



Sullivan County

Public Works Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Joseph Perrello
Vice Chairman Brian McPhillips
Committee Member Amanda Ward
Committee Member Luis Alvarez
Committee Member Matt McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Terry Blosser-Bernardo

Thursday, July 17, 2025

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports: Division of Public Works

1. Division of Public Works

[ID-7608](#)

Attachments: [July Monthly Report](#)

Discussion:

Public Comment

Resolutions:

1. Resolution to Authorize the Chairperson of the Legislature to Execute a Property Owners Authorization to Appear for Spectrum (A/K/A Charter)

[ID-7574](#)

Attachments: [PROPERTY OWNER AUTHORIZATION TO APPEAR_Rev_dpd](#)

2. Resolution to authorize an extension of Task Order Number 2 with McFarland Johnson until December 31, 2025, and utilization of 2025 Labor Rates, for miscellaneous on-call services.

[ID-7609](#)

Attachments: [MSV - Misc On-Call Services - ECN 02_PKG-MJ Executed](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7608

Agenda Date: 7/17/2025

Agenda #: 1.

PUBLIC WORKS

Monthly Report July 17, 2025

SHOP STAFF

- Continue services & New York State Inspections.
- Maintain, support and repair Road Mower operation
- Make necessary repairs to DPW and outside agency equipment.
- Completed estimates on damaged vehicles.
- Prepared new DPW and Sheriff vehicles for service
- Receive and put in service five new tandem plow truck, prepare five old plow trucks to be sold in next auction.
- Prepare equipment and supplies for road striping
- Bids returned for crane winch to restore Solid Waste Maintenance build to former service.
- Sullivan County surplus vehicle auction is completed with all but one lot paid and picked up.
- Receive three bridge crew trucks, and two build department vans. Prep and decal for service.
- New Solid Waste trailer in service reducing hauling by half.
- Put out a Mini Bid for two new two new build maintenance utilities and one van.
- Pole agencies for needs related to 2026 Enterprise vehicle order.
- Hired two new automotive mechanics.(had two more resign).
- Complete annual check and service of all standby generators and 911 tower site units.

SIGN SHOP

- Decaled new Vehicles
- Started Sign fabrication for Government Center
- Continued brushing signs
- Sign Complaints
- Continued Welcome Sign fabrication for Roscoe
- Continued entering new assets into Open Gov
- Started Striping of County, Town and Villages
- Continued Pavement Markings

BODY SHOP

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service
- Set up for Sandblasting & Painting of plow equipment
- Sandblasted and painted Parts for New Trucks

AIRPORT

- Performed routine runway lighting maintenance and repairs

- Continued work on runway area drainage
- Continued seasonal mowing and routine grounds maintenance
- Participated in continuing education and firematic and safety training
- Continued maintenance and repairs on various hangers
- Conducted routine maintenance on the fuel storage and dispensing system
- Assisted with repairs to the AWOS system
- Provided aircraft fueling services as required
- Posted FAA Notices (NOTAM, etc.) concerning airport conditions as required
- Communicated pertinent information to airport callers and arriving aircraft crews

BRIDGES

- Addressed NYSDOT bridge flags for Bridges: 401 and 417 (BET), 279 (DEL), 1 (FRE) and 270 (NEV).
- Continuing design for DPW repairing the deteriorated Town of Fallsburg's water and sewer mains supports that are attached to the Bridge 2 (FAL) superstructure.
- Continued project administration work for the Federal Aid Bridge 82 (FOR) replacement project.
- Continued quality control inspection work for the replacement of Federal Aid Bridge 82 (FOR).
- Continued project administration work for the Federal Aid Bridge 77 (HIG) replacement project that also replaces the Toasperm Dam Spillway.
- Continued project administration and close out work for the Federal Aid Bridge 5 (LUM) Joint Replacement project.
- Continued quality control inspections for construction of the Benton Hollow Road re-alignment project that eliminates Bridge 277 (LIB) project.
- Continued coordination with utilities for relocations needed for the Bridge 296 (LIB) replacement project.
- Continued procurement of materials and planning for construction of the Bridge 296 (LIB) replacement project.
- Continued project administration work for the Federal Aid Bridge 301 (NEV) replacement project.
- Reviewed the Alternatives Evaluation Report for the Bridge 301 (NEV) replacement project and submitted comments to C&S Engineers for investigating.
- Continued quality control inspections for the Bridge 400 (THO) slip-line project.
- Completed inspection of the closed drainage system added to the County Road 107 Bridge 400 (THO) project.
- Continuing follow-up for obtaining a NYSDEC permit for the slip-lining of Bridge 400 (THO).
- Continued project administration work and consultant contract management for the Federal Aid Bridge 283 (ROC) replacement project.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 51 (LIB) replacement project.
- Continued project administration and consultant contract management to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Continued quality control inspections for the replacement of the Bridge 201 (CAL) bridge and approach rail.

