



**Sullivan County**  
**Planning and Community Resources**  
**Committee**

100 North Street  
Monticello, NY 12701

**Meeting Agenda - Final**

Chairman Matt McPhillips  
Vice Chairman Terry Blosser-Bernardo  
Committee Member Luis Alvarez  
Committee Member Catherine Scott  
Committee Member Joseph Perrello

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**Thursday, December 4, 2025**

**11:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

1. Planning Division

[ID-7936](#)

**Attachments:** [November 2025](#)  
[Oct 25 AG report](#)

2. Division of Community Resources  
Monthly Report  
December 2025

[ID-7931](#)

**Attachments:** [2025 PandCR December Report](#)

**Presentation:**

County's Transportation Plan- Laura Ahramjian, Kittelson & Associates

**Public Comment**

**Resolutions:**

1. TO AUTHORIZE A MEMORANDUM OF AGREEMENT WITH NEW YORK STATE EDUCATION DEPARTMENT TO ACCEPT FUNDING TO PROMOTE THE 250TH ANNIVERSARY OF THE AMERICAN REVOLUTION

[ID-7939](#)

2. Authorize MOU with SC Transportation for Senior Citizen Medical Transportation [ID-7941](#)

**Sponsors:** Office for the Aging and Deoul

3. Authorize MOU with SC Transportation for Shopping Bus Transportation [ID-7942](#)

**Sponsors:** Office for the Aging and Deoul

4. Authorize MOU with SC Transportation for Nutrition Program including Delivery of Homebound Meals [ID-7943](#)

**Sponsors:** Office for the Aging and Deoul

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7936

**Agenda Date:** 12/4/2025

**Agenda #:** 1.

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# DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

## ACTIVITY REPORT

November 2025

### CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

### I. PLANNING ACTIVITY

#### Land Use Planning & Technical Assistance:

GENERAL MUNICIPAL LAW – 239 Referrals					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
10/31/25	11/21/25	Narrowsburg Motor Sales, Inc.	Special Use Permit	TUS25-07	M. McPhillips
11/7/25	11/18/25	Sunflower Kosher Market	Site Plan Review	MON25-13	Ward
11/10/25	12/3/25	Costa subdivision	Subdivision Review	NEV25-03	B. McPhillips
11/12/25	12/12/25	Camp Morris	Site Plan Review	WOO25-04	Perrello
11/12/25	12/1/25	Camp Agudah	Special Use Permit	LIB25-14	B. McPhillips
11/12/25	12/2/25	Camp Bnos	Special Use Permit	LIB25-15	B. McPhillips
11/14/25	11/19/25	Comp. Plan & Land Use Regulation Amendment	Adoption / Amendment of Comp. Plan	ROC25-02	B. McPhillips
11/17/25	12/17/25	Golden Horde Farm & Campground	Site Plan Review	COC25-03	M. McPhillips
11/20/25	12/19/25	91 Chestnut St.	Special Use Permit	LIV25-09	Alvarez

## **Land Use, Strategic and Comprehensive Planning**

- **Comprehensive Planning**

- Awards for the New York State Department of State to support the development of local comprehensive plans are expected to be announced sometime this month. If Planning's application for funding proves successful, we will begin the process of updating the current County Comprehensive Plan, which was developed in 2005. In preparation, Planning has started research into other Countywide Comprehensive Plans and is assessing in-house capacity (both current and projected).

- **Water Resources and Infrastructure**

- Planning consultant Delaware Engineering is making progress on the Countywide Infrastructure Assessment. Municipal summaries continue to be edited and reviewed for consistency and content. The County level summary is expected prior to the end of FY2025. Planning and the consultant will work with Municipalities to ensure that the final work product is accurate, user friendly and helpful to our local decision makers. A presentation to the Legislature will be scheduled upon final acceptance of the document.
- Five (5) proposals were received in response to a Request for Proposals for work to obtain hydrogeologic expertise in relation to subsurface conditions throughout the County to assess the County's water resources. Review of the proposals is ongoing, however, the proposals are well under the projected budget and it is believed adequate funding is available to move forward with the study.

