



Sullivan County Executive Committee Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Nadia Rajsz
Vice Chairman Joesph Perrello
Committee Member Matt McPhillips
Committee Member Brian McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Catherine Scott
Committee Member Luis Alvarez
Committee Member Amanda Ward
Committee Member Terry Blosser-Bernardo

Thursday, January 22, 2026

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Public Comment

Resolutions:

1. Resolution to authorize a Memorandum of Agreement (MOA) with the Village of Monticello to accept leachate from the Sullivan County Division of Solid Waste in exchange for the payment for the disposal of sludge from the Village Publicly Owned Treatment Works (POTW). [**ID-7926**](#)
2. To authorize a contract modification with Mosdos Monticello, Inc. to extend the contract period to March 31, 2026. [**ID-8033**](#)
3. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE
TO AUTHORIZE THE APPLICATION FOR RENEWAL OF MEDICARE
IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)
GRANT FUNDING AND ACTIVITIES FOR THE PERIOD SEPTEMBER
1, 2025 THROUGH AUGUST 31, 2026 [**ID-8058**](#)

Sponsors: Office for the Aging and Deoul

4. RESOLUTION REDUCING THE NUMBER OF DIRECTORS OF THE
COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY
FROM NINE (9) MEMBERS TO SEVEN (7) MEMBERS [**ID-8059**](#)

5. INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH SULLIVAN COUNTY TRANSPORTATION TO PROVIDE MEDICAL TRANSPORTATION FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING [ID-8065](#)

Sponsors: Office for the Aging and Deoul

6. Appoint members to the Charter Review Commission [ID-8067](#)

7. To award a contract to Labella Associates D.P.C. to conduct a countywide study of groundwater resources. [ID-8069](#)

8. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FROM THE 2025 OPERATING BUDGET TO ASSIGNED FUND BALANCE [ID-8070](#)

9. To authorize the County Manager to sign a remote net metering application [ID-8071](#)

10. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CORRECT THE 2026 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #13.-1-34.4 [ID-8072](#)

11. TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE DELAWARE COMPANY PERTAINING TO THE IMPLEMENTATION OF THE NEW YORK STATE 250TH COMMEMORATION COMMISSION'S SEMIQUINCENTENNIAL ALLOCATION [ID-8075](#)

Attachments: [Semiquincentennial Allocation MOU](#)

12. AUTHORIZE THE UPGRADE OF THE COUNTY 911 COMPUTER-AIDED DISPATCH SYSTEM [ID-8077](#)

13. TO AUTHORIZE SIGNING STATEMENTS OF SERVICES PERTAINING TO TOSHIBA AND PAPER CUT PRINT MANAGEMENT SOFTWARE. [ID-8078](#)

14. Reappoint Nadia Rajsz and Catherine Scott to the Sullivan County Soil and Water Conservation District Board [ID-8083](#)

15. Ratify a Memorandum of Agreement with Teamsters Probation Unit [ID-8084](#)

Attachments: [MOA Counter-Draft](#)

16. Enact a proposed Local Law entitled "A Local Law Establishing a Demonstration Program Imposing Fines for Failure to Stop For a School Bus Displaying a Red Visual Signal or Stop-Arm" [ID-8085](#)

Attachments: [Local Law. Bus. Final Version](#)

Adjourn



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-7926

Agenda Date: 1/22/2026

Agenda #: 1.

Narrative of Resolution:

Resolution to authorize a Memorandum of Agreement (MOA) with the Village of Monticello to accept leachate from the Sullivan County Division of Solid Waste in exchange for the payment for the disposal of sludge from the Village Publicly Owned Treatment Works (POTW).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$250,000.00 per year

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): CL8160-46-4609

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE VILLAGE OF MONTICELLO TO ACCEPT LEACHATE FROM THE SULLIVAN COUNTY SANITARY LANDFILL (SCL) IN EXCHANGE FOR SLUDGE DISPOSAL FROM THE VILLAGE WASTE TREATMENT PLANT

WHEREAS, there has been a long-standing agreement for the Sullivan County Landfill to dispose of sludge at no charge from the Village of Monticello Publicly Owned Treatment Works (POTW) in an even exchange for the Village of Monticello POTW to take processed leachate from the Sullivan County Pretreatment Plant for further processing; and

WHEREAS, since the Sullivan County Landfill has closed, the Village of Monticello is required to put out to competitive bid the disposal of sludge; and

WHEREAS, in order to maintain the original long-standing agreement, the County has deducted the cost of the sludge invoices from the Village of Monticello's Solid Waste Account; and

WHEREAS, The Sullivan County Division of Public Works would prefer that the Village of Monticello be reimbursed directly for the Sludge Disposal rather than it being deducted from the balance of the

Solid Waste Account in an effort to keep balances true and accurate, provided the Village keeps it outstanding tip fee balance below \$150,000 for the 30 to 60 day column

NOW, THEREFORE, BE IT RESOLVED, that the Village of Monticello will continue to accept leachate from the Sullivan County Pretreatment Plant in exchange for the County paying for the cost invoiced by the successful bidder to remove sludge created at Village of Monticello's POTW located at 38 Plant Drive in Monticello, NY; and

BE IT FURTHER RESOLVED, that the County Manager be hereby authorized to execute a MOA (Memorandum of Agreement) in such form as approved by the County Attorney with the Village of Monticello for the expenses of the sludge the calendar year of 2026 with four (4) possible one-year extensions.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8033

Agenda Date: 1/22/2026

Agenda #: 2.

