



Sullivan County County Legislature Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Nadia Rajsz
Vice Chairman Joseph Perrello
Legislator Matt McPhillips
Legislator Brian McPhillips
Legislator Nicholas Salomone Jr.
Legislator Catherine Scott
Legislator Luis Alvarez
Legislator Amanda Ward
Legislator Terry Blosser-Bernardo

Thursday, April 24, 2025

10:30 AM

Government Center

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations - None

Communications

Public Comment

Resolutions

1. To authorize the Sullivan County Probation Department to receive \$28,510.00 in funding for the ATI program for the programmatic term of July 1, 2025, through June 30, 2026, from the New York State Division of Criminal Justice Services (DCJS) [ID-7322](#)
2. To amend Resolution No. 223-24 [ID-7325](#)
3. Resolution introduced by the Planning and Community Resources Committee to authorize submission of a New York Office of Parks, Recreation and Historic Preservation Snowmobile Trail Grant-In-Aid Program application, and the execution of a contract between Sullivan County Trail Association (“SCTA”) and the County of Sullivan (“County”). [ID-7329](#)
4. Resolution to authorize a MOA between Sullivan County Veterans' Service Agency and Sullivan County Transportation under the Division of Community Resources [ID-7331](#)

Attachments: [Transportation Agreement FINAL 2025 - 2027](#)

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5. To appoint the Human Rights Commission. [ID-7342](#)
 6. To authorize a contract modification with the Sullivan County Visitor's Association for marketing of the Legends of the PGA Weekend. [ID-7343](#)
 7. To abolish Resolution No. 69-25 and authorize execution of the 2025 annual contract between the County of Sullivan and Cornell Cooperative Extension [ID-7345](#)
 8. Resolution opposing New York State Governor Hochul's Executive Order Number 47.3 concerning county hiring of former employees of New York State Department of Corrections and Community Supervision [ID-7348](#)
 9. To Authorize and Fund Phase I of the Government Center Critical Infrastructure Security Improvement Plan [ID-7349](#)
 10. To create a full-time Fiscal Administrative Officer at the Care Center at Sunset Lake. [ID-7351](#)
 11. To authorize a contract with Sullivan County Community College to cover the facilities costs for the use of the buildings for use by The Hudson Valley Rivermen. [ID-7353](#)
 12. Several unsuccessful attempts have been made to collect bad debt from the hauler listed in the attached resolution. This debt should be written off because it is not collectable. [ID-7358](#)
Attachments: [Treasurer's Hauler Account Aging Report](#)
 13. Resolution introduced by Public Works Committee to authorize the County Manager to execute an agreement for the 2025 lawn mowing services in accordance with Bid B-24-51; 2025. [ID-7360](#)
 14. Resolution to obtain Legislative Approval of a pre-qualified list of consultants for providing engineering services for Locally Administered Federal Aid Projects (LAFAP) and other Bridge and Highway projects. [ID-7361](#)
 15. Resolution to authorize the County Manager to execute an agreement for construction services with MixOnSite USA, Inc, for Item 204.04X For Light Weight Concrete Fill for County Bridge 400. [ID-7362](#)
 16. Resolution to authorize the County Manager to execute an Inter-Municipal Agreement with the Town of Fallsburg to reimburse the County for costs associated with replacing the steel supports for the Town water main and sewer main on County Bridge 2. [ID-7363](#)
 17. Resolution introduced by the Public Works Committee to authorize the County Manager to execute a contract modification agreement with Holt Construction Corporation for the Airport Terminal Project at the Sullivan County International Airport (SCIA). [ID-7365](#)

18. Resolution to authorize an agreement with McFarland Johnson for construction observation and administration services for the rehabilitation of the General Aviation (GA) Apron at the Sullivan County International Airport. [ID-7368](#)
19. TO ACCEPT RESORTS WORLD DONATION OF SPACE FOR COUNTY OF SULLIVAN PERSONNEL OFFICE TO HOST CIVIL SERVICE EXAMS SCHEDULED FOR MAY 3, 2025. [ID-7369](#)
20. To Modify the 2024 Budget [ID-7373](#)
Attachments: [Year End #7 2024 Resolution Needed](#)
21. To Modify the 2025 Budget [ID-7374](#)
Attachments: [March 31 2025 Resolution Needed](#)
22. TO MODIFY RESOLUTION NO. 232-24 FOR R-23-46 FOR ACTUARIAL SERVICES. [ID-7376](#)
23. TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH BROKER BROWN AND BROWN FOR SECURING HEALTH INSURANCE COVERAGE THROUGH ANTHEM TO REPLACE EXCELSIOR COVERAGE FOR APPLICABLE SULLIVAN COUNTY EMPLOYEES [ID-7377](#)
24. To abolish and create a position in the Office of Audit and Control. [ID-7382](#)
25. To create a position in the Office of Audit and Control. [ID-7383](#)

Executive Committee Resolutions**Recognition of Legislators****Announcements from Chair****Adjournment or Close**



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7322

Agenda Date: 4/24/2025

Agenda #: 1.