- **Hazard Mitigation Plan**

- Planning staff and Tetra Tech held the first Steering Committee and Planning Partnership meetings on Thursday, November 13th. Attendees included County Staff from various departments and municipal representatives. Tetra Tech has sent jurisdictional annex forms to every municipality in the county, for local staff to fill in the document with relevant information for their community. Completion of these annexes are required by NYS and FEMA for plan approval.
- Planning staff continues to provide information to Tetra Tech for the risk assessment, which is anticipated to be completed by end of year. Individual, in-person meetings with jurisdictions are anticipated for mid-January.
- Coordination to update the Hazard Mitigation Plan in the New York State Mitigate 2.0 platform is ongoing.

## **Recreation, Quality of Life & Tourism-based Economic Development**

- **Sullivan O&W Rail Trail**

- Sullivan Paving has site control and started working on the Neversink Crossing. The winter break started with the cold weather at the end of November. The project is expected to be complete in late spring/early summer of 2026.
- The use and occupancy agreement between New York State Department of Transportation and the Town of Liberty for the Parksville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The

design is complete. The Town declared lead agency for State Environmental Quality Review and wetland survey will be extended to include the whole parcel.

- The Town of Rockland is working with Rotary Park on the section of trail from Livingston Manor towards Parksville. Engineering work is nearly complete.
- Staff continue to work with the Open Space Institute to help municipalities acquire rights of way to the trail.
- Staff continue to participate in quarterly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- The Alliance's HOWL, a haunted history hike was held on October 24<sup>th</sup> at 5:30 at the Hurleyville section of the trail. County Historian John Conway lead the walk sharing spooky train history.
- The Alliance's next event is the SnO&W, typically held in February. The events committee is working on dates for the 2026 events, which will include the SnO&W.



## **Community Development & Revitalization**

- **Housing**
  - The Sullivan County Land Bank is completing a project involving the construction of four (4) modular homes, two in the Village of Monticello and two in the Village of Liberty. It should be noted that these sites were selected because the Land Bank had site control, and the parcels also had existing access to infrastructure. The project has been successful and the homes will be marketed to individuals and families at or below 120% of Area Median Income. The Land Bank anticipates completing similar projects in the future based on this success, along with the continued availability of State funding to support the initiative.
- **Bicycle and Pedestrian Infrastructure Master Plan**
  - The steering committee is continuing to meet quarterly.
  - Project specific focus groups were completed in November, and a follow up survey was circulated to help prioritize projects.

- Planning staff attended Sullivan 180's Annual Healthy Generation Advisor Meet & Greet (11/12) to gather school input.



- The consultant will be currently completing draft roadway and sidewalk inventory to guide infrastructure planning, analysis of county infrastructure to identify areas for additional sidewalks, bike lanes or other improvements amenities such as crosswalks; and assessment of potential reduction in vehicle miles traveled and emissions, convenience and safety along routes and benefits for underserved communities.

### **Administration**

- Continued providing significant support to the County's "Catskill Open Access Network" broadband deployment project/Municipal Infrastructure Program (MIP) Grant administration.
- Attended monthly Land Bank meeting. This month's meeting included a tour of two of the four newly constructed single family homes
- Participated in the New York State Association of Counties Steering Committee on Renewable Energy Siting, which has a strong focus on protection of agricultural lands and prime soils.
- Attended a session of county planning officials throughout the Hudson Valley to discuss topics that could be addressed at a regional level, and should be considered for the Pattern for Progress research initiatives in 2026.

## **II. OFFICE OF SUSTAINABLE ENERGY (OSE)**

- OSE staff are following the development of Town Line solar, a utility scale solar and battery storage development in the Towns of Thompson and Forestburgh. The Department of Public Service has established a master matter number which allows staff to track the project through the state review process. We continue to meet with the Town of Thompson and the Town of Forestburgh to coordinate efforts for intervention on the project.
- OSE staff have continued to review monthly utility statements, and to work with New York State Electric and Gas (NYSEG) and Department of Public Works (DPW) staff to resolve ongoing issues with meter readings and monthly billings. We have reached out to correct billing on several accounts, however, the billing concerns remain unresolved. Correspondence has been sent to the New York State Department of Public Service on this matter. Additionally, we are working to ensure all meters have been converted to smart meters.
- The hydroelectric generator at Goodyear Lake is back online and the County has begun to receive credits associated with the electric generation from this plant.
- OSE staff are analyzing the County's energy usage to determine if there are opportunities to procure favorable rates for any facilities not currently served by a long-term renewable contract, either through purchase of aggregated electrical load or to identify affordable renewable options.

