Veterans In- County Medical</b>	<b>Senior Medicals</b>	<b>Shopping Buses</b>	<b>Seniors to Congregate Sites</b>	<b>Meals Delivered</b>
January	50	12	70	150	*	*
February	38	17	79	147	*	*
March	47	42	112	158	*	*
April	59	29	105	181	35	407
May	51	29	121	190	41	416
June						
July						
August						
September						
October						
November						
December						

<b>Move Sullivan 2024</b>	<b>Average Daily Ridership</b>	<b>Monthly Ridership</b>	<b>Monthly Paratransit</b>
January	436 (21 days)	9,154	230
February	472 (20 days)	9,447	218
March	478 (21 days)	10,048	262
<b>1<sup>st</sup> Quarter Totals</b>		<b>28,649</b>	<b>710</b>
April	490 (22 days)	10,775	272
May	521 (22 days)	11,469	298
June			
<b>2<sup>nd</sup> Quarter Totals</b>			
July			
August			
September			
<b>3<sup>rd</sup> Quarter Totals</b>			
October			
November			
December			
<b>4<sup>th</sup> Quarter Totals</b>			
<b>Annual Totals</b>			

### **Community Assistance Center (CAC)**

- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ Continued distribution of test kits and masks.
- ✓ The CAC remains active providing food assistance deliveries as well as connections to community resources.
- ✓ The Food Bank deliveries to the pantries are bi-monthly.
- ✓ Support HV Food Bank monthly mobile pantry efforts in Freemont, Yulan and Fallsburg.
- ✓ A member of the Sullivan Catskill Food Security Coalition.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-6563

**Agenda Date:** 7/11/2024

**Agenda #:** 2.

---



# DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

## ACTIVITY REPORT

June 2024

### CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

### I. PLANNING ACTIVITY

#### Land Use Planning & Technical Assistance:

- GML-239 Referrals

GML-239 Referrals, May 2024 – June 2024					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
5/15/24	6/6/24	Local Law No. 2 of 2024	Adoption/ Amendment of Zoning Ordinance/Map or Local Law	ROC24-01	B. McPhillips
6/3/24	6/26/24	90 Main St 150 Corp	Special Use Permit	TUS24-02	M. McPhillips
6/5/24	7/3/24	Amendments to Bulk Tables	Adoption/ Amendment of Zoning Ordinance/Map or Local Law	FOR24-01	Rajsz
6/7/24	6/20/24	New section in Village Code for sewer extensions	Adoption/ Amendment of Zoning Ordinance/Map or Local Law	LIV24-07	Alvarez
6/7/24	7/1/24	Lovric Garage	Special Use Permit	LIB24-05	B. McPhillips
6/10/24	7/1/24	Adlers at Swan Lake	Special Use Permit	LIB24-06	B. McPhillips
6/10/24	7/5/24	Mesivta Eitz Chaim School	Special Use Permit	FAL24-13	Ward

6/10/24	7/5/24	NY Fallsburg, LLC Solar Field (Frank Brown Rd)	Site Plan Review	FAL24-14	Ward
6/11/24	6/25/24	Spa at Eldred Preserve	Special Use Permit	HIG24-02	M. McPhillips
6/14/24	7/10/24	185 Lake Street	Special Use Permit	LIV24-08	Alvarez
6/21/24	7/16/24	Chaim Fried	Area Variance	FAL24-15	Ward
6/21/24	7/16/24	Kiryas Ungvar Holdings, LLC	Area Variance	FAL24-16	Ward
6/21/24	7/19/24	Lake Lodge Resort	Special Use Permit	LIB24-03	B. McPhillips
6/25/24	7/18/24	Fallsburg Holdings	Area Variance	FAL24-17	Ward

