



**Sullivan County**  
**Health & Human Services**  
**Meeting Agenda - Final**

100 North Street  
Monticello, NY 12701

Chairman Catherine Scott  
Vice Chairman Matt McPhillips  
Committee Member Brian McPhillips  
Committee Member Amanda Ward  
Committee Member Terry Blosser-Bernardo

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**Thursday, September 11, 2025**

**11:30 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Proclamation:**

1. Childhood Cancer Awareness Month

**Reports:**

1. Division of Health and Human Services  
September 2025  
Monthly Report

[ID-7748](#)

**Attachments:** [2025-09 HHS Monthly Report](#)

**Presentation:**

1. Sullivan Fresh Community Cupboard, Martin Colavito

**Public Comment**

**Resolutions:**

1. Resolution to authorize reimbursable third-party vendor agreements, amendments, updates [ID-7731](#)
2. To accept and enter into a contract with the New York State Department of Health, Division of Family Health, to provide funding for the Children and Youth with Special Health Care Needs (CYSHCN) Program. [ID-7737](#)
3. To execute agreements for the operation of Warming Centers located in Monticello and Liberty. [ID-7752](#)

4. To execute agreement with New York and other State or Commonwealth approved Foster Care Related Service Providers [ID-7757](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7748

**Agenda Date:** 9/11/2025

**Agenda #:** 1.

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# *Division of Health and Human Services (DHHS) Monthly Update*

*September 2025*

## Agenda

- Strategic Plan Update
- Drug Task Force
- Social Care Network
- Community Services
- Housing Programs
- Social Services
- Care Center
- Public Health
- Staffing Data

## Strategic Focus Areas in 2025 County Budget

Safe Communities	Healthy Communities	Transportation, Mobility and Infrastructure	Economic Opportunities	Accountable Government
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### *Healthy Communities*

- **Ease Access to Physical and Behavioral Healthcare:** The Sullivan County Division of Health and Human Services (DHHS) has started a planning process to bring Social Care Clinics to Sullivan County. We view this as the next logical step in UNITED SULLIVAN’s efforts to ease access to primary care, mental health, addiction services and dental care. Over the past five years, UNITED SULLIVAN has expanded from its role as a pillar of the Drug Task Force and System of Care for Mental Health to being a pioneer in rural social care across the Hudson Valley and New York State by bringing the Unite Us social care referral system to our area.
- Our goal with the Social Care Clinics is to bring a “brick and mortar” component to our growing social care system that will help compensate for our current lack of local providers and ongoing transportation challenges with physical locations to obtain multiple health and social care services. To make this concept work, DHHS intends to pair with local healthcare providers and community-based organizations in shared space in downtowns and outlying hamlets in a cooperative, cross-licensed environment.
- Agencies with an interest in being a part of this concept development are encouraged to contact DHHS leadership to be included in preliminary planning meetings. These meetings will have a goal of defining the scope of an RFP (or multiple RFPs, if needed) to be released publicly for any/all agencies and private businesses to apply for opportunities to be part of our planned social care clinic co-op for Sullivan County.

Pillar Meetings – Most Recent Pillar Lead Meeting: 9/5/2025						
Law Enforcement	Treatment	United Sullivan	Prevention	Policy	Veterans	Data
5/2/2025	8/21/2025	Meeting Weekly	7/30/2025	8/7/2025	7/15/2025	8/15/2025
Drug Task Force Key Statistics						
911 Responses to Overdose				Opioid Overdose Death Rate (2024)		
July: 19 (+1 from previous month)				26 deaths; 32.5/100,000		
				2023 totals: 38 deaths; 47.5/100,000		

- **Overdoses in July:** There was another slight increase in reported overdoses in July. Three of the reported overdoses occurred at the State Prison in Woodbourne.
- **Coalition for a Vape Free Sullivan:** County Government and Sullivan BOCES have received initial disbursement of funds from the Juul settlement. The Coalition will now begin detailed planning for a collaborative use of County and BOCES funds to reduce smoking and vaping in our community.
- **Oxford House:** Contract is signed to bring 24 sober living beds to Sullivan County over the course of the next 12 months. Oxford House's planning team is currently seeking available units, and is partnering directly with Step One – a new local provider, expanding into Sullivan County from Ulster.
- **Recovery Celebration:** Scheduled for September 19, 2025 (3–6 PM at Hanofee Park). Led by the Drug Task Force – TX Pillar to reduce stigma and celebrate recovery.
- **Lexington Collaborations:** Garnet Health: Lease has been signed; renovation of the former skilled nursing unit into an inpatient rehab is in progress. DA's Office: Support continues for relocation logistics and compliance.

# Opioid Settlement Fund Updates

Opioid Settlement Fund Balance (as of 7/8/25)	OASAS Settlement Fund Allocated to Sullivan / Balance Available
Restricted: \$389,280.84; Unrestricted \$1,157,817.43	\$1,438,489/\$927,972.67

County Opioid Settlement Fund Contracts (\$316k/year)	OASAS Settlement Fund Contracts
<ul style="list-style-type: none"> <li>• Catholic Charities (School-Based Prevention Program) \$25,000</li> <li>• Lamar of Scranton (Marketing-Signage) \$33,000</li> <li>• Village of Liberty Police (Officer EAP) \$11,000</li> <li>• Village of Liberty Police (Overdose Quick Response Team) \$15,000</li> <li>• Town of Fallsburg Police (Overdose Quick Response Team) \$15,000</li> <li>• Sullivan 180 (School-Based Prevention Programs) \$99,500*</li> <li>• Action Toward Independence (Housing, transportation and case management for persons with substance use disorders) \$85,000</li> <li>• Corona Self-Help Center (Peer Services and Supports) \$32,500</li> </ul>	<ul style="list-style-type: none"> <li>• Bold Gold Media (Marketing and Education) \$108,000</li> <li>• Restorative Management (Peer Services) \$74,500</li> <li>• Sullivan 180 (Youth MH Services and Support) \$138,430</li> <li>• Catalyst Research (Data Analytics) \$59,500</li> <li>• Oxford House (Sober living homes) \$200,000</li> <li>• Vendtek (Vending Machine Data) \$1,960</li> </ul>

- **New Funding Anticipated:** We are waiting for detailed information on how funding will be locally distributed from the Purdue Pharma/Sackler Family settlement and other recent settlements. New York State is expected to receive \$241.2million from the Purdue settlement alone.
- **Opioid Settlement Fund Obligations:** The chart above provides a brief summary of organizations under contract and receiving opioid settlement funding, and the actions each of those organizations is taking in support of the Drug Task Force. This chart does not include funds use by the county to acquire items and services needed for use by the Drug Task Force (i.e. software subscriptions to support counter narcotics investigations, palm cards, vending machines, etc.).
- **New Opioid Settlement Fund Project:** The Drug Task Force considered funding for the RESTART program in the pillar lead meeting held on September 5<sup>th</sup>. RESTART provides school-based substance use treatment at Sullivan BOCES. The program is currently funded for the 2025-26 school year via a private donor.