- Continued quality control inspections for the Bridge 270 (NEV) replacement project.
- Currently preparing an engineering services agreement with the design consultant for the Federal Aid Scour Repair project for Bridges 297 (LIB) and 450 (CAL).
- Continuing administration work for the project to update the Toasperm Dam (HIG) Maintenance and Inspection Plan as well as to have a new Engineering Assessment completed.
- Currently awaiting the consultant to provide the final updated drafts of the Engineering Assessment Report and Maintenance & Inspection Plan for the Toasperm Dam (NEV) to complete updating consultant work.
- Completed the updating of the Toasperm Dam Emergency Action Plan and submitted it for review by our emergency service providers for comment.
- Continuing the preparation of an Environmental Assessment Report for the Bridge 368 (NEV) replacement project.
- Completed the preparation of design calculations and draft construction documents for Bridge 368 (NEV).
- Prepared and submitted a joint permit application to the NYSDEC and Army Corps of Engineers for the Bridge 368 (NEV) replacement project.
- Contacted tribal entities for obtaining their cultural resource input for Bridge 368 (NEV) Environmental Assessment work.
- Completed a semi-annual inspection and preparation of an inspection report for the Toasperm Dam.
- Completed insurance application materials for use by the Department of Risk Management and Insurance.
- Continued implementation of Cartegraph Asset Management Software.
- Continuing follow-up for obtaining a NYSDEC permit for the replacement of Bridge 121 (LIB) Project.
- Continued design calculations and construction documents for the replacement of Bridge 121 (LIB) Project.

BUILDINGS & ENVIRONMENTAL COMPLIANCE

- Participated in regular calls and meetings overseeing Airport Terminal Project
- Conducted progress construction inspections as required per NYS Building Code at Airport Terminal Project and issued Temporary C of O
- Participated in meetings concerning Unified Court Contract
- Provided support for Housing Gateway Center project as needed
- Coordinated and participated in site visit and equipment examination for HVAC Equipment installation vendor proposal for ACC
- Continued coordination of submittal review for B-24-43 Redundant Potable Water Storage Tank Project with Contractor and Engineer
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Provided technical support for County facility operations and maintenance
- Prepared Monthly Report
- Worked with fiscal staff on annual budget preparation for Buildings & Airport
- Reviewed and approved various invoices and vouchers for payment

- Provided support for Environmental Compliance program
- Coordinated with testing contractor and operations for monthly rinse rack outfall sampling event at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Prepared and submitted NYSDEC 5-year PBS registration renewal for Landfill facility
- Coordinated with operations and NYSDEC for PBS tank installations/changes at Callicoon Shop facility
- Prepared Request for Quote for removal of underground fuel oil storage tank from District Attorney's Office (non-PBS tank/facility)

HIGHWAYS

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (6) instances
- Continued working to close out the East Broadway/County Road 173 (THO) reconstruction project with NYSDOT and consultant (Stantec) - working on final close-out documents (Consultant audit) required by DOT
- Continued work with contractor Sullivan County Paving (SCP) for the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – ongoing coordination with county operations on schedule and road preparations - field marked partial depth repair sections on multiple County Roads – prepared and distributed restricted highway notices for each road to the affected municipality - provided daily inspection and quantity tracking of the paving operations – coordinated plant testing of asphalt materials (Large roadside hazard trees cut on multiple CR's) (County Roads 52 and 56 paving repairs completed – roads to be paved over in 2026) (CR 103 dip paved to increase sight distance) (CR's 58 and 26 final paving completed) (All roads re-striped) (62% Complete to Date)
- Completed work with contractor (Peckham Road Corp.) for the 2025 crack sealing, chip sealing and re-striping of approximately 36 miles of county road with contractor Peckham Road Corp. – crack sealing of roads ahead completed – chip sealing, fog sealing and striping of all roads completed ahead of July 3rd deadline (100% Complete to Date)
- Completed work with contractor (Senaca Pavement Marking) for the 2025 striping / pavement marking of approximately 94 miles of our higher volume county roads – latex and epoxy long line striping and all pavement markings (Stops etc.) completed (100% Complete to Date)
- Continued to coordinate with contractor (Elderlee, Inc.) for the 2025 replacement and installation of approximately 18,000 linear feet of guide rail on various county roads previously paved in 2024 – contract executed – field survey of existing conditions completed – rail being fabricated - work scheduled to begin in late summer
- Continued work with contractor (Sullivan County Paving) on an immediate embankment repair project on County Road 94 (FRE), through our Job Order Contract (JOC) – Geo-cell Reinforced Soil (GRS) retaining wall system – similar repair to previous project from 2024 on CR 94 – one-lane work zone with traffic lights in place – wall completed – one lane paved – working on opposite side –