Narrative of Resolution:

To authorize a contract modification with Mosdos Monticello, Inc. to extend the contract period to March 31, 2026.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION WITH MOSDOS MONTICELLO, INC. TO EXTEND THE CONTRACT PERIOD

WHEREAS, the Sullivan County Legislature authorized a contact with Mosdos Monticello, Inc. on May 15, 2025 through the Legislative Discretionary Funding Program, pursuant to Resolution No. 227-25; and

WHEREAS, Mosdos Monticello, Inc. has requested additional time to spend the funds awarded to them.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into a contract modification to extend the contract period to March 26, 2026.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8058

Agenda Date: 1/22/2026

Agenda #: 3.

Narrative of Resolution:

Authorize the Application for Renewal of Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities for the period September 1, 2025 through August 31, 2026.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$37,673.00

Is this a renewal of a prior contract? Yes

Date of prior contract: September 1, 2024 - August 31, 2025

Amount authorized by prior contract: \$35,150.00

Estimated Cost Breakdown by Source:

County: \$0

Federal Government: \$17,527.00

State: \$20,146.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-R4772-R167

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF MEDICARE IMPROVEENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) GRANT FUNDING

WHEREAS, the New York State Office for the Aging (NYSOFA), pursuant to Program Instruction 25-PI-12, has made funding available for the renewal of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities for the period September 1, 2025 through August 31, 2026; and

WHEREAS, the purpose of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities is to promote outreach, education, and enrollment assistance for low-income Medicare beneficiaries regarding programs that make health care and prescription drug costs more affordable, and to ensure that local service providers have access to the materials, training, and resources needed to assist

Medicare beneficiaries, their families, and caregivers; and

WHEREAS, the Sullivan County Office for the Aging seeks authorization to apply for renewal of said funding in accordance with NYSOFA requirements, including submission of the application, program narratives, standard assurances, and program budget; and

WHEREAS, if the County's application is approved, grant funds will be used to reimburse Sullivan County for eligible MIPPA-related expenditures incurred by the Sullivan County Office for the Aging, including but not limited to personnel costs, fringe benefits, operational expenses, outreach, and marketing activities; and

WHEREAS, no match from the County is required but Federal funds in the amount of \$17,527 will be used to supplement funds received from NYSOFA; and

WHEREAS, reimbursement for County expenditures shall be contingent upon approval of the application by NYSOFA and compliance with all applicable federal and state requirements; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their duly authorized representative(s), as required by the funding source, to execute any and all documents necessary to submit the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities application for the period September 1, 2025 through August 31, 2026; and

BE IT FURTHER RESOLVED, that upon award, the Sullivan County Legislature hereby authorizes the County Manager and/or Chairman of the County Legislature, as required by the funding source, to accept the grant award and enter into any award agreement or contract necessary to administer the funding, in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that should the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities be reduced or terminated, the County shall not be obligated to continue any action or program funded under this resolution beyond the availability of said funding.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8059

Agenda Date: 1/22/2026

Agenda #: 4.

Narrative of Resolution:

REDUCING THE NUMBER OF DIRECTORS OF THE COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY FROM NINE (9) MEMBERS TO SEVEN (7) MEMBERS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE REDUCING THE NUMBER OF DIRECTORS OF THE COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY FROM NINE (9) MEMBERS TO SEVEN (7) MEMBERS

WHEREAS, the Board of Supervisors, by Resolution No. 77 of 1970, requested the New York State Legislature establish an Industrial Development Agency for the benefit of the residents of Sullivan County; and

WHEREAS, Chapter 560 of the Laws of 1970 added Section 906 to the General Municipal Law establishing the County of Sullivan Industrial Development Agency ("Agency"), effective May 8, 1970; and

WHEREAS, the organization of the Agency was formalized by a Certificate of Establishment dated November 6, 1970, which provided for a Board of Directors consisting of five (5) members; and

WHEREAS, Subdivision 856(2) of Title 1 of Article 18-A of the General Municipal Law ("GML") provides that, except as otherwise provided by special act of the Legislature, an industrial development agency shall have a board of directors of not less than three (3) or more than seven (7) members; and

WHEREAS, by Resolution No. 123 of 1988, the Board of Supervisors increased the number of directors of the Agency from five (5) to seven (7); and

WHEREAS, by Resolution No. 175 of 2008, the Sullivan County Legislature requested the New York State Legislature to amend Section 906 of the GML to provide authority to appoint up to nine (9) members to the Board of Directors of the Agency; and

WHEREAS, Assembly Bill A06593, signed into law on September 25, 2008, authorized the Sullivan County Legislature to appoint up to nine (9) members to the Board of Directors of the Agency on or after January 1, 2009; and

WHEREAS, the Agency has requested that the Sullivan County Legislature reduce the number of members of the Agency's Board of Directors from nine (9) to seven (7).

NOW, THEREFORE, be it resolved, that the number of members of the Board of Directors of the Agency be reduced from nine (9) members to seven (7) members by not later than April 13, 2026.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8065

Agenda Date: 1/22/2026

Agenda #: 5.