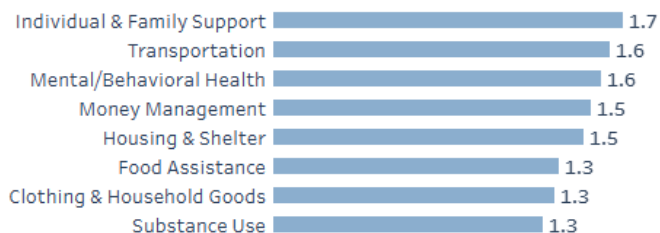
# Social Care Network Update

- **Expanding Unite Us Capacity across County Government:** DHHS, Compliance and County Attorney staff met on August 4 with reps from Unite Us and Hudson Valley Care to resolve compliance, privacy, and legal matters related to the expansion of Unite Us use by county staff. We will look to finalize the updated contracts, approved last month, in the coming weeks. The new contracts will enable all DHHS personnel to participate on the Unite Us social care network and for Community Services to bill Hudson Valley Care for enhanced Medicaid service screenings in support of the 1115 social care network demonstration.
- **Case Summary:** The following chart provides an update of the services we are connecting persons to via the Unite Us network and what current demand for services looks like:

## Case Summary

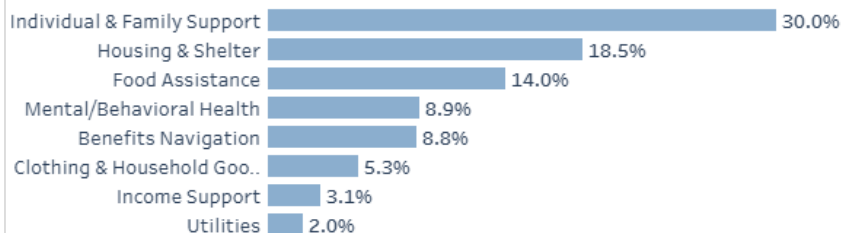
### Average Reoccurring Needs

Expand (+) to view service subtype



### Case Volume by Service Type

Expand (+) to view service subtype



## Local Unite Us Partners (40 Agencies/Locations, +4 from last month)

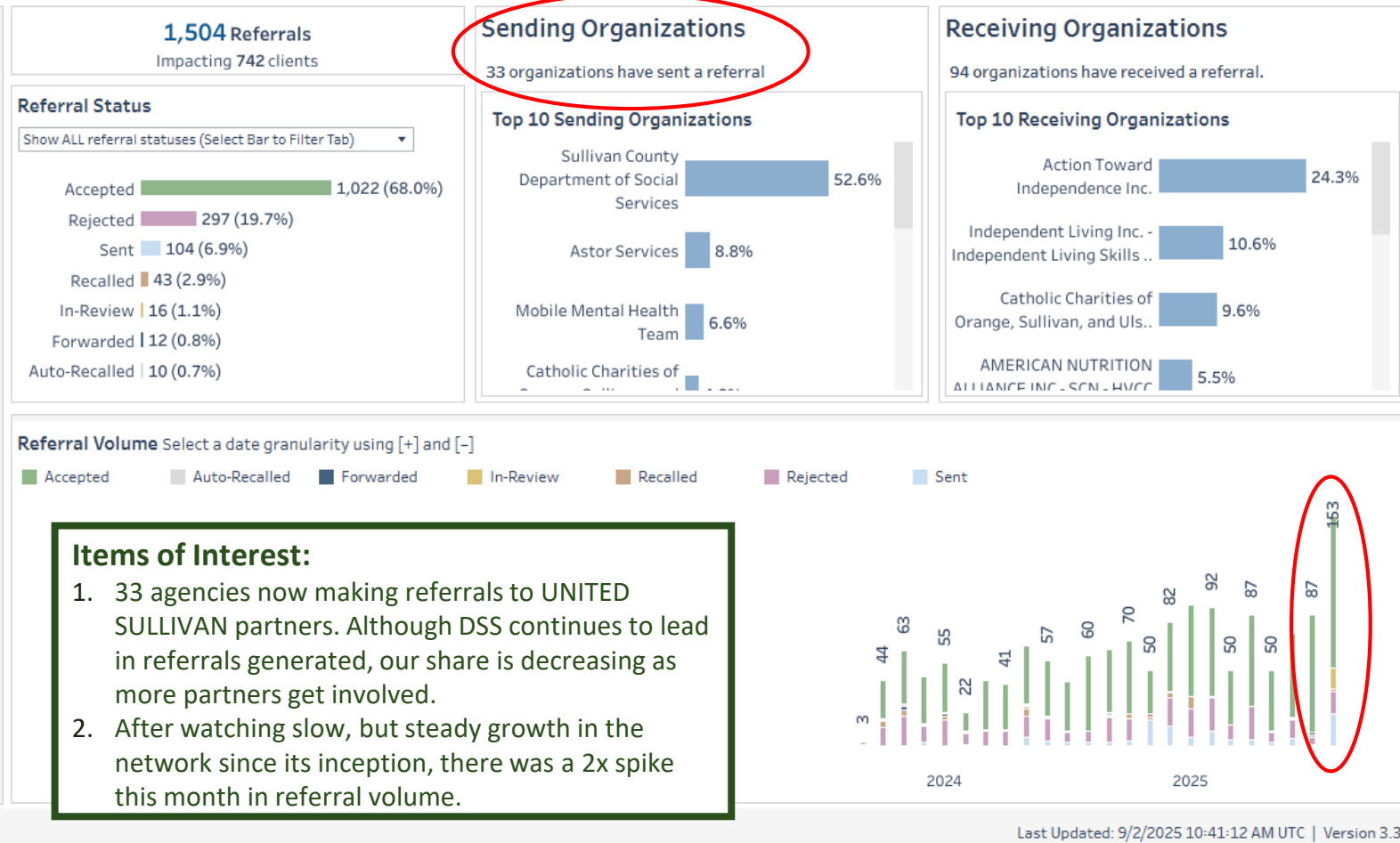
Liberty Police Department	The Center for Discovery	Rehabilitation Support Services (RSS)	Cornell Cooperative Extension	Dept of Community Services
Sullivan County Probation	Dispute Resolution Center	Sullivan 180	Office for the Aging	Dynamic Youth Community
HONOR, INC.	Independent Living – Peer Parent Services	Sullivan County Youth Bureau	Action Toward Independence	Catholic Charities - Behavioral Health
Every Person Influences Children (EPIC)	Lexington Center – Liberty and Monticello	Legal Services of the Hudson Valley	Garnet Health Medical Center - Catskills	Community Action – Liberty and Monticello Offices
Independent Living, – Peer Diversion	Independent Living, Inc – Independent Living Skills	Catholic Charities – Human Services	Center for Workforce Development	Sullivan Allies Leading Together
Mobile Mental Health	Restorative Management	Dept of Social Services	Bridge Back to Life	Choices Mental Health
Sun River Health	Community Home Health Care	Astor Services	American Nutrition Alliance	Dept of Public Health



# Social Care Network Update (continued)

## Referrals

Learn more about the referral activities between network organizations.