- pushing to be completed by July 4th holiday
- Received last quarterly CHiP's reimbursement from NYSDOT for all eligible 2024 paving projects (\$237k came in to Co.)
- Continued with design of new road embankment along a linear section of CR 19 (1,500 feet) for new guide rail installation
- Completed the finite survey layout of piling and abutments at CB 270 (NEV)
- Completed grade staking for road realignment at CB 277 (LIB)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 15 (LIB) – F.O.I.L. Lake Lodge Resorts (Coord. w/DPEM); CR 43 (FOR) – Site meeting w/DEC and contractor at boat launch related to CR 43 drainage; CR 171 (MAM) – ongoing issue with MAM building department and spectrum permitting in our ROW; CR 172 (MAM) – additional sign upgrades/enhancements and; Thornton Road (MAM) – Easement map and deed over section of D & H Canal
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): COC25-02 (CR 113) Stanzonis on the Lake; THO25-11 (CR 107) Unique Escapes; LUM25-02 (Hollow Road) Rosen; BLO25-02 (North Rd.) North Road, LLC; THO25-12 (CR 107) Tara Acres and; NEV25-02 (CR 156) Carlsen Subdivision
- Issued permits on various County Roads – (5) M (Misc./Access) permits – (2) D (Dig) permit - (0) O (Overweight) permits and (0) U (Utility) permits - Field inspected (13) existing/proposed access locations for compliance and/or closeout related to permitting including (3) sight distance measurements at proposed access points on County Road's 11, 81 and 105

SOLID WASTE & RECYCLING

Month	2023 MSW/CD	2024 MSW/CD	2025 MSW/CD
January	5592	5096	4030
February	5147	4856	3361
March	6287	6452	5035
April	6550	7031	5402
May	8631	8506	6821
June	9778	9045	6400
July	13395	14618	
August	14405	13605	
September	7293	7747	
October	7043	6166	
November	5985	5453	
December	5497	4729	
TOTAL	95603	93303	

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
 - Recycling/Composting education July 29 at the Crawford Library in Monticello.
- *Accounts:*

- Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
- *Annual Reports:*
 - Continue to track data for NYSDEC reporting.
- *Grants*
 - Starting grant for Phase 2 of the County's Organics Management Plan
- *Composting:*
 - Weekly trips continue.
- Corner Stone Engineering resubmitted the Solid Waste Management Plan to the DEC on May 21.
- HHW scheduled for September 28.
- Heard back from DEC about Permit Modification Request to address the following:

Permit Condition 4— Tonnage Limits	
<u>Existing Permit</u>	<u>Modification Request</u>
800 tons of waste per day	1,000 tons of waste per day
3,685 tons of waste per week	4,600 tons of waste per week

Permit Condition 6— Operating hours			
<u>Existing Permit</u>		<u>Modification Request</u>	
<u>Receive</u>	<u>Process</u>	<u>Receive</u>	<u>Process</u>
Monday—Friday 7:00am—3:30pm	Monday—Friday 7:00am—7:00pm	Monday—Friday 7:00am—3:30pm	Monday—Friday 6:00am—6:00pm
Saturday 7:00am—1:00pm	Saturday 7:00am—3:30pm	Saturday 7:00am—3:30pm	Saturday 6:00am—3:30pm

- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- Draft request for proposal for Waste to Energy facility is out. Draft proposals due August 22.
- Request for proposal for MSW and C&D disposal for 2026 is out. Proposals due by July 25.
- Request for proposal for Scrap Metal Recycling is out with bids due July 11.
- DEC training for Radiation Monitoring at Solid waste Management Facilities being held July 21 at the Region 3 office in New Paltz.
- Leachate line cleaning completed at the landfill
- Traffic control person implemented at transfer building to direct hand unloaders to specific bays, to keep commercial traffic flowing

Sullivan County

Legislative Memorandum

File #: ID-7574

Agenda Date: 7/17/2025

Agenda #: 1.

