



Sullivan County Executive Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Robert Doherty
Vice Chairman Michael Brooks
Committee Member Nadia Rajsz
Committee Member Nicholas Salomone Jr.
Committee Member George Conklin
Committee Member Luis Alvarez
Committee Member Joseph Perrello
Committee Member Ira Steingart
Committee Member Alan J. Sorensen

Thursday, March 16, 2023

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Discussion:

Resolutions:

1. To Appoint members of the Sullivan County Land Bank Corporation Board [ID-5305](#)
2. To Appoint Members of the Sullivan County Agricultural and Farmland Protection Board [ID-5325](#)
3. To Accept 2nd Bids from November 2022 Auction [ID-5333](#)
4. Approve Revolving Loan Fund with 3 Franks, Inc. [ID-5366](#)
5. Authorize contract with DCJS to acquire funding for the Alternatives to Incarceration Program [ID-5368](#)
6. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY THE 2022-2027 OPIOID SETTLEMENT SPENDING PLAN [ID-5370](#)
7. To authorize a modification agreement with Bold Gold Media Group to provide services under the Workforce Innovation and Opportunities Act [ID-5373](#)
8. Approve a Sullivan County Revolving Loan (2Queens LLC) [ID-5374](#)
9. Exercise the right to change the terms of the Repurchase Program in 2023 [ID-5375](#)

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10. To reclassify a Planner position in the Planning Department to a Senior Planner position. [ID-5376](#)
 11. Urging the development of an equitable county chargeback formula and take over health insurance for community colleges [ID-5378](#)
 12. Calling on the State of New York to fully fund 18B Assigned Counsel Statutory Pay Levels [ID-5379](#)
 13. Calling on the State of New York to provide Funding to Counties and County Boards of Elections [ID-5380](#)
 14. Calling for Study and Reform of NYS Civil Service System to support recruitment [ID-5381](#)
 15. Authorize contract for the “Absentee Ballot Pre-Paid Postage” [ID-5383](#)
 16. To abolish a Financial Analyst Position No. 3607 and create a Senior Budget Analyst in the Management & Budget Department to fill a financial need in the County. [ID-5384](#)
 17. To amend the Personnel Policies Non-Union Employee Handbook. [ID-5385](#)
 18. To Modify the 2022 Budget [ID-5388](#)
Attachments: [Year End #7 2022 Resolution Needed.pdf](#)
 19. To approve the 2023 Legislative Discretionary Funding. [ID-5389](#)
 20. Authorize Contract Modification with Chianins & Anderson for SCIA Revitalization Project [ID-5391](#)
 21. Authorize Mass Correction of Error to Correct the 2023 Town of Callicoon Tax Roll [ID-5393](#)
 22. Adopt the Lease Policy in Accordance with GASB 87 [ID-5394](#)
Attachments: [GASB 87 POLICY ON LEASES](#)
 23. To amend Legislative Resolution No. 44-23 to increase the 2023 allocation to Cornell Cooperative Extension. [ID-5397](#)
 24. Authorize lease agreement for space at the Emergency Training Center [ID-5398](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5305

Agenda Date: 3/16/2023

Agenda #: 1.

Narrative of Resolution:

To Appoint members of the Sullivan County Land Bank Corporation Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPOINT MEMBERS OF THE SULLIVAN COUNTY LAND BANK CORPORATION BOARD

WHEREAS, authority to appoint members of the Sullivan County Land Bank Corporation Board of Directors rests with the Sullivan County Legislature pursuant to Article 16 of New York State's Non-Profit Corporation Law; and

WHEREAS, the Sullivan County Land Bank Corporation (the Land Bank) is governed by an eleven (11) member Board of Directors who serve a term of two (2) years from the date of incorporation unless appointed by virtue of a director's elected public office in which case it shall run concurrently with the term of office, whichever is less; and

WHEREAS, the terms of the current ten Board members expire in February 2023 and there is one vacancy, reserved for a community member; and

WHEREAS, at its January 11, 2023 meeting all members of the Land Bank Board expressed a desire to continue to serve; and

WHEREAS, at its January 11, 2023 meeting the Land Bank Board voted unanimously to recommend to the Sullivan County Legislature an appointment to fill the Board vacancy;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby makes the following appointments to the Board, for terms ending February 2025, and in accordance with relevant laws and/or by-laws:

1. Nancy Buck, County Treasurer
2. Alan Sorensen, Legislative Majority Leader
3. Ira Steingart, Legislative Minority Leader
4. George Nikolados, Monticello Village Representative
5. Victoria Ferguson, Liberty Village Representative
6. Jacquelyn Leventoff, Community Member
7. Anna Milucky, Community Member
8. Julian Dawson, Community Member

9. Susan Harte, Community Member

10. Jill M. Weyer, Community Member



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5325

Agenda Date: 3/16/2023

Agenda #: 2.

Narrative of Resolution:

To Appoint Members of the Sullivan County Agricultural and Farmland Protection Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION NO. -23 INTRODUCED BY THE PLANNING, COMMUNITY DEVELOPMENT, REAL PROPERTY, CAPITAL PLANNING & BUDGETING COMMITTEE TO APPOINT MEMBERS OF THE SULLIVAN COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, pursuant to Resolution No. 140-19, the term of two members of the Sullivan County Agricultural and Farmland Protection Board (Board), Dave Weiss and John Gorzynski, both active farmers, has expired as of December 31, 2022; and

WHEREAS, the County of Sullivan posted a vacancy announcement on December 13, 2022 for the following position: one active farmers as required by Article 25AA of the Agriculture and Markets Law; and

WHEREAS, Eugene Thalmann, John Gorzynski and JP Lang responded to the vacancy announcement, each requesting to serve a term on the Board, and no other persons responded to the vacancy announcement; and

WHEREAS, pursuant to Resolution No. 407 of 2011, all terms of office for appointed membership of boards and commissions shall be for not more than two consecutive four term years. The two four year consecutive term limit shall be waived in the event no other qualified individual is available to serve on the board and commissions; and

WHEREAS, John Gorzynski has served more than two consecutive four term years, however there was not a qualified candidate to replace him; and

WHEREAS, Eugene Thalmann and John Gorzynski were qualified individuals to respond to the positions of active farmer; and

WHEREAS, the Board recommended at their January 31, 2023 meeting that Eugene Thalmann and John Gorzynski be appointed for a four-year term to serve as an active farmer; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby makes the following appointments to the Board, to commence and terminate on the dates listed below:

Eugene Thalmann

January 1, 2023 - December 31, 2026

Active Farmer

John Gorzynski
Active Farmer

January 1, 2023 - December 31, 2026

Moved by _____, seconded by _____, put to a vote and unanimously carried and declared duly adopted on motion



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5333

Agenda Date: 3/16/2023

Agenda #: 3.