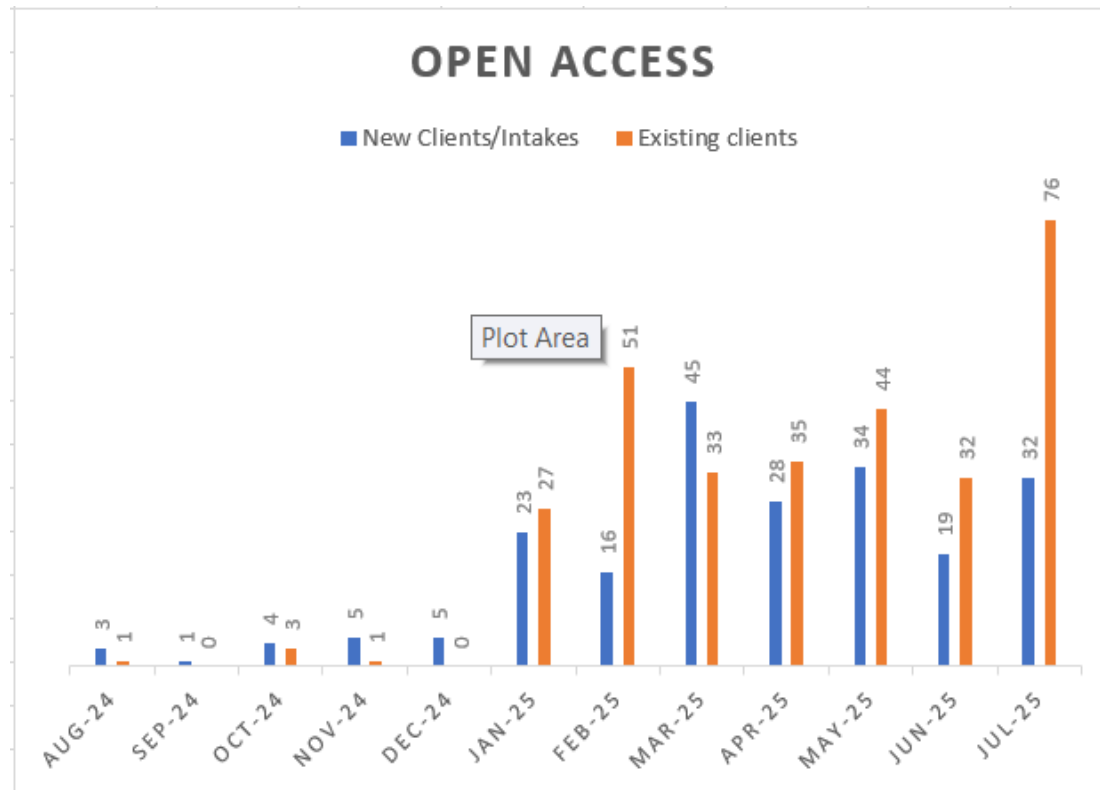


# Community Services Update - Clinic

**High Risk Clients:** In July 2025, there were 183 clients on the roster for high risk census.

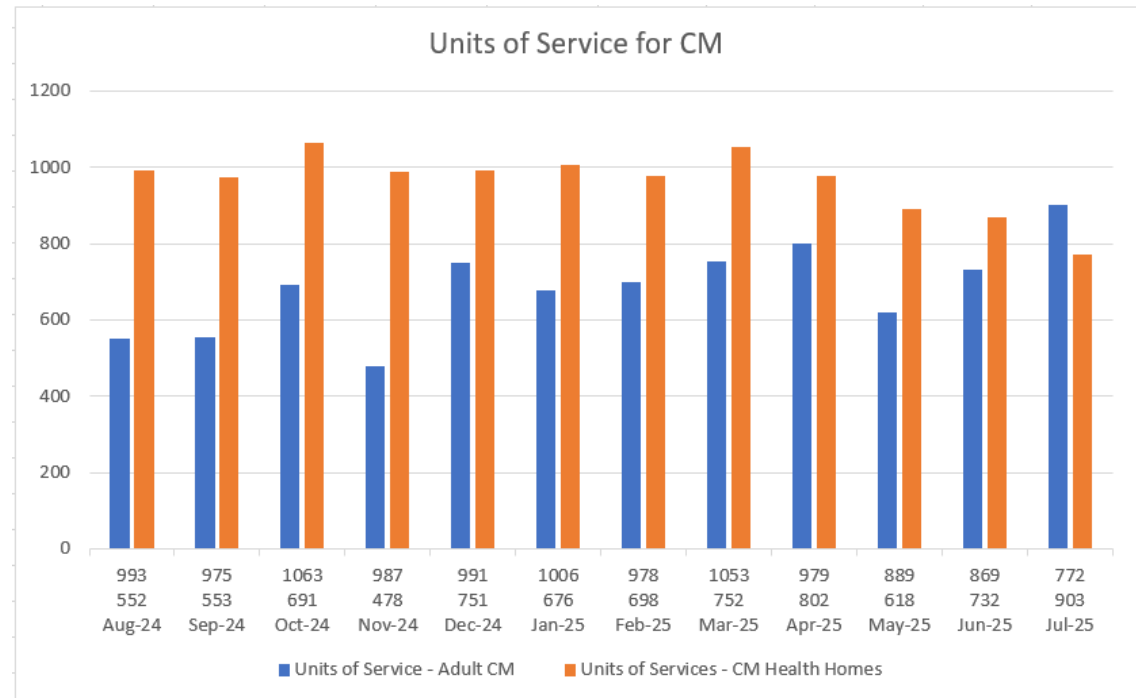
**Open Access:** An uptick in services to both new and existing clients was noted in July.

**Clinic & Treatment Services:** Expanded services in development: youth, veterans, court-linked, toxicology testing.



# Community Services Update – Care Management

- The Care Management unit continues to actively engage & work with clients for both of the Health Home agencies and the HARP Services (Health and Recovery Plan) which are Medicaid and Medicaid Managed Care Health Plans.
- As of the end of July 2025, there are 4 active Assisted Outpatient Treatment (AOT) orders and there is 1 person on enhanced AOT services.



## Single Point of Access (SPOA) Program:

- On July 10, 2025, the Adult SPOA Committee met via Zoom with 16 new cases reviewed and 11 previous cases reviewed.
- Clients were recommended for/linked to various services, including: behavioral health treatment providers, RSS housing (apartment program and community residences), Access: Supported Housing, Office for the Aging, Adult Protective Services, Action Toward Independence, Independent Living, Inc., and Care Management services.
- Children's SPOA Committee met via Zoom on July 24, 2025, and went over 4 new referral and 4 previous referrals reviewed.
- The Coordinator organized and facilitated the monthly Adult & Children SPOA Committee meetings (review of incoming referral packets, typing the case presentations, agenda, meeting minutes, waiting lists). Coordinator also conducted follow up throughout the month and completed monthly SPOA related data reports.

## Systems Coordination & Strategic Planning

- **System of Care Taskforce:** Mixer scheduled: September 25, 2025 at the Alder, Resorts World Catskills.
- **Fatality Review Board:** Cancelled 8/25 meeting; stakeholders informed. Case presentation scheduled for 9/22. Ongoing contact with case managers, coroners, and volunteers to support enhancements to service delivery and prevent future overdoses.

## Peer & Community Support Services

- Peer court navigator building caseload, engaging providers for housing and resources. Exploring certification for mental health peers to better integrate with Crisis Intervention Team (CIT).
- **Narcan Outreach:** Refilling vending machines, distributing through events and Naloxboxes. Coordinated kit-making events and refilled machines across the county.
- **Community & Recovery Engagement:** Set up meeting with Susan Hahn (Mobile Mental Health) to discuss CIT. Contacted SOS team, awaiting responses. Connected with Cara at Restoration Church (bounce house for Recovery Celebration).

