



Sullivan County County Legislature Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Nadia Rajsz
Vice Chairman Joseph Perrello
Legislator Matt McPhillips
Legislator Brian McPhillips
Legislator Nicholas Salomone Jr.
Legislator Catherine Scott
Legislator Luis Alvarez
Legislator Amanda Ward
Legislator Terry Blosser-Bernardo

Wednesday, October 30, 2024

2:50 PM

Government Center

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Reading of Special Meeting Notice

1. Special Meeting Notice

[ID-6884](#)

Attachments: [spfullboardoct30](#)

Public Comment

Resolutions

1. To modify the contract with Coordinated Care Services, Incorporated (CCSI) for Specialized Financial Services who will be taking on additional fiscal duties. [ID-6793](#)

2. To authorize the County Manager to execute an agreement between DSS and OFA for assistance with HEAP [ID-6810](#)

3. To authorize the County Manager to enter into an agreement for the provision of preventive services [ID-6811](#)

4. To create a Family Services Case Manager in DSS [ID-6815](#)

Attachments: [2024-10 ATT Family Centered Services Program Plan - Sullivan County](#)

5. To modify resolution 415-23 to increase the fees for agencies assisting with County HEAP applications. [ID-6821](#)

6. To accept Shelter Arrears Eviction Forestallment Program Funding [ID-6824](#)
7. Provide School Resource Officers to BOCES and Area School Districts [ID-6797](#)
8. Authorize agreement documents with Toshiba America Business Solutions, Inc. [ID-6895](#)

Adjournment or Close



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6884

Agenda Date: 10/30/2024

Agenda #: 1.



OFFICE OF THE COUNTY LEGISLATURE

SULLIVAN COUNTY GOVERNMENT CENTER

100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701
845-807-0435
845-807-0447 (fax)

SPECIAL MEETING NOTICE

TO: County Legislature
M. McPhillips, B. McPhillips, Salomone, Scott, Alvarez, Perrello, Ward,
and Bernardo

FROM: Nadia Rajsasz, Chair

DATE: October 24, 2024

RE: Special Meeting of the Legislature:
Wednesday, October 30, 2024 at 2:50PM

Please take notice that there will be a Special Meeting of the Sullivan County Legislature on Wednesday, October 30, 2024 at 2:50PM. The purpose of the Special Meeting is to approve six resolutions from the October 17, 2024 Health and Human Services agenda and any other business that may come before the Legislature.

NR:am

Cc: County Manager Joshua Potosek

Acting Deputy County Manager Michelle Huck

County Attorney Robert Freehill

Security, Media and bulletin boards



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6793

Agenda Date: 10/24/2024

Agenda #: 1.

Narrative of Resolution:

To modify the contract with Coordinated Care Services, Incorporated (CCSI) for Specialized Financial Services who will be taking on additional fiscal duties.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: An additional \$1,780. for a new contract total of \$40,940.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY CAT SCOTT, CHAIR OF THE HEALTH & HUMAN SERVICES COMMITTEE TO MODIFY THE CONTRACT BETWEEN COORDINATED CARE SERVICES, INC. AND THE DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, Coordinated Care Service, Incorporated, (CCSI) has increased their hourly rate which necessitates increasing the yearly not-to-exceed amount by \$1,780 to \$40,940 for the 2025 calendar year; and

WHEREAS, a contract modification is needed to accommodate the increased 2025 rate; and

WHEREAS, all other terms and conditions of the contract will remain the same; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to modify the contract with Coordinated Care Services, Incorporated (CCSI) to increase their annual cost not-to-exceed \$40,940 for the 2025 calendar year; and

BE IT FURTHER RESOLVED, that all other terms and conditions of the original contract will remain the same; and

BE IT FURTHER RESOLVED, that the form of said contract shall be approved by the Sullivan County Department of Law.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6810

Agenda Date: 10/24/2024

Agenda #: 2.