Narrative of Resolution:

WHEREAS, Sullivan County held a real property auction on November 16, 2022 and November 17, 2022; and

WHEREAS, Sullivan County Resolution Number 486-22 was adopted on November 22, 2022 accepting and rejecting bids from the November 2022 Real Property Auction; and

WHEREAS, pursuant to the Terms and Conditions of the November 2022 Real Property Auction, the first highest bidders were to remit any outstanding balance due to the Sullivan County Treasurer on or before 5:00 p.m. December 16, 2022; and

WHEREAS, the first highest bidders did not complete the purchase on the following parcels and the second highest bidder(s) has/have agreed to purchase the property for the amount of bid price, plus auctioneer’s commission and additional costs and charges, pursuant to the Terms and Conditions of the November 2022 Real Property Auction:

Tract #	Town and Section/Block/Lot	Second Bidder	Amount Offered
8	BE27.B-9-1	Philip Benowitz	31,000.00
150	LI31.-1-14.42	Anthony Steel	17,000.00
300	TH8.A-1-76	Christopher Diaz	5,500.00
353	TU5.-1-5	William Saunders	5,000.00

WHEREAS, the purchaser(s) will be responsible for the 2022 and 2023 Town and County tax bill including any relieved School Taxes as well as Village taxes, if any; and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to the second highest bidder(s) for their bid amount, plus auctioneer’s commission and other costs and charges pursuant to the Terms and Conditions of the November 2022 Real Property Auction.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5366

Agenda Date: 3/16/2023

Agenda #: 4.

Narrative of Resolution:

Approve Revolving Loan Fund with 3 Franks, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPROVE A SULLIVAN COUNTY REVOLVING LOAN

WHEREAS, the Sullivan County Division of Planning & Environmental Management (“Division”) administers the County’s Revolving Loan Fund Program funded through grants received from the New York Governor’s Office of Small Cities (the “Program”); and

WHEREAS, the Division has received an application and supporting documents from 3 Franks Inc. (the “Borrower”) for a secured loan of up to \$50,000.00 pursuant to Revolving Loan Program (the “Loan”);

WHEREAS, the Division has reviewed the application and supporting financial documents and has prepared and submitted a loan report to the Sullivan County Revolving Loan Fund Advisory Board (“Board”); and

WHEREAS, the Board has reviewed such loan report and approved the Loan subject to certain conditions to be funded through the Main Street Business Revolving Loan Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Loan to the Borrower be and hereby is approved; and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute, for and on behalf of the County of Sullivan, any and all documents required in connection with the Loan, in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw a check payable to the Borrower in the amount indicated above.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5368

Agenda Date: 3/16/2023

Agenda #: 5.

Narrative of Resolution:

Authorize contract with DCJS to acquire funding for the Alternatives to Incarceration Program

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$28,510

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE CONTRACT WITH DCJS TO ACQUIRE FUNDING FOR THE ALTERNATIVES TO INCARCERATION PROGRAM

WHEREAS, the Sullivan County Probation Department operates an Alternatives to Incarceration Program (*ATI Program*) which includes Community Service and Pre-Trial Release components; and

WHEREAS, the ATI Program is an important tool which is utilized by the Sullivan County District Attorney’s Office in appropriate criminal prosecutions; and

WHEREAS, the ATI Program creates substantial savings for the Sullivan County Sheriff’s Office, particularly for the Sullivan County Jail, and

WHEREAS, the New York State Division of Criminal Justice Services (*DCJS*) is prepared to provide \$28,510.00 in funding for the ATI Program for the programmatic term of July 1, 2023, through June 30, 2024, and

WHEREAS, in order to access the funding, the County must enter into an agreement with DCJS.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to enter into the agreement with DCJS to acquire the funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's Office.

BE IT FURTHER RESOLVED, that should the ATI Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5370

Agenda Date: 3/16/2023

Agenda #: 6.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY THE 2022-2027 OPIOID SETTLEMENT SPENDING PLAN

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$75,000 (\$130,000 to be de-authorized)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

WHEREAS, the Sullivan County Substance Use Task Force aims to abate and alleviate the harmful impacts of opioids; and

WHEREAS, members of the Substance Use Task Force have collaborated across law enforcement, health and human services, medical provider pillars, and with members of the public to determine the best use of funds within the terms established through litigation and subject to audit requirements established by the office of the NYS Comptroller; and

WHEREAS, the Sullivan County Legislature has reviewed and approved a five-year spending plan; and

WHEREAS, the Sullivan County Substance Use Task Force has a need to make adjustments to current year’s spending plan; and

WHEREAS, approximately 86.4% of the initial distribution of funds are to be spent on approved uses which include the treatment of opioid use disorder (OUD), support for people in treatment and recovery, connecting people to care, addressing the needs of criminal justice-involved persons, addressing the needs of pregnant or parenting women and their families, preventing the over-prescribing and dispensing of opioids, preventing the misuse of opioids, preventing overdose deaths, supporting first responders, and providing coordination, training, research and analysis of all of these efforts.

NOW, THEREFORE, BE IT RESOLVED, that the 2022-2027 Opioid Settlement Budget Plan is hereby updated to indicate the following specifically designated sub-recipients of funding:

Drug Task Force Manpower, Training and Equipment: (Sub-Recipient: \$50,000, Harney & Associates, Ltd., grant writing services)

Pre-Arrest Diversion: (Sub-Recipient: \$30,000, Tri-County/Community Partnership, Inc., administration and operations of Hope Not Handcuffs Program)

Prevention and Education: (Sub-Recipient: \$25,000, Catholic Charities of Orange, Sullivan & Ulster, Too Good For Drugs Pilot Program) (Sub-Recipient: \$10,000, BoldGold Media, NARCAN Challenge Promotion) (\$12,000, ENGNCNTR, Ltd., Youth Substance Use Prevention Program)

Transportation Support: (Sub-Recipient: \$44,885, Corona Self-Help Center, Inc.