# Crisis Mental Health Services Overview

Team / Program	Lead Agency	Target Population	Availability	Purpose
<b>Crisis Intervention Team (CIT)</b>	Law enforcement + behavioral health partners (United Sullivan)	Individuals in crisis (mental illness/substance use)	Integrated response	Divert to treatment over arrest
<b>Community Trauma Response Team (CTRT)</b>	Community / mental health partners (United Sullivan)	Survivors of traumatic events	Event-based	Provide psychological first aid
<b>Adult Mobile Mental Health Team (MMHT)</b>	Rockland Psychiatric Center / Sullivan County Office	Adults 18+ in psychiatric crisis	24/7 mobile outreach In-person outreach Mon-Thurs. 7am-830pm and on call outreach on the weekends	Stabilize, prevent hospitalization, link supports
<b>Children's Mobile Mental Health Team (C-MMHT)</b>	The Arc of the Greater Hudson Valley	Youth under 18 with emotional disturbance or developmental disabilities in crisis	Off-hours hotline & in-home response	Rapid stabilization, referrals, reduce escalation
<b>Hope Not Handcuffs</b>	Tri-County Community Partnership with police	People seeking help for substance use	Walk-in, phone, online access	Pre-arrest diversion to treatment
<b>Safe Options Support – Critical Time Intervention Team (SOS CTI)</b>	RSS (Rehabilitation Support Services)	Individuals experiencing homelessness	Outreach-based	Secure housing, entitlements, behavioral health continuity

# DCS Update - Crisis Mental Health Services

## Mental Health & Substance Use Services

- **Mobile Crisis Services Enhancement:** Awaiting OMH input after unsuccessful RFP response. Drafted a No cost Time extension and rollover request to OMH to maintain funding to the end of 2026, awaiting information from Senior FAO and CIT/Crisis coordinator to be provided on 8/25 – once received request to be submitted to the state. .

## Crisis Intervention & Law Enforcement Support

- **Crisis Intervention Team (CIT) Initiative:** Sequential Intercept Mapping completed. Next meeting: August 2, 2025. Camille O'Brien appointed as CIT/Crisis Coordinator (effective July 7, 2025). Collaboration with Hope Not Handcuffs about integrating hospital peer program into Sullivan CIT.
  - Current peer certified as mental health peer.
  - Future Sullivan peer may pursue certification.
- **First Responder Wellness Program:** RFP awarded to consultant *On and Off Duty*. "Gearing Up" training offered virtually on 9/3/2025 from 9:00am to 3:00pm for LCSW, LMSW, LMHC
- **Community Trauma Response Team (CTRT):** Response protocols established, plan submitted to OMH – tech support meeting scheduled for early September.
- **Training:** Psychological First Aid: October 2, 2025 and Disaster Mental Health: November 18, 2025.

## Provider Infrastructure & Training

- **Staff & Community Trainings:** Topics: burnouts, boundaries, trauma-informed care. Attended Grants Training at Government Center.
- **Provider Audits:** Scheduling 2025 audits

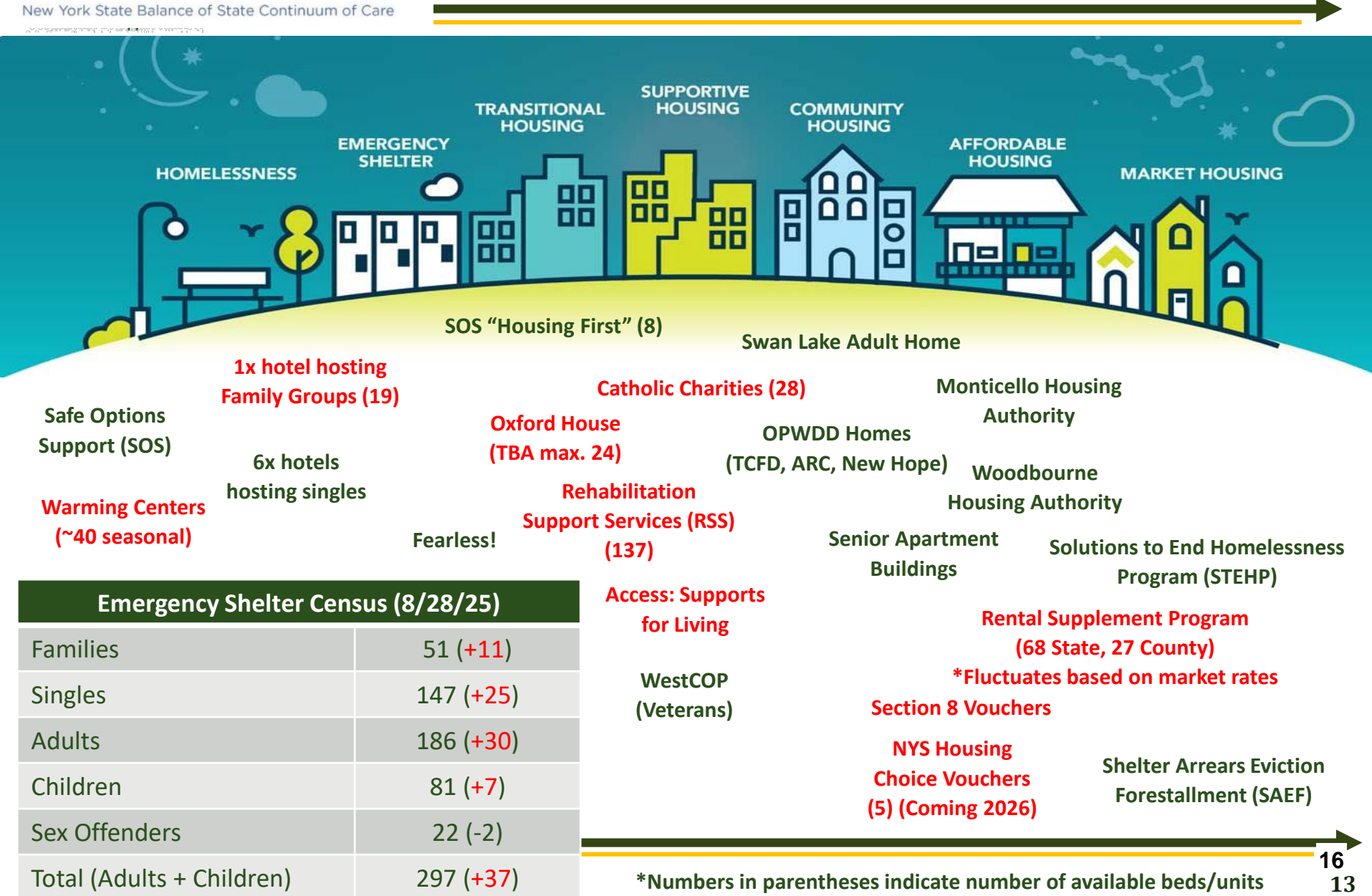
# Mobile Mental Health Update

- Mobile Mental Health most recent 12-month statistics are displayed below.
- Although admission rates vary widely from month to month, most recent six month admission rate was 75%. The previous six months' admission rate was 76% - in other words, we are consistently seeing 3 of every 4 referrals from the Mobile Mental Health team getting accepted for inpatient hospital admission.

Month/Year	Incoming Calls	Initial Phone Contacts	Outreaches	Diversion Rate	Hospital Referrals	Admissions	Admission Rate
Jul-24	335	101	30	77%	7	5	71%
Aug-24	323	111	38	79%	8	5	63%
Sep-24	286	89	27	74%	7	6	86%
Oct-24	298	94	42	88%	5	4	80%
Nov-24	286	81	32	78%	7	5	71%
Dec-24	202	77	18	72%	5	4	80%
Jan-25	214	70	21	71%	6	5	83%
Feb-25	214	78	28	75%	7	6	86%
Mar-25	267	88	26	81%	5	3	60%
Apr-25	250	70	24	92%	2	2	100%
May-25	236	90	26	73%	7	5	71%
Jun-25	278	98	27	70%	8	7	88%
Jul-25	297	140	25	72%	7	4	57%







