



Sullivan County
Planning and Community Resources
Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, August 7, 2025

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Community Resources

Division of Community Resources
Monthly Report
August 2025

[ID-7631](#)

Attachments: [2025 PandCR August Report](#)

2. Division of Planning

Division of Planning

[ID-7648](#)

Attachments: [July 2025](#)
[June 25 AG report](#)

Discussion:

Public Comment

Resolutions:

1. Resolution to modify Resolution No. 252-25 enacted on June 19, 2025 to specify that all Memorandums of Understanding (MOUs) entered into by the Sullivan County Office for the Aging (SCOFA) with volunteer stations shall remain in effect for one (1) year, with the ability to renew annually for up to three (3) additional years, and reaffirms the County's commitment to establishing a county-administered volunteer program to continue the impact of the former federally funded RSVP program. [ID-7629](#)

Sponsors: Office for the Aging and Deoul

2. Enter into an Agreement with the Town of Fallsburg for Capital work on the Sullivan O&W Rail Trail. [ID-7649](#)
3. Lake Superior State Park currently offers snack and drink vending machines during beach operating hours. To enhance the experience patrons have at Lake Superior State Park and Request for Proposal ("RFP") was executed for proposals for the operation of a mobile food concession. [ID-7647](#)
4. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON June 19, 2025. [ID-7641](#)

Sponsors: Office for the Aging and Deoul

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7631

Agenda Date: 8/7/2025

Agenda #:

Division of Community Resources Monthly Report

August 2025

Office for the Aging June 2025 Monthly Report

Monthly Accomplishments

OFA Director:

- Sullivan Volunteers Advisory Council moving forward with recognition event planning.
- Monthly Hoot direct subscribers over 900.
- Presented at Public Health all-staff meeting regarding OFA programs.
- Attended Administrative Oversight Committee Q2 meeting.
- Met with APS staff regarding ongoing collaborative cases.
- Attended Aging Concerns Unite Us (ACUU) at Albany Desmond-annual conference for Aging Professionals in NY.
- Case Managers and Aging Services Specialists provided 14 home visits for assessments, reassessments, application assistance and follow up visits.
- 24 applications for SNAP, Medicaid, Medicare Savings Program and Temporary Assistance assisted with or completed.

Sullivan Volunteers:

- Facilitated Volunteer Driver Training Class on June 5th.
- Mailed invitations and continued to work on the plans for our annual Volunteer Appreciation luncheon
- Volunteers provided 49 rides for medical appointments.
- 1,416 hours volunteered in June with a value of \$52,803.00 according to IndependentSector.org

Nutrition:

	Units:	Clients:	Contributions:
Homebound:	2,378	115	\$1,316.60
Congregate served at sites:	597	86	\$678.75
TOTALS:	2,975	201	\$2,995.35

- Great success with 3-month series of Public Health Department's Spring Fitness program at our Nutrition sites. There were 49 participants, all were asked to complete a survey and if interest remains, a Fall program will be planned.
- Farmers Market coupons booklets due in early July, distribution at Farmer's Markets, Senior Housing, Congregate Sites and Senior Clubs and Centers planned.

Transportation:

- 137 SCT (Sullivan County Transportation) Medical Trips
- 191 SCT Shopping Trips
- 49 Sullivan Volunteers Medical Trips
- 4 Medical Transports by OFA staff
- 63 Congregate Nutrition Site Transportation

HEAP:

- No applications received for June.
- 20 HEAP info letters sent to DSS on behalf of HEAP clients.

Legal referrals: 4 individuals/families received legal assistance through Rural Law Center of NY.

Caregiver Resource Center (CRC)

Information & Assistance calls:

May: 21

June: 26

FREE JULY WORKSHOPS!

Legal & Financial Planning for Caregivers: What You Need to Know

Tuesday, July 15, 2025 from 11:00 AM - 12:00 PM

Things happen when we least expect it, such as the illness or sudden death of a loved one. Having certain legal and financial documents in order can give caregivers and family members peace of mind and reduce the stress that comes with worrying about the future. Come and find out what you need to know and how to prepare for the future.

Representatives from the Rourke Law office in Liberty who specialize in elder law and estate planning will be our guest speakers.

10 Warning Signs of Alzheimer's and Dementia

July 28 from 10:30 – 11:30 at the CCE Extension building

Alzheimer's disease is not a normal part of aging. Join us to learn 10 warning signs of Alzheimer's and Dementia; the difference between Alzheimer's and dementia; stages and risk factors; current research and treatments available for some symptoms; and Alzheimer's Association resources.