### **Land Use, Strategic and Comprehensive Planning**

- **Neversink Watershed Management Plan**
  - The plan has been drafted and is in the final review stages. We anticipate the plan will be closed out by the end of the third quarter of 2024.
- **Countywide Resiliency Plan:**
  - A final draft of the Resilient Sullivan plan has been generated and final documentation for the grant from the NYS Department of State has been submitted.
- **Water Resources and Infrastructure**
  - A contract has been executed with Delaware Engineering for the Countywide Infrastructure Assessment. This assessment will collect data on existing conditions and make recommendations for areas for infrastructure expansion based on current and anticipated growth.
  - We are actively searching for funding sources that could potentially fund a study in relation to subsurface conditions throughout the County to assess the County's water resources.
- **Hazard Mitigation Plan**
  - Met with representatives from municipal jurisdictions, Public Works and Public Safety to review actions in the existing Hazard Mitigation Plan and to discuss the upcoming efforts to update the Plan.
  - Communications with New York State are ongoing. There is a potential that, given the timing of the availability of funding, the current plan could have a brief lapse. However, we have discussed this potential with State representatives and are confident that Sullivan County and its municipalities would continue to be able to apply for disaster and hazard mitigation funding based on the feedback received.

### **Recreation, Quality of Life & Tourism-based Economic Development**

- **Sullivan O&W Rail Trail**

- The Neversink Crossing project final design report has been compiled and is ready for submission to the NYSDOT pending approval from the Town of Fallsburg. SEQR and NEPA have been completed. The current schedule anticipates a bid will be issued in the Fall of 2024. County representatives met with Town of Fallsburg leadership to discuss the approaching construction phase of the project, funding, and to address any concerns.
- An overview of the project cost as well as funding secured to date is provided as a reference for legislators. There remains a funding gap as the Town of Fallsburg's application to the Northern Borders Regional Commission was unsuccessful.
- The County entered into an agreement with the Town of Rockland for engineering on the section of trail from Rotary Park in Livingston Manor south.
- Planning gave a presentation about the Sullivan O&W Rail Trail at the Sullivan County Chamber of Commerce's June First Friday Breakfast.
- Staff continue to participate in monthly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- Planning is working with Real Property and the municipalities to get 911 addresses for the trailheads.
- A grant application for ATIIP has been submitted for design work on the O&W road intersections.
- Dates have been set for 2024 events:
  - BOW-WO&W (Thurs 8/1/24)
  - HO&WL (Fri 10/25/24)

### **Community Development & Revitalization**

- **CDBG Housing**
  - The term for this grant ended on May 31, 2024. Financial staff are working with our subrecipient (RUPCO) to compile final documentation for grant close out. A final draw for administrative fees has been submitted in the amount of \$22,500.
  - The Manufactured Home Replacement program finished with full subscription and 4 projects completed at a cost of \$571,844.45
  - The Home Repair program finished with 9 projects completed at an estimated cost of \$274,124. The program was considerably undersubscribed which was a result of several factors including but not limited to participant eligibility, pricing, and availability of contractors.
- **Housing Fund**
  - Hudson Valley Pattern for Progress has provided a tentative timeline to submit draft guidelines for a Sullivan County Housing Trust Fund to the Division of Planning for review, which would be at the end of July. We are hoping to have a follow-up presentation to the Legislature in August or September.

- **Community Outreach**
  - Pattern for Progress expects to have the update to the County's Fair Housing Plan completed by the end of October 2024. Training module for local communities about encouraging housing while protecting community character are tentatively scheduled for October/November of this year.
- **Bicycle and Pedestrian Infrastructure Master Plan**
  - The Planning Department is in receipt of the contract from the NYS Department of Environmental Conservation. Staff have reviewed the contract and forwarded to the County Attorney's Office for review prior to execution.
  - The plan will focus on connecting residents and visitors in and around community centers (villages, hamlets) with safe pedestrian and bicycle infrastructure.
- **RESTORE NY Round 7**
  - Actively working with NYS Empire State Development and RUPCO to implement the RESTORE NY Round 7 award received for rehabilitation of the Strong Building and Key Bank Building on Broadway, Monticello.
  - Construction is anticipated to begin in Fall of 2024.