Narrative of Resolution:

INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH SULLIVAN COUNTY TRANSPORTATION TO PROVIDE MEDICAL TRANSPORTATION FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$4,032.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A7610.87.40.4021

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: State Funding will cover the additional \$4,032

WHEREAS, pursuant to Resolution No. 33-25, the Sullivan County Office for the Aging entered into a Memorandum of Understanding with Sullivan County Transportation for the provision of medical transportation services for senior citizens during the 2025 contract period; and

WHEREAS, the initial contract amount for the 2025 period was authorized in an amount not to exceed \$45,000; and

WHEREAS, Sullivan County Transportation has provided and continues to provide medical transportation services in excess of the original contract authorization due to increased service demand; and

WHEREAS, there is available **State Funding - Unmet Needs** in the amount of **\$4,032** that the Sullivan County Office for the Aging can allocate to support these additional services; and

WHEREAS, all other terms and conditions of the original Memorandum of Understanding remain the same; **NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a **contract modification agreement** with Sullivan County Transportation to increase the 2025 medical transportation contract amount by **\$4,032**, for a revised contract amount **not to exceed \$49,032** for the period of **January 1, 2025 through December 31, 2025**; and

BE IT FURTHER RESOLVED, that the form of such contract modification agreement be approved by the County Attorney.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8067

Agenda Date: 1/22/2026

Agenda #: 6.

Narrative of Resolution:

Appoint members to the Charter Review Commission

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT MEMBERS TO THE CHARTER REVIEW COMMISSION

WHEREAS, pursuant to Section 1.05 of the Charter of the County of Sullivan, the County Legislature has the authority to appoint qualified electors of Sullivan County to the Charter Review Commission in order to review the implementation of the Charter and propose amendments as required, and

WHEREAS, the following qualified electors, representing various segments of the community, have indicated their willingness to be members of the Charter Review Commission:

Bill Lothrop

Moreen Landfish-Lerner

Camille Johnston

Bill Liblick

Paul Barnett

George Rose

Kaylee Roebuck

John Conway

Ken Walter

WHEREAS, in order to properly review the Charter, the members of the Charter Review Commission

must be in attendance at its meetings, and

WHEREAS, the Charter Review Commission and the Sullivan County Legislature will meet in February 2026 to discuss the expectations and deliverables of the Commission.

NOW, THEREFORE BE IT RESOLVED, that the individuals listed above are hereby appointed to the Charter Review Commission, and

BE IT FURTHER RESOLVED, that if a member misses three (3) consecutive meetings of the Charter Review Commission without a valid explanation, they will be automatically dismissed, and

BE IT FURTHER RESOLVED, that if such dismissal occurs, the Legislature is authorized to make additional appointments to fill the vacancies as necessary.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8069

Agenda Date: 1/22/2026

Agenda #: 7.

Narrative of Resolution:

To award a contract to Labella Associates D.P.C. to conduct a countywide study of groundwater resources.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$200,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 2025 operating budget, A-8020-90-47-4763; to be moved to Planning assigned fund balance

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE AWARD AND EXECUTION OF A CONTRACT WITH LABELLA ASSOCIATES, D.P.C. TO CONDUCT A COUNTYWIDE STUDY OF GROUNDWATER RESOURCES

WHEREAS, Sullivan County (“County”) issued a Request for Proposals, R-25-36, on October 31st 2025 seeking proposals from qualified consultants to prepare a Countywide Study of Groundwater Resources (“Study”); and

WHEREAS, the Study will assess the availability of clean water, develop a relevant and up-to-date data, provide critical insight into subsurface conditions, and create tools for local governments and other organizations to aid in the decision-making process to safeguard the County’s groundwater resources; and

WHEREAS, staff in the Sullivan County Division of Planning have reviewed proposals and conducted interviews, and determined that LaBella Associates, D.P.C., located at 4 British American Boulevard, Latham, NY 12110, is the best qualified firm to provide the services required; and

WHEREAS, the cost of the study is \$200,000; and

WHEREAS, funding was made available for this study in the 2025 Operating Budget, and this funding will be placed in the Planning Assigned Fund Balance to pay for the costs associated with the study in 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with LaBella Associates, D.P.C., to prepare a Countywide Study of Groundwater Resources, in such form as the County Attorney shall approve, in an amount not to exceed \$200,000.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8070

Agenda Date: 1/22/2026

Agenda #: 8.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FROM THE 2025 OPERATING BUDGET TO ASSIGNED FUND BALANCE

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$499,518

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Budgeted in 2025 in A-8020-90-47-4763, A-7110-39-40-4006, A-7110-230-21-2101

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FROM THE 2025 OPERATING BUDGET TO ASSIGNED FUND BALANCE

WHEREAS, the Sullivan County Division of Planning, Community Development and Environmental Management (“Planning”) has several projects for which funding was allocated in the 2025 Operating Budget that will continue beyond December 31, 2025; and

WHEREAS, it is the desire of the Sullivan County Legislature to minimize the impact on the 2026 operating budget and allocate funding from the 2025 Operating Budget to the Assigned Fund Balance - Planning; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes funds remaining at the conclusion of FY2025, up to \$499,518.00, to be transferred to the Assigned Fund Balance - Planning for the purposes as described below:

A-8020-90-47-4763	\$250,000	Water Quality Study
A-8020-90-47-4763	\$50,000	Ag Plan 10 Year Update
A-7110-39-40-4006	\$49,518	Callicoon Park
A-7110-230-21-2101	\$150,000	Callicoon Park

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Treasurer in conjunction with the County Manager to make the necessary changes to these fund balances going forward.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8071

Agenda Date: 1/22/2026

Agenda #: 9.

