



Sullivan County

100 North Street
Monticello, NY 12701

Planning and Community Resources Committee

Meeting Agenda - Final

Chair Matt McPhillips
Vice Chair Joseph Perrello
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Brian McPhillips

Thursday, May 7, 2026

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

- 1. Division of Planning - Monthly Report April [ID-8350](#)

Attachments: [April 2026](#)
[March 26 AG report](#)

- 2. Division of Community Resources [ID-8352](#)
Monthly Report
May 2026

Attachments: [2026 Pand CR May Report](#)

Presentation:

- 1. **Countywide Assessment of Potable Water and Wastewater Infrastructure - Delaware Engineering**

Public Comment

Resolutions:

1. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN THE 2026-2027 ANNUAL PLAN UPDATE TO THE 2024-2028 FOUR YEAR PLAN FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING

[ID-8326](#)

Sponsors: Office for the Aging and Deoul

Attachments: [26-27_review and approval STANDARD DATES](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8350

Agenda Date: 5/7/2026

Agenda #: 1.



DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT April 2026

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

| GENERAL MUNICIPAL LAW – 239 Referrals | | | | | |
|---------------------------------------|----------------|--|--------------------|---------------|---------------|
| Date Received | Date Requested | Project Name | Action Type | Referral ID # | Legislator |
| 3/26/26 | 4/24/26 | Taqueria el Tio Chino | Special Use Permit | LIV26-01 | Alvarez |
| 3/26/26 | 4/24/26 | Gittle Loeffler | Special Use Permit | LIV26-02 | Alvarez |
| 4/10/26 | 5/8/26 | Amend. Town Code “Time for Development” | Other | THO26-09 | Ward |
| 4/14/26 | 5/13/26 | 91 Chestnut St. | Site Plan Review | LIV26-03 | Alvarez |
| 4/17/26 | 5/7/26 | Rock Ridge Subdivision | Subdivision Review | MON26-01 | Ward |
| 4/17/26 | 5/15/26 | Vallone – TIALT, LLC Subdivision | Subdivision Review | ROC26-01 | B. McPhillips |
| 4/20/26 | 5/20/26 | Charach Annexation | Site Plan Review | WOO26-01 | Perello |
| 4/22/26 | 5/13/26 | Richmond County Development, LLC | Area Variance | BET26-02 | M. McPhillips |
| 4/22/26 | 5/4/26 | U.T.A. | Special Use Permit | LIB26-07 | B. McPhillips |

- Planning staff continues to work on providing training on a wide range of topics for municipal board members so they can get their required 4 hours of New York State Department of State Training. A training from Pace University training offered credits for board members and continuing legal education credit hours for attorneys was held on April 22 with over 40 people attending. Staff continue to keep track of any future webinars from the Department of



Environmental Conservation. Additionally, staff compiled a list of training resources and created a page on the county website to share them.

- Planning is updating the County Databook, which compiles US Census and other data for the county. It will be available on the Planning website arranged by topic area and updated as needed based on availability of data.

Land Use, Strategic and Comprehensive Planning

- **Comprehensive Planning**

- Planning staff continues to scope out a process to complete a county-wide comprehensive plan, with a focus on establishing a community outreach plan and developing draft materials to be utilized in those efforts.
- Planning is working with Dan Hust, Director of Communications, to learn about the Zen City platform as a tool to get public input for the plan.
- Planning will continue to seek funding to support these efforts.

- **Water Resources and Infrastructure**

- Planning consultant Delaware Engineering is finalizing the Countywide Infrastructure Assessment. The County reviewed the municipal reports and the consultant is updating them with the recommended edits. The County level report has been received and reviewed. A presentation to the Legislature is on today's agenda and presentation to the Sullivan County Supervisors Association is scheduled for Wednesday May 13.
- LaBella has started work on the study of the hydrogeology of in relation to subsurface conditions throughout the County to assess the County's water resources. The process is anticipated to take a year to complete.

- **Hazard Mitigation Plan**

- All comments from the steering committee were received and incorporated into the HMP, and Tetra Tech is in the process of inputting plan data into MitigateNY 2.0, New York State's updated web-based hazard mitigation planning platform and database.
- The public review period will commence on Wednesday, May 6th, and end on Friday, June 5th. A Microsoft Teams meeting to review the draft plan is scheduled for May 6th from 6:00pm-7:00pm, and an invitation was sent to County department heads, Sullivan

County municipalities, nongovernmental stakeholders, and neighboring municipalities. Local planning committee members, the public, neighboring communities, and stakeholders are encouraged to participate in this public review period by submitting any comments through a survey.