## **III. PARKS, RECREATION & BEAUTIFICATION**

- Callicoon Park: SEQR (State Environmental Quality Review) has been completed. We are currently waiting on NEPA (National Environmental Policy Act) determination. This was delayed due to the government shut down but has now continued.
- Fisher Associates have completed an inventory and analysis of the D&H Canal Trail Improvement project. Staff are currently reviewing and discussing options proposed in the plan.
- Park staff have been winterizing the parks and working on the trails at Lake Superior State Park.
- Staff are currently in the process of submitting the final grant paperwork to the state for the NYSWIMS grant.
- The department is currently hosting a photo exhibition showcasing photographs taken of the Fall Foliage at our parks and facilities.
- The department is currently setting up Winter and Spring Lifeguarding courses which will be held at the Fallsburg Central School swimming pool.
- The Sullivan County Historical Society will be hosting their Annual Holiday Theme Tree event during the month of December at the Sullivan County Museum in Hurleyville.



#### IV. GRANTS ADMINISTRATION (DGA)

- **Activity/Technical Assistance**
  - **Resource Requests:** When an entity contacts the Grants office, they are instructed to visit the department web page to familiarize themselves with resources and submit a Funding Resource Request Form to provide critical project information. As time permits, DGA staff respond with information about available resources. DGA does not submit grants on behalf of outside entities.
    - DGA staff were included in a meeting with the Supervisor of a local municipality related to a project, and DGA staff provided stakeholders with a Collaborator Intake Assessment and other grant readiness tools for further review and consideration.
    - DGA staff is in the process of adapting Project Planning 101 Training, which will be reviewed for potential trainings for outside entities, such as the Chamber of Commerce.
  - **Project Planning and Grant Management Training:** Grant trainings are ongoing, and additional trainings will be offered in the first quarter of next year. The department is collecting feedback surveys to inform content, and a summary will be provided with the annual report.
  - **Development of Grant Resources:** DGA staff continues to build out grant narrative boilerplates and current data sets as a resource for future grant applications. This resource includes information germane to various areas, including health, education, transportation, and economic statistics.
  - **Compliance:** DGA staff will attend a follow up meeting with the Compliance Officer on December 10th to continue dialogue about effective grant-related internal control processes.
- **Grant Program Monitoring**
  - While the Department of Grants Administration does not manage departmental grants on a granular level, Grants staff do provide high-level monitoring which includes the following:
    - Technical assistance: Answering questions, providing support to help address issues, improve efficiency, grant training, and project planning assistance.
    - Documentation: Conducting desk reviews of documents and engage in dialogue to verify compliance, assess operations, and build relationships with other departments.
    - Continuous improvement: Encouraging knowledge exchange and offering trainings to foster best practices.
    - Financial oversight: Collaborate with Management and Budget staff, as needed, in monitoring projects to ensure they align with grant terms, and verifying proper internal controls.
    - Programmatic performance: High-level monitoring of project progress and liaison with funding agency representatives.

- Compliance and risk management: Advising County staff of applicable regulations, laws, and grant subaward provisions.
- Reporting and communication: Participating in meetings and maintaining communication with program managers throughout the course of a project.
- **Assistance Provided to County Divisions/Departments**
  - *Staff provided technical assistance to the following Divisions/Departments this month:*
    - Health and Human Services - Community Services, Department of Family Services, and Public Health
    - Board of Elections
    - Community Resources-Office for the Aging and Youth Bureau
    - County Clerk & Real Property
    - Human Rights Commission
    - Information Technology Services
    - Planning – Planning and Parks Departments
    - Public Safety – Office of Emergency Management and EMS/911
    - Public Works – Sullivan County International Airport
  - *Community Resources*
    - DGA staff provided a list of private funding sources for projects in support of volunteer projects and is on call to provide technical assistance.
  - *Health and Human Services:*
    - Community Services: 2025 New York State Office of Mental Health Promoting Wellness and Health in Communities application is being prepared for submission by December 16th.
    - Public Health: As part of an ongoing collaborative grant management effort, DGA staff met with members of Public Health personnel for a “touchpoint” meeting on open grant programs, internal control processes, and to discuss interest in future grant programming.
    - DASNY Dept. of Social Services Family Visitation Space Upgrade - \$125,000.00 – the funding has been fully approved and a Grant Disbursement Agreement is now fully executed, as such County staff may proceed w/ the project.
  - *Human Rights Commission:*
    - DGA staff attended a follow up meeting with the Director of the Human Rights Commission, and provided a list of private funding sources. Staff is on standby to provide technical assistance.
  - *Information Technology Services (ITS):*
    - DGA staff participates in regular weekly Municipal Infrastructure Program (MIP) / Broadband project meetings and assists in the monitoring of the project.
  - *Planning:*
    - Dormitory Authority State of New York (DASNY) Callicoon Riverside Park - \$125,000.00 – all financial review material requested have been returned to DASNY staff. The State Environmental Quality Review Act (SEQRA) process has been