Narrative of Resolution:

To authorize the Sullivan County Probation Department to receive \$28,510.00 in funding for the ATI program for the programmatic term of July 1, 2025, through June 30, 2026, from the New York State Division of Criminal Justice Services (DCJS)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$28,510.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE THE SULLIVAN COUNTY PROBATION DEPARTMENT TO RECEIVED \$28,510.00 IN FUNDING FOR THE ATI PROGRAM FOR THE PROGRAMMATIC TERM OF JULY 1, 2025 THOROUGH JUNE 30, 2026, FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)

WHEREAS, the Sullivan County Probation Department operates an Alternatives to Incarceration Program (ATI program) which includes Community Service and Pre-Trial Release components; and

WHEREAS, the ATI program is an important tool which is utilized by the Sullivan County District Attorney’s Office in appropriate criminal prosecutions; and

WHEREAS, the ATI program creates substantial savings for the Sullivan County Sheriff’s Office, particularly for the Sullivan County Jail, and

WHEREAS, the New York State Division of Criminal Justice Services (DCJS) is prepared to provide \$28,510.00 in funding for the ATI program for the programmatic term of July 1, 2025, through June 30, 2026, and

WHEREAS, in order to access the funding, the County must enter into an agreement with DCJS.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/ or their authorized representative to enter into the agreement with DCJS to acquire the funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney’s Office.

BE IT FURTHER RESOLVED, that should the ATI program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7325

Agenda Date: 4/24/2025

Agenda #: 2.

Narrative of Resolution:

To amend Resolution No. 223-24

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AMEND
RESOLUTION NO. 223-24 REGARDING LAKE COMMUNITIES ALLIANCE NY, INC.**

WHEREAS, the Sullivan County Legislature adopted Resolution No. 223-24 on April 18, 2024 authorizing funding for the Lake Communities Alliance NY, Inc. the amount of \$3,800 from District 9 Legislator; and

WHEREAS, there is a need to amend the resolution to reflect the proper “award recommendations”; and

WHEREAS, the proper description should state “the cost to conduct mailings, advertisement, marketing and paperwork” with a dollar amount of \$3,800.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 223-24 to reflect the award recommendation to be “the cost to conduct mailings, advertisement, marketing and paperwork” with a dollar amount of \$3,800.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7329

Agenda Date: 4/24/2025

Agenda #: 3.

Narrative of Resolution:

Resolution introduced by the Planning and Community Resources Committee to authorize submission of a New York Office of Parks, Recreation and Historic Preservation Snowmobile Trail Grant-In-Aid Program application, and the execution of a contract between Sullivan County Trail Association (“SCTA”) and the County of Sullivan (“County”).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: A-7110-39-40-4001

WHEREAS, the County of Sullivan and Sullivan County Trail Association (SCTA) recognize that the maintenance and improvement of snowmobile trails would serve the interests of and redound to the benefit of Sullivan County citizens and tourists; and

WHEREAS, the County, on behalf of SCTA, seeks to obtain funding through the New York Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program to provide maintenance and improvements along publicly accessible designated snowmobile trails within Sullivan County; and

WHEREAS, the County would be the designated Local Sponsor, as required by this Grant-in-Aid program, with respect to the administration of the required documentation; and

WHEREAS, the County as the Local Sponsor, with the respect to the funding, would act solely as a pass through, retaining up to 10% of the State provided funds to cover administrative costs.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairperson of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the New York Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairperson of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute the New York State Snowmobile Trail Grant-in-Aid Agreement between Sullivan County Trail Association and the “County of Sullivan” for the period commencing April 1, 2025 through March 31, 2026, subject to the approval of the County Attorney; and

BE IT FURTHER RESOLVED, that should the New York Office of Parks, Recreation, & Historic Preservation Snowmobile Trail Grant-in-Aid Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7331

Agenda Date: 4/3/2025

Agenda #: 4.

Narrative of Resolution:

Resolution to authorize a MOA between Sullivan County Veterans' Service Agency and Sullivan County Transportation under the Division of Community Resources

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$150,000 (per year)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

A transfer from A-6510-40-4021 to A-5680-R1789-R324

RESOLUTION INTRODUCED BY THE PLANNING & COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE AN AGREEMENT BETWEEN THE SULLIVAN COUNTY VETERANS SERVICE AGENCY AND SULLIVAN COUNTY TRANSPORTATION

WHEREAS, the County of Sullivan (“County”), by the Sullivan County Veterans Service Agency (“Veterans”), provides medical transportation services to eligible Sullivan County veterans; and

WHEREAS, the Veterans need to acquire the services of a transportation service provider in order to transport eligible veterans to local medical appointments within Sullivan County and to the Veterans Affairs medical centers in Castle Point and Albany; and