Financial Assistance for Rehabilitation Center Repairs: (Sub-Recipient: \$50,000, Catholic Charities of Orange, Sullivan &

Ulster); and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature, modifies its authorization for expenditures from the general fund for the purposes of combatting substance use in our county:

DEAUTHORIZED - Illicit substance detection units and associated software: \$130,000

AUTHORIZED - Overtime funding for personnel conducting narcotics investigations: \$75,000; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the Sullivan County Manager to make the necessary budgetary amendments to increase revenue and expense accounts based upon this spending plan; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the Sullivan County Manager to procure the items and services in this spending plan including the authority to enter into the necessary contracts, with such contracts to be in a form as the County Attorney shall approve, and in conjunction with the Substance Use Task Force and Human Resources to assign administrative duties and appropriate stipends.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5373

Agenda Date: 3/16/2023

Agenda #: 7.

Narrative of Resolution:

To authorize a modification agreement with Bold Gold Media Group to provide services under the Workforce Innovation and Opportunities Act

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$40,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: RFP #21-25; RESOLUTION 374-21

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A MODIFICATION AGREEMENT WITH BOLD GOLD MEDIA GROUP TO PROVIDE SERVICES UNDER THE WORKFORCE INNOVATION AND OPPORTUNITIES ACT.

WHEREAS, the Center for Workforce Development is responsible for the administration and implementation of the federal Workforce Innovation and Opportunities Act (WIOA) Title 1B Youth Funds; and

WHEREAS, the Center for Workforce Development issued a Request for Proposal RFP #21-25 for professional services to create awareness and desire for CWD’s youth program, which was awarded to Bold Gold Media Group and a Contract is in effect from September 1, 2021 to July 31, 2022, with an additional one-year extension; and

WHEREAS, additional services are needed for the Center for Workforce Development to enhance and expand the services that have been provided by Bold Gold Media Group; and

WHEREAS, the Center for Workforce Development is requesting to modify this contract for an additional six (6) months through December 31, 2023 due to the fact that the services will not be completed by July 31, 2023, and incorporate an additional \$40,000 to complete these services adding further GEO Targeted programmatic aspects and Direct Mail Marketing; and

WHEREAS, a Modification to the original contract is requested allowing Bold Gold Media Group to continue to provide the services through December 31, 2023 with additional funds of \$40,000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a Modification Agreement with Bold Media as described above. Said agreement to be in the form approved by the County Attorney, and contingent upon the County receiving the necessary federal allocations.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5374

Agenda Date: 3/16/2023

Agenda #: 8.

Narrative of Resolution:

Approve a Sullivan County Revolving Loan (2Queens LLC)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPROVE A SULLIVAN COUNTY REVOLVING LOAN

WHEREAS, the Sullivan County Division of Planning, Economic Development and Environmental Management (“Division”) administers the County’s Revolving Loan Fund Program funded through grants received from the New York Governor’s Office of Small Cities (the “Program”); and

WHEREAS, the Division has received an applications and supporting documents from 2Queens LLC (the “Borrower”) for a secured loan of up to \$46,000.00 pursuant to Revolving Loan Program (the “Loan”);

WHEREAS, the Division has reviewed the application and supporting financial documents and has prepared and submitted a loan report to the Sullivan County Revolving Loan Fund Advisory Board (“Board”); and

WHEREAS, the Board has reviewed such loan report and approved the Loan subject to certain conditions to be funded through the Main Street Business Revolving Loan Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Loan to the Borrower be and hereby is approved, and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute, for and on behalf of the County of Sullivan, any and all documents required in connection with the Loan, in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw a check payable to the Borrower in the amount indicated above.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5375

Agenda Date: 3/16/2023

Agenda #: 9.

Narrative of Resolution:

Exercise the right to change the terms of the Repurchase Program in 2023

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO EXERCISE THE RIGHT TO CHANGE THE TERMS OF THE REPURCHASE PROGRAM IN 2023

WHEREAS, the Sullivan County Treasurer (“Treasurer”) as the Real Property Tax Law Article 11 Enforcing Officer is currently engaged in a foreclosure proceeding regarding the 2021 tax liens; and

WHEREAS, the original redemption date for the 2021 tax lien foreclosure proceeding was February 15, 2023; and

WHEREAS, pursuant to Sullivan County Code § 164-8 (B) (1) the County may conduct a repurchase program after the expiration of the redemption date to commence on March 1st and expire on April 20th in any year the Sullivan County Legislature (“Legislature”) chooses to conduct a repurchase program; and

WHEREAS, pursuant to Sullivan County Code § 164-8 (B) (5) the Legislature reserves the right to change the terms of the repurchase program in any given year; and

WHEREAS, the Legislature believes it is in the best interest of the County, and in particular the owners of real property situate in Sullivan County, to extend the repurchase program for 2023, from April 20, 2023 to a date that is fourteen (14) days prior to the date scheduled by the County for the auction of parcels of real property acquired by the County pursuant to its Article 11 foreclosure proceeding.

NOW THEREFORE BE IT RESOLVED, pursuant to the authority of Sullivan County Code § 164-8 (B) (5) the Legislature exercises its discretion to change the terms of the repurchase program in 2023, by extending the expiration date of the repurchase program from April 20, 2023 until a date that is fourteen (14) days prior to the date the County schedules for its auction of parcels of real property acquired pursuant to its Article 11 foreclosure proceeding; and

BE IT FURTHER RESOLVED, that the Treasurer shall be vested with the authority to administer the repurchase program in 2023, until a date that is fourteen (14) days prior to the date the County schedules for its auction of parcels of real property acquired pursuant to its Article 11 foreclosure proceeding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5376

Agenda Date: 3/16/2023

Agenda #: 10.