Narrative of Resolution:

Resolution to Authorize the Chairperson of the Legislature to Execute a Property Owners Authorization to Appear for Spectrum (A/K/A Charter)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE CHAIRPERSON OF THE LEGISLATURE TO EXECUTE A PROPERTY OWNERS AUTHORIZATION TO APPEAR FOR SPECTRUM (A/K/A CHARTER)

WHEREAS, the County of Sullivan is the owner in fee simple of a parcel of land / right-of-way on County Road 171, near State Route 17 in proximity to Exit 114, located in the Town of Mamakating; and

WHEREAS, the County of Sullivan has granted permission to, and issued permit no. D-24-06 to, Spectrum (a/k/a Charter) to erect, and or construct, a utility cabinet within said right-of-way parcel, in a pull-off area of County Road 171, adjacent to Exit 114 aforementioned; and

WHEREAS, the Town of Mamakating Zoning Board requires that Spectrum appear before the Zoning Board of Appeals to make application for a variance as the utility cabinet is located within the Ridge & Valley Protection Zone (RVP);

NOW, THEREFORE, BE IT RESOLVED, that the Chairperson of the Legislature is hereby authorized to execute a Property Owners Authorization to Appear, in such form as the County Attorney shall approve, granting Spectrum permission to appear before the Town of Mamakating Zoning Board of Appeals for the purpose of obtaining a variance in order to acquire electrical power to the utility cabinet located on the aforementioned County owned property.

PROPERTY OWNER'S AUTHORIZATION TO APPEAR

TO WHOM IT MAY CONCERN:

WHEREAS, the County of Sullivan is the owner in fee simple of a parcel of land / right-of-way on County Road 171, near State Route 17 in proximity to Exit 114, located in the Town of Mamakating; and

WHEREAS, the County of Sullivan has granted permission to, and issued permit no. D-24-06 to, Spectrum (a/k/a Charter) to erect, and or construct, a utility cabinet within said right-of-way parcel, in a pull-off area of County Road 171, adjacent to Exit 114 aforementioned; and

WHEREAS, Spectrum has constructed the utility cabinet and now requires electricity to be connected to the utility cabinet; and

WHEREAS, Spectrum applied to the Town of Mamakating for said electrical power hook-up; and

WHEREAS, the Town of Mamakating Zoning Board requires that Spectrum appear before the Zoning Board of Appeals to make application for a variance as the utility cabinet is located within the Ridge & Valley Protection Zone (RVP);

NOW THEREFORE the County of Sullivan having granted permission for Spectrum to use County owned land for the construction of a utility cabinet and Spectrum in fact having built said utility cabinet under a County granted permit, the County hereby now grants Spectrum permission to appear before the Town of Mamakating Zoning Board of Appeals for the purpose of obtaining a variance in order to acquire electrical power to the utility cabinet located on the aforementioned County owned property;

BE IT FURTHER KNOWN that the County of Sullivan hereby grants the Town of Mamakating permission to enter upon the property to inspect the utility cabinet for the purpose of affording Spectrum electrical power to the utility cabinet; and

BE IT FURTHER KNOWN that any fee owed to the Town of Mamakating in connection with the application for a variance granting power to the utility cabinet shall be paid by Spectrum and/or Charter directly and that this Authorization to Appear is approved by the County Legislature, pursuant to Resolution ____-25, approved on _____, 2025.

COUNTY OF SULLIVAN

NADIA RAJSZ, Chairman of the Sullivan
County Legislature

_____, 2025
(date)

Sworn to before me this
____ day of _____, 2025

NOTARY PUBLIC

Sullivan County

Legislative Memorandum

File #: ID-7609

Agenda Date: 7/17/2025

Agenda #: 2.