Recreation, Quality of Life & Tourism-based Economic Development

- Sullivan Paving has made progress on the Neversink Crossing, especially with the abutments and grading work. The County has been working with the project partners to draw down the funds, and successfully received the first draw down of the federal funds through New York State Department of Transportation. Two of the grants have been closed. The project is expected to be complete in early summer of 2026.
- 
- The use and occupancy agreement between New York State Department of Transportation and the Town of Liberty for the Parksville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The design is complete. Planning assisted the Town with the State Environmental Quality Review and they were able to issue a negative declaration at their January meeting. Planning has helped coordinate other environmental requirements necessitated by the involvement of New York State Department of Transportation, New York State Office of Parks and Historic Preservation, and federal funds.
 - The Town of Rockland is working with Rotary Park on the section of trail from Livingston Manor towards Parksville. Engineering work is complete, and the Town is preparing an application to get funding through the Transportation Alternatives Program.
 - Planning worked with Grants to submit an application to the federal BUILD program (Better Utilizing Investments to Leverage Development) to fund the engineering of the trail/road intersections, a schematic design for the former Liberty Trestle, and an e-bike supplement to the Sullivan O&W Feasibility Study. The request is for \$4,000,000 and there is no required County match.
 - Staff continue to work with the Open Space Institute to help municipalities acquire rights of way to the trail.
 - Staff continue to participate in quarterly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.

- The next event planned is the FO&WL on Saturday, April 25 at 8AM. The Alliance is teaming up with Sullivan Audubon Society President Maura Muller to lead a short hike on the Hurleyville section of the trail that skirts past Shaddock Pond, a local hotspot for migratory birds.
- **Community Outreach**
 - Planning, Office of Sustainability, Parks and Grants supported State University of New York, Sullivan in their earth day event. Outreach materials on work the Division is doing were provided to students and other attendees.



Community Development & Revitalization

- **Bicycle and Pedestrian Infrastructure Master Plan**
 - Meetings and project workshops with municipal officials, Sullivan County Public Works, and New York State Department of Transportation continue to identify locations for plan implementation, as per the additional scope of service which was authorized by the Legislature last month. These locations include:
 - Village of Monticello
 - Village of Liberty
 - Town of Fallsburg
 - Town of Rockland
 - Village of Wurtsboro
 - The consultant continues to develop a draft roadway and sidewalk inventory to guide infrastructure planning.
- **Housing**
 - The Sullivan County Land Bank plans to file a grant application to establish a source of funding for home repairs available to Sullivan County homeowners making no more than 120% of median household income. The goal is to preserve existing housing stock.
 - We anticipate future rounds of funding becoming available for new construction as well as mobile home replacement programs, which we will pursue.
 - A follow-up roundtable meeting with Assembly member Paula Kay is anticipated for June 2026.
- **Administrative**
 - Presented at the Sullivan County Partnership for Economic Development quarterly meeting
 - Attended monthly meeting of Sullivan County Land Bank

- Evaluating Division structure in response to recent vacancies, and preparing a plan to restructure with cost savings to County while preserving capacity. Vacancies division wide include one in the Department of Planning and two in the Department of Parks, Recreation and Beautification.
- Reviewed protocol with staff and appropriate County officials in preparation for records storage and destruction.
- Met with Commissioner of Management and Budget to discuss current budget status for the Division.
- Continued administration activities associated with the Municipal Infrastructure Program for deployment of broadband infrastructure, including weekly reporting to New York State ConnectALL office, internal staff meeting, weekly meeting with the County's partner Archtop Fiber, monthly pole attachment meeting with stakeholders from across the State, and webinars on reporting requirements.

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- An application from RWE Solar Developments is expected to be filed with the New York State Office of Renewable Energy Permitting on or about May 29, 2026. The project is known as Town Line Solar, a utility scale solar development in the Towns of Forestburgh and Thompson. Sullivan County has executed a Memorandum of Agreement with the municipalities, and staff have been in communication with Town officials as well as the County Attorney's Office to discuss next steps in accessing intervenor funds for legal representation during the application process. A Request for Proposals has been issued seeking professional services related to an independent review of the project. These efforts will be funded by intervenor funds made available by the developer as part of the standard State review process.
- OSE staff have evaluated current rate classifications for various County facilities and are working with NYSEG to determine if savings could be achieved by changing certain classifications. Staff also continues to review monthly utility statements, and to work with New York State Electric and Gas (NYSEG) and Department of Public Works (DPW) staff to resolve any meter readings and monthly billing errors identified.
- Additionally, OSE staff have been in contact with Tesla to identify a cause of recent billing errors. The issue has been identified and resolved.