Healthy Living for Your Brain and Body

All workshops below are on a Wednesday from 11-12pm at each location noted

- July 9, 2025, at the Jeffersonville Public Library
- July 16, 2025, at the Delaware Free Public Library
- July 30, 2025, at the Tusten-Cochecton Public Library

For centuries, we've known that the health of the brain and the body are connected. But now, science is able to provide insights into how to make lifestyle choices to keep your brain and body healthy as you age. Join us to learn about research in the areas of diet and nutrition, exercise, cognitive activity and social engagement, and use hands-on tools to help you incorporate these recommendations into a plan for healthy aging.

Register for any of the above workshops on our events page at www.sullivanccce.org/events or call [845-292-6180](tel:845-292-6180) x 122 / or email: sullivanccrc@cornell.edu

SUPPORT GROUPS:

Caregiver Café Support Group (In person):

1st Monday at 10am at CCE Sullivan

Held May 5, June 2, up next: July 7

Virtual Caregiver Support Group (zoom):

Scheduled 3rd Wednesday each month 6-7pm

Held May 21, June 18, up next: July 16

Parkinson's Support group

3rd Wednesday each month April through November from 4-5:30 at CCE Sullivan

Held May 14, June 11, up next: July 16

Caregiver Support Group for Families of Veterans

Held at ATI at 309 E. Broadway, Monticello

New dates and times for this meeting will be revised and announced soon.

EXERCISE OPPORTUNITIES FOR SENIORS at CCE Sullivan:

Bone Builders (Osteoporosis prevention).

Next series weekly on **Thursdays from September 18 – November 20 from 11-12pm.**

Tai Chi for Arthritis & Falls Prevention – *there's time to register, class is filling up fast.*

Next series weekly on **Tuesdays from September 9 – October 28, from 10-11am.**

(WISE) -Wellness Initiative for Senior Education

We are currently holding this series for a group of seniors at Golden Park Apartments in Liberty.

The class is full and will be meeting weekly on Thursdays from June 26 to July 31.

This is a 6-week evidence-based program with a different wellness topic each week to enhance awareness of senior health and well-being.

The WISE program is a collaboration between the Caregiver Resource Center and SALT at CCE Sullivan through Community & Economic Vitality, and is supported in part by grant funding from New York State, Department of Health and Human Services (HHS), and Substance Abuse and Mental Health Services Administration (SAMHSA)

Alzheimer's Association workshop series: The Empowered Caregiver will be offered in person by the Caregiver Resource Center to interested community groups on request in the summer and fall 2025. Call us if your organization or community group would like a presentation, we will come to you!

The Empowering Caregiver Series is available as a series of workshops or individual topics:

Workshop topics in the series include:

- Building Foundations of Caregiving
- Supporting Independence
- Communicating Effectively
- Responding to dementia-related behaviors
- Exploring Care and support services.

NY Connects:

- 133 served

HIICAP (Health Insurance Information Counseling Assistance Program):

- 35 clients served in June

PERS (Personal Emergency Response System):

- 25 clients currently receive PERS through CSE, EISEP & IIIE funding.

EISEP (Expanded In Home Services for Elderly Program):

Casefiles open as of 6/30/25	30
Casefiles closed	2
Waitlist	15
Hours Authorized for the month of June	1820.30
Actual hours provided in June	1,349.75

Sullivan County Youth Bureau:

- Attended Emergency Services Youth Academy meeting.
- Attended budget training.
- Attended Association of NYS Youth Bureaus (ANYSYB) monthly meeting.
- Attended MOU signing at SUNY Sullivan for Today's Students Tomorrow's Teachers.
- Scanning project of archived documentation for Youth Bureau completed.
Facilitated Youth Bureau Advisory Committee Meeting. Allotments were approved by the board as a whole and sent onto the Legislature.
- Youth Bureau funding was approved by the Legislature. Contracts are in process.
- Youth Bureau Facebook posts led to 1,427 views, 0 reaches and 23 interactions in June..
Views are how many times people looked at the post, reaches mean how many times it was shared and interactions are the amount of likes or reactions.

Community Assistance Center (CAC)

- ✓ Through our partnership with the Hudson Valley Food Bank, we average 20 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ There are three (3) food distribution days per month.
- ✓ Support HV Food Bank monthly mobile pantry efforts in town of Freemont.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ The CAC has seen an increase in requests for emergency food assistance deliveries as well as connections to community resources.