Narrative of Resolution:

Resolution to authorize an extension of Task Order Number 2 with McFarland Johnson until December 31, 2025, and utilization of 2025 Labor Rates, for miscellaneous on-call services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE A TASK ORDER MODIFICATION TO MCFARLAND JOHNSON FOR MISCELLANEOUS ON-CALL SERVICES AT SULLIVAN COUNTY INTERNATIONAL AIRPORT (MSV)

WHEREAS, pursuant to Resolution 464-22, adopted by the Sullivan County Legislature, the County entered into a contract with McFarland Johnson, Inc. as the consulting airport engineering firm; and

WHEREAS, Task Order No. 2 for miscellaneous on-call services at the Sullivan County International Airport was adopted by the Sullivan County Legislature through resolution 43-23 on February 9, 2023 and amended by Resolution; and


WHEREAS, the contract term was from February 6, 2023, through February 6, 2024 with a contract value of \$10,000.00 and modified by resolution 404-24 adding an additional \$5,000; and

WHEREAS, services beyond the original contract duration are still being provided and new 2025 Labor rates have been provided.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to extend the McFarland Johnson Task Order until December 31, 2025, and utilize the new 2025 Labor Rates under the same terms and conditions of the original contract and to be in such form as the County Attorney

shall approve.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

ENGINEERING CHANGE NOTICE		No. ECN-02
MJ Project Number: 19035.02 Project Name: Miscellaneous On-Call Services Sullivan County International Airport (MSV) Client: County of Sullivan Division of Public Works Address: 100 North Street, PO Box 5012 Monticello, NY 12701 Date of Customer Notification: 7/7/2025	Date Issued: 7/7/2024 Reference: Prime Agreement dated 12/27/2022 (Res 464-22) Task Order No. 2 dated 02/6/2023 (Res 43-23) ECN-01 dated 08/15/2024 Res (404-24) Re: Miscellaneous On-Call Services at Sullivan County International Airport (MSV)	
Description of Change: The contract approved by the Sullivan County Legislature through resolution 43-23 on February 9, 2023, identified a contract term from February 6, 2023, through February 6, 2024. With an extension approved through resolution 404-24 through December 31, 2024. However, additional services beyond the original duration are required by the airport. Therefore, we request a no cost time extension on the above reference contract until December 31, 2025 . Costs incurred to complete engineering services in ECN #2 will be tracked and billed based on Direct technical labor cost times a factor of 3.0 plus direct expenses. See attached MJ's 2025 Direct Technical Labor Rates.		
Revision to Drawings Made On: N/A	Net Contract Change: Original Contract Value: \$10,000 Total ECN#1 Adjustment: \$5,000 Total ECN#2 Adjustment: \$0 Current Contract Value: \$15,000	
Distribution: Edward McAndrew P.E.		
Approved By: _____ Thomas Kendrick, PE Chief Executive Officer / Engineering  McFarland Johnson Approval Date: 7/7/2025	Approved By: _____ Joshua Potosek County Manager County of Sullivan Approval Date: _____	

Sullivan County International Airport On-Call Services

Sullivan County

McFARLAND-JOHNSON LABOR RATES

<u>CLASSIFICATION</u>	DIRECT TECHNICAL LABOR		
	<u>CURRENT AVG. RATE</u>	<u>PROJECT AVG. RATE</u>	<u>2025 MAX. RATE</u>
Vice President (VP)	\$123.43	\$123.43	\$124.76
Division Director/Reg.Div.Director (DD)	\$92.81	\$92.81	\$100.34
Senior Project Manager (SPM)	\$83.20	\$83.20	\$92.50
Sr. Project Engineer (SPE)	\$67.68	\$67.68	\$78.50
Project Engineer (PE)	\$58.18	\$58.18	\$64.80
Senior Engineer (SE)	\$47.37	\$47.37	\$54.50
Assistant Engineer (AE)	\$38.65	\$38.65	\$42.80
Junior Engineer/Planner/Envrmntlst (JEP1)	\$35.27	\$35.27	\$40.40
Junior Engineer/Planner/Envrmntlst (JEP2)	\$33.42	\$33.42	\$37.10
Technician Supervisor (TS)	\$57.63	\$57.63	\$59.50
Senior Technician (ST)	\$41.91	\$41.91	\$46.70
Assistant Technician (AT)	\$29.29	\$29.29	\$32.50
Junior Technician (JT)	\$22.94	\$22.94	\$25.00
Resident Inspector (RI)	\$56.09	\$56.09	\$57.68
Senior Inspector (SI)	\$49.31	\$49.31	\$55.20
Inspector (I)	\$40.04	\$40.04	\$40.04