III. PARKS, RECREATION & BEAUTIFICATION

- Callicoon Park: Permitting for the construction of the parking area and trail to the river is complete. DPW removed the hazardous and dead trees at the site, many of which were dying Ash trees. Fisher Associates are working on finishing the bid documents so we can put the project out to bid soon. A fully executed Grant Disbursement Agreement is in hand from the Dormitory Authority of the State of New York (DASNY), which is providing funding for the capital project.
- Fisher Associates are working on the design for the D&H Canal Trail Improvement project.
- The Annual Countywide Litter Pluck began April 1st. All of the disposal coupons and informational packets have been distributed to the participating locations.
- DPW has repaired two cabins, stairs and portions of the palisade's walkway at Fort Delaware.
- The department has begun the Lifeguard Certification courses. The courses are taking place at the Fallsburg Central School swimming pool.
- We have filled the majority of the seasonal staff positions.
- Park staff have put the docks in at Lake Superior and have the County parks set up for the upcoming season.
- We currently have three walks scheduled for the D&H Canal Interpretive Center. Two of the walks will be canal history based which will be held on May 2 and May 24. The third walk, June 14 is a nature-based walk discussing the birds and wildlife that can be found along the canal.

IV. GRANTS ADMINISTRATION (DGA)

- **Keeping Federal Grant Funding & Grants Best Practices**
 - *Executive Orders Impact on County Grants:* DGA provided a series of updates about grant-related presidential Executive Orders to County stakeholders in an effort to increase awareness of what steps will be necessary to remain in compliance and retain federal funding; pending further discussion/action at this time.
 - *Assessing Risk re: Upcoming Changes in SAM Registration Requirements:* The Grant Professionals Association issued a notification about proposed changes to the SAM registration requirements, possibly creating significant legal and financial risks for nonprofits, universities, and local governments. The administration's proposal would require organizations to sign new certifications—under penalty of civil and criminal law—regarding Diversity, Equity and Inclusion (DEI) programs, immigration, and more.
 - *New Federal Certifications Informational Webinar:* DGA staff will attend an informational webinar on May 4th hosted by the Association for Fundraising Professionals and Grant Professionals Association related to aforementioned new Federal Grant Certification Requirements. The General Services Administration is

proposing updates to certifications for all federal financial assistance recipients—aligning requirements with recent executive orders and U.S. Department of Justice guidance on unlawful discrimination. These changes would apply broadly across all grants, cooperative agreements, and other federal funding vehicles. It will be crucial for all County stakeholders to understand how these changes could introduce new compliance and legal exposure risks for both nonprofits and public entities, including civil and criminal penalties. It would also apply to sub-grantees with the onus on the prime awardee to monitor compliance, so state pass-through dollars also would be affected.

- *Capacity, Compliance, and Risk Assessment:* An organization’s capacity to manage grant projects is directly correlated to its ability to remain in compliance with legal requirements and retain grant funding. The Department of Grants Administration intends to issue Grant Capacity Surveys to Divisions/Departments to assess their current grant-related capacity in order to provide the appropriate level of support.
- *Regional Grant Consortium:* DGA staff were invited to participate in a Regional Grant Consortium. Heid Ames, Grants Manager with Saint Lawrence County’s Planning Office initiated the effort. The consortium is an informal group of grant managers/coordinators/administrators working with counties in NYS. DGA staff participated in the first meeting on April 22nd. A great opportunity to share feedback and ideas, especially given the current Federal funding environment and the recent amendments to regulatory and program guidelines, United States Code and issued NEW White House Executive Orders.
- **Support to Outside Entities**
 - DGA received five (5) Funding Resource Requests (FFRs) since the end of March. The primary categories of FFRs received were small business start-up funding, municipal assistance, non-profit programming, and home repairs.
 - A second Grant Project Planning training has been scheduled for September 22, 2026 with morning and evening sessions.
- **Support to County Staff: January Highlights**
 - **County Manager**
 - The 2026 New York State Empire State Development County Infrastructure Grant Program (CIGP) was submitted and is pending notification of award or declination.
 - DGA staff continues to work with the Director of Communications and County staff to address the NYS 250th Commemoration Commission paperwork that was successfully submitted to the NYS Education Department to benefit the Delaware Company’s celebration and acquire a statue of a Minuteman to be placed at Minisink Battleground Park. Project continues to progress with NYS Education Department staff, County staff and Delaware Company.
 - **Community Resources**
 - DGA staff confirmed the execution of this year’s Federal Transit Assistance 5311 contract. 5311 funds contribute to the operation of Move Sullivan, the County wide bus system that provides free rides to hundreds of riders each