WHEREAS, Sullivan County Transportation Department (“SCTD”), a department under the Sullivan County Division of Community Resources (“Community Resources”), has the expertise and resources required to provide the necessary transportation services; and

WHEREAS, in order for SCTD to provide the transportation services requested by Veterans, it will be necessary for the County, SCTD, and Veterans to enter into a three-party Memorandum of Agreement (“Agreement”). The Agreement will be for three (3) years (2025, 2026 & 2027) with an annual payment for each calendar year not to exceed \$150,000.00.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Manager, is hereby authorized to execute the Agreement for calendar years 2025, 2026 and 2027 at an annual cost not to exceed \$150,000.00 as described above. The contract shall be in a form approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7342

Agenda Date: 4/24/2025

Agenda #: 5.

Narrative of Resolution:

To appoint members to the Human Rights Commission.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

[Click or tap here to enter text.](#)

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO APPOINT MEMBERS TO THE HUMAN RIGHTS COMMISSION

WHEREAS, pursuant to Section A10-5 of the Administrative Code the Sullivan County Legislature (“Legislature”) is authorized to appoint nine members to the Sullivan County Human Rights Commission; and

WHEREAS, the Clerk of the Legislature has been provided with nine names to serve as members of the Human Rights Commission each to serve a three year term to commence on April 24, 2025.

NOW THEREFORE BE IT RESOLVED, that the Legislature does hereby appoint nine members to the Human Rights Commission as listed below,

- District 1: Joel Santiago
- District 2: Ari Pontier
- District 3: Amanda Ward
- District 4: Charlie Wade
- District 5: Margaret Gans
- District 6: Bill Liblick
- District 7: Ricardo Nieves
- District 8: Miranda Behan
- District 9: Alex Portugal

BE IT FURTHER RESOLVED that the appointments shall be for a three year term commencing on April 24, 2025.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7343

Agenda Date: 4/24/2025

Agenda #: 6.

Narrative of Resolution:

Authorize a contract modification with SCVA to provide marketing for The Legends of the LPGA Charity Event Weekend.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$100,000 funded as outlined below

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE ECONOMIC DEVELOPMENT COMMITTEE AUTHORIZING A CONTRACT MODIFICATION WITH THE SULLIVAN CATSKILLS VISITORS ASSOCIATION FOR PURPOSES OF MARKETING FOR THE LEGENDS OF THE LPGA EVENT

WHEREAS, The Legends of the LPGA Charity Event is a three-day celebration of golf, community, and philanthropy, featuring LPGA legends and celebrities, and hosted at the prestigious The Monster at Resorts World Catskills; and

WHEREAS, the event aims to bridge futures and change lives for youth aging out of foster care through the mission of Grateful Hearts, a 501(c)(3) non-profit organization while also impacting the community it takes place in; and

WHEREAS, the Legislature desires to increase the amount of visitors to Sullivan County by increasing the amount, availability and accessibility of tourism-related events such as the The Legends of the LPGA; and

WHEREAS, this event is anticipated to bring in additional tax revenue and have a total economic impact of a little over \$7.5 million dollars; and

WHEREAS, the Legislature has determined the Sullivan Catskills Visitors Association is able to assist with the marketing of The Legends of the LPGA Charity event as part of its tourism marketing and promotion efforts;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a contract modification with the Sullivan Catskills Visitors Association for the purpose of providing marketing efforts for The Legends of the LPGA Charity event in Sullivan County; and

BE IT FURTHER RESOLVED, that \$100,000 for this program will be appropriated from the Room Tax - Tourism Restricted Fund Balance; and

BE IT FURTHER RESOLVED, said agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7345

Agenda Date: 4/24/2025

Agenda #: 7.

Narrative of Resolution:

To abolish Resolution No. 69-25 and authorize execution of the 2025 annual contract between the County of Sullivan and Cornell Cooperative Extension

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$869,588

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO ABOLISH RESOLUTION NO. 69-25 AND TO AUTHORIZE EXECUTION OF THE 2025 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CORNELL COOPERATIVE EXTENSION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract, which will include services such in the areas of Ag & Food systems, environmental & natural resources, community & economic vitality, nutrition & healthy families, family development, and youth development agricultural related services, needs to be renewed for 2025 to assure continued delivery of service and payments; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2025 annual contract in the amount of \$869,588 with Cornell Cooperative Extension for the period January 1, 2025 through December 31, 2025:

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7348

Agenda Date: 4/24/2025

Agenda #: 8.