Narrative of Resolution:

To authorize the County Manager to execute an agreement between DSS and OFA for assistance with HEAP

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 140-3.4

RESOLUTION INTRODUCED BY CAT SCOTT, CHAIR OF THE HEALTH & HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND THE SULLIVAN COUNTY OFFICE FOR THE AGING FOR ASSISTANCE WITH THE HEAP PROGRAM

WHEREAS, the County of Sullivan, through the Department of Social Services requires a service agreement with a qualified provider to comply with Social Services Law and Title 18 NYCRR, Part 393, specifically that the County of Sullivan shall provide for a comprehensive program of assistance and care to supply the basic needs of eligible individuals living within the county who qualify for public assistance; and

WHEREAS, a high volume of applications must be screened and processed for the County’s Home Energy Assistance Program (HEAP) in order to provide services in a timely manner; and

WHEREAS, the Sullivan County Office for the Aging has qualified, available, and willing staff to provide the services for this purpose; and

WHEREAS, the Sullivan County Office for the Aging in consultation with the Sullivan County Department of Social Services has agreed to provide HEAP services for the period of October 1, 2024 through September 30, 2025; and

WHEREAS, the Sullivan County Office for the Aging has agreed to provide these services for complete applications and for a fee of \$40.00 with a not-to-exceed amount of \$12,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Social Services and the Sullivan County Office for the Aging to provide necessary HEAP services to those eligible individuals living within the county who qualify for assistance and care related to HEAP; and

BE IT FURTHER RESOLVED, the agreement will be from October 1, 2024 through September 30, 2025 for a fee of \$40.00 per application with a not-to-exceed amount of \$12,000; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney’s Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6811

Agenda Date: 10/24/2024

Agenda #: 3.

Narrative of Resolution:

To authorize the County Manager to enter into an agreement for the provision of preventive services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$98,043

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 140-3.4

RESOLUTION INTRODUCED BY CAT SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF PREVENTIVE SERVICES

WHEREAS, the County of Sullivan, through the Department of Social Services, contracts for the provision of certain preventive services; and

WHEREAS, funding is available through the NYS approved Supervision and Treatment Services for Juveniles Program (STSJP) Plan; and

WHEREAS, the County of Sullivan, through the Department of Social Services, contracts for the provision of OCFS approved Preventive Services with the Town of Wallkill Boys & Girls Clubs, Inc.; and

WHEREAS, The Town of Wallkill Boys & Girls Clubs, Inc. is capable and willing to provide such services at a cost not to exceed \$98,043.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the Town of Wallkill Boys & Girls Clubs, Inc. at a cost not to exceed \$98,043 for the period of October 1, 2024 through September 30, 2025; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6815

Agenda Date: 10/24/2024

Agenda #: 4.

Narrative of Resolution:

To create a Family Services Case Manager in DSS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$99,692.47 (\$58,295 salary, \$41,397.47, fringe)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

INTRODUCED BY CAT SCOTT, CHAIR OF THE HELATH AND HUMAN SERVICES COMMITTEE TO CREATE A FAMILY SERVICES CASE MANAGER IN THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Department of Social Services (DSS) Temporary Assistance Unit is responsible for providing services to the Individuals and Families of Sullivan County that include housing the homeless and ensuring housing for those at risk of becoming homeless; and

WHEREAS, the Office of Temporary and Disability Assistance (OTDA) approved the Sullivan County’s Family-Centered Services Program Plan (the “Plan”), attached, and has awarded the Sullivan County DSS \$164,692.47; and

WHEREAS, the Plan outlines in detail, DSS’s intent to create one Full Time Family Services Case Manager position to provide case management services to families; and

WHEREAS, the position will be contingent upon continued funding.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates one Full Time Family Services Case Manager position in the Sullivan County DSS, effective immediately; and

BE IT FURTHER RESOLVED, that the Commissioner of the DHHS is authorized to fill this new position immediately.