week. With the fully executed contract in hand Community Resources can now claim funds to assist in operating Move Sullivan.

- DGA staff continues to assist the Center of Workforce Development in identifying potential funding sources for their consideration.
- **Health and Human Services**
 - DGA staff is on standby to assist the SC Department of Health as needed and to provide grant training to project managers, fiscal staff, and administrative support staff upon request.
 - DGA staff has offered some technical assistance with the Governor's Traffic Safety Child Passenger Safety Seat grant program being administered by the SC Department of Health.
- **Public Works**
 - With DGA's assistance, the Solid Waste and Recycling Coordinator successfully submitted a voucher for the awarded 2024 Municipal Waste and Recycling and Reduction Program. The voucher was confirmed by our contact with NYS DEC indicating reimbursement should be forthcoming.
 - The County received reimbursement for the longstanding 2023 MWRR award. This marks the reception of a longstanding award that was delayed at the State level.
- **Planning**
 - The 2025 National Fish and Wildlife Federation – Delaware Watershed Conservation Fund application was successfully submitted and is pending notification of award or declination.
 - DGA staff attended the Earth Day event at SUNY Sullivan to promote environmental facing grants and raise community awareness about environmental funding. The information was well received by both attendees and the fellow vendors.
- **ITS**
 - DGA staff participates in regular weekly Municipal Infrastructure Program (MIP) / Broadband project meetings and assists in the monitoring of the project.
- **Public Safety**
 - DGA staff continues to closely monitor activity related to the DASNY Jeffersonville Tower Project, given it is a critical component of the MIP broadband project.
 - DGA staff is on standby to assist with the submission of the 2025-2026 New York State Department of Homeland Security and Emergency Services Public Safety Answering Points grant application, due June 3.
 - The County received notification from NYS Division of Homeland Security and Emergency Services that the Critical Infrastructure Grant Program application in collaboration with SUNY Sullivan was declined. DGA staff continues to keep

watch for funding that will benefit SUNY Sullivan in addressing their identified needs.

- **County Clerk**

- DGA staff assisted the County Clerk's Office with the 2026-2027 Local Government Records Management Improvement Fund individual grant application for a document conversion and access project, and a successful submission was accomplished in advance of the April deadline due date.
- The County received the final reimbursement in the amount of \$33,397 for the 2024-2025 Local Government Records Management Improvement Fund, as a result of a successful administration of the awarded funds.

- **District Attorney**

- DGA staff is on standby to assist with the FY25 US Department of Justice Bureau of Justice Assistance Comprehensive Opioid Stimulant Substance Abuse Site Based Program grant. DGA staff successfully submitted the first part of the application via Grants.gov on behalf of the County Manager, and has initiated action in accessing the second part of the application process in the JustGrants system. DGA has noted the inclusion of NEW certifications related to 8 US Code section 1373, and is closely monitoring the potential impact of new Federal certification requirements on all federally-funded grant programs County wide.

V. AGRICULTURE & FARMLAND PROTECTION

- Cornell Cooperative Extension March 2026 Agriculture report attached

PAST WORKSHOPS

Silvopasture Development of Farms Webinar - March 25th. 10 attendees, 24 registered. This workshop taught the values of silvopasture systems to mitigate events with climate change, the benefits of certain trees for silvopasture, how to establish trees, silvopasture design, and long-term orchard management with presenters: Kathryn Brignac, CCE Ulster Livestock and Natural Resources Educator and Amber Gray, SC Soil and Water Conservation District Technician

Farmer Mixer at The Herbal Scoop - March 9th. 20 attendees. A networking event for the Beginner Farmer program, along with a celebration of the graduation for the 11 mentees in the 2nd cohort of the Beginner Farmer Mentorship program.