Transportation**Sullivan County Transportation Department:**

Month 2025	Veterans Medical Centers	Veterans In-County Medical	Senior Medicals	Shopping Buses	Seniors to Congregate Sites	Meals Delivered
January	40	31	101	160	32	467
February	37	20	89	132	26	497
March	41	35	121	177	53	618
April	48	32	123	182	60	641
May	39	16	116	187	41	583
June	39	26	137	190	44	604
July						
August						
September						
October						
November						
December						

Move Sullivan Public Transit:

Move Sullivan 2025	Average Daily Ridership	Monthly Ridership	Monthly Paratransit
January	480 (21 days)	10,073	245
February	521 (18 days)	9,381	272
March	557 (21 days)	11,686	292
1st Quarter Totals		31,140	809
April	599 (22 days)	13,176	365
May	558 (21 days)	11,715	332
June	587 (21 days)	12,319	285
2nd Quarter Totals		37,210	982
July			
August			
September			
3rd Quarter Totals			
October			
November			
December			
4th Quarter Totals			
Annual Totals			



Sullivan County

Legislative Memorandum

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DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT

July 2025

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

GML – 239 Referrals					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
7/8/25	7/18/25	Coacci subdivision Deep Hollow Hill Rd	Subdivision review	TUS25-05	M. McPhillips
7/8/25	7/18/25	Coacci subdivision Ecks Rd	Subdivision review	TUS25-04	M. McPhillips
7/8/25	8/4/25	Devany Estates	Special Use Permit	LIB25-08	B. McPhillips
7/8/25	8/4/25	Adlers at Swan Lake	Special Use Permit	LIB25-07	B. McPhillips
7/8/25	8/12/25	Donnelly Construction subdivision	Subdivision review	MAM25-02	Salomone, Jr.
7/10/25	8/14/25	Pardess Bungalow Colony	Site Plan review	THO25-15	Ward
7/10/25	8/14/25	Holiday Mountain – Staff Housing	Special Use Permit	THO25-14	Ward
7/22/25	8/13/25	Robert Green Trucks	Site Plan review	THO25-16	Ward
7/23/25	8/22/25	Sikorski subdivision	Subdivision review	THO25-17	Ward
7/25/25	8/20/25	JW DiDado Electric	Site Plan review	LIV25-08	Alvarez

- Planning staff has scheduled a series of trainings on a wide range of topics for municipal board members so they can get their required 4 hours of Department of State Training. Fifteen people attended a Pattern for Progress presentation on June 26th discussing housing. The Department

of State will be here August 28th to provide 3.5 hours of training. Additionally, staff is working with PACE University on a training that will offer credits for board members and CLE's for attorneys, currently planned for late fall. Staff continue to keep track of any future webinars from the Department of Environmental Conservation. Additionally, staff continues to develop a curriculum for virtual Webinar Watch Parties to provide alternate forums for training while also encouraging engagement amongst attendees.

Land Use, Strategic and Comprehensive Planning

- **Comprehensive Planning**

- Planning staff have submitted a grant application to the NYS Department of State through the Consolidated Funding Application to undertake a comprehensive plan for the County. The last comprehensive plan, Sullivan 2020, is from 2005.
- Planning staff has been assisting the Village of Bloomingburg on an application for a comprehensive plan and zoning rewrite. The Village's current plan is unavailable and likely no longer reflects the community's vision. The grant narratives for both applications will connect them to highlight the need for both and avoid creating competing applications.

- **Water Resources and Infrastructure**

- Planning consultant Delaware Engineering is making progress on the Countywide Infrastructure Assessment. Planning reviewed all of municipal summaries and is working with the consultant on consistency and content. The County level summary will be in draft form by mid-August. Planning and consultant will work with Municipalities to ensure the work is accurate and useful.
- Planning and Delaware Engineering, with the US Water Alliance, have developed a training program for system operators and municipal officials and relevant staff. Planning is working to secure a date and location as well as obtain continuing education credits for the operators.

- **Hazard Mitigation Plan**

- Planning staff and the consultant, Tetra Tech, were shown the new online platform that will be the end repository for the Plan, MitigateNY version 2.0. As Sullivan County will be the first County to update its plan in the new platform, we have been fortunate to have considerable access to state resources (staff and consultants) to assist in this process.
- Tetra Tech has begun gathering a large amount of data that will be necessary for the update. We are hoping to limit the amount of work that is placed on our

municipalities, as we understand they have limited time and resources, by providing pre-populated worksheets for them to review and fill in the blanks.

- Outreach is expected to begin towards the end of the third quarter. Notification of jurisdictional meetings and meetings of the steering committee will be provided.