2024-2025 Family-Centered Services Program Plan

District: **Sullivan County, NY**

Contact Person(s)/Title(s): **Giselle Steketee, Deputy Commissioner**

Michelle Bridges, Director of Temporary Assistance

Telephone: **845-513-2294, 845-513-2295**

Email: **Giselle.Steketee@sullivanny.us, Michelle.Bridges@sullivanny.us**

A. Program Overview and Staff Allocations

Provide a description of the central objective your district hopes to achieve through the new hiring facilitated by your Family-Centered Services program funding. This could involve a particular challenge or area of limited resources you'd like to address, a new targeted initiative you hope to establish, or plans for how the new staff allocation would otherwise support case management for families facing instability.

Sullivan County intends to hire a Family Services Case Manager and contract with 2 Community Based Organizations to provide case management services and office space. Through this funding, we propose to provide services for families experiencing homelessness or at risk of experiencing homelessness.

Currently, our homeless census is 315. This number has steadily increased over the last year and has been impacted by the increase in rental rates, decrease in available inventory, increase in code enforcement efforts and evictions, and overall need for better housing options.

We would expand on the services already provided and pool resources among agencies to meet the growing needs of families in Sullivan County. Additional services we intend to provide would include education in financial literacy, collaborating more closely with the district's Employment Coordinator and DCS, and facilitating access to SSI/SSDI programs.

- Based on your district's funding allocation in Attachment A, provide an estimated breakdown of how many staff the district plans to hire and the required credentials, specialization and/or relevant experience that the district will seek for each of these positions.

DSS intends to hire 1 Family Services Case Manager (FSCM). This is a current position title used in the district. The DSS Family Services Case Manager will require one of the following:

(A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Human Services*, Business or related field and one (1) year of experience involving direct public contact in providing human services; or

(B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Human Services*, Business or related field and three (3) years of experience as described in (A) above; or

(C) Completion of sixty (60) credit hours of human services or business field at a regionally accredited or New York State registered college and five (5) years of experience as described in (A) above

*** The Human Services field includes social work, psychology, nursing, rehabilitation, education, occupational therapy, physical therapy, recreation or recreation therapy, counseling, community mental health, child and family services, sociology, speech and hearing or similar fields.**

Possession of a valid New York State Driver's License or otherwise demonstrate ability to meet transportation needs of the position.

The candidate for the position should have a thorough knowledge of the modern principles, methods, procedures and practices relating to temporary assistance and other public welfare services and ability to apply them in the performance of duties; good knowledge of Federal, State and local public welfare laws and programs; good knowledge of interviewing techniques and practices; ability to communicate effectively, both orally and in writing; ability to establish and maintain successful relationships with others and to resolve complaints; knowledge of techniques of case recording and the ability to prepare clear and accurate records and reports; ability to operate a personal computer and utilize common office software programs; initiative; tact; courtesy; and emotional maturity

HONOR Inc. intends to hire 1 Case Manager. The HONOR Case Manager will require a Bachelor's degree in Social Work, Psychology, or a related field. Experience working in the Human Service Field, preferably with those experiencing homelessness or someone with lived experience.

Ability to relate to and work with individuals with disabilities, elderly, emotionally upset and at times aggressive people, including individuals recently incarcerated, recent crime victims, etc.

The person must possess integrity, a positive attitude, be mission-driven, and be self-directed with a demonstrated passion for HONOR's mission. They must have and

maintain a valid New York State driver's license. The person must be detail-oriented and have competent literacy and writing, documentation, communications, and interpersonal abilities (friendly, courteous, helpful, ability to work as part of a team).

Bilingual preferred but not required.

Hours of the position will be Monday – Friday 9am-5pm, with occasional evening or weekend programs. This person must be flexible to meet the needs of the client as well as the mission of both agencies.

- Provide an estimated timeframe expected for the hiring and training of the new Family-Centered Services staff.

Once funding is released, we anticipate being able to fill the Family Services Case Manager position within 3 months. Initial training should take an additional 3 months. We anticipate having the Family Services Case Manager complete SOAR (SSI/SSDI Outreach, Access, Recovery) training as well, which could take up to 6 additional months.

The HONOR Case Manager would also be hired and trained within a 4-6-month period.

- Provide a description of any collaboration with the county DCS. Document that services provided will not be duplication of Single Point of Access and Children's Single Point of Access, and how they will be coordinated with these resources. Document coordination with any existing System of Care infrastructure in collaboration with the county DCS.