## **Economic Development**

- **Emerald Corporate Center Economic Development Corporation (ECCEDC)**
  - We continue to work with the Town of Thompson to transfer Emerald Springs Water Company (ESWC) and all assets to the Town of Thompson, based on discussions with counsel having experience with the process.
  - Both the Town and the ECCEDC have approved a Memorandum of Agreement which lays out the process and relationship between Emerald Corporate Center, Emerald Springs Water Company and the Town during this process. The document is in process for execution

## **Administration**

- Attended one in-person workshop and one virtual informational session with Empire State Development with regard to the Consolidated Funding Application (CFA)
- Attended monthly NYSAC Planning Directors Meeting
- Key positions have been filled with a new Planner set to start on July 29.
- Actively participating in discussions and activities for a submission of an application to Phase III of the Municipal Infrastructure Program
- Attended the monthly Land Bank meeting

## II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- OSE staff have completed administrative reporting for the Countywide Resiliency Plan and submitted documentation to NYS Department of State to enable us to close out the grant this spring. Additional reporting was requested related to use of MWBE contractors.
- The Lake Goodyear small hydro facility continues to be offline due technical problems. Gravity Renewables, the operator of the plant, is troubleshooting with NYSEG to resolve the issue. There is no cost to the County for repairs.
- OSE staff have continued to review monthly utility statements, and to work with NYSEG and DPW staff to resolve ongoing issues with meter readings and monthly billings.
- OSE continues its work on data reporting and identifying key observations and trends to include in the 2023 Benchmarking Report.

### III. PARKS, RECREATION & BEAUTIFICATION

#### General:

- Lake Superior State Park Beach will be open daily beginning June 29<sup>th</sup> through Labor Day. Season Passes are on sale for Sullivan County Residents for \$15.00 per person.
- The D&H Canal Interpretive Center will be open Fridays-Sundays now through Labor Day. Staff are currently setting up a presentation for July 27 called Bagels and Locks. Bill Merchant, Chairperson of the Delaware Hudson Transportation Heritage Council, will be presenting on how the D&H Canal locks worked and how they were an integral part of the canal.
- Weston and Sampson staff, the firm completing the Park Master Plan, took a tour of the County Park System, along with other core members working on the plan.
- Fisher Associates are finishing the final design and engineering work for the Lake Superior hiking trails and are continuing to work on the design and permitting for the Callicoon Park.
- DPW and the IT Department installed new security cameras at Lake Superior State Park.
- Two pedal boats were vandalized at Lake Superior State Park. The County Sheriff's Department is investigating the incident.
- Met with Dan Hust and members of the Sheriff Department drone team to get footage of the D&H Canal. The footage will be used for promotion of the site and to use for beaver dam remediation.

#### Recreation:

- Holding lifeguard certification courses for the staff and public at the Fallsburg Central School pool during May and June.
- Prepared for the opening of the Lake Superior Beach Area.
- Assisting the D&H Canal Interpretive Center staff at developing summer programming.
- Held onsite orientation and in-service trainings for the Lake Superior staff.

#### Park Maintenance:

- Continued weekly mowing and maintenance of the County Parks.
- Installed new sand on the beach at Lake Superior and installed the ropes for the swim area.
- Trained and held safety trainings for the seasonal Clean Team staff.
- Pressure washed Lake Superior Main building and bathrooms.
- Attended the tour of the County Parks for the Parks Master Plan.