AgriCulture Web Series #3: Creating Accessible Farm Experiences March 4th - 11 attendees.

This workshop taught about the importance of accessibility to Ag Tourism operations. We had 3 guest speakers, a lawyer with a focus on discrimination law, a disability rights activist and a farmer who has an Ag tourism business. We reviewed ADA compliance, how to design inclusive experiences, physical accessibility, communication strategies, staff training, and how to evaluate and improve accessibility.



AgriCulture Web Series #4: Designing the Farm Experience: Tours, Storytelling and Visitor Engagement March 18th. 12 attendees. This workshop focused on inviting the public to farms and telling a farm's story. Two farmer speakers shared different models: one hosts year-round tours, overnight guests, and classes, while the other holds a single annual educational event. Topics included scheduling and staffing tours, crafting a farm story, signage and way-finding, interactive educational displays, and engaging visitors through visual communication

AgriCulture Web Series #5: Marketing Your Farm Experience - March 25th. 10 attendees. This workshop focused on who to get the word out about your ag-tourism operation. We had two speakers, a farmer and a professional graphic designer that went over how to build a strong online presence through websites and social media.

UPCOMING WORKSHOPS:

- **FAMACHA Certification Workshop** - Thursday April 16th from 12-3pm
- **Farmer Mixer and Farm Tour at Catskill Mountain Sugarhouse** - Monday April 27th from 5:30 - 6:30pm
- **Fields to Forks: Building Local Food Partnerships Half Day Conference** - April 21st from 9am - 1pm
- **High Tunnel Farm Tour at Sprouting Dreams Farm** - May 12th from 5:30 - 7:30pm

For more information on workshops visit: www.sullivancee.org/events

MARCH 2026 AG REPORT (con't)

TECHNICAL ASSISTANCE:

Technical Assistance/Inquiries: 123 Soil/Hay Tests: 0 Farm Visits: 1

Technical Assistance was provided on land access, ag districts, farmland preservation, Catskills Kitchen (insurance, business structures, permitting & licensing), beginning farmer, soil tests, soil health, funding opportunities, tree pathogens, native gardens, soil samples, plant hardiness, planting zones invasive species, lime and fertilizer recommendations, pruning, feed calculations, business planning, whole farm planning, avian influenza, pests and disease outlook, ag assessment, ag district, ag zoning. **21 total Hours of Technical Assistance.**



FARM TO SCHOOL:

In March, the Farm to School program featured maple syrup as the Harvest of the Month, highlighted by a Maple Baked French Toast taste test at Sullivan West Elementary. About 100 students participated, with 79% responding positively. The event showcased local agriculture through maple syrup from Winterton Farms and included a demonstration on maple tapping.

Classroom activities reached over 400 students through cooking demonstrations, nutrition lessons, and Agricultural Literacy Week across multiple schools and a daycare. Programming emphasized seasonal foods, local farms, and hands-on learning. Upcoming activities include April's Dairy Harvest of the Month and several spring and summer Farm to School events.

FARMLAND PRESERVATION:

Recent farmland preservation efforts focused on both agricultural district enrollment and conservation easement development. A 30-day application window was announced for landowners to request inclusion in New York State Agricultural Districts. Applications will be reviewed by the County Agricultural and Farmland Protection Board, followed by County Legislature action, public input, and final approval by the New York State Department of Agriculture and Markets. The open window is from April 1 - April 30.



In parallel, work continued on advancing farmland protection through the Farmland Protection Implementation Grant (FPIG) program in partnership with the Orange County Land Trust. Activities included preparing grant application materials, developing detailed maps, verifying eligibility criteria and coordinating required Agricultural Environmental Management (AEM) planning.



Fields to Forks:

BUILDING LOCAL FOOD PARTNERSHIPS

TUESDAY, APRIL 21 • 9 AM–1 PM

The Arnold House • Livingston Manor, NY

A half-day, hands-on workshops with real-world insights, networking and lunch for farmers, chefs, and food professionals.

TWO TRACKS. ONE SHARED GOAL.

For Chefs & Hospitality

Source locally. Plan seasonally. Build stronger farm relationships.

For Farmers & Producers

Sell with confidence. Meet buyer expectations. Grow wholesale opportunities.