Recreation, Quality of Life & Tourism-based Economic Development

• Sullivan O&W Rail Trail

- A pre-construction meeting was held on June 20 with all construction contractors, construction inspection team, NYSDOT, and Sullivan County.
- Grading was initiated, and paused due to the existence of an area of mud. Soil borings are underway to see if any design changes need to be made to ensure structural integrity in consideration of the substrate. The timeline will be altered based on the results.
- The use and occupancy agreement between NYS DOT and the Town of Liberty for the Parkville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The design is complete. The Town declared lead agency for SEQR and wetland survey will be extended to include the whole parcel.
- The Town of Rockland held a public meeting at the Livingston Manor Firehouse on May 20th at 6PM to share their designs with the public.
- Staff continue to participate in quarterly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- The Alliance's BowWO&W dog walking event is scheduled for 5:30 PM, August 21st at the Dog Patch Park entrance to the trail in Fallsburg.



Community Development & Revitalization

• Housing Fund

- As the Legislature has moved forward with the adoption of the framework for a rental rehabilitation and new rental construction program, work has begun to identify potential members of a selection advisory committee, which the Legislature will have to appoint prior to release of the program.
- A full "Notice of Funding Opportunity" will be developed. This document will serve as the notification to potential interested applicants of the availability of funding, as well

as the requirements of the programs and any requirements that come with doing business with the County.

- The Legislature will still have to allocate funding to support the program, but this can happen simultaneously with the appointment of the committee members.
- **Bicycle and Pedestrian Infrastructure Master Plan**
 - The plan will focus on
 - Connecting community centers through biking and walking,
 - Identifying safe routes to reduce vehicle trips, and
 - Helping disadvantaged residents overcome transportation barriers.
 - The steering committee is continuing to meet quarterly; and various stakeholder discussions and community outreach has been completed.
 - The community input survey launched on May 1st and Planning has been engaging the public at community events and through social media.
 - A page on the County website was created to keep people informed on the progress and highlight participation opportunities.



- **RESTORE NY Round 7**
 - The County is working with RUPCO and the Sullivan County Land Bank to navigate a significant increase in the cost of construction based on the latest cost estimates. RUPCO, which is the developer, has identified a path forward to reduce costs as well as to address site contamination via the NYS Brownfields Cleanup Program.
 - The Village of Monticello has expressed concerns with regard to parking. This has been addressed in the past but additional conversation and clarification will be provided. Additionally, there has been concern expressed with regard to locating housing above the commercial spaces on Broadway, though this type of mixed use is permissible in the current Village of Monticello zoning code. The Land Bank and RUPCO will continue to communicate with the Village and address any outstanding concerns.

Administration

- Continued providing significant support to the County's "Catskill Open Access Network" broadband deployment project/MIP Grant administration.
- Attended monthly Land Bank meeting
- Attended meeting of the Emerald Corporate Center
- Attended meeting of the Mid Hudson Regional Economic Development Council to discuss a potential ACHIEVE grant submission for the region, targeting downtown revitalization.

- Discussed the Sullivan County Strategic Plan with the County Manager's Office, in the context of performance measures and properly measuring success of department initiatives
- Established regular meetings with Commissioner of Management and Budget
- Met with representatives from the Town of Rockland to discuss housing.

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- The approval process for CleanPath NY, a high voltage transmission line to be constructed underground along the Marcy South line, remains paused as NYPA awaits a determination from the Public Service Commission on its application to designate the corridor as a Priority Transmission Project.
- OSE staff are following the development of Town Line solar, a utility scale solar and battery storage development in the Towns of Thompson and Forestburgh. The Department of Public Service has established a master matter number which allows staff to track the project through the state review process. We continue to meet with the Town of Thompson and the Town of Forestburgh to coordinate efforts for intervention on the project.
- Staff continue to work toward updating and compiling information for recertification as a Climate Smart Community
- OSE staff have continued to review monthly utility statements, and to work with NYSEG and DPW staff to resolve ongoing issues with meter readings and monthly billings. We have reached out to correct billing on several accounts and are currently working through a needed correction with regard to billings from the old Jail facility.
- OSE continues to document the County's progress toward reducing energy usage and greenhouse gas emissions while also identifying future clean energy project opportunities. A draft benchmarking report has been compiled for 2024 and will be reported at the August meeting.

III. PARKS, RECREATION & BEAUTIFICATION

- The D&H Canal Interpretive Center hosted a guided walking tour in conjunction with the Mamakating Historical Society on July 20, 2024. On July 27 there was a presentation called Bagels and Locks. Bill Merchant, Chairperson of the DHTHC will be presenting on how the D&H Canal locks worked and how they were an integral part of the canal.
- Lake Superior State Park Beach is open daily through Labor Day. Season Passes are on sale for Sullivan County Residents for \$15.00 pp.
- Fisher Associates are finishing the final design and engineering work for the Lake Superior hiking trails and are continuing to work on the design and permitting for the Callicoon Park. We are hopeful that the County will be able to declare Lead Agency and issue it's SEQR determination at the September meetings, at which point the project will be in position to initiate the construction phase.
- The Delaware Company hosted the Commemoration of the Battle of Minisink at the Minisink Battleground Park on July 20, 2024.
- Have been gathering information from local municipalities who provide public swim areas, in anticipation of applying for a NY Swims Lifeguard Grant.
- On August 4, 2024, the Frederick Cook Society hosted a free summer concert at the Sullivan County Cultural Center in Hurleyville.