## IV. GRANTS ADMINISTRATION

- Activity/Technical Assistance
  - Since May 24, DGA has received five (5) funding resource requests related to the following: public theaters, land conservation, home repair, septic system replacement, and substance use disorder facility/housing.
  - DGA's priority is to serve the Divisions and Departments of Sullivan County Government and partnering agencies, but when time allows, the department endeavors to refer individuals to appropriate resources.
- NYS Consolidated Funding Application (CFA) Release Strategy
  - The Regional Economic Development Council 2024 Consolidated Funding Application was recently released. DGA staff developed two 2024 CFA Alert guides, one to serve as a resource of in-county staff and one to serve as a resource for outside entities.
  - The in-County Commissioner CFA Alert includes all information related to programs available via the Regional Economic Development Council CFA process. It also contains a section relaying the importance of project planning prior to seeking funding.
  - The CFA Alert for outside entities includes a reference to the ed2go A to Z Grant Writing Course available through SUNY Sullivan for any stakeholders interested in learning how to write grants for their business or organization. Of note, given the outward-facing nature of their positions, legislators received this version of the CFA Alert.
- In-County Grant Readiness
  - Assistance has been provided to departments requiring support with the grant process, including the County Manager's Office, ITS, Community Services, Public Health, Planning, Public Safety, Health and Human Services, Community Resources, and Public Works. Of note:
    - The ConnectAll Municipal Infrastructure Program (MIP) submission was declined. The County intends to re-file for Round 3 with an improved application integrating feedback received from the ConnectAll office.
    - DGA provided extensive project planning, grant writing, and grant packaging to support the Center for Workforce Development's submission of the 2024 WORC Round 6 grant application. The project proposes the establishment of a Customized Healthcare Career Pathway with expansive wraparound service. DGA would like to acknowledge Annie Martin for her assistance related to expediting the enactment of the authorizing resolution the same day as the grant's deadline.
    - DGA is currently collaborating with e911/Emergency Services staff to prepare an application for the NYS County EMS Support Program Grant. In addition, DGA is collaborating with OEM staff in addressing the NYS Domestic Terrorism Prevention Grant Program. Public Safety staff is



doing the majority of the work in development and submission of the application.

- DGA provided assistance related to various Department of Public Works – Solid Waste grants, including following up on the execution of contracts, reimbursement status, etc. DGA would like to acknowledge Kassie Thelman, who has done an extraordinary job related to the management of the grants.
- DGA is on standby to assist with the submission of the NBRC Timber for Transit grant due on September 6, and will be collaborating with DPW in the coming months to provide support as needed.
- Grants Best Practices Training was presented to eight members of the Division of Health and Human Services/Department of Community Services/Department of Social Services Staff on June 10<sup>th</sup>, and five members of the Division of Public Safety on June 26<sup>th</sup>. DGA staff will follow up with members of Community Services and OMB staff who were not able to attend. A digital training module is currently in process of development.
- DGA staff developed a Grant Capacity Survey, a tool for Commissioners and Department Heads to assess strengths and/or areas in need of strengthening related to grant readiness and capacity. Information collected from these assessments will better equip DGA staff to customize its future training/support initiatives.
- Administrative Activities
  - DGA was asked to consider its organizational structure. A proposed organizational structure which considers increasing demands placed upon the two-person department is in the process of being developed. The proposed organizational structure will be designed in such a way as to address interest in enhancing the County's overall capacity to prepare for, seek, and secure grant funding.

## **V. AGRICULTURE & FARMLAND PROTECTION**

- CCE May 2024 Ag report attached



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-6512

**Agenda Date:** 7/11/2024

**Agenda #:** 3.

---

## APRIL 2024 AG REPORT

## Cornell Cooperative Extension Sullivan County

### TECHNICAL ASSISTANCE:

**Farm Visits: 11    Technical Assistance/Inquiries: 133    Soil Tests: 19**

Business Planning, Tax Forms, Ag Assessments, Beginner Farmer, NRCS programs, Markets in Sullivan County, FSA Farm ID numbers, Establishing a business in NYS, Sullivan County Revolving Loan Fund, Ag Districts, Farm Tax Info, Farmer's Markets, Orchard Management, Business Planning

**Catskills Kitchen:** Technical assistance was provided to 11 inquiries on licensing, permitting, testing, labeling, packaging, value added production or farms, and prepared foods.