Narrative of Resolution:

To authorize the County Manager to sign a remote net metering application

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN A REMOTE NET METERING APPLICATION

WHEREAS, The County of Sullivan (“County”) has an existing remote net metering agreement in place with New York State Electric and Gas (NYSEG) for the purposes of allocating solar credits generated by a 2MW solar array in Liberty, NY to various County electric accounts; and

WHEREAS, the County wishes to update the list of accounts which are eligible to receive these credits; and

WHEREAS, an application must be submitted to NYSEG by January 31, 2026 in order for this change to take effect in FY 2026; and

WHEREAS, the County Manager requires the authorization of the Sullivan County Legislature to sign this application.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign a Remote Net Metering application to be submitted to NYSEG for the purpose of updating the list of electric accounts which are eligible to receive solar credits generated by a 2MW solar array in Liberty, NY.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8072

Agenda Date: 1/22/2026

Agenda #: 10.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CORRECT THE 2026 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #13.-1-34.4

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$79.34

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: RPTL §554

WHEREAS, an application dated January 13, 2026 having been filed by Christopher Mackenzie pursuant to Section 554 of the Real Property Tax Law with respect to property assessed to said applicant on the 2026 tax roll of the Town of Liberty bearing Tax Map #13.-1-34.4 to correct a clerical error, due to an incorrect entry of penalties on a tax roll with respect to a relieved school tax which was paid to the school district in a timely manner as the payment was postmarked prior to the end of the warrant period; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 16, 2026 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8075

Agenda Date: 1/22/2026

Agenda #: 11.

Narrative of Resolution:

TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE DELAWARE COMPANY PERTAINING TO THE IMPLEMENTATION OF THE NEW YORK STATE 250TH COMMEMORATION COMMISSION'S SEMIQUINCENTENNIAL ALLOCATION

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0 the County is receiving \$15,000 from the NYS Dept of Education

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: NYS Dept. of Ed

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE DELAWARE COMPANY PERTAINING TO THE IMPLEMENTATION OF THE NEW YORK STATE 250TH COMMEMORATION COMMISSION'S SEMIQUINCENTENNIAL ALLOCATION

WHEREAS, The New York State Education Department has allocated \$15,000 to be dispersed to the County of Sullivan via the 250th Commemoration Commission; and

WHEREAS, The County Manager has recommended providing those funds to The Delaware Company for the express purposes contained in the accompanying contract; and

WHEREAS, The accompanying contract stipulates that the provided funds will be used for the purchase and delivery of a statue depicting a Revolutionary War-era soldier, which will be installed at Minisink Battleground Park; and

WHEREAS, The statue to be purchased and delivered must be approved by the Sullivan County Revolutionary War Semiquincentennial Committee prior to it being procured; and

WHEREAS, if the purchase and delivery of the statue is less than \$15,000 the remaining balance of the funds must be spent on Semiquincentennial activities according to the requirements of the grant; and

WHEREAS, if the purchase and delivery of the statue exceeds \$15,000 The Delaware Company is responsible for covering the excess balance to complete the purchase and delivery; and

WHEREAS, The Delaware Company assumes joint responsibility with the County as the funding designee for meeting the requirements set forth by the 250th Commemoration Commission including: creating and submitting a short work plan to the NYS Education Department and submitting the grant closeout report within 60 days of the statue's installation or September 2nd, 2026, determined by whichever date comes first

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative to execute any and all necessary documents to enter into the contract with The Delaware Company; and

BE IT FURTHER RESOLVED, that should the Semiquincentennial Allocation funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**AGREEMENT BETWEEN
COUNTY OF SULLIVAN
AND
THE DELAWARE COMPANY**

This Memorandum of Understanding (“MOU”), effective as of _____, 2025 by and between the COUNTY OF SULLIVAN, a municipal corporation of the State of New York with its offices at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701, hereinafter designated as “COUNTY” and THE DELAWARE COMPANY, with office at _____, New York 127____.

WHEREAS, the New York State Education Department has allocated \$15,000 to be dispersed to the County of Sullivan via the 250th Commemoration Commission; **and**

WHEREAS, the parties agree that the funds shall only be used for the purchase and delivery of a statue depicting a Revolutionary War-era soldier which shall be installed at the Minisink Battleground Park; **and**

WHEREAS, the parties agree that the Sullivan County Revolutionary War Semiquincentennial Committee shall approve the statue’s design prior to purchase; **and**

WHEREAS, the County of Sullivan requires the following actions to be taken by The Delaware Company and acceptance of this contract indicates The Delaware Company’s full agreement to meet such requirements.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. COUNTY shall provide for the installation of the statue and the landscaping around the statue. Delivery, statue location, landscaping and installation shall be coordinated with the County Parks, Recreation and Beautification Department.

DELAWARE COMPANY shall be responsible for the following:

2. DELAWARE COMPANY hereby accepts the terms set forth by the COUNTY pertaining to the Semiquincentennial Allocation funding provided by the New York State Education Department’s 250th Commemoration Commission.

3. The \$15,000 allocation shall be provided to DELAWARE COMPANY for the sole purpose of procuring and delivering a statue that depicts a Revolutionary War-era figure, anticipated to be a rendering of a Minuteman Soldier.

4. Prior to the statue's procurement finalization, the statue's design shall be approved by the Sullivan County Revolutionary War Semiquincentennial Committee. The Committee shall approve the statue by simple majority vote of the Committee.
5. The entirety of, but no more than, the \$15,000 allocation shall be provided by the NYS Education Department directly to DELAWARE COMPANY for the procurement and delivery of the statue. Any costs incurred beyond the \$15,000 shall be the sole responsibility of DELAWARE COMPANY, and the COUNTY shall not be obligated to provide any additional funding.
6. Should the procurement and delivery of the statue cost less than the \$15,000 allocation, DELAWARE COMPANY shall expend any remaining balance of funds in keeping with the grant requirements.
7. DELAWARE COMPANY assumes joint responsibility with the COUNTY for meeting the grant's required actions, including but not limited to
 - (i) the submission of a short work plan to the NYS Education Department; and
 - (ii) submission of the final grant report to the NYS Education Department within 60 days of the statue's installation, or by September 2nd, 2026, whichever date comes first.
8. Should funding be terminated by NYS Education Department, the COUNTY shall not be obligated to continue any action undertaken by DELAWARE COMPANY with regard to this funding.