IV. GRANTS ADMINISTRATION (DGA)

- **Activity/Technical Assistance**

- **Resource Requests:** DGA received two funding resource inquiries since the end of June. Requests included inquiries related to the Upper Delaware River and the Evergreen Academy.
- **Community Outreach:** DGA provided information to community stakeholders via the Planning Division Newsletter on the following programs:
 - Community Forest Conservation Grant Program
 - NY BRICKS - Building Recreational Infrastructure for Communities, Kids and Seniors
 - NYS Environmental Facilities Corporation Newsletter – which contains information about water infrastructure Community Assistant Teams.

Additionally, NYS DEC Catskill Park Community Smart Growth Grant Program – Round 8 2025 information was released to the Town of Neversink and Town of Rockland Supervisors. The grant program supports smart growth projects that will implement existing plans or develop new comprehensive plans within the Catskill Park.

- **Internal Controls Initiative:** In the context of developments within the Federal funding landscape, grantors and grantees are being advised to maintain tight internal control practices. Toward that end, it is important that County personnel involved in any grant-related initiatives understand best practices to prevent fraud, waste, and abuse. Grants Best Practices refresher webinars have been issued to previously trained County staff. Refresher webinars will be provided via One Group on an annual basis. For staff not previously trained, a new cohort of in-person trainings have been offered to Division Commissioners, Department heads, and Elected Official offices.
- **Compliance Coordination:** DGA Supervisor and DGA staff met with Christine Panos, Compliance Officer. The discussion included ways in which their respective goals and mission areas might align, especially related to strengthening internal controls and compliance with grant-related protocols designed to avoid fraud, waste and abuse. The Compliance Office was supplied with the Grants Best Practices Guide and training webinars. Future discussion pending.
- **Assistance Provided to County Divisions/Departments**
 - *Board of Elections*
 - The Board of Elections was awarded extensions for the Electronic Poll Book, Ballot by Mail, Absentee Ballot, and Cybersecurity-related allocations, and two new programs: Vote by Mail and the 2025 Election Grant. DGA staff will assist BOE staff as needed related to grant protocols and facilitation of contract executions.
 - *County Clerk*
 - The 2024 – 2025 Local Government Records Management Improvement Fund (LGRMIF) mapping project continues to advance; Staff awaits the official notification

or award or declination on the submitted 2025-2026 LGRMIF grant application for the records conversion and access project. Anticipate notification in near future.

- *Community Resources*
 - DGA staff has scheduled a meeting with the Office for the Aging staff to discuss priority needs for the County's Senior Volunteers program and looks forward to seeking out potential funding resources.
- *District Attorney*
 - DGA staff assisted in the review of the 2022 Office of Victims Services Victims of Crime Act (VOCA) and remains on standby for additional assistance as necessary.
- *Health and Human Services:*
 - DGA staff supported Public Health staff related to contract processes this month, and continues to aid when needed. DGA staff is on standby to assist in location new funding sources, if necessary.
 - The NYS Governor Traffic Safety Committee's – Child Safety Passenger Seat disbursement is pending receipt by the SC Dept. of Public Health staff.
 - DASNY Dept. of Social Services Family Visitation Space Upgrade - \$125,000.00 – as noted above, information required for Financial Review was submitted and currently under review by DASNY staff. We await the final approval and Grant Disbursement Agreement from DASNY for execution prior to incurring any project costs.
- *ITS:*
 - The MIP project is progressing. At this time, DGA staff continues to attend regular meetings and review grant-management related documentation upon request, as needed.
- *Planning:*
 - DGA staff has been attending Hazard Mitigation Plan status update meetings and will remain on standby to assist as needed.
 - DGA staff has been working with Planning staff to accomplish a timely submission of the County's 2025 Smart Growth Community grant application through the CFA program. In addition, DGA staff has been assisting Planning staff with addressing program application questions, etc. on the 2025 Smart Growth Community grant application being pursued by the Village of Bloomingburg. These CFA Applications are due for submission no later than July 31st.
 - NY SWIMS Program continues to be administered by Parks and Recreation staff in collaboration with participating municipalities. DGA staff remains on standby to address program questions, etc.
 - DASNY Callicoon Riverside Park - \$125,000.00 – all financial review material requested have been returned to DASNY staff, and SEQRA process nearing completion and will be shared w/ DASNY Environmental staff once completed. We await the final approval and Grant Disbursement Agreement from DASNY for execution prior to incurring any project costs