**Horticulture:** Technical Assistance was provided to 35 contacts on invasive management, soil testing, native plants, permaculture, Pest identification, young tree care, garden setup.

### PAST WORKSHOPS

**Farmland Access and Leasing 101 for Farmers (4/15)** –33 people registered for this program. Attendees learned about finding

land, land assessments, buying versus leasing, agricultural evaluations, and zoning rules with speakers from CCE Sullivan, Hidden Acre Farm, Winterton Farms and Forest Fringe Farm.

**Farmland Access and Leasing 101 for Landowners (4/17)** – The webinar hosted 12 people. CCE Sullivan staff taught landowners the benefits of leasing their land to farmers, how to lease their land, the types of land farmers are looking to lease and how to evaluate their land for leasing.

**Building Your Farm Business: Creating a Financial Workbook (04/08)** – 9 participants, 15 registered, Rose Wilson from Rose Wilson Consulting and Duane Stanton from Hudson Valley Agribusiness Development Corporation (HVADC), explained the basics of a financial workbook for a farm business.

**Caring for Trees & Orchards: Farm Tour at Majestic Farm (04/18) and Wild Russett Farm (4/11)**– 39 participants in total. Participants learned about orchard techniques, orchard design, pest & disease identification, organic spray management, tree varieties, and troubleshooting for tree and orchard management.

**Caring for Trees & Orchards: Benching Grafting Workshop (04/25)** –25 participants learned from Brett Budde and Ryan Watson the benefits of grafting trees, the different techniques for grafting, apple varieties often utilized in New York State for grafting, and tree care grafting.

**Marketing Your Farm Series: Get the Scoop on Marketing with Kendra from the Herbal Scoop (04/10)** – 11 participants. Kendra Payne from The Herbal Scoop presented on how to utilize social media for a farm business.

**Growing Herbs for Value-Added Hygiene Products: (4/23)** - 15 participants learned from farmers from the Herbal Scoop and Winterton Farms, the best practices for growing calendula and lavender, the benefits these plants provide for personal use, and how to create your own lotion and facial oils using flowers harvested from both plants.

**Farmer Mixer at Somewhere in Time Farm (04/30)** - 20 participants, an informal farmer networking event for aspiring, beginner, and seasoned farmers.

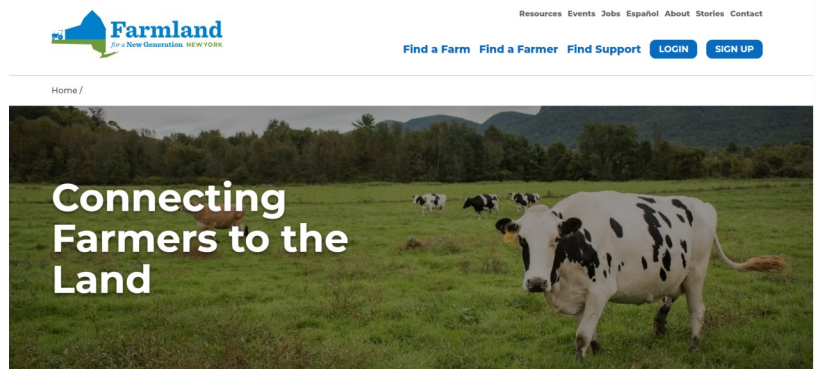


### UPCOMING WORKSHOPS for May

- Alphabet Soup: Understanding FSMA, GAPs, and PSR (5/15) 12-1:30pm
- Beef Quality Assurance Workshop- 5/30 6-9pm
- Farm Insurance 101 Webinar (05/02) 6-7 PM
- Farmer Mixer at Majestic Farm (05/28) 5-7 PM
- Seed & Garden workshop at Hurleyville Performing Arts Center (5/01)