DSS has a strong relationship with the County's DCS being in the same Division of Health and Human services under the same Commissioner. We would continue to enhance our close relationship between the two departments. The Family Services Case Manager would collaborate with DCS staff to engage individuals in families in recommended treatment, monitor compliance, and follow up to assist in overcoming any barriers to compliance that exist. This individual would also work closely with the Employment Coordinator to identify cases with multiple barriers to employment and self-sufficiency and provide support to prevent loss of benefits and temporary emergency housing through sanction. The FSCM would also serve as a Liaison between DSS and DCS to address any communication barriers and obstacles with meeting program requirements.

The FSCM will work closely with the Director of Community Services and the Local Government Unit to ensure there is no duplication of Single Point of Access or Children's Single Point of Access. DSS would coordinate services with DCS once the FSCM is in place to also ensure that the existing System of Care infrastructure is incorporated into planning.

B. Program Activities

- Provide a description of the specific services and activities your district proposes the Family-Centered Services staff will deliver. Include the following information:
 - Detailed description of each activity/service to be provided and which of the new staff (if the allocation is for more than one) will work on each.

The DSS FSCM will engage individual clients and their families to obtain information that would be used in the development of a comprehensive life plan. They will establish and coordinate plans and multiple services designated to improve social functioning. They will also assist clients in obtaining services throughout the human services continuum.

Sullivan County is a member of the Unite Us platform, an interagency referral source, and the FSCM would use the platform to connect with more than three dozen local agencies in the network.

The FSCM would also determine the appropriate services for the client and identify the lead agency for the client in order to avoid duplicate program services. The FSCM would assist Temporary Assistance Staff with emergency applicants by identifying priority needs and providing ongoing support and case monitoring to those families placed in emergency housing.

The HONOR Case Manager (CM) will be located at ATI's office in Monticello, to provide case management services that complement both agencies' efforts to assist the community. Action Toward Independence (ATI) will provide an opportunity for HONOR staff to become more engaged in Sullivan County and to be even more connected to local community-based organizations, as they are currently based in Orange County, NY. Additionally, our objective is to have all of ATI's supportive programs, (Vet2Vet, Peer Advocacy, services for children and youth etc.) available to HONOR staff and the clients that they refer. It is also the target to develop a financial literacy program for clients that is tailored to this specific demographic with appropriate language and tangible tools for success.

The Case Manager will participate in meetings such as the Sullivan County Coordinated Entry Committee, and any other committees/taskforces that are deemed necessary and prudent by management.

- Description of the population(s) to be served and an estimated number of families expected to be served by each activity. If targeting a specific population(s) or area(s), describe the rationale for selecting said target(s).

The population to be served are families that are homeless or facing homelessness. Currently the district houses 55 families comprised of 93 adults and 110 children. We have limited Case Management resources in the field for this population, which we wanted to address. DSS contracts with HONOR, Inc. currently to provide Case Management services to our homeless population but not specifically for families. As of July 2024, they had served 32 families comprised of 50 adults and 66 children.

We anticipate being able to serve approximately 40 families and engage them in the resources necessary to help them achieve self-sufficiency.

- Indicate whether or not proposed activities are an expansion of an existing local initiative(s) and if so, provide background on said initiative(s) including data on participant outcomes and other evidence of program effectiveness.

Please refer to previous answer. Outcomes achieved through the current Case Management services have been the acquisition of permanent housing for multiple families, successful referral for rental assistance or security deposits to the district's Rental Supplement Plan (RSP), multiple referrals for food, furniture, and other household essentials, including formula, safe sleep bedding, and infant needs.

- If the district expects to serve individuals who are not in receipt of public assistance or for follow-up services to eligible former recipients of public assistance, please describe (or indicate not applicable).

We intend to focus exclusively on individuals in receipt of public assistance. This is not applicable.

C. Reporting/Monitoring Performance

OTDA intends to develop annual reporting requirements for the Family-Centered Services program that will allow us to review district progress in bringing the new staff onboard and utilizing them towards the district's stated objectives.