# Sullivan County's Housing Continuum





# Child and Adult Services Statistics

ADULT SERVICES UNIT	2024 TOTAL	2025 YTD	2025 JUL
<b>PERSONAL CARE AIDES</b>			
CASES OPENED	31	12	1
CASES CLOSED	18	8	0
# CASES (AVG.)	34	37.20	38
<b>PERS</b>			
# CASES (AVG.)	0	0	0
<b>APS REFERRALS</b>			
16A Neglect/Abuse	30	21	5
16B Neglects Own Basic Needs	67	39	6
16B Untreated Medical Conditions	36	26	5
16B Self-endangering Behaviors	21	7	0
16B Unable to Manage Finances	47	21	2
16B Environmental Hazards	38	20	7
Undetermined	7	17	3
<b>APS</b>			
CASES OPENED	245	151	28
CASES CLOSED	238	155	22
# CASES (AVG.)	153	155.09	160
<b>GUARDIANSHIPS</b>			
OPEN	38	45	3
<b>REP PAYEE</b>			

FOSTER CARE STATISTICS				CHILD PROTECTIVE STATISTICS			
	JUL 2025	Trend	Goal		2024	YTD 25	JUL
Kinship%	22.95%		20%	# New Reports	1425	759	84
Congregate Care%	13.93%		16%	# Closed Cases (UNF, FAR, IND)	904	679	114
Total in Care	122		<100	# Unfounded Reports	466	343	48
RTF/RTC	9			# Closed FAR	232	175	31
Diagnostic	0			# Indicated Reports	206	161	35
Group Home	4			Physical abuse	17	12	0
Therapeutic Foster Home	25			Emotional abuse	0	1	0
Regular Foster Home	49			Sexual abuse	7	5	2
Kinship	28			Neglect	96	65	14
Other	7			Domestic violence	15	11	3
Freed for Adoption	16			Educational neglect	37	42	12
Certified Homes	66		5x# in care	Substance abuse	29	23	3
Newly Certified Homes	1				5	2	1
Number of Closed Homes	0			<b>PREVENTIVE SERVICES STATISTICS</b>			
New Kinship Homes	0			NEW REFERRALS		10	
Pending Certification	5			TOTAL CASES		84	
Completed Adoptions	0						
YTD Completed Adoptions	2						

- **Foster Care Statistics:** We are pleased to be meeting our goals for utilization of kinship options for foster care and continuing to reduce our reliance on costly congregate care settings. Our near-term process improvement focus for foster care is on getting children to their permanency goals faster, which requires collaboration with all stakeholders in Family Court.
- **Child Protective Statistics:** New State Central Registry reports are down significantly. The 84 reports in July is the fewest number of reports made in Sullivan County since at least 2006. Reports are typically lower when school is not in session, but improvements in our timeliness in processing cases and communication with partner agencies are likely also helping reduce call volume.
- **New Youth Mental Health Treatment Provider opens in Monticello:** Children's Home of the Wyoming Conference, who already provides a broad portfolio of children's services to Sullivan County from their offices in Liberty, cut the ribbon on Sullivan County's first Youth Assertive Community Treatment (ACT) program, based in Monticello on July 31<sup>st</sup>.

# Child Welfare Case Lifecycle Management

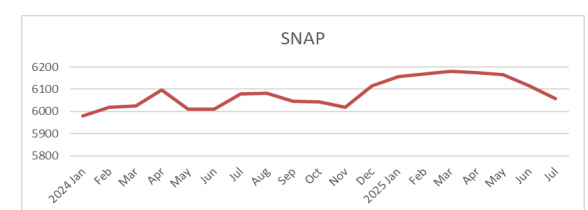
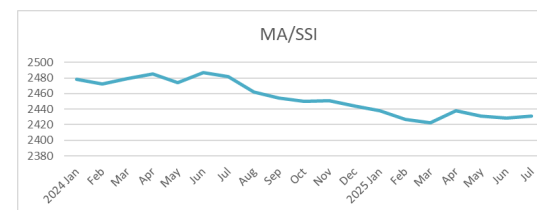
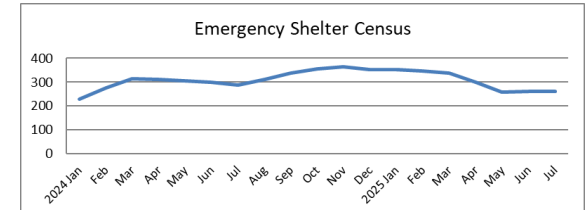
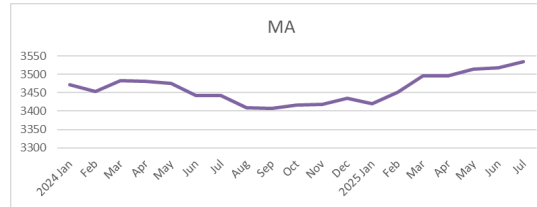
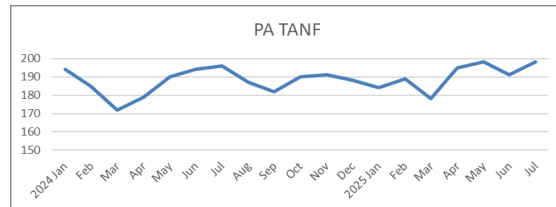
## CHILD WELFARE CASE LIFECYCLE MANAGEMENT DASHBOARD

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>EOM STATISTICS</b> (Based on last day of month totals)													<b>AVERAGE</b>
Overdue 7-day Safety Assessments (INV)	2	1<1		0	0	0	0						0.5
Overdue 7-day Safety Assessments (FAR)	1	1<1		0<1		0	0						0.4
Overdue Case Closures (INV)	103	56	52	28	30<1		11						46.66666667
Overdue Case Closures (FAR)	45	22	21	9	14<2		3						19
PREV Referral Timeliness days	8	3	9	6	6	2	2						5.142857143
<b>QUARTERLY INTERNAL COMPLIANCE AUDITS</b> (GREEN INDICATORS = ≥85% Effective, YELLOW = 75%-84%, RED = ≤74%)													<b>AVERAGE</b>
INV Progress Notes	74%			81%			88%						0.81
FAR Progress Notes		86%			80%								0.83
PREV Progress Notes		56%			65%								0.605
Foster Progress Notes			65%			50%							0.575
PREV Case Contact Rate ≥ 2 per month	35%			75%			81%						0.636666667
Foster Case Contact Rate ≥ 1 per month		75%			85%								0.8
Supervisor Case Conferences		12%			55%								0.335
LSRs Submitted Timely			100%			100%							1
Annual LODs Reviewed Timely/up to date			0%			26%							0.13
<b>HOTLINE SOURCES</b>													<b>ANNUAL TOTAL</b>
School	55	36	50	33	66	36	6						282
Immediate Family	10	12	8	10	11	7	7						65
Extended Family	6	6	7	7	6	2	9						43
Hospital	6	12	12	10	12	16	13						81
Other Medical Provider	10	6	2	9	9	9	11						56
Law Enforcement	9	16	21	12	16	14	14						102
DSS Internal	4	7	10	12	6	7	13						59
Other	4	17	24	13	15	10	22						105

# Social Services Program Statistics

Fraud Investigations (as of 7/31/2025)						
Collections	Cases Active	Cases Referred	Completed	Arrests	Pending arrests	Burials
\$4,862.42 (-15,739.58)	285 (+10)	34 (-10)	37 (-4)	2 (+1)	4(+/-0)	4 approved (-4) \$6,957.60 costs (-6,887.40)
Child Support Enforcement Cases (as of 7/31/2025)						
Collections	Petitions Filed	Paternity Establishments	Total Cases			
\$520,143 (-58,606)	23 (+/-0)	12 (+1)	2,670 (-15)			

Public Assistance (PA) Cases (as of 7/31/2025)				
Temp. Assistance to Needy Families (TANF)	Safety Net	Food Stamps	Medical Assistance (MA)	MA/Supplemental Security Income (SSI)
198(+7)	284 (-/+0)	6057 (-59)	3534 (+17)	2431 (+2)
Homelessness Snapshot (as of 7/31/2025)				
Code Blue	Quarantined	Adults / Children	Sex Offenders	Emergency Shelter Census
0(no change)	0	185/76(no change)	24 (no change)	261 (no change)



As of July 1, 2025 the Local District started denying any new applications for Child Care assistance, as well as closing those cases up for recertification in the month of July.