Narrative of Resolution:

There is a need to reclassify a Planner position to a Senior Planner position to accommodate the additional job duties that this position has been assigned due to the reorganization of the department and the current vacancies. This position is additional funds that are currently there due to a vacancy variance.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,174

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, there is currently an incumbent in the position of Planner in the Planning Department, Position No. 3321; and

WHEREAS, as a result of the reorganization initiated by the Acting Commissioner, the responsibilities within the department job duties have changed and some additional job duties have been assigned which now are better suited to the title of Senior Planner; and

WHEREAS, Position No. 3321 should be reclassified from Planner to the title of Senior Planner in the Planning Department.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby reclassifies the Planner Position No. 3321 to the title of Senior Planner in the Planning Department effective as of February 27, 2023 the date of the Classification Notification from the Office of Personnel and Civil Service Administration with a salary set in accordance with the Teamsters Local 445 Collective Bargaining Agreement.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5378

Agenda Date: 3/16/2023

Agenda #: 11.

Narrative of Resolution:

Urging the development of an equitable county chargeback formula and take over health insurance for community colleges

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION CALLING ON THE GOVERNOR AND LEGISLATURE TO SUPPORT COMMUNITY COLLEGES, URGING THEM TO DEVELOP AN EQUITABLE COUNTY CHARGEBACK FORMULA, AND URGING THEM TO TAKE OVER THE COST OF HEALTH INSURANCE FOR COMMUNITY COLLEGES AS THEY DO FOR FOUR YEAR SUNY SCHOOLS

WHEREAS, under state law, funding for community colleges is to be provided through state aid, a county sponsor contribution, and student tuition and fees; and

WHEREAS, the establishment and continued operation of a statewide community college system was based on an ongoing state aid funding commitment of at least one third, and up to 40 percent, of community college operating costs; and

WHEREAS, the state funding amount has declined over the years and is now below their historic one-third commitment, and far short of 40 percent; and

WHEREAS, this year the Executive State Budget proposes to maintain a funding floor for community colleges at 100 percent of prior year funding, up from the 98 percent floor enacted in FY 2022; and

WHEREAS, without this funding floor, community colleges would face a \$138 million (22 percent) loss in formula aid due to enrollment declines; and

WHEREAS, the Governor’s proposal is contingent to the following language: “... provided further that up to 20 percent of the amount of aid authorized pursuant to this appropriation shall be payable subject to a plan developed by the State University of New York and approved by the director of the budget with actions necessary for community colleges to undertake in order to operate without reliance on the base aid funding floor in future years;” and

WHEREAS, if the Governor’s proposed budget and proposal to hold back needed operating funds remains unchanged, our community colleges will lose millions of dollars in base State Aid, as well as even more funding if 20 percent of the aid was held for a period of time or indefinitely; and

WHEREAS, a significant portion of the operating cost for community colleges is related to the cost of health

insurance, and

WHEREAS, the Sullivan County Legislature requests that the State pay for community college health insurance costs as they do for the four-year SUNY schools; and

WHEREAS, many community colleges are at a crossroads because they are facing a decade of declining enrollment due to overall state population loss and a dramatic decline in K-12 students, more competition from 4-year schools due to special tuition aid provided by the state, forcing them to ask county sponsors and students to pay more, with county chargebacks rising at an unsustainable pace.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature applauds the Governor for proposing to implement a funding floor for community colleges; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature does not support the governor's budget language that allows the state to defer passing through 20 percent of the base funding until SUNY and the Division of Budget develop plans that require community colleges to find ways to maintain operations without the 100 percent spending floor in future years as it could severely undermine current year operations; and

BE IT FURTHER RESOLVED, SUNY should continue to work closely with community colleges to develop innovative solutions to attract and support students during these challenging times, such as providing cybersecurity curriculum, cannabis management, and specific regional industry workforce development; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature calls on the State University of New York (SUNY) to develop a more equitable funding methodology for community college chargebacks for counties sending residents to colleges outside of their border; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature calls on the New York State Legislature to include funding in the State budget to take over the cost of health insurance costs at all community colleges; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature shall forward copies of this resolution to Governor Kathy Hochul, the New York State Association of Counties and all others deemed necessary and proper.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5379

Agenda Date: 3/16/2023

Agenda #: 12.

Narrative of Resolution:

Calling on the State of New York to fully fund 18B Assigned Counsel Statutory Pay Levels

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE CALLING ON THE STATE OF NEW YORK TO FULLY FUND COUNTY LAW 18B ASSIGNED COUNSEL STATUTORY PAY LEVELS

WHEREAS, the United States Constitution established, and the Supreme Court decision Gideon v. Wainwright clarified, that competent counsel is to be given to all accused of a crime, regardless of their ability to pay; and

WHEREAS, New York State took legislative action to establish a criminal indigent defense legal system that passed the responsibility of providing these criminal defense services, and many of the costs associated with them, to counties and local property taxpayers; and

WHEREAS, in 2007, the New York State Civil Liberties Union sued the State of New York in Hurrell-Harring v. State of New York, which showed indigent criminal defense services were underfunded by the State and failed to meet constitutionally required standards; and

WHEREAS, prior to Hurrell-Harring, the 57 New York counties spent \$164 million annually on public defense while the State provided the 57 counties with only \$39 million in indigent defense support; and

WHEREAS, the New York State Legislature recognized that the State needs to provide additional funding and, in 2017, passed historic legislation allocating \$250 million per year, when fully implemented, of state funding to directly improve indigent defense services; and

WHEREAS, while counties are still funding the same amount, the State’s 2017 funding increase has made New York State a leader in indigent defense services; and

WHEREAS, due to different county demographics and needs, counties have flexibility in how to provide criminal defense by using a combination of public defenders, conflict defense offices, and private contracted attorneys known as 18B counsel (named after the applicable section of County Law); and

WHEREAS, all counties rely on the services of 18B attorneys to perform these services to handle the overflow of work and handle conflicts that come into the public defender’s office; and

WHEREAS, unfortunately, the 2017 state legislation did not address the pay rate for 18B attorneys; and

WHEREAS, Article 18B establishes compensation paid to attorneys for assigned counsel work at \$60/hour for misdemeanor matters and \$75/hour for felony defense; and

WHEREAS, these rates have remained unchanged since 2004 and, in that same time period, the United States has seen inflation rise by 57 percent; and

WHEREAS, counties across the State have had difficulty in recent years attracting and keeping quality 18B attorneys in their region, with stagnate pay reported as the major contributing factor; and

WHEREAS, without properly funding 18B attorneys, which will keep and attract quality attorneys, the good work by the State to improve indigent defense services could be in jeopardy; and

WHEREAS, the 2023-24 Executive Budget includes an 18b pay rate increase of \$158 per hour in downstate NY and \$118 per hour rest of State, but fails to include any funding for this increase; and

WHEREAS, this increase without funding will cost county governments approximately \$150 million annually, and Sullivan County between \$300,000 to \$400,000 annually, an amount that without state support threatens the quality of county government services and cuts into the gains HH made throughout the defense system; and

WHEREAS, New York State Indigent Legal Services (NYS ILS) agrees that the rate increase without state funding is detrimental to the public defense system and provided Budget testimony that said, while we appreciate that the Executive budget includes a proposal to increase the hourly rate paid to assigned counsel attorneys, the proposal suffers from significant flaws that jeopardize the sustained progress of HH settlement implementation and its extension statewide.”