Based on the target population and program design proposed above, describe how the district intends to measure performance and monitor staff and participant outcomes for the initiative.

We currently receive a roster of clients served in addition to a monthly report from HONOR, Inc. The monthly report tracks the total number of clients served, a referral summary outlining the number of admissions for the month, a discharge summary, outlining the total number of discharges for the month and where families were placed or transitioned to from temporary, emergency housing, including the reasons for discharge.

The report also includes any significant accomplishment/ milestones, such as medical and mental health accomplishments, or accomplishments related to obtaining a driver license, clearing up a court or child support issue, obtaining an identification card. Lastly, it outlines any significant barriers so the team can address them together with the client.

DSS would mirror this tracking and reporting and continue gathering the information from HONOR. Inc. DSS would also develop a plan to enroll and monitor families in financial literacy education, addressing issues such as budgeting, optimizing EBT usage at farmer's markets, which are plentiful in the County, coordinating nutritional best practices through the NY Eat Smart program, and generally being savvy about spending and prioritizing expenses. Our goal is to provide clients with the basic knowledge to ask relevant questions and educate themselves about the decisions they make regarding every day and big money purchases.

A successful program will result in the following outcomes:

- 1) Clients transitioning to permanent housing faster and being able to maintain their housing.**
- 2) Decrease in the recidivism rate of chronic homelessness**
- 3) Decrease in the number of families and children in temporary, emergency housing**
- 4) Increase of temporary assistance cases closed due to employment or increased wages**
- 5) Improved client proficiency in financial literacy, evidenced by less need for benefit programs due to lack of proper budgeting or prioritizing of expenses, i.e. paying household bills like rent or electric vs. non essentials.**



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6821

Agenda Date: 10/24/2024

Agenda #: 5.

Narrative of Resolution:

To modify resolution 415-23

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: NTE \$10,000 (\$5,000 per contract)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Reviewed response of the request for proposal with Director of Purchasing and awarding contract to contractor.

RESOLUTION INTRODUCED BY CAT SCOTT, CHAIR OF THE HEALTH & HUMAN SERVICES COMMITTEE TO MODIFY RESOLUTION NO. 415-23

WHEREAS, a request for Proposal, RFP 23-30, was issued for assistance with County’s HEAP application process; and

WHEREAS, Resolution number 415-23 authorized the County Manager to enter into agreements with the following proposers were received at the following application rates:

PROPOSER	FEES
1. Independent Living, Inc.	\$25.00 per application
2. Action Toward Independence	\$15.00 per application

WHEREAS, there is a need to amend Resolution number 415-23 to modify the application rate for Action Towards Independence to \$25.00 per application; and

WHEREAS, Resolution number 415-23 will be amended to now read that it authorizes the County Manager to enter into agreements with the following proposers from R-23-30.

1. Independent Living, Inc.- \$25.00 per application.
2. Action Towards Independence - \$25.00 per application.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute Agreements with the above proposers at the fees noted above, for the period of October 1, 2024 through September 30, 2025. This agreement may be extended on a yearly basis, for an additional three (3) years, under the same terms and conditions, upon mutual agreement.

BE IT FURTHER RESOLVED, that the County Attorney’s Office shall approve this contract as to form.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6824

Agenda Date: 10/24/2024

Agenda #: 6.

Narrative of Resolution:

To accept Shelter Arrears Eviction Forestallment Program Funding

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$95,067

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

INTRODUCED BY CAT SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT SHELTER ARREARS EVICTION FORESTALLMENT (SAEF) PROGRAM FUNDING

WHEREAS, the New York State Office of Temporary and Disability Assistance (OTDA) recently allocated the Department of Social Services (DSS) funding to develop a Shelter Arrears Eviction Forestallment (SAEF) program, renewable annually for administrative and program related costs; and

WHEREAS, eligibility for assistance through this \$95,067 funding allocation is for the period from October 1, 2024, through September 30, 2025; and

WHEREAS, funding assistance is limited to households who have shelter arrears and require assistance to retain permanent housing; and