Narrative of Resolution:

Resolution opposing New York State Governor Hochul’s Executive Order Number 47.3 concerning county hiring of former employees of New York State Department of Corrections and Community Supervision

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE
OPPOSING NEW YORK STATE GOVERNOR HOCHUL’S EXECUTIVE ORDER NUMBER 47.3
CONCERNING COUNTY HIRING OF FORMER EMPLOYEES OF NEW YORK STATE
DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION**

WHEREAS, on March 10, 2025 Governor Hochul issued Executive Order No. 47.3 that temporarily suspends or modifies Civil Service Law, County Law, Municipal Home Rule Law, Correction Law and Criminal Procedure Law to *“Prohibit the appointment, transfer and promotion of any individual previously employed by the Department of Corrections and Community Supervision employees”*, and

WHEREAS, the Sullivan County Jail and Corrections Officers have for decades provided for the care and custody of persons awaiting trial, convicts, and others, but has in recent years experienced significant staff shortages which strain the facility’s remaining workforce, who nonetheless diligently and commendably endeavor to maintain the safe and secure operation of the Correctional Facility and thereby protect and serve the public, and

WHEREAS, in a time when local governments, including Sullivan County, are grappling with severe staffing shortages and the need for qualified, experienced personnel, Governor Hochul’s executive order only exacerbates the crisis, and

WHEREAS, it is unthinkable and outrageous that in the same breath, that she push for second changes through the Clean State Act, she is denying those who have devoted their careers to public service the chance to continue their work and support their families.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby strongly opposes Governor Hochul’s Executive Order No. 47.3 and urge her to reconsider this ill-conceived order and

immediately reverse her decision.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to Governor Kathy Hochul, Assemblywoman Paula Kay, Senator Peter Oberacker, Assemblyman Brian Maher and the New York State Association of Counties.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7349

Agenda Date: 4/24/2025

Agenda #: 9.

Narrative of Resolution:

To Authorize and Fund Phase I of the Government Center Critical Infrastructure Security Improvement Plan

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$420,328.65

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE AND FUND PHASE I OF THE GOVERNMENT CENTER CRITICAL INFRASTRUCTURE SECURITY IMPROVEMENT PLAN

WHEREAS, in light of national and global trends in targeted violence, it is imperative to enhance the safety and security of the Sullivan County Government Center to protect employees, visitors, and the general public; and

WHEREAS, improving security measures at the Government Center will also enhance the overall customer experience by ensuring a safe and welcoming environment for all who enter; and

WHEREAS, the Sullivan County Division of Public Safety has developed Phase I of the Government Center Critical Infrastructure Security Improvement Plan to address these concerns through targeted staffing and technological enhancements; and

WHEREAS, Phase I of this plan includes the following key components:

- The creation of two (2) new Corrections Deputy positions within the Sheriff’s Office to increase on-site law enforcement staffing for enhanced security screening and customer service;
- The creation of one (1) Building Safety Monitor position to provide civilian visitor-greeting, way-finding, and general assistance;
- The purchase of a weapons detection system and lease of associated software support and services to facilitate the screening of all employees, visitors, and their baggage; and

WHEREAS, salaries for these new positions shall be set in accordance with existing salary schedules and/or collective bargaining agreements; and

WHEREAS, the total cost of Phase I of the Government Center Critical Infrastructure Security Improvement Plan is \$417,386.56, with the following breakdown:

- Salary for two (2) new Corrections Deputy positions - \$111,358.00
- Benefits for two (2) new Corrections Deputy positions - \$78,516.17
- Salary for one (1) Building Safety Monitor - \$42,383.00

- Benefits for one (1) Building Safety Monitor - \$36,204.00
- Purchase of Weapons Detection System (Hardware) - \$94,456.26
- Software and Services (year 1) - \$17,498.80, (years 2-4, annual cost) - \$13,304.14; and

WHEREAS, legislative approval and funding are required to ensure the immediate implementation of these security enhancements;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Public Safety and Law Enforcement Committee hereby approves and authorizes funding in the amount of \$417,386.56 for the implementation of Phase I of the Government Center Critical Infrastructure Security Improvement Plan, effective immediately upon final ratification by the full Legislative Board; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the creation of two (2) Corrections Deputy positions within the Sullivan County Sheriff's Office, and one (1) Building Safety Monitor position within the Office of Emergency Management and Homeland Security; these positions are hereby authorized to be filled immediately with qualified candidates; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the acquisition of the necessary security technology without delay.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7351

Agenda Date: 4/24/2025

Agenda #: 10.

Narrative of Resolution:

To create a full-time Fiscal Administrative Officer at the Care Center at Sunset Lake.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE A FISCAL ADMINISTRATIVE OFFICER POSITION AT THE CARE CENTER AT SUNSET LAKE

WHEREAS, the Commissioner of Management and Budget feels that there is a need for a Fiscal Administrative Officer position at the Care Center at Sunset Lake to address the higher level financial duties at the Care Center on a full-time basis.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates one (1) Fiscal Administrative Officer position at the Care Center at Sunset Lake with a salary set in accordance with the Management/Confidential salary schedule; and

BE IT FURTHER RESOLVED, the above position shall be filled immediately



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7353

Agenda Date: 4/24/2025

Agenda #: 11.