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature calls on the State to increase the 18B attorney rate to equitable levels; and

BE IT FURTHER RESOLVED, the State needs to fully fund this increase in keeping with the reasoning set forth in the Hurrell-Harring case, and to build on the State Legislature’s historic 2017 legislation; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature shall forward copies of this resolution to the Governor of the State of New York, New York State Association of Counties, and all others deemed necessary and proper.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5380

Agenda Date: 3/16/2023

Agenda #: 13.

Narrative of Resolution:

Calling on the State of New York to provide Funding to Counties and County Boards of Elections

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE CALLING ON THE STATE TO PROVIDE FUNDING TO COUNTIES AND COUNTY BOARDS OF ELECTIONS FOR THE COSTS ASSOCIATED WITH LEGISLATIVE PROPOSALS TO HIRE ADDITIONAL ELECTION STAFF AND TO PROVIDE MORE FLEXIBILITY WITH EARLY VOTING SITES

WHEREAS, county boards of elections are responsible for managing election operations and paying for all or most of the costs of these operations.; and

WHEREAS, election reforms in recent years have helped to strengthen our democracy, by expanding access to voting through early voting, no excuse mail in ballots, and other reforms; and

WHEREAS, the New York State Senate this year has passed a package of new election reform measures that include establishing portable early voting polling locations, creating absentee ballot drop-off locations, regulating a statewide voter database, and establishing new hiring and training requirements for county boards of elections.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby calls on the State to provide financial support to counties and county boards of elections necessary to comply with any and all new statewide election management requirements; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature also applauds the state for granting county boards of elections with more flexibility when siting and operating early voting polling sites to make the process more convenient and efficient without curbing access to voting; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature shall forward copies of this resolution to Governor Kathy Hochul, New York State Association of Counties and all others deemed necessary and proper.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5381

Agenda Date: 3/16/2023

Agenda #: 14.

Narrative of Resolution:

Calling for Study and Reform of NYS Civil Service System to support recruitment

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE CALLING FOR STUDY AND REFORM OF NEW YORK STATE CIVIL SERVICE SYSTEM TO SUPPORT LOCAL GOVERNMENT EMPLOYEE RECRUITMENT

WHEREAS, in New York, 16.4 percent of the workforce are employed by state, local, or federal level governments, providing needed services to our residents; and

WHEREAS, county governments employ more than 3.6 million public servants nationwide; and

WHEREAS, prior to the COVID pandemic, the public sector employment trend in New York was to do more with less, spurred on by state funding cuts in certain programs, resulting in a total workforce reduction of 4.5 percent from 2010 to 2020; and

WHEREAS, the Bureau of Labor Statistics showed this downturn in public employment levels has only worsened in the last two years, as the number of private sector jobs surpassed its pre-pandemic level, while there are 664,000 fewer people employed in the public sector; and

WHEREAS, the counties of New York have all expressed concerns over recent trends regarding the difficulty to hire and retain quality employees as this downturn in public employment levels is putting more stress on our local governments' abilities to provide needed services; and

WHEREAS, now counties are in a hiring crisis of a shrinking hiring pool and the increase in needed county skilled labor; and

WHEREAS, New York's counties all are seeking to increase employment numbers and create a qualified and diverse workforce; and

WHEREAS, current restrictions caused by New York State Civil Service Laws create hurdles that are stalling local governments' ability to expand their workforce; and

WHEREAS, while current New York State Civil Service Laws were put in place with good intentions, most were implemented prior to current societal and technological advancements and the time to study and improve

this system is long overdue; and

WHEREAS, State Civil Service system changes are needed for county governments to compete with the private sector for potential employees, including the ability to more quickly respond to candidates seeking employment; and

WHEREAS, county governments need hiring flexibility and are best situated to know what job titles should have residency requirements and which should have flexibility to ensure efficient and quality county services; and

WHEREAS, the Governor's proposed Executive Budget recognizes the need for Civil Service reform and proposes an idea the New York State Association of Counties (NYSAC) called for in 2022, continuous recruitment-allowing local governments the option to hold examinations continuously for candidates to apply at any time to take recruitment examinations; and

WHEREAS, Sullivan County thanks the Governor for seeking this needed change, and we call for more to be done to help cure the recruitment challenges we jointly face; and

WHEREAS, additional specific changes to NYS Civil Service Laws include but are not limited to:

- Codifying the electronic canvassing process authority-allowing email and phone contacts in lieu of mailing letters;
- Simplify standard grading metrics, make them understandable and predictable in order to assist potential applicants to take multiple-choice exams, as well as complete experience-based exams;
- Licensed occupation local approval-allowing local governments to bypass exam or civil service requirements for positions that require already approved and obtained New York accredited licenses;
- Transitioning from provisional to permanent appointments at local option-allow if a state test is not offered within nine months after an individual is provisionally appointed to a position, an employee becomes permanent and/or if an exam is offered within nine months, a person in the provisional appointment is scored as pass/fail on that exam;
- Allow at local option residency requirements-amend public officers law § 3 and 26 allow for full home rule authority to determine county employee residency requirements to increase the candidate pool; and
- Expand the number of eligible employees for appointments to a rule of 5-by expanding the rule of 3, would allow a higher number of candidates to be eligible to be canvassed when public employers are seeking employees.