### LAND ACCESS, AG ZONING, FARMLAND PRESERVATION PROJECTS

- **Land Access:** Staff are working to develop land access workshops for 2024. These workshops include a CLE Credits Realtor Workshop in June, a land leasing series for farmers and landowners and succession/estate planning workshops in the fall.
  - Staff have been busy working to connect landowners and farmers through the NY Farmland for a New Generation Regional Navigator, an online website established to match farmers and landowners together. Staff are working on a social media campaign to promote the program.
- **Municipal Training:** CCE, Planning and the County Ag Board are working to develop workshops on agriculture for municipal officials. Workshops will focus on conservation easements, agri-tourism and a farm tour for municipal officials. We anticipate the Ag Focused training for municipal officials to launch this fall.
- **SC Ag Board & Ag Districts:** The 30 Day window for enrollment into Ag District #1 and Ag District #4 is was held during April. The application period has been promoted on social media, website and press release. We received a number of inquiries and applications to be included into an ag district. Staff are in the process of working with the County Real property office to develop maps and conduct site visits. The County Ag Board will meet on May 15th and from there, will present their recommendations to the County legislature at their June meeting.



### RESEARCH PROJECTS:

Staff are currently participating in a research project with Glynwood to help develop methods on the profitability of broiler production. As part of the project, staff participated in 2 Broiler Production Grant workshops on 4/16 & 4/23. The grant participants reviewed the collected data from the farms across the state and identified trends with production and financial data. Feed efficiency and pricing was discussed at length. This grant will continue into 2024.

### SULLIVAN FRESH:

CCE Sullivan, in partnership with Garnet Health is currently in the process of launching our produce prescription program "Fresh Rx" with local farmers markets. Eligible participants attend nutrition classes with CCE and then receive \$20 per class on a Healthy Ways card. From there, they can spend their money at local farmers markets. We are in the process of onboarding farmers and markets, along with launching an outreach campaign.



# Sullivan County

## Legislative Memorandum

**File #:** ID-6540

**Agenda Date:** 7/11/2024

**Agenda #:** 1.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE MODIFICATIONS TO RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE MODIFICATIONS TO RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024.**

**WHEREAS**, Resolution #197-24 was approved by the Sullivan County Legislature on April 18, 2024, for the County of Sullivan to allocate County funds to eligible community entities for youth programming; and

**WHEREAS**, a modification to this resolution is required to reallocate funding in the amount of \$2,000.00 from the Town of Fallsburg - Flag Football Program to the Town of Fallsburg - Soccer Program, and

**WHEREAS**, a modification to this resolution is required to reallocate funding in the amount of \$10,000.00 from the BOCES - REAL VR Y Series System to the Delaware Company-Cushetunk Kids, and

**WHEREAS**, this transfer will increase the Town of Fallsburg - Soccer Program to \$2,000.00 and the Delaware Company-Cushetunk Kids Program to \$12,500.00.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature authorizes the modification of said contracts to reflect reallocation of funds to Town of Fallsburg - Soccer; and the Delaware Company-Cushetunk Kids

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Attorney's Office.



# Sullivan County

## Legislative Memorandum

**File #:** ID-6541

**Agenda Date:** 7/11/2024

**Agenda #:** 2.

**Narrative of Resolution:**

**INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF NY CONNECTS EXPANSION AND ENHANCEMENT APPLICATION FOR 2024-2025**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$307,611.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**Is this a renewal of a prior contract?** Yes

**Date of prior contract:** 4/1/2023-3/31/2024

**Amount authorized by prior contract:** \$ 307,611.00

**If “Yes”, provide the following information**

**Amount to be authorized by Resolution:** \$307,611.00

**Are funds already budgeted?** Y

**If “Yes” specify appropriation code(s):** 7610-87-R4772-R392

**If “No”, specify proposed source of funds:**

**Estimated Cost Breakdown by Source**

**County:** 0

**Grant(s):** 0

**State:** \$307,611.00

**Other:** 0

**Federal Government:** 0

**(Specify):**0

**WHEREAS**, the New York State Office for the Aging has notified Sullivan County that funding for the 2024-2025 NY Connects program is available in the amount of \$307,611.00; and