Narrative of Resolution:

To authorize a contract with Sullivan County Community College to cover the facilities costs for the use of the buildings for use by The Hudson Valley Rivermen.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$15,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT WITH SULLIVAN COUNTY COMMUNITY COLLEGE TO COVER THE FACILITIES COSTS FOR THE USE OF THE BUILDINGS FOR USE BY THE HUDSON VALLEY RIVERMEN

WHEREAS, the Hudson Valley Rivermen, an American Basketball Association (ABA) team will be utilizing the Sullivan County Community College campus facilities during their upcoming season; and

WHEREAS, the Sullivan County Legislature “Legislature” understands the importance of supporting organizations, such as, the Hudson Valley Rivermen, to utilize the Sullivan County Community College (“SCCC”) facilities; and

WHEREAS, the Legislature would like to support the use of the facilities at SCCC by the Hudson Valley Rivermen by funding the costs of the use of the facility; and

WHEREAS, the costs to utilize the facilities at SCCC are as follows:

Facility Rental (Fieldhouse): \$200 per hour (for-Profit);

Security: \$45per hour/per person (minimum of 4 hours per contract);

B&G: \$59per hour/per person; and

Housekeeping: \$41per hour/per person.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute an agreement with the Sullivan County Community College to fund the facility costs associated with the Hudson Valley Rivermen’s use of the college facility, up to an amount not to exceed \$15,000; and

BE IT FURTHER RESOLVED, said agreement shall be in a form approved by the County Attorney’s Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7358

Agenda Date: 4/24/2025

Agenda #: 12.

Narrative of Resolution:

Several unsuccessful attempts have been made to collect bad debt from the hauler listed in the attached resolution. This debt should be written off because it is not collectable.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$6,157.60

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE AUTHORIZING THE WRITING OFF AND REMOVAL OF OLD AND / OR UNCOLLECTABLE DEBT FROM THE TREASURER’S HAULER ACCOUNT AGING REPORT

WHEREAS, the Treasurer’s Hauler Account Aging Report includes debt which is uncollectable and should be written off and removed from the monthly accounting; and

WHEREAS, the Division of Public Works Commissioner wishes to have those Hauler accounts written-off and removed.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the writing off and removal of uncollectable debt identified on the attachment hereto from the Treasurer’s Hauler Account Aging Report.

ATTACHMENT TO RESOLUTION

<u>Account</u>	<u>Customer</u>	<u>REPORTED BALANCE AS OF 03/04/25</u>
360	Clean Sweep Sanitation Dept	\$6,157.60
	TOTAL	<u>\$6,157.60</u>



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7360

Agenda Date: 4/24/2025

Agenda #: 13.

Narrative of Resolution:

Resolution introduced by Public Works Committee to authorize the County Manager to execute an agreement for the 2025 lawn mowing services in accordance with Bid B-24-51; 2025.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$198,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-51

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO AWARD AND EXECUTE AGREEMENTS FOR THE 2025 LAWN MOWING SERVICES

WHEREAS, bids were received for B-24-51; 2025 Lawn Mowing Services; and

WHEREAS, the following vendors are the lowest responsible bidders for various sites; and

WHEREAS, the Sullivan County Public Works has approved said bids and recommends that agreements be executed as follows:

Mowtivation Lawn Care, LLC, Neversink, New York

New Jail Complex (power edging included)	\$1,100.00/cut
A. Outside of road area - to be done twice per month	\$100.00/cut
Veteran’s Cemetery	\$1,100.00/cut
Liberty Complex	\$1,570.00/cut

Rockland Transfer Station	\$625.00/cut
Solar Field-Liberty Complex	\$3,999.00/cut
Maplewood Facility -front weekly	\$250.00/cut
Maplewood Facility-interior/rear hill & Pond - biweekly	\$325.00/cut
Emergency Services Training Facility	\$390.00/cut
A. Mow & Trim rear hill - biweekly	\$175.00/cut
Livingston Manor Shop	\$375.00/cut

KMJ Lawn Services, Monticello, New York

Government Center (power edging included)	\$600.00/cut
Sullivan County Courthouse Complex	\$365.00/cut
Transportation Building	\$220.00/cut
Ferndale Transfer Station	\$160.00/cut
Mamakating Transfer Station	\$130.00/cut

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute agreements with the above vendors, in accordance with Bid No. B-24-51 for the above costs, and shall be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7361

Agenda Date: 4/24/2025

Agenda #: 14.

Narrative of Resolution:

Resolution to obtain Legislative Approval of a pre-qualified list of consultants for providing engineering services for Locally Administered Federal Aid Projects (LAFAP) and other Bridge and Highway projects.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

NYS County Highway Superintendents Association LDSA Consultant Selection RFQ

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE SELECTION OF CONSULTANTS FOR ENGINEERING SERVICES NEEDED FOR LOCALLY ADMINISTERED FEDERAL AID PROJECTS AND OTHER BRIDGE AND HIGHWAY PROJECTS.