- *Public Safety:*
 - DGA awaits official notification of award or declination on the following grant program applications developed and submitted with Office of Emergency Management, E-911 and Fire Bureau staff:
 - FY2024-2025 NYS DHSES Statewide Interoperable Communications (Targeted Grant Program) – Funding will support/upgrade communications infrastructure and radio equipment to support the development of a regional interoperability communications system.
 - SFY2025 NYS DHSES Next Generation 911 (NG911) Grant Program – Funding will be used to enhance Next Generation 911(NG911) call handling technology and integrations for the primary and backup Public Safety Answering Points (PSAP) centers to prepare for NG911 implementation
 - FY 2024 Staffing for Adequate Fire and Emergency Response (SAFER) - Funding will support the Recruitment and Retention efforts of the Bureau of Fire/Join Sullivan Fire Campaign through various marketing techniques, enhancing the campaign strategy, and the implementation and coordination of recruitment and retention efforts.
 - DASNY Broadband / Communication Tower – \$425,000.00 – awaiting information necessary for DASNY review. SEQRA and SHPO in process of being completed on Jeffersonville tower, which will allow for project cost estimates to be developed and subsequent completion of the financial review packet for return to DASNY staff for issuance of a Grant Disbursement Agreement for execution prior to incurring any project costs.
 - DASNY Fire Tower / Burn Building – \$250,000.00 – Project has been completed. Our DASNY reimbursement has been received for the full amount and the grant is now closed out.
- *Public Works*
 - DGA Supervisor met with DPW/SC International Airport (SCIA) staff to discuss the status of the bulk hangar and fuel farm project award agreements. DPW staff will provide current information available on the agreements for DGA file and records.
 - The County received the official notification of award from Empire State Development (ESD) staff on the submitted 2024 County Infrastructure Grant Program application in the amount of \$288,000.00. Funding will be used for two (2) components of an infrastructure project at the SCIA: signage, landscaping/beautification along the entrance roadway, and procurement of two (2) Ground Power Units (GPUs).
- *Sheriff*
 - The NYS Governor Traffic Safety Committee's – Police Traffic Services (PTS) disbursement has been received by the Sheriff Office staff.

V. AGRICULTURE & FARMLAND PROTECTION

- CCE June 2025 Ag report attached

TECHNICAL ASSISTANCE:

Technical Assistance/Inquiries: 169 Soil/Hay Tests: 8 Farm Visits: 2

Technical Assistance was provided on land access, ag districts, farmland preservation, Catskills Kitchen (insurance, business structures, permitting & licensing), soil testing, forest management, pest and disease control, herbicide/fungicide control, grants and funding, weed ID, invasive species, pest management, tree care and arborist recommendation. 28 total Hours of Technical Assistance.

PAST WORKSHOPS

Produce Washing and Packing Facility Tour- June 3rd - 7 Attendees toured Berry Brook Farm, Hamden, NY, featuring their certified organic vegetable operation. The tour highlighted the process of efficiently delivering quality vegetables to market from harvest through a demonstration of the processes utilized in their wash and pack facility.

Farmland Forever: Understanding Easements and Funding for Long Term Farm Viability - June 4th - 19 people registered, 9 attended: Attendees learned how conservation easements can be tailored to protect farmland, support farm viability, and preserve working landscapes for future generations. The class began with a presentation from Michael Sweeton on agriculture-friendly conservation easements. Shanna Abeles, OCLT Conservation Project Manager, provided an overview of New York State's Farmland Protection Implementation Grant (FPIG) program, and we finished with a Q&A and open discussion.

Farmer Mixer at Little Pebble Farm - June 10th: 15 people attended. Attendees visited Little Pebble Farm, a flower farm located in Wurtsboro and were able to network and receive a tour and overview of the operation.

NY FarmNet Lunch and Learn Webinar - June 12th: 17 people registered, 8 attended. Attendees learned about the many offerings of NY FarmNet including financial counseling, business planning, retirement and transition planning, mental wellbeing support, agribusiness and business transfer. Participants were able to ask questions during the Q&A and gained contacts and resources to build their connections and explore future support options from FarmNet.

Gardening 101 Series Part 2: June 11th: Attendees participated in a hands-on garden workshop and were able to plant seedlings, seeds, identify and remove weeds and pests, and do some mulching and companion planting.