**WHEREAS**, the goal of the NY Connects Program is to promote information outreach and assistance to the elderly and disabled persons throughout the county especially in rural areas, and to the underserved populations that reside in Sullivan County; and

**WHEREAS**, the term for the NY Connects program is April 1, 2024 through March 31, 2025; and

**WHEREAS**, if the County’s application is approved, the funds will be used to reimburse the County for NY Connects expenditures incurred by the Sullivan County Office for the Aging including: salaries, benefits, operational costs, and

marketing costs; and

**WHEREAS**, reimbursement for County expenditures will be available after submission by the County and approval by the New York State Office for the Aging of an application, standard assurances, program narratives and program budget; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager or their designee is hereby authorized to execute the NY Connects renewal application with required assurances, and any amendments thereto, with the New York State Office for the Aging for the NY Connects Program, for the term beginning April 1, 2024 through March 31, 2025, to accept the award should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that all commitments and agreements are contingent upon receiving the necessary State allocations.



# Sullivan County

## Legislative Memorandum

**File #:** ID-6552

**Agenda Date:** 7/11/2024

**Agenda #:** 3.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE EXECUTION OF A FEDERAL SECTION 5311 MASTER MASS TRANSIT CAPITAL PROJECT AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT)

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$84,330 (fed/state share) County share is 10% of cost so a maximum amount of \$8,433

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**WHEREAS**, the Sullivan County Department of Transportation submitted a request for funds offered through NYSDOT, pursuant to Section 5311, Title 49, United States Code, to support capital projects and has committed the local share, and

**WHEREAS**, the County of Sullivan wishes to enter into this agreement for the purchase of signage for the Move Sullivan public transit routes, and

**WHEREAS**, the County of Sullivan and the State of New York wish to enter into an agreement which authorizes the undertaking of the project(s) and reimbursement of the Federal and applicable State shares, and

**WHEREAS**, The Sullivan County Department of Transportation is eligible for funding through such grant, and

**WHEREAS**, the County is eligible for an amount not to exceed \$84,330 for the 2023 - 2029 contract period.

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County hereby authorizes the County Manager, and/or Chairperson of the County Legislature (as required by funding source) to accept the award, and enter into an agreement to administer the funding secured, in such form as the County Attorney shall approve, and

**BE IT FURTHER RESOLVED**, that should the Federal Section 5311 Capital funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-6553

**Agenda Date:** 7/11/2024

**Agenda #:** 4.

---

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:**

**Are funds already budgeted? Yes**

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.**

**WHEREAS**, Resolution #452-23 was approved by the Sullivan County Legislature on 11/22/2023, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

**NOW, THEREFORE, BE IT RESOLVED**, that Town of Wallkill Boys and Girls Club Project Triple Club Liberty should be named Town of Wallkill Boys and Girls Club Project Triple Club Monticello,

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Attorney's Office.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-6559

**Agenda Date:** 7/11/2024

**Agenda #:** 5.

---

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON November 22, 2023 TO REALLOCATE YOUTH BUREAU FUNDING**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON November 22, 2023 TO REALLOCATE YOUTH BUREAU FUNDING**

**WHEREAS**, Resolution #452-23 was approved by the Sullivan County Legislature on 11/22/2023, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

**NOW, THEREFORE, BE IT RESOLVED**, that Town of Rockland Rotary funding for \$7,500.00 should be reallocated to Cornell Cooperative Extension-4H Program for \$3,750.00 and Nesin Cultural Arts, Inc. -El Sistema for \$3,750.00.

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Attorney's Office.