WHEREAS, it is a requirement for Locally Administered Federal Aid Project funding, to utilize consultants that are qualified to provide engineering services; and

WHEREAS, the Division of Public Works has completed the review of consultant qualifications and has established a recommended list of consultants through the New York State County Highway Superintendents Association, that has followed the procedures required for Locally Administered Federal Aid Projects; and

WHEREAS, the firms of:

- AECOM USA, Inc., Latham, NY;
- Barton & Loguidice, D.P.C., Liverpool, NY;
- Colliers Engineering and Design, Binghamton, NY;
- Creighton Manning, Albany, NY;
- C&S Engineers Inc., Albany, NY;
- Delta Engineers Architects & Surveyors, Binghamton, NY;
- Erdman Anthony and Associates, Inc., Rochester, NY;

Fisher Associates, D.P.C., Binghamton, NY;
GPI/Greenman-Pedersen, Inc., Albany NY;
HUNT Engineers, Architects & Surveyors, DPC, Horseheads, NY;
Hudson Valley Engineering Associates, PC, Beacon, NY;
LaBella Associates, DPC, Syracuse, NY;
McFarland-Johnson Inc., Binghamton, NY;
Modjeski and Masters, Inc., Poughkeepsie, NY;
Stantec Consulting Services, Inc., Albany, NY;

were rated as the top fifteen (15) qualified firms for use by Sullivan County, for bridge and highway projects based upon their qualifications; and

WHEREAS, the Division of Public Works recommends the approval of the use of these fifteen (15) firms for Locally Administered Federal Aid Projects and other highway and bridge projects for the next three (3) years (4/1/25-3/31/28).

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the use of the above listed firms for Locally Administrated Federal Aid Projects and other highway and bridge projects for the next three (3) year period (4/1/25-3/31/28); and

BE IT FURTHER RESOLVED, that each project associated with the use of these firms obtain the prior approval of the Sullivan County Legislature.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7362

Agenda Date: 4/24/2025

Agenda #: 15.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement for construction services with MixOnSite USA, Inc, for Item 204.04X For Light Weight Concrete Fill for County Bridge 400.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$40,250.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-25-19

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH MIXONSITE USA, INC., FOR ITEM 204.04X LIGHT WEIGHT FILL FOR COUNTY BRIDGE 400.

WHEREAS, bids were received for Item 204.04X for Light Weight Concrete Fill for Sullivan County Bridge 400, and

WHEREAS, MixOnSite USA, Inc., 1501 Abbott Ct., Buffalo Grove, IL 60089, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has reviewed said bid and recommends award.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an agreement with MixOnSite USA, Inc. in an amount not to exceed \$40,250.00, in accordance with Bid No. B-25-19, said agreement shall be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7363

Agenda Date: 4/24/2025

Agenda #: 16.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an Inter-Municipal Agreement with the Town of Fallsburg to reimburse the County for costs associated with replacing the steel supports for the Town water main and sewer main on County Bridge 2.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF FALLSBURG

WHEREAS, County Bridge 2 located on Church Road in the Town of Fallsburg (“Town”) carries Town water and sewer piping where steel supports for such piping need to be replaced due to age and disrepair; and

WHEREAS, this water main and sewer main are required to remain in service; and

WHEREAS, Sullivan County (“County”) will take the lead to perform related work with County forces utilizing material provided by the County; and

WHEREAS, the Town will reimburse the County for costs incurred to perform said work; and

WHEREAS, in order to permit the County to replace the water main sewer main supports and be reimbursed by the Town, an Inter-Municipal Agreement (“IMA”) is needed.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature hereby authorizes the County Manager to execute an IMA with the Town, said IMA shall be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7365

Agenda Date: 4/24/2025

Agenda #: 17.

Narrative of Resolution:

Resolution introduced by the Public Works Committee to authorize the County Manager to execute a contract modification agreement with Holt Construction Corporation for the Airport Terminal Project at the Sullivan County International Airport (SCIA).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT MODIFICATION AGREEMENT WITH HOLT CONSTRUCTION CORPORATION FOR THE TERMINAL PROJECT AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, Resolution No. 463-23, adopted December 14, 2023, authorized an agreement with Holt Construction Corporation to provide construction services for the terminal revitalization project at Sullivan County International Airport; and

WHEREAS, the terms of the funding agreement require the project be completed within a short 2- year timeframe, therefore a substantial completion date was established in Holt’s construction contract; and

WHEREAS, due to the large amount of rock excavation as well as the delay of permanent power installation, both circumstances beyond the County and Holt’s control, the substantial completion date requires modification; and

WHEREAS, through communication with the New York State Department of Transportation, which is the agency administering the grant funding, the County and Holt agree that the new substantial completion date shall be modified to June 18, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a

Modification Agreement with Holt Construction Corporation adjusting the established substantial completion date, said Modification Agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7368

Agenda Date: 4/24/2025

Agenda #: 18.