THE DELAWARE COMPANY
BY: _____
Date: _____

Joshua Potosek, County Manager
Date: _____

APPROVED AS TO FORM

ASST. COUNTY ATTORNEY
Date: _____



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8077

Agenda Date: 1/22/2026

Agenda #: 12.

Narrative of Resolution:

AUTHORIZE THE UPGRADE OF THE COUNTY 911 COMPUTER-AIDED DISPATCH SYSTEM

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$44,650.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1680-43-4304

If 'No,' specify proposed source of funds: N/A

Specify Compliance with Procurement Procedures: Long-time established existing vendor upgrade quote received.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING THE
UPGRADE OF THE COUNTY 911 COMPUTER-AIDED DISPATCH SYSTEM**

WHEREAS, the County of Sullivan (“County”), utilizing Tyler Technologies Enterprise Public Safety solution, operates a Public Safety Answering Point (PSAP) responsible for the receipt and dispatch of emergency calls in coordination with local, regional, and State public safety partners; and

WHEREAS, the continued reliability, availability, and resiliency of the County’s 911 Computer-Aided Dispatch (CAD) system is essential to public safety operations and emergency response continuity; and

WHEREAS, the County has identified the need to upgrade its CAD system to address infrastructure lifecycle risk, maintain vendor supportability, enhance operational resilience, and support current and future State 911 and public safety interoperability expectations; and

WHEREAS, the CAD upgrade will be executed using a structured, phased migration and cutover methodology designed to preserve uninterrupted 911 operations, minimize operational risk, and ensure system validation prior to production use, consistent with a documented project execution playbook.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, to execute all necessary paperwork, contracts, and related documents with Tyler Technologies necessary to upgrade the CAD system in an amount not to exceed \$44,650.00; and

BE IT FURTHER RESOLVED, that said documents to be in such form as the County Attorney shall approve.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8078

Agenda Date: 1/22/2026

Agenda #: 13.

Narrative of Resolution:

TO AUTHORIZE SIGNING STATEMENTS OF SERVICES PERTAINING TO TOSHIBA AND PAPER CUT PRINT MANAGEMENT SOFTWARE.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A - Purchase Order (PO #2025-00061003) issued already in December 2025. This resolution authorizes signing additional non-fiscal related documents required by Toshiba in addition to the PO referencing Toshiba Master Service Agreements.

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1680-42-4208

If 'No,' specify proposed source of funds: N/A

Specify Compliance with Procurement Procedures: Existing vendor upgrade quote received per NYS OGS Contract - purchase order already issued.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE SIGNING STATEMENTS OF SERVICES PERTAINING TO TOSHIBA AND PAPER CUT PRINT MANAGEMENT SOFTWARE.

WHEREAS, Information Technology Services has purchased Toshiba multi-function devices with 'Papercut' print management software for the Sullivan County Sheriff's Office in order to accommodate their print/copy/scanning needs as well as to provide security, privacy, confidentiality, and centralized remote management; and

WHEREAS, this solution was procured by purchase order under NYS OGS Group #73600; Award #22802 and Contract #PM68135; and

WHEREAS, additional statements of services are required to be signed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized by the Sullivan County Legislature to enter into and sign all necessary documents pertaining to Toshiba multifunction devices and Papercut software licensing.

BE IT FURTHER RESOLVED, that the form of said agreements and scope of services shall be approved by the County Attorney.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8083

Agenda Date: 1/22/2026

Agenda #: 14.

Narrative of Resolution:

Reappoint Nadia Rajsز and Catherine Scott to the Sullivan County Soil and Water Conservation District Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO REAPPOINT NADIA RAJSZ AND CATHERINE SCOTT TO THE SULLIVAN COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

WHEREAS it is the desire of the Sullivan County Legislature to reappoint Nadia Rajsز and Catherine Scott to the Sullivan County Soil and Water Conservation District Board.

NOW, THEREFORE BE IT RESOLVED that the Sullivan County Legislature hereby reappoints Nadia Rajsز and Catherine Scott to the Sullivan County Soil & Water Conservation District Board with a term to expire December 31, 2026.



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8084

Agenda Date: 1/22/2026

Agenda #: 15.

Narrative of Resolution:

Ratify a Memorandum of Agreement with Teamsters Probation Unit

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Anna please fill in if appropriate

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND THE TEAMSTERS LOCAL 445, INTERNATIONAL BROTHERHOOD OF TEAMSTERS PROBATION UNIT ADDRESSING MEDICARE PART B REIMBURSEMENT

WHEREAS, there exists a collective bargaining agreement between the County of Sullivan ("County") and the Teamsters Local 445, International brotherhood of Teamsters Probation Unit ("Teamsters Probation Unit"), and;

WHEREAS, the "County" and the "Teamsters Probation Unit" have reached an agreement in relation to Medicare Part B reimbursement.

NOW, THEREFORE, BE IT RESOLVED, the County Manager is hereby authorized to execute a Memorandum of Agreement ("Attachment A") addressing Medicare Part B reimbursements with the "Teamsters Probation Unit".