# Social Services Program Updates

- **Bad News on the Horizon for the Home Energy Assistance Program (HEAP)** – The New York State Office of Temporary and Disability Assistance (OTDA) is planning for NYS's HEAP allocation from the Federal government to be flat from last year to this year. That essentially equates to a significant cut because post-pandemic funds that have been rolling over are depleted and Congress is not increasing allocations to keep up with increasing utility prices. This all assumes that Congress passes the spending bills at the levels that went through their first drafts before the start of the August recess. We will not have confirmation of the final status of this year's HEAP program until after the federal spending bills for Fiscal Year 2026 are passed.
- Clean & Tune, Weatherization, and Home Energy Repair/Replace (HERR) benefits will not be available this year. It will only be the primary and emergency benefits. Aside from what this will do to our clients from a financial perspective, I also worry that this has the potential to lead to more fires in homes (especially with elderly folks) where furnaces are not able to be maintained. To make matters worse, the One Big Beautiful Bill act (BBB) is now only permitting elderly and disabled persons to recertify for HEAP via SNAP. This means we are going to have a lot more pressure on our lobby than we've had in previous years because recertification via SNAP allows a lot of folks to get their HEAP paperwork done before the season opens in November.
- **Since July 1<sup>st</sup>, Sullivan County has been unable to approve new participants and recertifications of current recipients for the NYS Childcare Assistance Program due to a shortfall of available state funds.** The July 1<sup>st</sup> start of denials does not impact recipients until they reach their 12-month recertification time, as Sullivan County has enough funding programmed to support current recipients. Earlier this week, Sullivan County DSS received notice from New York State OCFS of our childcare subsidy allocation for the 2025-2026 Federal Fiscal Year. The 2025-26 allocation is about \$222,000 more than received last year. Unfortunately, even this increased amount is not going to be sufficient to support the increased demand due to the broader eligibility for the program. As we have shared throughout the summer, we encourage anyone in need of childcare assistance to continue to submit applications, so that we can collect data on the level of demand across the county and provide assistance when additional funds are available.

Monthly Total Expenses to Date	Monthly Cash Receipts	End of Month Census	Meals Prepared for Residents
\$1,205,133.61	\$1,525,580.48	120	11,307
Admissions / Discharges (to home or Assisted Living)	Total ST treatments	Total OT treatments	Total PT treatments
7/6	65	752	842

### Nursing Home Care Compare Ratings:

- Health Inspection: (1 Star)
- Quality Measures: (3 Stars)
- Staffing: (3 Stars) - New Hires for July 1 Assistant Director of Nursing, 2 DPW, 2 Food Service Workers and 1 Building Safety Monitor

### Nursing and Physical Therapy Update:

- Residents continue to participate in seasonal activities.
- Residents continue to work on gardening projects inside and outside
- Money management and sequencing activities have been incorporated
- Ongoing education within the facility staff in progress to reinforce communication strategies based on residents' cognition status
- Balance and fall reduction continue to be a significant focus which is helping with ambulation and decreased falls.

### Activities Department Update:

- Introduction of new group games
- July 4th Barbeque
- Celebrated National Wine and Cheese Day



Goal / Area of Focus	Update / Progress
Increase and maintain the daily census of the CHHA Program to ensure consistent enrollment, maximize resource utilization, and support the growing demand for home healthcare professionals.	Average daily census (ADC): <b>157</b>
Increase the number of new patient admissions through enhanced referral partnerships, physician outreach, and digital marketing strategies.	<b># of referrals: 123</b> <ul style="list-style-type: none"> <li>Referral Conversion Rate (RCR) (referrals → admissions) <b>RCR: 81%</b></li> <li>new patients: 100</li> <li>discharges: 89</li> </ul>
Achieve an average of 5 points per day, per clinician while maintaining high-quality care, measured through patient satisfaction scores and clinical outcome improvements.	<ul style="list-style-type: none"> <li><b>Staff Productivity: 4.63</b></li> <li>See table 1 below</li> </ul>

Table 1

CHHA Monthly Data*									
	2024 Total	January	February	March	April	May	June	July	2025 YTD
Staff Productivity		5.06	4.89	4.92	4.87	4.96	4.86	4.63	4.88428571
New Patients*	1120	122	102	96	94	69	82	100	665
Discharges*	1104	108	99	98	98	84	90	89	666
RN/LPN Visits*	6267	577	462	565	604	516	431	528	3683
PT/PTA Visits	8424	763	612	651	624	654	616	604	4524
OT Visits*	2353	160	157	241	228	257	242	229	1514
ST Visits*	854	77	72	54	57	76	69	76	481
MSW Visits*	680	54	54	54	54	47	46	55	364
HHA Visits*	497	84	77	77	56	78	63	70	505
Total Visits	21,299	1715	1434	1642	1623	1628	1467	1562	11071

Field Staffing	full-time	perdiem	contract	total
RN	8	4		12
LPN	1			1
PT	3	1	1	5
PTA	2			2
OT	3			3
ST	1			1
MSW	1			1
total				25

Table 1 – Legend:

- # of visits by type:
- RN- Registered Nurse
- PT- Physical Therapy
- OT- Occupational Therapy
- ST- Speech Therapy
- MSW- Master Social Work Visit
- HHA- Home Health Aid Visit



# Maternal Child Health (MCH)

Goal / Area of Focus	Update / Progress
Increase and maintain the daily census of the MCH Program to ensure consistent enrollment, maximize resource utilization, and support the growing demand for home healthcare professionals.	<ul style="list-style-type: none"><li>Average daily census (ADC): <b>32</b></li></ul>
Achieve an average of 5 points per day, per clinician while maintaining high-quality care, measured through patient satisfaction scores and clinical outcome improvements.	<ul style="list-style-type: none"><li><b>Staff Productivity: 4.86</b></li></ul>
Increase the number of new patient admissions through enhanced referral partnerships, physician outreach, and digital marketing strategies.	<b># referrals: 31</b> <ul style="list-style-type: none"><li><b>RCR: 61%</b></li></ul>
Monitor the number of newborn screenings completed, ensuring that those completed newborn screenings are done within 24-48 of birth.	<b>2</b> newborn screenings
Maintain Full Staffing	1x RN, 1x LPN



Goal / Area of Focus	Key Performance Indicators	Update / Progress
Family Support Staff (FSS) will conduct at least 90% of scheduled home visits per month to ensure consistent family engagement.	<ul style="list-style-type: none"><li>• # of enrolled families (capacity = 60)</li><li>• Total of 150 home visits expected per month.<ul style="list-style-type: none"><li>○ Target completed home visits: <b>85%</b></li></ul></li></ul>	<ul style="list-style-type: none"><li>• <b># of enrolled families: 47</b></li><li>• <b>95%</b> completed home visits (140 out of 147)</li></ul>
Increase the number of new patient admissions through enhanced referral partnerships, physician outreach, and digital marketing strategies.	<ul style="list-style-type: none"><li>• # of referrals</li><li>• # of assessments completed (Frogs)</li><li>• # of referrals agreed to services and registered</li><li>• Referral Conversion Rate (RCR) (how many referrals turned into admissions)<ul style="list-style-type: none"><li>○ Target RCR: <b>17%</b></li></ul></li></ul>	<ul style="list-style-type: none"><li>• <b># of referrals: 19</b></li><li>• <b># agreed to services and registered: 4</b></li><li>• <b>RCR: 40%</b></li></ul>
Maintain Full Staffing	<ul style="list-style-type: none"><li>• # of staff for all HF positions</li></ul>	100% (4 of 4) staff positions filled