UPCOMING WORKSHOPS for July

Edible Garden tour - July 16th: Participants will get a guided tour of the native edible garden tour – learning about each plant, tree, or shrub and the benefits of planting natives we can eat! Some of the highlights will be pawpaw tree, highbush blueberry, and edible flowers

Farmer Mixer at Winterton Farms - July 22nd from 5-7pm

FARMLAND PRESERVATION:

Number of Municipal 239 Review's: 1

Ag Assessment & Ag District Technical Assistance: 9

2025 Ag District 30 Day Window: A report has been created for the legislature with their recommendations and a public hearing will be held on July 17th. From there, a resolution will be presented in August, and if approved, the report to NYSDAM is submitted in September.

County-Wide Farmland Preservation Project (and Report from Orange County Land Trust)

CCE and the OCLT have hosted 2 workshops and a third class scheduled in August.

- **2nd Municipal Forum-** August 6th - Farm Friendly Zoning & Community Preservation Act: Attendees will learn more about Community Preservation Acts, what they are, how they are implemented across the Hudson Valley, and what steps municipalities and counties can take to adopt them.
- Created a designated page on the CCE Sullivan website about the farmland preservation project and resources available. The web page also contains a pre-application for landowners interested in protecting their land: [Cornell Cooperative Extension | Farmland Preservation Project](#)

OCLT Deliverables:

- Presented to the County legislature on the Community Preservation Act.
- Connected with the Town Of Bethel comprehensive plan committee member about strengthening the commitment to ag in the comp plan and carrying that into the zoning code.
- Connected with Assemblywoman Kay and Maher about carrying a bill to add Sullivan County to the CPA. They are both very interested.
- Working on preparing for the August 6th CPA workshop.
- Presenting at the municipal supervisors meeting on August 6th.
- Presentation planned for the Town Of Delaware on August 13th about farmland preservation.

BEGINNER FARMER PROGRAM:

- CCE Sullivan relaunched the Beginner Farmer Mentorship program in June. The program consists of 11 mentees and 11 Mentors. The program ends in February and over the course of a year, mentees must attend certain educational classes, farmer mixers, special training events and work one-on-one with their mentor for a minimum of 60 hours. The program primarily consists of Sullivan County, with a few farms located in the Hudson Valley. Farming operations include vegetable, fruit, flowers and livestock. CCE staff are currently in the process of conducting farm visits with the mentees and providing one on one technical assistance to them. For October, we have arranged a Farm Business Management Training Series, consisting of the following topics: business planning, marketing, recordkeeping, licensing and permitting and funding opportunities. The series is also open to people not in the Mentorship Program.

ORANGE COUNTY LAND TRUST MUNICIPAL CLASS 2: COMMUNITY PRESERVATION ACTS



Wednesday, August 6th, 6pm-8pm

Duggan Community Center: 3460 State Route 55, White Lake NY 12786

Learn more about Community Preservation Acts, what they are, how they are implemented across the Hudson Valley, and what steps municipalities and counties can take to adopt them.

Hear from our presenters and stay for a Q&A!

Planning and Zoning Board Members may be eligible to receive 2 trainings credits.

This class is part of a series. Stay tuned for more events!

Questions?

Contact Haley Collins at 845-292-6180 ext. 131 or email hc2246@cornell.edu

IN PARTNERSHIP WITH:



**Orange County
LAND TRUST**



SCAN TO REGISTER



sullivancce.org/CPAs

Funding for this program is provided by the County of Sullivan.
Cornell Cooperative Extension is an equal opportunity educator, provider and employer.

Cornell Cooperative Extension | Sullivan County

Sullivan County

Legislative Memorandum

File #: ID-7629

Agenda Date: 8/7/2025

Agenda #: 1.

Narrative of Resolution:

Introduced by the Planning and Community Resources Committee-Resolution to modify Resolution No. 252-25 enacted on June 19, 2025 to specify that all Memorandums of Understanding (MOUs) entered into by the Sullivan County Office for the Aging (SCOFA) with volunteer stations shall remain in effect for one (1) year, with the ability to renew annually for up to three (3) additional years, and reaffirms the County's commitment to establishing a county-administered volunteer program to continue the impact of the former federally funded RSVP program.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s):

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

WHEREAS, on June 19, 2025, the Sullivan County Legislature enacted Resolution No. 252-25, authorizing the creation of a County-funded volunteer program under the Sullivan County Office for the Aging (SCOFA) to replace the expiring AmeriCorps Retired Senior Volunteer Program (RSVP); and

WHEREAS, said Resolution authorized the execution of Memorandums of Understanding ("MOUs") between SCOFA and designated volunteer stations to facilitate the continued engagement of older adult volunteers throughout Sullivan County; and

WHEREAS, the original language referenced MOUs to be renewed "at least every three (3) years or as required," but failed to provide parameters for the length of the MOUs.