completed, as the County has declared Lead Agency and issued a Negative Declaration. NEPA review is on hold due to the federal shutdown. We await the final approval and Grant Disbursement Agreement from DASNY for execution prior to incurring any project costs.

- *Public Safety:*
  - On October 29th, representatives from the Department of Homeland Security and Emergency Services Fiscal Monitoring Unit visited the County in order to assess the management of Public Safety grant programs. While representatives are still reviewing documentation, their feedback was positive related to fiscal management and tracking. Upon completion of review, a report with findings, if applicable, will be issued, and County staff will have the opportunity of addressing any concerns identified.
  - Two (2) NYS Homeland Security grant applications are being prepared for submission by December 4th: FY 23 Critical Infrastructure Grant Program (CIGP) and FY 23 Technical Search and Rescue and Urban Search and Rescue (USAR) Grant Program.
  - The New York State Department of Homeland Security Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program was submitted by the November 12th deadline.
  - DGA staff continues to monitor DASNY review processes for the Jeffersonville Broadband / Communication Tower, which is a critical component of the \$30 million Municipal Infrastructure Broadband project. Project is pending environmental and financial review prior to execution of Grant Disbursement Agreement.
  - DASNY Broadband / Communication Tower – \$425,000.00 – awaiting information necessary for DASNY review. SEQRA and SHPO in process of being completed on Jeffersonville tower, which will allow for project cost estimates to be developed and subsequent completion of the financial review packet for return to DASNY staff for issuance of a Grant Disbursement Agreement for execution prior to incurring any project costs.
- *Public Works*
  - The 2025 NYS Department of Environmental Conservation Municipal Waste Reduction and Recycling (MWRR) application was submitted by the October 31 deadline. DGA staff is on standby to assist with the NYS DEC MWRR capital grant program as necessary.

## **V. AGRICULTURE & FARMLAND PROTECTION**

- Cornell Cooperative Extension October 2025 Agriculture report attached

### PAST WORKSHOPS

**Farmer Mixer at Finca Seremos - October 6th:** Attendees had a private tour of Angry Orchard where they learned about their research projects with Cornell University, toured the apple orchard and the facilities, and learned about the history of the orchard.

**Wholesale Market Readiness Training-** 11 attendees learned how to navigate and succeed in wholesale markets with practical strategies tailored for small and mid-sized farms. This class covered pricing, packaging, buyer relationships, logistics, and regulatory requirements.



**Farm Business Series: Classes 1 & 2- 10/20, 10/27:** 23 people registered and enrolled in the series. The first class, taught by Michelle Proscia and Melinda Meddaugh, covered evaluating farmland and things to consider when choosing the right land for your farm operation. The presentation also covered the difference between agricultural districts and agricultural assessments, tax exemptions, and sector regulations. The second class, taught by Rose Wilson and Jack Whettam, covered business plan essentials when starting and building your farm operation. The workshop series is part of CCE Sullivan's Farm Business Training Program. The program offers a step-by-step, hands-on approach to developing business and marketing plans for your farm business, along with providing technical assistance on licensing, permitting, value-added production, and more. In addition, the Farm Business Training Program offers participants pathways to funding and other support services to help new farm businesses get off the ground, and existing farm businesses improve and expand their operations.

**Pasture Management and Pesticide Safety Webinar-10/30/2025 -** Attendees earned pesticide recertification credits and provided farmers and land managers with practical strategies to improve pasture productivity. This session also covered pesticide safety, focusing on proper handling, storage, and recordkeeping to ensure compliance.