STIPULATION OF SETTLEMENT AND AGREEMENT

By and Between

SULLIVAN COUNTY

And

THE SULLIVAN COUNTY PROBATION DEPARTMENT UNIT

And

TEAMSTERS LOCAL 445 INTERNATIONAL BROTHERHOOD OF TEAMSTERS

WHEREAS, Sullivan County (the “County”) is a public employer as defined by the Taylor Law; and

WHEREAS, the County and Teamsters Local 445, International Brotherhood of Teamsters (the “Union”) are parties to a Collective Bargaining Agreement for a term which will expire on December 31, 2025; and

WHEREAS, the County, the Union, and the Teamsters Local 445, International Brotherhood of Teamsters Sullivan County Probation Department Unit (the “Probation Unit”) are also parties to a Collective Bargaining Agreement for a term which will expire on December 31, 2025; and

WHEREAS, the County, the Union, and the Probation Unit are parties to Memorandums of Agreement, each dated November 27, 2024, which addressed the discontinuance of the Excelsior Health Insurance Plan by NYSHIP and the agreed upon substitution of the Anthem Blue Cross / Blue Shield Plan, which included the supplement known as the Anthem Specified Disease and Hospital Indemnity Plan and Critical Illness and Specific Disease Coverage (hereinafter the “Anthem Plan”) effective January 1, 2025; and

WHEREAS, the Anthem Plan does not contain reimbursement of Medicare Part-B premiums; and

WHEREAS, on February 28, 2025, the Union filed an Improper Practice charge with the New York Public Employment Relations Board (“PERB”) (Case No.: U-39754), alleging that the

County violated the Taylor Law by failing to reimburse Medicare Part-B premiums as of January 1, 2025; and

WHEREAS, on March 18, 2025, the County filed an Answer to the Charge, denying the Union's allegations; and

WHEREAS, on February 18, 2025, the Probation Department Unit filed an Improper Practice Charge with PERB against both the Union and the County (Case No.: U-39738); and

WHEREAS, on March 31, 2025, the County filed an Answer to the Charge, denying the Probation Department Unit's allegations; and

WHEREAS, on May 9, 2025, the Union filed an Answer to the Charge also denying the Probation Department Unit's allegations; and

WHEREAS, the parties having met and conferred following conferences on Charges U-39754 and U-39738, reached a resolution in this matter, and

WHEREAS, the County, the Union and the Probation Department Unit desire to settle these matters amicably without the need for hearings and wish to set forth their understanding into writing.

NOW, IT IS HEREBY AGREED, as and for a complete Stipulation of Settlement and Agreement (the "Agreement"), the parties hereto agree as follows:

1. The County and the Union agree that the County will reimburse the cost of Medicare Part-B premiums for bargaining unit employees, which includes the Probation Department Unit, employed by the County and on the payroll as of December 31, 2024.

2. In consideration, the Union will withdraw with prejudice Charge U-39754 upon full execution of this Agreement.

3. In consideration, the Probation Department Unit, will withdraw with prejudice Charge U-39738 upon full execution of this Agreement.

4. The parties agree and understand that all other terms and conditions of employment already in existence shall remain in full force and effect, and shall not be affected by this Agreement.

5. The parties agree that this Agreement is non-precedent setting, shall not be construed in any fashion or manner as a past practice and shall not be used as part of any future proceeding, grievance, litigation, position, or any other matter by the Union or the Probation Department Unit, except as to enforce the terms hereof.

6. Each party hereto acknowledges that they have read the Agreement, fully understand it, and have had all questions that they may have in regard thereto been answered. Each party enters into this Agreement of their own free will and has not been coerced into doing so.

7. This Agreement constitutes the entire understanding between the parties and it may not be amended unless agreed to in writing and executed with the same formality as the original.

8. The parties agree that this Agreement is deemed to have been drafted jointly by all parties. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

9. This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed an original, such counterparts shall together constitute but one Agreement. Facsimile, electronic or picture copies shall be deemed effective as the original.

UNION – TEAMSTERS LOCAL 445

COUNTY OF SULLIVAN

By: _____ date _____

By: _____ date _____

PROBATION DEPARTMENT UNIT - RICHARD CROWN

By: _____ date _____



Sullivan County

100 North Street
Monticello, NY 12701

Legislative Memorandum

File #: ID-8085

Agenda Date: 1/22/2026

Agenda #: 16.

Narrative of Resolution:

Enact a proposed Local Law entitled “A Local Law Establishing a Demonstration Program Imposing Fines for Failure to Stop For a School Bus Displaying a Red Visual Signal or Stop-Arm”

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0 cost to the County

Are funds already budgeted? Choose an item.

If ‘Yes,’ specify appropriation code(s): Click or tap here to enter text.

If ‘No,’ specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ENACT A PROPOSED LOCAL LAW ENTITLED “A LOCAL LAW ESTABLISHING A DEMONSTRATION PROGRAM IMPOSING FINES FOR FAILURE TO STOP FOR A SCHOOL BUS DISPLAYING A RED VISUAL SIGNAL OR STOP-ARM”

WHEREAS, the County of Sullivan is desirous of establishing a Demonstration Program imposing fines for failure to stop for a school bus displaying a red visual signal or stop-arm in Sullivan County, and

WHEREAS, Pursuant to Section 1174-a of the New York State Vehicle and Traffic Law, a demonstration program imposing monetary liability on owners of vehicles for failure of the operators to comply with Section 1174 when meeting a school bus marked and equipped as provided in subdivisions 20 and 21-c of Section 375 of the New York State Vehicle and Traffic Law, and

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts the attached local law regarding such Demonstration Program.

BE IT FURTHER RESOLVED, that this Local Law shall become effective as of the date of filing with the New York Secretary of State.