Narrative of Resolution:

Resolution to authorize an agreement with McFarland Johnson for construction observation and administration services for the rehabilitation of the General Aviation (GA) Apron at the Sullivan County International Airport.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$169,517.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH MCFARLAND JOHNSON FOR CONSTRUCTION OBSERVATION AND ADMINISTRATION SERVICES FOR THE REHABILITATION OF THE GENERAL AVIATION (GA) APRON PROJECT AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, The County has budgeted \$2,200,000.00 for the rehabilitation of the General Aviation (GA) Apron at the Sullivan County International Airport; and

WHEREAS, The County desires to engage the construction observation and administration services of McFarland Johnson, the Sullivan County International Airport Designated Airport Engineers for this project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign any and all of the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to contract for said services not to exceed \$169,517.00 and inclusive of a \$18,084.83 fixed fee; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7369

Agenda Date: 4/24/2025

Agenda #: 19.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ACCEPT RESORTS WORLD DONATION OF SPACE FOR COUNTY OF SULLIVAN PERSONNEL OFFICE TO HOST CIVIL SERVICE EXAMS SCHEDULED FOR MAY 3, 2025.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ACCEPT RESORTS WORLD DONATION OF SPACE FOR COUNTY OF SULLIVAN PERSONNEL OFFICE TO HOST CIVIL SERVICE EXAMS SCHEDULED FOR MAY 3, 2025.

WHEREAS, the County of Sullivan Personnel Office is required by Civil Service Law to administer Civil Service Exams;

WHEREAS, there are several upcoming exams, to wit: (1) Administrative Assistant; (2) Police Officer/Deputy Sheriff; (3) Director of Food Services; (4) Family Services Investigator Trainee; (5) Family Services Investigator; (6) Senior Family Services Investigator; and (7) School Lunch Manager, with a large number of applicants scheduled for May 3, 2025;

WHEREAS, the aforesaid exams would typically be held at Sullivan County Community College, which venue already has a conflicting scheduled event on May 3, 2025;

WHEREAS, Resorts World has offered to waive their usual space fee, generously donating the space needed to host the May 3, 2025 exams, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby accepts the generous donation from Resorts World, allowing the County of Sullivan Personnel Office to host these exams as required by Civil Service Law.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7373

Agenda Date: 4/24/2025

Agenda #: 20.

Narrative of Resolution:
To Modify the 2024 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2024 be authorized.

**2024 Year End #7 Resolution
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-9999-R2401-R223 - INTEREST EARNED INTEREST	1,400,000			
A-9999-R5031-R338 - INTERFUND TRANSFR OTHER		1,400,000		
A Fund Total	1,400,000	1,400,000	-	-
EI-6020-81-90-9007 - TRANSFERS TRANSFERS GENERAL FUND				1,400,000
EI-6020-81-R2770-R338 - MISC REVENUE OTHER		1,400,000		
EI Fund Total	-	1,400,000	-	1,400,000



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7374

Agenda Date: 4/24/2025

Agenda #: 21.

Narrative of Resolution:
To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

**March 31, 2025 Resolution Needed
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1230-40-4008 - CONTRACT LEGAL SERVICES			200,000	
A-1230-40-4013 - CONTRACT CONTRACT OTHER			19,506	
A-1410-10-42-4202 - OFFICE MICROFILMING/ ELECTRONIC DATA ST			66,820	
A-1410-10-R3060-R239 - ST AID RECORD MANAGMNT MAIN	66,820			
A-1989-99-47-4736 - DEPT CONTINGENT				19,506
A-1989-99-47-4736 - DEPT CONTINGENT				200,000
A-1989-99-47-4736 - DEPT CONTINGENT				29,243
A-3010-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			2,478	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	2,478			
A-3150-10-1012 - PERSONAL SERV OVERTIME PAY			29,243	
A-4220-40-4013 - CONTRACT CONTRACT OTHER(***)			12,157	
A-4220-42-4205 - OFFICE PRINTING(***)			594	
A-4220-43-4303 - COMPUTER SOFTWARE PURCHASE/LEASE(***)			1,960	
A-4310-42-4205 - OFFICE PRINTING				302
A-4320-40-42-4205 - OFFICE PRINTING			302	
A-6010-38-40-4001 - CONTRACT AGENCIES(*)			12,349	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			17,375	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			7,454	
A-6010-38-47-4703 - DEPT DUES			400	
A-6010-57-R4610-R228 - FED AID DFS ADMIN JOBS TITLE XX	400			
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			20,253	
A-7110-39-40-4049 - CONTRACT CONSULTING(****)			4,980	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(**)			18,753	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(**)			37,666	
A-8020-90-47-4763 - DEPT NEW INITIATIVES				75,000
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	20,253			
A-8989-99-40-4035 - CONTRACT COOPERATIVE EXTENSION			75,000	
A Fund Total	89,951	-	527,290	324,051

(*) To be funded from the Opioid Assigned Fund Balance

(**) To be funded from the O&W Assigned Fund Balance

(***) To be funded from the CS Opioid Abatement Assigned Fund Balance

(****) To be funded from the Planning Programs Assigned Fund Balance



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7376

Agenda Date: 4/24/2025

Agenda #: 22.