### TECHNICAL ASSISTANCE:

**Technical Assistance/Inquiries: 201      Soil/Hay Tests: 5      Farm Visits: 3**

Technical Assistance was provided on land access, ag districts, farmland preservation, Catskills Kitchen (insurance, business structures, permitting & licensing), soil testing, cover crop selection and planting, IPM, farm financial, starting a farm business, insurance, federal and local funding, soil sampling, composting, spotted Lanternfly, japanese stiltgrass, soil amendments, native gardens, cut-flower garden, garden pest control and garden fencing.

**30 total Hours of Technical Assistance.**

## **FARMLAND PRESERVATION:**

**Number of Municipal 239 Review's: 3**

**Ag Assessment, Farmland Preservation, Ag District Technical Assistance: 26**

### **County-Wide Farmland Preservation Project (and Report from Orange County Land Trust)**

- Met with landowners to discuss the conservation easement process and gather historical context to support state funding applications.
- Responded to inquiries from pre-applicants and continued vetting submissions with input from the state agriculture department.
- OCLT presented at the Upper Delaware River coalition conference on farmland preservation and efforts to include the county in the Hudson Valley Community Preservation Act.
- Initiated collaboration with a regional land trust to align conservation efforts and explore joint project opportunities.

## **UPCOMING WORKSHOPS**

- **Passing the Torch: Farm Transfer Planning & Conservation Easements - November 13th from 5:30-7:30pm:** Get practical knowledge about how conservation easements can serve as an effective tool for estate planning, capital gains management, and long-term land protection. Understand how easements can help preserve farmland for future generations while also offering financial benefits. Through a collaboration with NY FarmNet, the program will also discuss the resources offered through NY FarmNet, such as estate and succession planning.
- **Discover the Basics of Raising Sheep & Goats** - Wednesday, November 12 from 6- 7:30 PM
- **Farmers Mixer at Rock Valley Spirits** - November 17 from 5:30 - 7:30PM
- **Protecting Your Legacy: Conservation Easements for Farmers** - December 3 from 5:30 - 7:30 PM
- **Municipal Strategies for Farmland Preservation** - December 8 from 5:30 - 7:30PM

## **SULLIVAN FRESH MARKET PROGRAM:**

The Sullivan Fresh Market season has come to a close. For the 2025 season, we were able to offer 28 cooking classes at the market for a total of 757 participants. Throughout the summer we also offered a variety of programming for kids at the markets, including story time and seed starting.

**TOTAL Farms Purchased From: 11**

**TOTAL Value of Farm Products Purchased: \$27,995.89**

**TOTAL Farmers Market Nutrition Coupons Redeemed: \$7,140**

**TOTAL SNAP redemptions: \$3,761.50**

**TOTAL Fresh Rx Produce Prescription redemptions: \$16,500**







# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7931

**Agenda Date:** 12/4/2025

**Agenda #:** 2.

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# **Division of Community Resources Monthly Report November 2025**

## **Office for the Aging (OFA) – October 2025 Report**

***Serving older adults and caregivers with dignity, independence, and community connection.***

### **Director's Report**

- Hoot Newsletter – Now reaching over 1,000 direct subscribers.
- New Aging Services Aide starting November 17<sup>th</sup>; new Administrative Secretary/YB Assistant started October 6<sup>th</sup>.
- Submitted Corrective Action Plan to New York State Office for the Aging (NYSOFA) prior to October 31<sup>st</sup> deadline, all accepted.
- 22 home visits for assessments, reassessments, and application assistance.
- 19 applications for SNAP, Medicaid, Medicare Savings, and Temporary Assistance.
- Participated in Sullivan County Coordinated Transportation Services Plan focus group.
- Annual Public Hearing/Senior Resource Day held at Sullivan County Airport (10/15) – 100+ attendees. Excellent feedback received on the program and vendors.
- Annual Update to the 4 Year Plan submitted October 16<sup>th</sup> to NYSOFA.
- Participation on Bike and Pedestrian Advisory Committee.
- Tabled at constituent event hosted by Assemblywoman Paula Kay's office in Highland.