RESERVE YOUR SPOT:



QUESTIONS? CONTACT:

Alan Carroll
amc586@cornell.edu
845-292-6180

**Cornell Cooperative Extension
Sullivan County**

HARVEST OF THE MONTH: MAPLE SYRUP



HIGHLIGHTS



- Maple Baked French Toast taste test at Sullivan West Elementary
- Ag Literacy Week: 10+ volunteer readers reached over 400 students!
- Cooking with Mrs. Ruggles' classes at Sullivan West Central School

CAFETERIA

On March 12th, Dara Williams, food service director at Sullivan West, had everything ready to go for our winter season taste test before 8:00am. She had prepared a delicious Maple Baked French Toast Squares recipe for students to sample using real maple syrup supplied by Erika Malmgreen of Winterton Farms. Erika brought along props to demonstrate to students the process of tapping trees and collecting sap. The recipe was sampled by about 100 students and 79% reported that they loved it! We are planning another community taste test event for May or June (location TBA).

COMMUNITY

Spring is here!

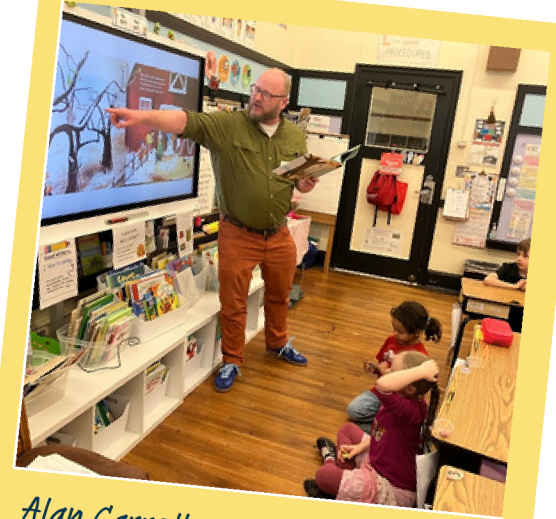
If you have felt cooped up by the long, cold winter, the end is in sight and spring is officially here. Although some of the hardest NY farmers grow produce all winter, many farmers and gardeners are planning and starting seeds right around now. At CCE, we host lots of workshops for farmers and gardeners, as well as other community groups. For more information about community classes and events, follow CCE Sullivan on [Facebook](#) and [Instagram](#)!



From left to right: Joy, Dara, Alan & Erika at the breakfast taste test

IN THE CLASSROOM

At Sullivan West Central School, Alan and Joy shared a recipe (pictured below), cooking tips, and information about cauliflower with 40 students on March 4th. Later in the month, a total of 5 elementary schools and 1 daycare participated in Agricultural Literacy Week, with 9 adult volunteer readers and a handful of FFA student readers reaching a total of more than 25 classrooms and 400 students. Special shout-out to Laurie Kilgore, who read to all of her K-5 art classes at Chase Elementary!



Alan Carroll at Liberty Elementary School during Ag Literacy Week

OPPORTUNITIES & UPCOMING EVENTS

Upcoming Harvest of the Month:

April: Dairy

Say cheese - [we're making mozzarella!](#) Send me an email to book a 60-minute slot.

May: Spring Greens/Snap Peas

Save the Date:

June 5 - Farm to School Day at Rockland Elementary

August 19 - Food service staff conference at SUNY Sullivan

Want to book a session for your classroom?

Email Joy at jil362@cornell.edu



Featured recipe in Mrs. Ruggles' classes: Roasted Cauliflower with Maple Tahini Dressing



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8352

Agenda Date: 5/7/2026

Agenda #: 2.

Division of Community Resources Monthly Report May 2026

Office for the Aging (OFA) **Director's Report March 2026**

- 15 home visits for assessments, reassessments, and application assistance.
- 30 applications for SNAP, Medicaid, Medicare Savings, and Temporary Assistance.
- Participated in several New York State Office for the Aging (NYSOFA) training webinars and program update calls.
- NY State Office for the Aging (NYSOFA) Nutrition Review March 4-5.
- Participated in Public Health Professional Advisory Committee.
- Hoot Newsletter mailing list continues to grow-over 900 directly mailed, increased email distribution, and community partners distribution.