NOW, THEREFORE, BE IT RESOLVED, the State must immediately reform NYS Civil Service Law; and

BE IT FURTHER RESOLVED, this reform must result in local governments' having more flexibility in hiring practices and the ability to more quickly respond to potential employees; and

BE IT FURTHER RESOLVED, counties seek these changes to meet public service needs with a quality workforce that best reflects the residents they serve; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the counties of New York encouraging member counties to enact similar resolutions; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature shall forward copies of this resolution to Governor Kathy Hochul, the New York State Association of Counties and all others deemed necessary and proper.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5383

Agenda Date: 3/16/2023

Agenda #: 15.

Narrative of Resolution:

Authorize contract for the “Absentee Ballot Pre-Paid Postage”

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE COUNTY MANAGER AND THE TWO BOARD OF ELECTIONS COMMISSIONERS TO ENTER INTO A CONTRACT FOR THE “ABSENTEE BALLOT PRE-PAID POSTAGE” CONTRACT # T004616

WHEREAS, The New York State Board of Elections (NYSBOE) has allocated funds to the Sullivan County Board of Elections Office in the amount of \$23,887.01; and

WHEREAS, the grant funding contract (#T004616) requires the County to expend funding on eligible expenditures made in securing products or services related to providing pre-paid postage for absentee ballot and absentee ballot application return envelopes, and other eligible costs; and

WHEREAS, eligible and approved costs will be reimbursed to the County Board of Election for the local dollars spent on said costs;

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representatives; and the two County Board of Elections Commissioners (*as required by the funding source*) to execute contract documents to submit the “**ABSENTEE BALLOT PRE-PAID POSTAGE” CONTRACT #T004616** for funding in the amount of \$23,887.01, to accept the award and enter into the award contract to administer the funding secured, in such form as the County Attorney shall approve;

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5384

Agenda Date: 3/16/2023

Agenda #: 16.

Narrative of Resolution:

To reclassify Position No. 3607 from a Financial Analyst to a Senior Budget Analyst to fill a financial need in the County.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$19,467

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, there is currently a vacancy in a Financial Analyst position in the Management & Budget Department and there is a desire to hire a highly experienced individual that qualifies for a Senior Budget Analyst position; and

WHEREAS, the County Manager and Budget Director are recommending the abolishment of Positon No. 3607, Financial Analyst positon and create a Senior Budget Analyst position to fill a financial need in the County; and

WHEREAS, a Financial Analyst Position No. 3607 should be abolished and the title of Senior Budget Analyst in the Management & Budget Department shall be created.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby abolishes a Financial Analyst Position No. 3607 and creates a Senior Budget Analyst in the Management & Budget Department effective immediately, with a salary set in accordance with the Management Salary Schedule; and

BE IT FURTHER RESOLVED, that the position of Senior Budget Analyst can be filled immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5385

Agenda Date: 3/16/2023

Agenda #: 17.

Narrative of Resolution:

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, there is a desire to amend the Personnel Policies Non-Union Employee Handbook, Retiree Health Insurance Entitlement section to help with recruitment of FLSA Exempt Class Management/Confidential level employees; and

WHEREAS, the amendment shall be in the Retiree Health Insurance Entitlement section “Hired on or after 12/1/17: NYSHIP Excelsior Plan” to include a paragraph stating: “FLSA Exempt Class Management/Confidential level employees hired on or after December 1, 2017 completing ten (10) years or more of county service, including other local, county, state or federal government service who retire under this provision are eligible to continue participating in the health insurance program then in effect, only after a minimum of 5 years of consecutive service to the county prior to retirement, and the cost of such coverage shall be paid in accordance with the following schedule:”

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves the below to be included in the Personnel Policies Non-Union Employee Handbook, under the Retiree Health Insurance Entitlement section:

“FLSA Exempt Class Management/Confidential level employees hired on or after December 1, 2017 completing ten (10) years or more of county service, including other local, county, state or federal government service who retire under this provision are eligible to continue participating in the health insurance program then in effect, only after a minimum of 5 years of consecutive service to the county prior to retirement, and the cost of such coverage shall be paid in accordance with the following schedule:”



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5388

Agenda Date: 3/16/2023

Agenda #: 18.

Narrative of Resolution:
To Modify the 2022 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2022 be authorized.

**2022 Year End #7 Resolution
Sullivan County Budget Modifications 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1230-40-4013 - CONTRACT CONTRACT OTHER			20,000	
A-1340-10-1011 - PERSONAL SERV REGULAR PAY			8,400	
A-1340-10-1012 - PERSONAL SERV OVERTIME PAY			1,350	
A-1340-10-1013 - PERSONAL SERV LONGEVITY			500	
A-1340-10-1015 - PERSONAL SERV OTHER PAY				3,000
A-1340-40-4013 - CONTRACT CONTRACT OTHER			69,000	
A-1340-47-4710 - DEPT DEPT MISC/OTHER			34,000	
A-1340-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	8,350			
A-1340-R2210-R134 - GEN SERV OTHR GOV CHARGBK - INTERDEPARTMNTL	101,900			
A-1620-22-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS				950,000
A-1620-22-R3089-R167 - ST AID GEN GOV DEPARTMENTAL AID		350,000		
A-1620-22-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		600,000		
A-1620-23-40-4015 - CONTRACT PROPERTY MAINTENANCE				91,486
A-1989-99-47-4736 - DEPT CONTINGENT				744,555
A-1989-99-47-4736 - DEPT CONTINGENT				1,191,551
A-1989-99-47-4736 - DEPT CONTINGENT				260,729
A-1989-99-47-4736 - DEPT CONTINGENT				20,000
A-3110-29-10-1011 - PERSONAL SERV REGULAR PAY			260,729	
A-3150-10-1011 - PERSONAL SERV REGULAR PAY			744,555	
A-4010-33-10-1012 - PERSONAL SERV OVERTIME PAY			83,500	
A-4010-33-40-4014 - CONTRACT THERAPY			262,000	
A-4010-33-43-4308 - COMPUTER MIS CHARGEBACKS				70,000
A-4010-33-47-4701 - DEPT RENTALS				35,000
A-4010-33-R1610-R247 - HOME NURSNG CHARGE MISC FEE/REIMBURSMNT	220,000			
A-4010-33-R1689-R248 - HEALTH DEPT INCOME MISC LOCAL GRANTS	4,000			
A-4010-33-R3401-R167 - ST AID PUBLIC HEALTH DEPARTMENTAL AID	16,500			
A-5610-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			91,486	
A-7110-230-21-2101 - FIXED LAND/LAND IMPROVEMENTS			100,000	
A-7110-230-R3089-R167 - ST AID GEN GOV DEPARTMENTAL AID	100,000			
A-9901-90-9001 - TRANSFERS TRANSFERS COUNTY ROAD			1,191,551	
A Fund Total	450,750	950,000	2,867,071	3,366,321