Staffing	
Family Support Worker	2
Bilingual FSW	2
Program Supervisor	1
Program Manager	1
total	6





## *Children and Youth with Special Healthcare Needs (CYSHCN)/ Early Intervention (EI)*

<b>Goal / Area of Focus</b>	<b>Update / Progress</b>
Ensure that initial Committee on Preschool Special Education (CPSE) evaluations are completed within 60 calendar days of referral.	<ul style="list-style-type: none"><li>• # of active cases: <b>226</b><ul style="list-style-type: none"><li>○ ↓ 85 from previous month</li></ul></li></ul>
Complete initial EI evaluation and develop Individualized Family Service Plans (IFSPs) within 45 days of referral.	<ul style="list-style-type: none"><li>• # of active cases: <b>243</b><ul style="list-style-type: none"><li>○ ↑ 25 from previous month</li></ul></li></ul>
Early Intervention Ongoing Service Coordinators (EI OSC) will maintain an active caseload of 35-50 families, depending on case complexity and program capacity.	EI OSC caseload: <b>37</b>
Increase outreach and engagement for Children and Youth with Special Healthcare Needs (CYSHN)	<ul style="list-style-type: none"><li>• # of active cases: 15<ul style="list-style-type: none"><li>○ # of new referrals</li></ul></li></ul>

- Professional Training scheduled for August 8th, focused on T1 Diabetes and Asthma among school aged youth.
- 2nd sensory friendly movie night took place on July 9th. 3 CYSHCN families were in attendance.



Goal / Area of Focus	Update / Progress
<b>Workplace Wellness</b>	# of workplace wellness events: 0 • # of participants: 0 • Topics covered:
<b>Outreach/ Education/ Rural Health Network (Table 2)</b>	# of educational workshops: 7 <ul style="list-style-type: none"> <li>○ Total # of participants: 248</li> </ul> • # of outreach events: 27 <ul style="list-style-type: none"> <li>○ # directly related to RHN: 10</li> </ul> • # of social media posts: 47 <ul style="list-style-type: none"> <li>○ Top 3 post topics (most engagement): Rabies Alert, Cooling Centers, Rabies Clinic Flyer</li> </ul> • # of PH kits distributed <ul style="list-style-type: none"> <li>○ Education: 437</li> <li>○ Vending machines: 173</li> <li>○ See table 2 for detail</li> </ul>
<b>Narcan Training</b>	• # of Narcan trainings: 2 <ul style="list-style-type: none"> <li>○ # of participants: 7</li> </ul> • # of 1-on-1 Narcan trainings: 0 • Total # trained: 7
<b>Community Health Workers (CHW)</b>	# of CHW visits: 39 • # of referrals provided: 20 • Top 3 identified needs: 1. Immigration, 2. Food Pantries, 3. English providers only/appt. scheduling

**Table 2: Public Health Kit Distribution**

Description	Vending Machines	Education/Outreach
Dental Hygiene ADULT	23	27
Dental Hygiene KIDS	29	28
Emergency Preparedness	25	68
Deterra ( Mini)	1	0
Deterra ( Large)	4	0
Men's Health	3	21
Women's Health	2	28
Mental Health	0	19
Hygiene Kit	23	30
Sexual Health Kit	29	29
Tick Removal Kit	2	72
Overdose Rescue Kit	N/A	83
Smoking Cessation	6	0
Wound Care Kit	26	32
Total	173	437

**Community Health Coordinator Comments:**

- PH hired a new educator.
- Senior wellness fitness program (over 170 participants in 12 week span 3x a week) Go Patricia!!
- Great feedback from Hanofee Park Tick Education.



- To retry for a morning Time Management, Communication, and Personal Wellness training for staff in August.
- Catholic Charities Presentation planned for August staff meeting.
- Planning to create a Public Health Handbook for new hires to have essential information at onboarding.

Goal / Area of Focus	Key Performance Indicators	Update / Progress
Staff education	<ul style="list-style-type: none"><li>• # staff trainings offered</li><li>• Topics covered</li><li>• # of participants</li></ul>	<ul style="list-style-type: none"><li>• # staff trainings offered: 0</li><li>• Topics covered:</li></ul>
Quality	Ongoing analysis of existing policies, updates, and creation of new.	<ul style="list-style-type: none"><li>• Standardization/update of Early Intervention service coordination forms and practice notices in progress</li><li>• Updating departmental policies: Smoking, Cancer screenings, Care of Electronic Equipment, Hand hygiene, Confidentiality, PH time and Attendance Policy</li><li>• EI Policies (Adaptive Tech for Preschool and Early Intervention, HIV Confidentiality, and Client Complaint) complete and to go through HSAB in August</li></ul>



# ***Disease Surveillance Investigations (DSI)***

<b>Goal / Area of Focus</b>	<b>Update / Progress</b>
<b>Immunization Program</b>	<ul style="list-style-type: none"><li>• # of Immunization Quality Improvement Program (IQIP) visits performed: 0</li></ul>
<b>Rabies</b>	<ul style="list-style-type: none"><li>• # of rabies post exposure prophylactic (PEP) in county: 13</li><li>• # of exposures investigated: 50<ul style="list-style-type: none"><li>○ Domestic: 34</li><li>○ Wildlife: 16</li></ul></li><li>• # animals tested: 6<ul style="list-style-type: none"><li>○ Domestic: 1</li><li>○ Wildlife: 5</li></ul></li><li>• # of animals + for rabies: 1</li></ul>
<b>Emergency Preparedness</b>	# of training meetings: 3
<b>Medical Reserve Corp. (MRC)</b>	In Progress: Working on Operational Readiness Award (ORA)
<b>Lead</b>	Total labs drawn: 164 <ul style="list-style-type: none"><li>• Lead Education: 50</li><li>• # of Positive cases: 1</li></ul>
<b>Tuberculosis (TB)</b>	<ul style="list-style-type: none"><li>• # of active TB cases: 0</li><li>• # of LTBI follow-up cases: 38</li><li>• # of suspected TB cases: 6</li><li>• # of non-clinical home visits: 16</li><li>• # of clinical/DOT home visits: 1</li></ul>
<b>Reportable Diseases</b>	# of lab reported cases: 404 <ul style="list-style-type: none"><li>○ ↑ 70 from previous month</li></ul> <ul style="list-style-type: none"><li>• See table 5 for disease type</li></ul>
<b>Total COVID &amp; Other</b>	# of lab reported cases: 47 <ul style="list-style-type: none"><li>○ ↓ 14 from previous month</li></ul>

- Over 77 Camps have been audited for the month of July. Goal set of 100 for the summer.
- 2 DSI nurses are now Certified to do Fit-Testing.
- Immunization clinics will start on August 12.