Sullivan Volunteers

- Eleven new volunteers enrolled.
- One new partner site (Sullivan County SPCA)
- Volunteers provided 55 rides for medical appointments
- 1,221 hours volunteered in February with a value of \$ 45,945.12 according to IndependentSector.org



Nutrition Program

- Spring Fitness series launched at congregate sites.
- NYSOFA Nutrition Review-exit interview provided positive feedback and areas needing updates and improvements. Planning starting to work on collaborative plan with Jail and Registered Dietician.

| <u>Service Type</u> | <u>Meals Served</u> | <u>Clients Served</u> | <u>Contributions</u> |
|---------------------|---------------------|-----------------------|----------------------|
| Home-Delivered | 2,535 | 131 | \$1,131.00 |
| Congregate Site | 526 | 70 | \$602.50 |
| Total | 3,061 | 201 | \$1,740.00 |



Transportation Services

- 132 medical trips (SCT).
- 167 shopping trips (SCT).
- 55 volunteer medical transports.
- 40 rides to congregate meal sites.

Home Energy Assistance Program (HEAP)

302 apps received, 291 applications processed, 11 pending

Legal Assistance

10 households assisted through Rural Law Center of NY.



Caregiver Resource Center (CRC)

at Cornell Cooperative Extension (CCE)

Evidence-based Health Promotion:

The Wellness Initiative for Senior Education (WISE):

A 6-week WISE series was completed March 30 with 10 seniors at Golden Park Apts. in Liberty. Another is being planned for seniors in Highland this summer.

Tai Chi for Arthritis & Fall Prevention -Both class series are full

The Tai Chi Stage 2 series started in February and will have their final class on May 1st. It is full with 18 seniors registered.

A twice-weekly beginners Tai Chi started on April 27 and will go through June 18 is also full with 18 seniors registered.

Bone Builders Fall Series -(two options to choose from)

Bone Builders March 19 to May 21, weekly on Thursdays 11-12 at the Western Sullivan Public Library, Jeffersonville Community room. Some openings left!

Bone Builders March 26 through May 7, weekly on Thursdays 11-12 at CCE Sullivan in Liberty. This class is full but we can add you to a cancellation list in the event more space becomes available.

Registration is required and space is limited.

Caregiver Support Groups

Caregiver Café: 1st Monday each month

March 2, April 6. May 4 and June 1st. from 10-11am at CCE Sullivan's board room

Virtual support group: 3rd Wednesday each month:

March 18, April 15, May 13 (tentative), June 17, from 6-7pm

Parkinson's Support Group will resume in April 2026

Dates are the 1st Wednesday of each month from 4-5:30 pm at CCE Sullivan.

April 1, May 6, June 3.

of Information & Assistance calls:

March - 32

February - 38

January - 25

Workshops held:

March 24: Building Brain Healthy Habits (Alzheimer’s Association workshop)

Three ways to Register:

- **Call (845) 292-6180 ext. 122**
- **Email: sullivanarc@cornell.edu**
- **Go to <https://tinyurl.com/5n6mtpy4>**

Additional workshops are being planned through July. Please visit our events page for more information www.sullivanarc.org/events



NY Connects

- 236 individuals served in February.
- Outreach being scheduled for upcoming months.



HIICAP (HEALTH INSURANCE & INFORMATION COUNSELING ASSISTANCE PROGRAM)

40 Individuals received counseling



PERS (PERSONAL EMERGENCY RESPONSE SYSTEM)

20 clients currently enrolled through CSE, EISEP, and Title IIIIE funding.



EISEP – Expanded In-Home Services for the Elderly Program

| <u>Status</u> | <u>Number</u> |
|------------------------------|---|
| Active Cases (as of 3/31/26) | 30 |
| Closed Cases | 0 |
| Waitlist | 13 |
| | Closed 7 (1 Nursing Home, 2 Deceased, 2 Denied need for services, 1 denied cost share too high, 1 opened) |
| Hours Authorized March | 1077.00 |
| Hours Provided March | 803.00 |



Sullivan County Youth Bureau (YB)

- Attended United Sullivan partner Check-Ins.
- Youth Bureau social media engagement increased to **2,051 views and 23 interactions**, up from **1,372 views and 11 interactions** last year.
- Advanced planning for a collaborative youth program with community partners, including Human Rights and Monticello High School.
- Continued development of a county youth awards program with legislators; funding under review.
- Published quarterly newsletter on Facebook and Instagram.
- Participated in state and regional meetings; Sullivan County selected to present at an upcoming statewide meeting on program growth and social media success.
- Contributed to regional Youth Bureau efforts; Sullivan County’s tagline “*Serving youth always in all ways*” adopted by the Hudson Valley region.
- Held Advisory Board meeting with strong attendance following schedule adjustment.