**Local Law Number ___ of 2026
County of Sullivan**

**A LOCAL LAW ESTABLISHING A DEMONSTRATION PROGRAM IMPOSING
FINES FOR FAILURE TO STOP FOR A SCHOOL BUS DISPLAYING A RED VISUAL
SIGNAL OR STOP-ARM**

BE IT ENACTED, by the County Legislature of the County of Sullivan, State of New York, as follows:

SECTION 1. Definitions.

For purposes of this local law, the following terms shall have the following meanings:

- A. "County" shall mean the County of Sullivan.
- B. "Manual on uniform traffic control devices" or "MUTCD" shall mean the manual and specifications for a uniform system of traffic control devices maintained by the Commissioner of the Department of Transportation pursuant to Section 1680 of the New York Vehicle and Traffic Law.
- C. "Owner" shall have the meaning provided in Section 239 of the New York Vehicle and Traffic Law.
- D. "School bus photo violation monitoring system" shall mean a device that is capable of operating independently of an enforcement officer, which is installed to work in conjunction with a school bus stop-arm and which automatically produces two or more photographs, two or more microphotographs, a videotape or other recorded images of a vehicle at the time it is used or operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.
- E. "School district" is intended to be broadly defined to include the term "company" when relevant in interpreting and identifying the owner or operator of school buses. For example, a school district may contract with a transportation company to provide busing services and may not necessarily own school buses.

SECTION 2. Program Established.

- A. There is hereby established, pursuant to Section 1174-a of the New York State Vehicle and Traffic Law, a demonstration program imposing monetary liability on owners of vehicles for failure of the operators to comply with Section 1174 of the New York State Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in subdivisions 20 and 21-c of Section 375 of the New York State Vehicle and Traffic Law.
- B. Under such demonstration program, the County is hereby authorized to install and operate school bus photo violation monitoring systems, which may be stationary or mobile, and which

may be installed, pursuant to an agreement with a school district, or company, within the County provided, however, that:

- (i). No stationary school bus photo violation monitoring system shall be installed or operated by the County, except on roadways under the jurisdiction of the County; and
- (ii). No mobile school bus photo violation monitoring system shall be installed or operated on any such school buses unless the County and such district, or company, enter into an agreement for such installation and operation.

C. To carry out the demonstration program, the County authorized to enter into agreement with a school district, or a company, for the installation, maintenance and use of school bus photo violation monitoring systems, for the proper handling and custody of photographs, microphotographs, videotapes, other recorded images and data produced by such systems, and for the forwarding of such photographs, microphotographs, videotapes, other recorded images and data to the County, subject to the provisions of this section and Section 1174-a of the New York Vehicle and Traffic Law and approval of the County Legislature.

D. Nothing in this local law shall be construed to prevent the County or any participating school district, or company, from withdrawing from or terminating an agreement for the installation, maintenance and use of school bus photo violation monitoring systems at any time, provided that the withdrawing party shall provide at least thirty days prior written notice to the other party.

E. Cost of Program and Reports Relating Thereto.

- (i) The total cost to any participating school district, or company, of the installation, maintenance and use of school bus photo violation monitoring systems pursuant to this local law, including costs for proper handling and custody of photographs, microphotographs, videotapes, other recorded images and data, and for forwarding such materials to the County, shall be borne entirely by the County.
- (ii) On or before September 1 of each year, each participating school district, or company, shall determine and certify to the County the total costs for the school year ending the preceding June 30.
- (iii) On or before December 1 of each year, the County shall pay to each participating school district the costs so certified. Not later than twenty days after each such payment is submitted or is due, whichever occurs first, each participating school district shall submit to the Director of the Budget and the Chairpersons of the Fiscal Committees of the Legislature a report showing the amount of costs certified and payments received or due. If the County fails to make any required payment by the twentieth day after the due date:
 - a. The district shall notify the Commissioner of the Division of Management and committee chairman of the Legislature within twenty-four hours; and
 - b. The demonstration program shall be automatically suspended until the County makes the required payment.

(iv) Any notice of liability issued prior to suspension shall remain valid.

F. School District Access to Data.

- (i) Prohibition on Access. Pursuant to Section 1174-a of the Vehicle and Traffic Law, any school district participating in the demonstration program shall be prohibited from accessing, viewing, or reviewing any photographs, microphotographs, videotapes, other recorded images, or data from school bus photo violation monitoring systems.
- (ii) District Responsibilities. Each participating school district, or transportation company, shall provide, pursuant to its agreement with the County, for the proper handling and custody of all photographs, microphotographs, videotapes, other recorded images, and data produced by such systems, and for the secure forwarding of such materials to the County.
- (iii) Data forwarded to the County shall be used solely for the purpose of determining whether a motor vehicle was operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law and imposing monetary liability on the owner of such motor vehicle.

G. Data Destruction Requirements.

- (i) The agreement between the County and the school district, or transportation company, shall provide that photographs, microphotographs, videotapes, other recorded images and data produced by school bus photo violation monitoring systems shall be destroyed:
 - a. Ninety days after the date of the alleged violation if a notice of liability is not issued for such alleged violation pursuant to this local law; or
 - b. Upon final disposition of a notice of liability issued pursuant to this local law. For purposes of this subsection, "final disposition" means payment of the penalty in full, dismissal of the violation, or exhaustion or expiration of all appeal rights, whichever occurs last.