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 252-25 is hereby amended to state that all MOUs executed under the authority of the County-funded volunteer program, known as "Sullivan Volunteers", shall be in effect for a period of one (1) year, with the option to renew annually for up to three (3) additional years, subject to mutual agreement and continued compliance; and

BE IT FURTHER RESOLVED, that all other provisions of Resolution No. 252-25 shall remain in full force and effect, and

BE IT FURTHER RESOLVED, that this modification shall take effect immediately upon adoption-

Sullivan County

Legislative Memorandum

File #: ID-7649

Agenda Date: 8/7/2025

Agenda #: 2.

Narrative of Resolution:

Enter into an Agreement with the Town of Fallsburg for Capital work on the Sullivan O&W Rail Trail.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$275,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Fund Balance

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO ENTER INTO AN AGREEMENT WITH THE TOWN OF FALLSBURG FOR CAPITAL WORK ON THE SULLIVAN O&W RAIL TRAIL

WHEREAS, completing the development of the Sullivan O&W Rail trail (the "Trail") has been identified as a priority of the Sullivan County ("County"); and

WHEREAS, the County successfully obtained a grant from New York State Office of Parks Recreation and Historic Preservation to conduct a feasibility study for the completion of the Trail; and

WHEREAS, the feasibility study was completed in 2019, with the participation of the Town of Fallsburg ("Town"); and

WHEREAS, the Neversink Crossing project ("Project") was identified as a priority project as a connector of two existing trails creating a trail of regional significance; and

WHEREAS, the Town and the County worked together to finalize the engineering for the Project; and

WHEREAS, the Town, as owner of the Neversink Crossing section of trail, will be overseeing the letting and construction of the project; and

WHEREAS, the County successfully requested funding through the Friends of the Upper Delaware River to advance the Neversink Crossing project in the amount of \$100,000; and

WHEREAS, the County passed Resolution 385-24 to allocate \$550,000 for the construction phase, of which \$275,000 has already been committed as the matching funds required for a federal grant secured by the County to fund the Project; and

WHEREAS, the Sullivan County Legislature wishes to authorize an agreement with the Town in order to provide the remaining funding which has been secured to further the project.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Inter-Municipal Agreement with the Town of Fallsburg to provide funding in the amount of \$375,000 for construction of the Neversink Crossing Project, which includes \$100,000 of grant funding secured by the County from Friends of the Upper Delaware and the remaining \$275,000 that was allocated by resolution 385-24, in such form as the County Attorney shall approve;

and

BE IT FURTHER RESOLVED, that should any funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7647

Agenda Date: 8/7/2025

Agenda #: 3.

Narrative of Resolution:

Lake Superior State Park currently offers snack and drink vending machines during beach operating hours. To enhance the experience patrons have at Lake Superior State Park and Request for Proposal ("RFP") was executed for proposals for the operation of a mobile food concession.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT OF A MOBILE FOOD CONCESSION AT LAKE SUPERIOR STATE PARK

WHEREAS, proposals were received for the operation of a mobile food concession at Lake Superior State Park during beach operating hours; and

WHEREAS, the proposal received from Tyrell Williams, dba Rell's Kitchen, 35 Moon Manor Road, Monticello, NY 12701, is considered the most responsible contractor for such work; and

WHEREAS, said contractor proposes to operate at Lake Superior during agreed upon dates with the Parks, Recreation and Beautification Department, during the 2025 season; and

WHEREAS, in a Letter of Authorization, dated September 26, 2022, the Palisades Interstate Park Commission has authorized the sale and distribution of goods at Lake Superior State Park; and

WHEREAS, the Department of Parks, Recreation and Beautification has approved said proposal and recommends a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Tyrell Williams, dba Rell's Kitchen, for one (1) season, commencing July 1, 2025 and ending September 30, 2025, with an option to extend for three (3) additional years, upon mutual agreement, on an annual basis in accordance with the RFP, R-25-23, dated June 27, 2025, said contract to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7641

Agenda Date: 8/7/2025

Agenda #: 4.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON June 19, 2025.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, Resolution #268-25 was approved by the Sullivan County Legislature on June 19, 2025, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

WHEREAS, a modification to this resolution is required to change the name of Delaware Youth Center from Delaware Valley Youth Center, and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the modification of said contract to reflect the name change, and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute any and all agreements to, in such form as the County Attorney shall approve.