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Sullivan County Transportation

Sullivan County Transportation Department Ridership:

| Month 2026 | Veterans Medical Centers | Veterans In-County Medical | Senior Medicals | Shopping Buses | Seniors to Congregate Sites | Meals Delivered |
|---------------|--------------------------|----------------------------|-----------------|----------------|-----------------------------|-----------------|
| January | 33 | 26 | 95 | 144 | 28 | 561 |
| February | 32 | 17 | 102 | 119 | 34 | 392 |
| March | 41 | 31 | 132 | 167 | 41 | 52 |
| April | | | | | | |
| May | | | | | | |
| June | | | | | | |
| July | | | | | | |
| August | | | | | | |
| September | | | | | | |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| Totals | | | | | | |

Move Sullivan Public Transit Ridership:

| Move Sullivan 2026 | Average Daily Ridership | Monthly Ridership | Monthly Paratransit |
|--|------------------------------------|------------------------------|--------------------------------|
| January | 488 (19 days) | 9,266 | 284 |
| February | 469 (19 days) | 8,917 | 298 |
| March | 541 (22 days) | 11,893 | 385 |
| 1st Quarter Totals | | 30,076 | 967 |
| April | | | |
| May | | | |
| June | | | |
| 2nd Quarter Totals | | | |
| July | | | |
| August | | | |
| September | | | |
| 3rd Quarter Totals | | | |
| October | | | |
| November | | | |
| December | | | |
| 4th Quarter Totals | | | |
| | | | |
| Annual Totals | | | |

Community Assistance Center (CAC)

- ✓ Through our partnership with the Hudson Valley Food Bank, we average 20 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ There are three (3) food distribution days per month.
- ✓ Support HV Food Bank monthly mobile pantry efforts in town of Freemont.
- ✓ Outreach is ongoing to determine needs of pantries.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ The CAC has seen an increase in requests for food assistance deliveries as well as connections to community resources.

- ❖ Quarterly meeting of the Sullivan Catskill Food Security Coalition will be held May 18 from 10 - 12 at Cornell Cooperative Extension. This is a quarterly food pantry gathering and networking meeting. They connect, share information, discuss opportunities and challenges that are impacting our work.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8326

Agenda Date: 5/7/2026

Agenda #: 1.

Narrative of Resolution:

TO AUTHORIZE THE COUNTY MANAGER TO SIGN THE 2026-2027 ANNUAL PLAN UPDATE TO THE 2024-2028 FOUR YEAR PLAN FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN THE 2026-2027 ANNUAL PLAN UPDATE TO THE 2024-2028 FOUR YEAR PLAN FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING

WHEREAS, the Sullivan County Office for the Aging administers programs funded under the Older Americans Act (Title III), Wellness in Nutrition, the New York State Community Services for the Elderly Program, the Expanded In-Home Services for the Elderly Program, the Congregate Services Initiative, the State Transportation Program, the Caregiver Resource Center, the Health Insurance Information Counseling and Assistance Program, and Unmet Needs Funding, which authorize the expenditure of Federal and State funds to provide services for older residents of Sullivan County; and

WHEREAS, State and Federal regulations require the County to prepare and submit an Annual Plan outlining the services to be provided under the above-mentioned programs; and **WHEREAS**, the New York State Office for the Aging requires submission of a Four-Year Plan for the period 2024-2028, with annual updates including funding applications, plan reviews, and related documentation; and

WHEREAS, the Sullivan County Office for the Aging has prepared the 2026-2027 Annual Plan Update to the 2024-2028 Four-Year Plan; and

WHEREAS, the regulations require the County Manager to sign the Annual Plan Update in order for the County to receive Federal and State funding allocations;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to sign any and all applications, agreements, and documents necessary to implement the Sullivan County Office for the Aging 2026-2027 Annual Plan Update to the 2024-2028 Four-Year Plan; and

BE IT FURTHER RESOLVED, that such applications and agreements shall be in a form approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receipt of the necessary

Federal and State allocations; and

BE IT FURTHER RESOLVED, that should Federal and/or State funding, including Older Americans Act (Title III) funding, be terminated, the County shall not be obligated to continue any actions or services initiated through the use of such funding.