H. The County shall, through contract, undertake and enforce measures to protect the privacy of drivers, passengers, pedestrians and cyclists whose identity and identifying information may be captured by a school bus photo monitoring device. Such measures shall include:

- (i). Utilization of necessary technologies to ensure, to the extent practicable, that photographs produced by such school photo violation monitoring systems shall not include images that identify the driver, the passengers, the contents of the vehicle, pedestrians and cyclists provided, however, that no notice of liability issued pursuant to this section shall be dismissed solely because a photograph or photographs allow for the identification of the contents of a vehicle, provided that the County has made a reasonable effort to comply with the provisions of this paragraph;
- (ii). A prohibition of the use or dissemination of vehicles' license plate information and other information and images captured by school bus photo violation monitoring systems

except: (a) as required to establish liability under this section or collect payment of penalties; (b) as required by court order; or (c) as otherwise required by law;

(iii). Oversight procedures to ensure compliance with the privacy protection measures required herein.

I. The County, acting by and through the Commissioner of the Department of Public Works, shall undertake the installation of signage in conformance with standards established in the MUTCD. Such signage shall be installed at each roadway entrance of the jurisdictional boundaries of the County, prior to the commencement of enforcement operations under this local law, giving notice that school bus photo violation monitoring systems are used to enforce restrictions on vehicles violating Section 1174 of the New York Vehicle and Traffic Law. For the purposes of this paragraph, the term "roadway" shall not include state expressway routes or state interstate routes but shall include controlled-access highway exit ramps that enter the boundaries of the County.

SECTION 3. Penalties.

A. An owner liable for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this local law shall be liable for monetary penalties in accordance with the following schedule of fines and penalties.

- (i). Two hundred fifty dollars (\$250) for a first violation;
- (ii). Two hundred seventy-five dollars (\$275) for a second violation committed within eighteen months of the first violation;
- (iii). Three hundred dollars (\$300) for a third or subsequent violation all of which were committed within eighteen months from the first violation; and
- (iv). An additional penalty of twenty-five dollars for each violation for the failure to respond to a notice of liability within the prescribed time period.
- (v). Nothing in this section shall be construed to limit the authority of a court or other adjudicating body to permit payment of penalties in a manner authorized by law.

SECTION 4. Notice of Liability.

A. Issuance and Mailing. A notice of liability shall be sent by first class mail, pursuant to Section 1174-a(g) of the Vehicle and Traffic Law, to each person alleged to be liable as an owner for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law. Personal delivery on the owner shall not be required. A manual or automatic record of mailing prepared in the ordinary course of business shall be *prima facie* evidence of the facts contained therein. The County, or its designee, shall be responsible for causing such notices to be mailed.

B. Required Contents. A notice of liability shall contain:

- (i) The name and address of the person alleged to be liable;
- (ii) The license plate number of the vehicle involved in the violation;
- (iii) The registration number of the school bus on which the monitoring system was installed;
- (iv) The identification number of the school bus photo violation monitoring system which recorded the violation or other document locator number;
- (v) The location where the violation took place;
- (vi) The date and time of the violation;
- (vii) Information on the ability to view video of the moving violation.
- (viii) The amount of the penalty (\$250, \$275, or \$300 depending on violation history, plus \$25 if response is late);
- (ix) The date by which response must be received (thirty days from mailing);
- (x) Payment methods and instructions.

C. Contest Information. The notice of liability shall contain information advising the person charged:

- (i) That they must respond within thirty days of the date of mailing by either paying the penalty or requesting a hearing;
- (ii) The manner in which they may contest the liability alleged in the notice, including how to request a hearing; and
- (iii) That failure to respond within thirty days shall result in an additional \$25 penalty, shall be deemed an admission of liability, and that a default judgment may be entered.

D. Additional Information. The notice of liability may contain such other information as the County deems appropriate to explain the law, the adjudicatory process, and the person's rights and obligations.

SECTION 5. Owner Liability.

A. Owner Liability Established.

- (i) The owner of a vehicle shall be liable for a penalty imposed pursuant to this local law if such vehicle was used or operated with the permission of the owner, express or implied, in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law and such violation is evidenced by information obtained from a school bus photo violation monitoring system.

- (ii) No owner of a vehicle shall be liable for a penalty imposed pursuant to this local law where the operator of such vehicle has been convicted of the underlying violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.
- (iii) For purposes of this local law, there shall be a rebuttable presumption that the vehicle was used and operated with the consent of the owner at the time it was used and operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.

SECTION 6. Adjudication of Liability.

Liability pursuant to the demonstration program established hereunder shall be imposed upon owners by the Court of competent jurisdiction in Sullivan County or in any other manner pursuant to the New York State Vehicle and Traffic Law.

SECTION 7. Reporting requirements.

A. The County, acting by and through the Commissioner of Public Safety shall develop and cause to be submitted an annual report on the results of the use of a school bus photo violation monitoring system to the Governor, the temporary president of the Senate and the speaker of the Assembly on or before June 1 of each year in which the demonstration program is operable. Such report shall include any information required by State Law to be included as a result of the enactment of this local law.

B. Pursuant to the requirements of subdivision (a) of Section 1174 of the New York State Vehicle and Traffic Law, courts, bureaus, and agencies conducting adjudications as a result of this local law shall report at least annually to the County on the quality of the adjudication process and its results including the total number of hearings scheduled, re-scheduled, and held; the total number of persons scheduled for such hearings; the total number of cases where fines were paid on or before the hearing date; and the total number of default judgments entered.

SECTION 8. Severability.

If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 9. Effective Date.

This Local Law shall become effective ten (10) days after the filing with the Office of the Secretary of State of the State of New York and shall remain in effect until the expiration of the County's authority under the Vehicle and Traffic Law § 1174-a.