



# Sullivan County

## Human Resources Committee

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Amanda Ward  
Vice Chairman Luis Alvarez  
Committee Member Brian McPhillips  
Committee Member Catherine Scott  
Committee Member Joseph Perrello

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**Thursday, December 11, 2025**

**9:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

**1. Division of Human Resources**

**Discussion:**

**Public Comment**

**Resolutions:**

1. To create one position of Senior Assistant District Attorney in the District Attorney's Office [ID-7949](#)
2. TO AMEND RESOLUTION 587-24 [ID-7921](#)

**Adjourn**

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7949

**Agenda Date:** 12/11/2025

**Agenda #:** 1.

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**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE ONE POSITION (1) SENIOR ASSISTANT DISTRICT ATTORNEY**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$125,000-\$135,000

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE ONE POSITION (1) SENIOR ASSISTANT DISTRICT ATTORNEY**

**WHEREAS**, the District Attorney is responsible for investigating and prosecuting all criminal cases from police agencies within Sullivan County; and

**WHEREAS**, there is a need to create one (1) full-time Senior Assistant District Attorney in the District Attorney's Office; and to give the District Attorney the authority to place the appropriate candidate based on applicable experience and administrative duties as assigned within the salary range of \$125,000 - \$135,000 commensurate with experience.

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby creates the position of a Senior Assistant District Attorney in the District Attorney's Office with a salary set between \$125,000 - \$135,000 to be set by the District Attorney, commensurate with experience.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7921

**Agenda Date:** 12/11/2025

**Agenda #:** 2.

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**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AMEND  
RESOLUTION NO. 587-24**

**WHEREAS**, Resolution No. 587-24 was adopted by the Sullivan County Legislature on November 21, 2024;  
and

**WHEREAS**, the Sullivan County Legislature restructured the compensation structure of the Assistant District Attorneys for the purpose of attracting and maintaining quality prosecutors; and

**WHEREAS**, a three-step, three-year structure was created for Assistant District Attorneys; and

**WHEREAS**, there is a need to amend the resolution to give authority to the District Attorney to place an Assistant District Attorney on that previously set three-year salary structure based on years of applicable experience.

**NOW, THEREFORE BE IT RESOLVED**, that Resolution No. 587-24 is hereby amended to reflect the additional language that the Sullivan County District Attorney has the authority to place an Assistant District Attorney, based on applicable experience, at any one of the three-year salary levels as set forth in Legislative Resolution No. 587-24; and

**BE IT FURTHER RESOLVED**, that all other language in Resolution No. 587-24 remains the same and unchanged.