WHEREAS, the funds will be prioritized to fund certain households such as those with children under the age of six, single individuals with a history of housing instability, veterans, individuals and families experiencing domestic violence (DV), and other victims of violence; and

WHEREAS, funds will be used to pay no more than six months of arrears per household, if eligible; and

WHEREAS, the DSS will draw down funds from the SAEF Program in lieu of using County funds for the purpose of supporting this program.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan accepts this funding pursuant to the OTDA Local Commissioner’s Memo 24-LCM-12 to utilize said funds to pay shelter arrears to forestall evictions and retain permanent housing; and

BE IT FURTHER RESOLVED, that the above-mentioned allocation will be contingent upon the County's receiving continued State aid at anticipated funding levels.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6797

Agenda Date: 10/30/2024

Agenda #: 7.

Narrative of Resolution:

Provide School Resource Officers to BOCES and Area School Districts

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY LUIS A. ALVAREZ, CHAIR OF THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO PROVIDE SCHOOL RESOURCE OFFICERS TO BOCES AND AREA SCHOOL DISTRICTS

WHEREAS, the Sullivan County Sheriff’s Office has in the past provided one or more Deputy Sheriffs as School Resource Officers to the Sullivan County Board of Cooperative Educational Services (“BOCES”), Tri-Valley Central School District, and Livingston Manor Central School District (collectively, the “Districts”); and

WHEREAS, due to the success of the program and the need for law enforcement in BOCES and the Districts, BOCES and the Districts desire to continue to have one or more School Resource Officers on their campuses commencing with the 2024-25 school year; and

WHEREAS, the school districts also desire to have one school resource officer during the Summer program that commences July through August; and

WHEREAS, the Sullivan County Sheriff’s Office recommends that the County enter into agreements with BOCES and the Districts to provide one (1) School Resource Officer per district commencing with the 2024-25 school year and continue through August 15, 2025; and

WHEREAS, BOCES and the Districts will reimburse to the County a mutually-agreed-upon percentage of the cost of each School Resource Officer.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute School Resource Officer agreements with BOCES, Tri-Valley Central School District, and Livingston Manor Central School District for the 2024-25 school year, renewable on an annual basis for up to three (3) additional years; and

BE IT FURTHER RESOLVED that said agreements shall be in such form as approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6895

Agenda Date: 10/30/2024

Agenda #: 8.

Narrative of Resolution:

Authorize agreement documents with Toshiba America Business Solutions, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY BRIAN MCPHILLIPS, CHAIR OF THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE AGREEMENT DOCUMENTS WITH TOSHIBA AMERICA BUSINESS SOLUTIONS, INC.

WHEREAS, with cyber-security and data protection of paramount importance, the Division of Information Technology Services (ITS) has long sought a County controlled secure and encrypted solution for large (size) file sharing between County staff and approved third party entities such as vendors, contactors, and affiliated agencies, etc.; and

WHEREAS, this need arises due to email attachment size limitations of not only the County’s, but other end-user email services and solutions; and

WHEREAS, further, by utilizing well-known commercial online file sharing solutions, uploaded files can be exposed through access by, and sharing with, undisclosed and unnamed 3rd parties or they can be accessed by the solution provider itself for undisclosed purposes; and

WHEREAS, there is a need for County controlled efficiency, consistency, and effectiveness, to consolidate these disparities under one unified encrypted, secure file sharing platform; and

WHEREAS, Toshiba America Business Solutions, Inc. has such a solution that ITS has vetted and deems appropriate to satisfy the aforementioned solution requirements; and

WHEREAS, although a Purchase Order (PO) has already been issued by Purchasing per a quote in accordance with Omnia #R191103, Member #5078432 Confirmation, Toshiba requires a signature on their

“Statement of Services” (SOS) and their ‘Master Software and Services Agreement’ (MSA) documents.

NOW THEREFORE IT BE RESOLVED, that the County Manager is authorized to enter into and sign the Toshiba SOS and MSA documents; and

BE IT FURTHER RESOLVED, that said documents to be in such form as the County Attorney shall approve.