Narrative of Resolution:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY RESOLUTION NO. 232-24 FOR R-23-46 FOR ACTUARIAL SERVICES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$45,500.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

MODIFICATION RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY RESOLUTION NO. 232-24 FOR R-23-46 FOR ACTUARIAL SERVICES

WHEREAS, Resolution No. 232-24 authorized the County Manager to execute an agreement with BPAS Actuarial and Pension Services, LLC, 706 N. Clinton Street, Syracuse, New York 13204, in accordance with #R-23-46; Actuarial Services for Government Accounting Standards Board Statement No. 75 for the period January 1, 2024 through December 31, 2025, providing a full valuation for fiscal year 2023 and an interim valuation for fiscal year 2024, with the option to extend for two (2) additional two (2) year periods providing services through fiscal year 2028; and

WHEREAS, the funding language in the Original Resolution needs to be amended to include all extendable years, and

WHEREAS, the correct funding language in the NOW, THEREFORE, BE IT RESOLVED should read at a cost not to exceed \$13,200.00 for the 2023 full valuation, \$3,500 for the 2024 interim valuation, \$10,300.00 for the 2025 full valuation, \$3,700.00 for the 2026 interim valuation, \$10,900.00 for the 2027 full valuation, and \$3,900.00 for the 2028 interim valuation.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement with BPAS Actuarial and Pension Services, LLC to extend the Original Agreement at the above-listed rates through fiscal year 2028.

BE IT FURTHER RESOLVED, Resolution No. 232-24 is hereby modified as per the above and all other provisions of Resolution No. 232-24 shall remain unchanged and said agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7377

Agenda Date: 4/24/2025

Agenda #: 23.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH BROKER BROWN AND BROWN FOR SECURING HEALTH INSURANCE COVERAGE THROUGH ANTHEM TO REPLACE EXCELSIOR COVERAGE FOR APPLICABLE SULLIVAN COUNTY EMPLOYEES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH BROKER BROWN AND BROWN FOR SECURING HEALTH INSURANCE COVERAGE THROUGH ANTHEM TO REPLACE EXCELSIOR COVERAGE FOR APPLICABLE SULLIVAN COUNTY EMPLOYEES

WHEREAS, Resolution Number 234-24 authorized the County Manager to execute a contract with Brown and Brown to analyze, review, and recommend equivalent health care replacement for the phasing out of the Excelsior Plan by NYSHIP; and

WHEREAS, the County of Sullivan proceeded with securing the alternative health insurance plan as provided by Brown and Brown, which now requires an annual contract, and

WHEREAS, the contract period for these services shall be for one (1) year, to wit, January 1, 2025 to December 31, 2025, and may be renewed annually for up to four (4) years; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign any and all of the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to contract for said broker services not to exceed \$93,000 annually to be paid by Anthem; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7382

Agenda Date: 4/24/2025

Agenda #: 24.

Narrative of Resolution:

To abolish and create a position in the Office of Audit and Control.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$28,376.43 (\$22.949 salary, plus benefits)

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH AND CREATE A POSITION IN THE OFFICE OF AUDIT AND CONTROL

WHEREAS, the Charter designates powers and duties of the County Auditor and allows for a Deputy County Auditor position within the Office of Audit and Control as authorized by the Legislature within appropriations provided; and

WHEREAS, in the 2025 budget there is a vacant Staff Auditor position that can be abolished to create a Deputy County Auditor position; and

WHEREAS, the funds budgeted for the Staff Auditor position will partially fund the Deputy Auditor position and additional funds are needed for the position of Deputy County Auditor position;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby abolishes the Staff Auditor position and hereby creates a Deputy County Auditor position in the Office of Audit and Control; and

BE IT FURTHER RESOVED, the Sullivan County Legislature authorizes the funding of this position.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7383

Agenda Date: 4/24/2025

Agenda #: 25.

Narrative of Resolution:

To create a position in the Office of Audit and Control.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$89,937.91 (Salary \$51,636 plus benefits)

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, the Office of Audit and Control (“Department”) is responsible for the auditing all claims and charges against the County or against funds that the County is responsible for; and

WHEREAS, there is a need to create an Accounts Payable Coordinator position within the Department to assist with the timely process claims;

NOW, THEREFORE, BE IT RESOLVED, that an Accounts Payable Coordinator position be created in the Office of Audit and Control; and

BE IT FURTHER RESOLVED, that upon the future vacancy of position number 892, it is hereby abolished.