D-5110-45-40-4038 - CONTRACT CONSTRUCTION				1,191,551	
D-9998-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		1,191,551			
	D Fund Total	1,191,551	-	1,191,551	-
DM-5130-48-45-4537 - SPEC DEPT SUPPLY DIESEL FUEL				130,687	
DM-5130-48-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS					35,000
DM-9997-R1710-R129 - PUBLIC WORKS CHARGE CENTRAL GARAGE		95,687			
	DM Fund Total	95,687	-	130,687	35,000



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5389

Agenda Date: 3/16/2023

Agenda #: 19.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$69,500

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2023 through December 31, 2023, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2023 Legislative Discretionary Contract Funding

Applicant	Project	Award Recommendation
Sullivan County Chamber of Commerce	Assistance with technical support, 1 FTE in Chamber office for member & Partner support services and/or the 2023 Bagel Festival associated costs- District 9	\$5,000
Nesin Cultural Arts	Expansion of the existing Connect to Your Future Program which offers mentoring to NCA students in the arts field of their choosing and provide youth employment opportunities - District 9	\$10,000
Town of Mamakating Seniors	Offset the expenses of the commercial bus (Rolling V) for monthly trips for the seniors - District 4	\$5,000
Our Lady of the Assumption Food Pantry	Purchase inventory for the food pantry for distribution to the needy - District 4.	\$2,000
Mountaindale EMS	Purchase a LUCAS Chest Compression Device - District 7	\$8,000
Town of Fallsburg	Purchase of one Hydro Bike for Morningside Park Lake - District 8	\$2,500

Town of Fremont	Purchase materials and products for the Fremont Memorial Day Parade - District 5	\$2,000
Sullivan County Dramatic Workshop, Inc.	Upgrade electrical system at the historic Rivoli Theatre in South Fallsburg - District 8	\$10,000
Delaware Youth Center, Inc.	Purchase new tables and chairs for the auditorium. - District 5	\$5,000
Smallwood Civic Association AKA The Civic Association of Smallwood Inc.	Lease to purchase two Sonic Buoys to mitigate toxic, harmful cyanobacteria in Mountain Lake. - District 1	\$10,000
Highland Ambulance Service	Training, medical supplies, and medical equipment upgrades. - District 1	\$5,000
Sullivan 180, Inc.	Funding for purchase and installation of Fitness Deck - District, 2, 6, 8 & 9	\$13,500
Growing Older Together	Offset costs associated with recruitment of new members and volunteers in Sullivan County and assisting in providing information and services to the population 60 years of age and older. - District 5	\$5,000



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5391

Agenda Date: 3/16/2023

Agenda #: 20.

Narrative of Resolution:

Revitalization Project

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0.00

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures: This modification will allow the Chianis + Anderson Architects PLLC authorized by resolution 37-23 contract date to be made as of January 12th, 2023 to compensate the consultant for work performed at the direction of the County prior to the contract date of January 19th, 2023

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE MODIFICATION OF THE CONTRACT WITH CHIANINS + ANDERSON ARCHITECTS PLLC FOR ARCHITECTURAL / ENGINEERING DESIGN SERVICES FOR TERMINAL REVITALIZATION AT SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, Resolution No. 37-23 authorized a contract with Chianis + Anderson Architects PLLC for Architectural / Engineering Design Services for the Terminal Revitalization at the Sullivan County International Airport; and

WHEREAS, the County desires to compensate the consultant for work performed, at the direction of the County which was done in order to progress the project in a timely manner, prior to the contract date of January 19th, 2023; and

WHEREAS, the agreement date shall be modified as January 12th, 2023 to compensate the consultant for work performed on this project at the direction of the County prior to the contract date of January 19th, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign said agreement modification with Passero Associates, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5393

Agenda Date: 3/16/2023

Agenda #: 21.

Narrative of Resolution:

Authorize Mass Correction of Error to Correct the 2023 Town of Callicoon Tax Roll

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$ 1,658.67

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A MASS CORRECTION OF ERRORS TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF CALLICOON PURSUANT TO RPTL 556-b

WHEREAS, an application dated March 8, 2023 having been filed by Hon. Thomas Bose, Supervisor, Town of Callicoon with respect to properties assessed to his constituents on the 2023 tax roll of the Town of Callicoon for parcels identified by tax map numbers on a schedule of parcels attached to the application which is on file in the offices of the Clerk to the Sullivan Legislature and the Director of Real Property Tax Service, pursuant to Section 556-b of the Real Property Tax Law, to correct a clerical error on said tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated March 14, 2023 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this board on the application, execute an order to such effect to the officer

having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the clerk of the County Legislature, and

BE IT FURTHER RESOLVED, that the amount of any refund pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so refunded and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the refund made pursuant to this resolution includes a relieved school tax, the Treasurer shall comply with the provisions of Section 556 (6) (b) of the Real Property Tax Law.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5394

Agenda Date: 3/16/2023

Agenda #: 22.

Narrative of Resolution:

Click or tap here to enter text.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADOPT THE LEASE POLICY IN ACCORDANCE WITH GASB 87 FOR THE COUNTY OF SULLIVAN

WHEREAS, the Governmental Accounting Standards Board (“GASB”) Statement No. 87 establishes a single model for lease accounting for government entities; and

WHEREAS, it is required that this statement be implemented for the fiscal year ended December 31, 2022; and

WHEREAS, said attached Policy needs to be formally adopted for the County of Sullivan.

NOW, THEREFORE, BE IT RESOLVED, that the attached Policy be formally adopted and made effective for the fiscal year ended December 31, 2022.

SULLIVAN COUNTY'S LEASE POLICY IN ACCORDANCE WITH GASB 87

POLICY: Accounting for Lease

Effective: For Fiscal Year Ended December 31, 2022

PURPOSE: Establishes the County's policy for leases in accordance with Governmental Accounting Standards Board (GASB) Statement No. 87 concerning leases. The Statement defines a lease as a contract that conveys control of the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Any contract meeting this definition should be accounted for under the guidance contained in this statement.