### **Sullivan Volunteers**

- Assisted two high-school students and a person with developmental disabilities with finding volunteer opportunities.
- Two new volunteers enrolled.
- 1,549 hours volunteered in October with a value of \$59,606 according to IndependentSector.org
- 71 medical transport rides provided.
- Working with volunteers regarding new fingerprinting and background check requirement.
- 2025 Memorandums of Understanding (MOU) created and sent out to partner sites.



## **Nutrition Program**

<u>Service Type</u>	<u>Meals Served</u>	<u>Clients Served</u>	<u>Contributions</u>
Home-Delivered	2,531	124	\$1,352.01
Congregate Site	598	84	\$743.51
Total	3,129	208	\$2,095.52

## **Transportation Services**

- 140 medical trips Sullivan County Transportation (SCT).
- 167 shopping trips (SCT).
- 71 volunteer medical transports.
- 2 medical transport by OFA staff.
- 35 rides to congregate meal sites.

## **Home Energy Assistance Program (HEAP)**

94 applications received and reviewed.

## **Legal Assistance**

2 households assisted through Rural Law Center of NY.



## **Caregiver Resource Center (CRC)**

### Wellness Initiative for Senior Education (WISE)

- Six-class series completed on Oct. 27 with 7 seniors attending the majority of sessions.
- Next WISE series scheduled for January at Golden Park Apartments (Liberty).

### Tai Chi for Arthritis & Fall Prevention

- September–Nov. 4 series completed with 15 seniors.
- New series began Oct. 30 (Tues. & Thurs.) and runs through Dec. 18.
- For details or to join the wait list: 845-292-6180 x122 or [nam247@cornell.edu](mailto:nam247@cornell.edu).

### Bone Builders – Fall Series

- Running Thursdays at 11:00 AM from Sept. 18–Nov. 20.
- 25 seniors registered.

### Caregiver Support Groups (3 total)

- Caregiver Café (in-person).
- Virtual Support Group.
- Parkinson's Support Group (for caregivers and care receivers).

## Information & Assistance Calls

- September: 39
- October: TBD

## Workshops & Community Outreach

- Sept. 16 – OFA Senior Volunteer Recognition & Awards Luncheon.
- Sept. 17 – Alzheimer’s Association “Community Conversations” & “Healthy Living for Your Brain” presentation.
- Sept. 24 – FarmNet Mental Health First Aid Training.

## Support Group Schedules – 2025

- Caregiver Café (in person): 1st Monday monthly, 10–11 AM — Nov. 3, Dec. 1
- Virtual Caregiver Support Group: 3rd Wednesday monthly, 6–7 PM — Nov. 19, Dec. 17
- Parkinson’s Support Group: Nov. 12, 4–5 PM (then paused until spring)



NY Connects

204 individuals served and 32 HIICAP intakes completed in October.



## HEALTH INSURANCE & INFORMATION COUNSELING ASSISTANCE PROGRAM (HIICAP)

88 clients counseled, 117 HIICAP intakes received in October for annual Election Period (formerly known as Open Enrollment) that runs from October 15 through December 7.



## PERS (PERSONAL EMERGENCY RESPONSE SYSTEM)

19 clients currently enrolled through a variety of programs.

## Expanded In-Home Services for the Elderly Program (EISEP)

<u>Status</u>	<u>Number</u>
Active Cases (as of 10/31/25)	28
Closed Cases	N/A
Waitlist	18
Hours Authorized (Oct)	903.70
Hours Provided (Oct)	776.50

## **Sullivan County Youth Bureau**

- 2025–2026 contracts have been sent out for signatures.
- Four remaining contracts are pending due to required information; final deadlines issued with notice that funds may be reallocated.
- All 2024–2025 claims have been received; awaiting some signatures and supporting documentation.
- Attended United Sullivan Partner Check-Ins.
- Met with Commissioner of Jurors Deanna Armbrust Cruz regarding upcoming Youth Legislative Day programs (Sullivan West High School in November; Eldred High School in December).
- Met with the Director of the Human Rights Commission.
- Completed site visits for Hurleyville Performing Arts Center (HPAC) and the Town of Mamakating.
- Attended quarterly Office of Children and Family Services (OCFS) meeting on upcoming conference and future funding.
- Attended the Office for the Aging Public Hearing.
- Participated in MLK Jr. Day planning meeting.
- Youth Bureau Facebook posts reached 8,532 views with 44 interactions in October.
- Continued collaboration with the Grants Department to identify additional funding sources to reduce the gap between requested and available funds.