# Communicable Disease Update

Table 3

**Hepatitis**  
**Query Limits Selected Returned: 26 Records**  
**Tabular Analysis of Disease**  
**Created By the Communicable Disease Electronic Surveillance System**

Disease	Total
HEPATITIS B, CHRONIC	4
HEPATITIS C CHRONIC	15
HEPATITIS C, NEGATIVE	7
Total	26

Table 4

**Sexually Transmitted Diseases (STDs)**  
**Query Limits Selected Returned: 16 Records**  
**Tabular Analysis of Disease**  
**Created By the Communicable Disease Electronic Surveillance System**

Disease	Total
CHLAMYDIA	13
GONORRHEA, UNCOMPLICATED	3
Total	16

Table 5

**General Communicable**  
**Query Limits Selected Returned: 404 Records**  
**Tabular Analysis of Disease**  
**Created By the Communicable Disease Electronic Surveillance System**

Disease	Total
ANAPLASMOSIS, ANAPLASMA PHAGOCYTOPHILUM	27
BABESIOSIS	24
CAMPYLOBACTERIOSIS	2
CANDIDA AURIS	1
COVID-19	47
CRE	2
GIARDIASIS	1
INFLUENZA, A	2
LYME DISEASE	272
RSV UNSPECIFIED	26
Total	404

## Community Services (5 Positions Vacant, 48 Authorized, 10.42% Vacant)

Account Clerk/Database, #3039	
Assistant Social Worker II, #2254	
CC Planning & Outreach Coordinator, #3506	
Staff Social Worker I, #0130, #2267	Interviewing

## Public Health (12 Positions Vacant, 72 Authorized, 16.67% Vacant)

Principal Account Clerk, #3592	OMB Positions
Public Health Educator, #1636	Posted
Public Health Nurse, CHHA #3419	
Public Health Occupational Therapist, #3340(PD)	Posted
Public Health Physical Therapist, #3667(PD), #3555	
Registered Nurse, CHHA #747, #849, #2875, #2502(PD), #2782(PD)	
Supervising Comm Health Nurse, #148	

## Social Services (6 Positions Vacant, 181 Authorized, 3.31% Vacancy Rate)

Account Clerk/Database, #3050	Posted
Clerk, #3214	Canvassing
Caseworker #3101, #2420	Interviewing
Senior Caseworker, #763	Posted
Social Welfare Examiner, #295	One vacancy due to recent promotion.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7731

**Agenda Date:** 9/11/2025

**Agenda #:** 1.

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**Narrative of Resolution:**

Resolution to authorize reimbursable third-party vendor agreements, amendments, updates

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**WHEREAS,** Sullivan County Department of Public Services is a provider of home care related services, including but not limited to skilled nursing, physical therapy, occupational therapy, speech therapy, respiratory therapy, social work services, and home health aide services, to clients and that such services are reimbursable by third party payors; and

**WHEREAS,** Sullivan County Department of Public Health desires to continue to enhance third party revenue generation collection; and

**WHEREAS,** third party payors require written agreements with service providers to allow all payments to be forwarded directly to the provider; and

**WHEREAS,** due to the changing requirements in the industry, third party payors may require periodic amendments to their existing agreement; and

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager is hereby authorized to enter into provider agreements with various insurance companies/service providers for the services described above and to sign amendments to said agreements; and

**BE IT FURTHER RESOLVED,** that the authorization for this Resolution shall expire as of December 31, 2029, and that a new resolution must be adopted at that time; and

**BE IT FURTHER RESOLVED** that said agreements and amendments shall be in such form as to be approved by the County Attorney.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7737

**Agenda Date:** 9/11/2025

**Agenda #:** 2.

**Narrative of Resolution:**

Resolution introduced by the Health & Human Services Committee to accept and enter into a contract with the New York State Department of Health, Division of Family Health, to provide funding for the Children and Youth with Special Healthcare Needs (CYSHCN) Program.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$336,471

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** 4059-Early Care / Intervention Children

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

All procurement policies and procedures will be followed.

**RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO ACCEPT AND ENTER INTO A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH, DIVISION OF FAMILY HEALTH, TO PROVIDE FUNDING FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTHCARE NEEDS (CYSHCN) PROGRAM.**

**WHEREAS,** The New York State Department of Health (NYS DOH) has made funding available to Sullivan County for the Children and Youth with Special Healthcare Needs (CYSHCN) program; and

**WHEREAS,** The CYSCHN program is responsible for helping to address equitable access to medical services and supports, and address disparities and the social determinants of health with activities that are tailored to local community needs; and

**WHEREAS,** The CYSHCN program promotes health and well-being for CYSHCN participants to develop and reach their full potential; and

**WHEREAS,** This contract would extend from October 1, 2025-September 30, 2030 with an annual award of \$60, 657 per year; and

**WHEREAS,** The NYSDOH has also allocated an additional award of \$33,186 for year 2025-2026 ONLY to implement newly developed Community Accessibility and Inclusion (CAI) projects; and

**WHEREAS,** The total award would be \$336,471 for the contract period; and

**WHEREAS,** This funding would be used to pay 0.5 FTE of a CYSHCN employee; and

**NOW, THEREFORE LET IT BE RESOLVED,** that the Sullivan County Legislature hereby authorizes the County Manager and/or Chairman of the County Legislature *(as required by the funding source)*



to accept the award for the period of October 1, 2025 through September 30, 2030, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the NYS DOH CYSHCN Service Block Grant funding be terminated, the county shall not be obligated to continue any action undertaken by the use of this funding.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7752

**Agenda Date:** 9/11/2025

**Agenda #:** 3.

**Narrative of Resolution:**

To execute agreements for the operation of Warming Centers

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$235,000

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** 6010-38-47-4752

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** Reviewed response of the request for proposal with Director of Purchasing and awarding contract to contractor for operations of warming centers.

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXECUTE AGREEMENTS FOR THE OPERATION OF WARMING CENTERS LOCATED IN MONTICELLO AND LIBERTY.**

**WHEREAS,** the County of Sullivan, through the Department of Social Services, coordinates the operation of the County's Warming Centers during months of cold temperatures to provide a safe and warm space for residents in need; and

**WHEREAS,** a request for Proposal, R-23-33, was issued for the operation of the warming centers the Department of Social Services recommends that the contracts be executed with the following proposers:

1. St. John's Episcopal Church at a not to exceed amount of \$33,000.
2. Liberty United Methodist Church at a not to exceed amount of \$82,000
3. Sullivan County Federation for the Homeless at a not to exceed amount of \$120,000

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be hereby authorized to execute Agreements with the proposers and they're not to exceed amounts noted above, for the period of October 1, 2025 through September 30, 2026. These agreements may be executed on a yearly basis, for an additional two (2) years; and

**BE IT FURTHER RESOLVED,** that the form of said contracts will be approved by the Sullivan County Attorney Office.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7757

**Agenda Date:** 9/11/2025

**Agenda #:** 4.

**Narrative of Resolution:**

To execute agreement with New York and other State or Commonwealth approved Foster Care Related Service Providers

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$98,043

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A-6010-38-40-4001

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** 140-3-4

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO  
AUTHORIZE COUNTY MANAGER TO EXECUTE AGREEMENTS WITH NEW YORK STATE  
("NYS") AND OTHER STATE OR COMMONWEALTH APPROVED FOSTER CARE RELATED  
SERVICE PROVIDERS**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, contracts for the provision of certain preventative services; and

**WHEREAS**, funding is available through the NYS approved Supervision and Treatment Services for Juveniles Program (STSJP) Plan; and

**WHEREAS**, the County of Sullivan, through the Department of Social Services, contracts for the provision of Office of Children Family Services ("OCFS") approved Preventative Services with the Town of Wallkill Boys & Girls Club, Inc; and

**WHEREAS**, The Town of Wallkill Boys and Girls Clubs, Inc is capable and willing to provide such service at a cost not exceed \$98,043.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute agreement with Town of Wallkill Boys & Girls Clubs, Inc. at a cost not to exceed \$98,043 for the period of October 1, 2025 through September 30, 2026; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Attorney's Office.