Qualifying leases:

For the purposes of this policy, the following assets are examples of qualifying leases:

- a) Office Space/Buildings/Facilities
- b) Land/Easements
- c) Equipment/Machinery
- d) Vehicles

Excluded leases:

For the purposes of this policy, the following assets are examples of non-qualifying leases:

- a) Short-term leases – less than 12 months.
- b) Leases of intangible assets, including rights to explore for or to exploit natural resources such as oil, gas, and minerals and similar nonregenerative resources; licensing contracts for items such as motion picture films, video recordings, plays, manuscripts, patents, and copyrights; and licensing contracts for computer software. In sublease transactions, however, this Statement does apply to the intangible right-to-use assets that are created by the original leases of tangible underlying assets.
- c) Leases of biological assets, including timber, living plants, and living animals.
- d) Leases of inventory.
- e) Contracts that meet the definition of a service concession arrangement in paragraph 4 of Statement No. 60, Accounting and Financial Reporting for Service Concession Arrangements.
- f) Leases in which the underlying asset is financed with outstanding conduit debt, unless both the underlying asset and the conduit debt are reported by the lessor.
- g) Supply contracts, such as power purchase agreements.

THRESHOLD AMOUNT: \$100,000. The County is utilizing a lease dollar value of \$100,000 for compliance with Statement No. 87. This amount is calculated using the present value of all future lease payments including all optional extensions.

COUNTY POLICY:

If the County is the "Lessee":

- a) The lease liability is measured as the present value of future lease payments under the expected term of the lease (including any expected renewals).
- b) The lease asset (an intangible asset) should initially equal the lease liability plus any payments made to the lessor at or before the commencement of the term; amortized over the shorter of the lease term and the asset's useful life.

- c) The lease liability is reduced over time as lease payments are made with a portion of the payments comprised of a current interest expense and the remainder is a reduction of the liability.
- d) The lease liability and payments will be accounted for in the Debt Service Fund.

If the County is the “Lessor”:

- a) The County recognizes a lease receivable and an offsetting deferred inflow of resources representing the future lease payments.
- b) The lease receivable is measured at the present value of lease payments expected to be received.
- c) The deferred inflow of resources will equal the value of the lease receivable plus any payment received at or before the lease term commences.
- d) The County should recognize interest revenue on the lease receivable and an inflow of resources from the deferred inflows of resources.

If a lease involves multiple underlying assets, lessees and lessors should account for each underlying asset as a separate lease contract.

Leases should be recognized and measured using the facts and circumstance that exist at the beginning of the period of implementation.

DEPARTMENTS’ RESPONSIBILITIES: The Office of Audit & Control **must be notified immediately by the contracting department** when any lease is entered into or modified by the County, whether the County is the lessor or lessee. The department shall provide the Office of Audit & Control with a copy of the lease and the legislative resolution authorizing the lease as approved by the County Legislature.

DISCLOSURES/ NOTES TO THE FINANCIAL STATEMENTS:

To comply with Statement 87, a department, in coordination with its lessor, should provide adequate information to the Office of Audit & Control in order to facilitate the disclosure of the following information in the County’s annual audited/published financial statements:

- a) A general description of its leasing arrangements, including (1) the basis, terms, and conditions on which variable payments not included in the measurement of the lease liability are determined; and (2) the existence, terms, and conditions of residual value guarantees provided by the lessee not included in the measurement of the lease liability.
- b) The total amount of lease assets, and the related accumulated amortization, disclosed separately from other capital assets.
- c) The amount of lease assets by major classes of underlying assets, disclosed separately from other capital assets.
- d) The amount of outflows of resources recognized in the reporting period for variable payments not previously included in the measurement of the lease liability.
- e) The amount of outflows of resources recognized in the reporting period for other payments, such as residual value guarantees or termination penalties, not previously included in the measurement of the lease liability.
- f) Principal and interest requirements to maturity, presented separately, for the lease liability for each of the five subsequent fiscal years and in five-year increments thereafter.
- g) Commitments under leases before the commencement of the lease term.
- h) The components of any loss associated with an impairment (the impairment loss and any related change in the lease liability, as discussed in paragraph 34 of Statement 87).



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5397

Agenda Date: 3/16/2023

Agenda #: 23.

Narrative of Resolution:

There is a desire among the Legislators to increase the 2023 allocation for Cornell Cooperative Extension by and additional \$25,000 to assist with the marketing of the Farmer’s Market.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 25,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, the Sullivan County Legislature authorized separate funding amounts for Cornell Cooperative Extension via Resolution No. 44-23; and

WHEREAS, there is a desire among the Legislature to increase the funding for Cornell Cooperative Extension by an additional \$25,000

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 44-23 in the “NOW, THEREFORE, BE IT RESOLVED,” “CORNELL COOPERATIVE EXTENSION-maximum amount \$619,300” to “CORNELL COOPERATIVE EXTENSION- maximum amount \$644,300” and authorizes the County Manager to execute any necessary contract(s) with Cornell Cooperative Extension to reflect the above change; and

BE IT FURTHER RESOLVED, that the form of such contract to be approved by the County Attorney.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5398

Agenda Date: 3/16/2023

Agenda #: 24.

Narrative of Resolution:

Authorize lease agreement for space at the Emergency Training Center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A LEASE FOR USE OF CLASSROOM SPACE AT THE SULLIVAN COUNTY EMERGENCY SERVICES TRAINING CENTER

WHEREAS, the County of Sullivan (“County”) has available classroom space at the Sullivan County Emergency Services Training Center; and

WHEREAS, the County has been approached by Sullivan County Board of Cooperative Education Services (“BOCES”) seeking to lease office space; and

WHEREAS, BOCES desires to provide students with a Fire Science / EMS Career & Tech program; and

WHEREAS, BOCES desires to lease classroom space for a period of three years to conduct their Fire Science / EMS Career & Tech program; and

WHEREAS, it is in the County’s best interest to authorize the leasing of such classroom space to BOCES.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager or Chairman of the Legislature is authorized to execute an agreement to lease classroom space and that such agreement shall be in a form approved by the County Attorney’s Office.