### **Community Assistance Center (CAC)**

- ✓ Through our partnership with the Hudson Valley Food Bank, we average 20 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ There are three (3) food distribution days per month.
- ✓ Support HV Food Bank monthly mobile pantry efforts in town of Freemont.
- ✓ Outreach is ongoing to determine needs of pantries.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ The CAC has seen an increase in requests for food assistance deliveries as well as connections to community resources.

## **Transportation**

An overview of the draft Coordinated Transportation Plan will be presented at the Committee meeting on December 4.

### **Sullivan County Transportation Department:**

<b>Month 2025</b>	<b>Veterans Medical Centers</b>	<b>Veterans In-County Medical</b>	<b>Senior Medicals</b>	<b>Shopping Buses</b>	<b>Seniors to Congregate Sites</b>	<b>Meals Delivered</b>
January	40	31	101	160	32	467
February	37	20	89	132	26	497
March	41	35	121	177	53	618
April	48	32	123	182	60	641
May	39	16	116	187	41	583
June	39	26	137	190	44	604
July	49	25	122	195	48	631
August	48	31	117	173	38	591
September	52	23	124	174	40	631
October	57	20	125	167	36	695
November						
December						

### **Move Sullivan Public Transit:**

<b>Move Sullivan 2025</b>	<b>Average Daily Ridership</b>	<b>Monthly Ridership</b>	<b>Monthly Paratransit</b>
January	480 (21 days)	10,073	245
February	521 (18 days)	9,381	272
March	557 (21 days)	11,686	292
<b>1<sup>st</sup> Quarter Totals</b>		<b>31,140</b>	<b>809</b>
April	599 (22 days)	13,176	367
May	558 (21 days)	11,715	328
June	587 (21 days)	12,319	237
<b>2<sup>nd</sup> Quarter Totals</b>		<b>37,210</b>	<b>932</b>
July	636 (22 days)	13,994	328
August	660 (21 days)	13,879	409
September	617 (21 days)	12,958	368
<b>3<sup>rd</sup> Quarter Totals</b>		<b>40,831</b>	<b>1,105</b>
October	562 (22 days)	12,358	381
November			
December			
<b>4<sup>th</sup> Quarter Totals</b>			
<b>Annual Totals</b>			





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7939

**Agenda Date:** 12/4/2025

**Agenda #:** 1.

**Narrative of Resolution:**

**TO AUTHORIZE A MEMORADUM OF AGREEMENT WITH NEW YORK STATE EDUCATION DEPARTMENT TO ACCEPT FUNDING TO PROMOTE THE 250<sup>TH</sup> ANNIVERSARY OF THE AMERICAN REVOLUTION**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PLANNING COMMITTEE TO AUTHORIZE A MEMORADUM OF AGREEMENT WITH NEW YORK STATE EDUCATION DEPARTMENT TO ACCEPT FUNDING TO PROMOTE THE 250<sup>TH</sup> ANNIVERSARY OF THE AMERICAN REVOLUTION**

**WHEREAS**, the United States of American will be celebrating 250 years since the signing of the Declaration of Independence; and

**WHEREAS**, the New York State 250<sup>th</sup> Commemoration Commission as part of the New York State Education Department has awarded \$15,000 to Sullivan County for purposes of promoting the American Revolution, and

**WHEREAS**, the County has the option of retaining the funding to be spent through the County or to subgrant some or all of the funds to other local entities.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to submit any documents and to enter into a Memorandum of Agreement with the New York State Education Department to accept funding for the purposes of promoting the 250<sup>th</sup> Anniversary of the American Revolution, in a form approved by the County Attorney.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7941

**Agenda Date:** 12/4/2025

**Agenda #:** 2.

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**Narrative of Resolution:**

Authorize MOU with SC Transportation for Senior Citizen Medical Transportation

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 45,000

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A7610.87.40.4021

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, the County of Sullivan, Office for the Aging during 2026, wishes to provide transportation, for senior citizens, by appointment, to healthcare providers, within Sullivan County; and

**WHEREAS**, Sullivan County Transportation provides this service for senior citizens that are not enrolled in Medicaid between 9:00 Am and 3:00 PM Monday through Friday; and

**WHEREAS**, In the event of inclement weather requiring cancellation, the Sullivan County Transportation Department will reschedule an alternate date based upon vehicle and operator availability; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with Sullivan County Transportation to facilitate this medical transportation and a cost of \$36.00 per round trip with the annual cost capped at \$45,000; and

**IT IS FUTHER RESOLVED:** that the Sullivan County Transportation Department will provide Office for the Aging a monthly roster of clients served and dates of service; and

**IT FURTHER RESOLVED**, that the form of such agreement be approved by the County Attorney.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7942

**Agenda Date:** 12/4/2025

**Agenda #:** 3.

### Narrative of Resolution:

Authorize MOU with SC Transportation for Shopping Bus Transportation

### If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** 57,600

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A7610.87.40.4021

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

### Specify Compliance with Procurement Procedures:

**WHEREAS**, the County of Sullivan, through the Office for the Aging during the calendar year of 2026, the Sullivan County Transportation Department does hereby agree to provide transportation for the Sullivan County Office for the Aging to accomplish the transportation required to undertake the Sullivan County Office for the Aging Shopping Bus Program as per below:

The following is a list of areas serviced during the week inclusive of incidental stops (This bus always shops in Monticello):

Mondays: 2 Runs= Town of Bethel, Smallwood, Cocheton, Bethel Senior Housing, and White Lake. Neversink Bus- Neversink, Grahamsville, and Foxcroft Village.)

Tuesdays: 2 Runs= Fallsburg Bus- Woodridge, Mountindale & South Fallsburg Rockland Bus- Livingston Manor & Roscoe

Wednesdays: 2 Runs = Liberty Bus - Liberty (This bus alternates weekly between Liberty and Monticello) Mamakating Bus - Summitville, Wurtsboro, Bloomingburg.

Thursdays: 2 Runs= Narrowsburg, Eldred, Barryville, Glen Spey, etc.\* \*(and some surrounding areas, not all areas are included). 2 Runs= Thompson Bus - All of Monticello and Mongaup Valley.

Fridays: Delaware Bus -Fremont, Callicoon, Hankins, Jeffersonville, etc.\* \* (and some surrounding areas, not all areas are included). Liberty Village and Fallsburg Bus - Liberty Village Apts., Hurleyville, Loch Sheldrake, & Kiamesha Lake.

In the event of inclement weather when transportation is cancelled by Sullivan County Transportation Department it will reschedule another day for that area if there is an available driver and vehicle.

**WHEREAS**, Sullivan County Transportation provides this service for senior citizens Monday through Friday through the Sullivan County Office for the Aging.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with Sullivan County Transportation for the provision of this transportation is calculated at a total actual cost of \$4,800.00 per month, not to exceed \$57,600.00 annually and the Sullivan County Transportation Department will claim such cost from the Office for the Aging by Standard County of Sullivan Voucher.



Also the Transportation Department will provide Office for the Aging with a monthly roster of clients served and dates of service.

**BE IT FURTHER RESOLVED**, that the form of such agreement be approved by the County Attorney.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7943

**Agenda Date:** 12/4/2025

**Agenda #:** 4.

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**Narrative of Resolution:**

Authorize MOU with SC Transportation for Nutrition Program including Delivery of Homebound Meals

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 80,000

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** 7610.88.40.4021

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, the County of Sullivan, through the Office for the Aging during the calendar year of 2026, the Sullivan County Transportation Department does hereby agree to provide transportation for the Sullivan County Office for the Aging to accomplish the transportation required to undertake the Sullivan County Office for the Aging Nutrition Program; including delivery of Homebound Meals that are part of the daily nutrition runs serviced by the Sullivan County Transportation Department. In the event of illness, vacation or personal time, the Sullivan County Transportation Department will make every effort to provide a driver and/or vehicle to cover the routes of Office for the Aging home delivered meal drivers; and

**WHEREAS**, Sullivan County Transportation provides this service for senior citizens Monday through Friday through the Sullivan County Office for the Aging.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with Sullivan County Transportation for the provision of this transportation is calculated at a total actual cost of \$6,666.65 per month, not to exceed \$80,000.00 annually, and the Sullivan County Transportation Department will claim such cost from the Office for the Aging by Standard County of Sullivan voucher.

**BE IT FURTHER RESOLVED**, that the form of such agreement be approved by the County Attorney.