



# Sullivan County

## Management & Budget, Capital Planning and Budgeting Committee

### Meeting Agenda - Final

Chairman George Conklin  
Vice Chairman Michael Brooks  
Committee Member Alan J. Sorensen  
Committee Member Joseph Perrello  
Committee Member Ira Steingart

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Thursday, September 8, 2022

9:00 AM

Government Center

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#### Call To Order

#### Roll Call

#### Comments:

#### Reports:

1. Budget Office
2. County Treasurer
3. County Audit & Control
4. ITS

#### Discussion:

#### Public Comment

#### Resolutions:

1. To Modify 2022 Budget [ID-4918](#)  
**Attachments:** [August 31 2022 Resolution Needed.pdf](#)
2. TO AUTHORIZE A NEW THREE-YEAR AGREEMENT WITH THOMSON REUTERS FOR THEIR "CLEAR" RESEARCH PRODUCT FOR THE BENEFIT OF THE DIVISION OF HEALTH AND HUMAN SERVICES [ID-4903](#)
3. TO AUTHORIZE A 3-YEAR SOFTWARE LICENSE AGREEMENT WITH AUDATEX NORTH AMERICA, INC. [ID-4904](#)

4. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A MODIFICATION AGREEMENT WITH JAMES McGUINNESS & ASSOCIATES (JMA)

[ID-4905](#)

**Adjourn**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-4918

**Agenda Date:** 9/8/2022

**Agenda #:** 1.

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**Narrative of Resolution:**  
To Modify 2022 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**WHEREAS** , the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2022 be authorized.

**August 31, 2022 Resolution**  
**Sullivan County Budget Modifications 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-43-4303 - COMPUTER SOFTWARE PURCHASE/LEASE			29,001	
A-1340-40-4013 - CONTRACT CONTRACT OTHER				5,000
A-1340-40-4013 - CONTRACT CONTRACT OTHER				82,500
A-1620-25-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				525
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			80,910	
A-1989-99-47-4736 - DEPT CONTINGENT				80,910
A-1989-99-47-4736 - DEPT CONTINGENT				29,001
A-3010-44-4406 - UTILITY WIRELESS COMMUNICATIONS			25,466	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	25,466			
A-5610-44-4406 - UTILITY WIRELESS COMMUNICATIONS			3,400	
A-5610-R4597-R167 - FED AID TRNSPRTN CAPTL DEPARTMENTL AID	3,400			
A-6610-41-4105 - AUTO/TRAVEL REGISTRATION FEES			525	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER			82,500	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER			5,000	
A-8020-90-41-4102 - AUTO/TRAVEL LODGING			312	
A-8020-90-41-4105 - AUTO/TRAVEL REGISTRATION FEES			200	
A-8020-90-41-4108 - AUTO/TRAVEL AUTO TRAVEL OTHER			1,108	
A-8020-90-R4989-R167 - FED AID HOME/COMM ASSIST DEPARTMENTAL AID	1,620			
<b>A Fund Total</b>	<b>30,486</b>	-	<b>228,422</b>	<b>197,936</b>
D-5110-45-40-4015 - CONTRACT PROPERTY MAINTENANCE			3,393	
D-5110-47-40-4037 - CONTRACT PAVING			1,990,757	
D-5110-47-40-4038 - CONTRACT CONSTRUCTION				250,000
D-5110-47-45-4522 - SPEC DEPT SUPPLY GUIDERAIL				100,000
D-5142-46-4612 - MISC SERV/EXP EMPL TRAINING				3,393
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	1,640,757			
<b>D Fund Total</b>	<b>1,640,757</b>	-	<b>1,994,150</b>	<b>353,393</b>



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File #: ID-4903

Agenda Date: 9/8/2022

Agenda #: 2.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A NEW THREE-YEAR AGREEMENT WITH THOMSON REUTERS FOR THEIR "CLEAR" RESEARCH PRODUCT FOR THE BENEFIT OF THE DIVISION OF HEALTH AND HUMAN SERVICES**

**If Resolution requires expenditure of County Funds, provide the following information:**

- **Amount to be authorized by Resolution:** \$37,358.04 total over 3-years.
- **Are funds already budgeted:** Yes
- **Specify Compliance with Procurement Procedures:** Existing solution in use for 8+ years - renewal agreement/quote received.

**WHEREAS,** Resolutions #279-14, #132-16, and #256-19 authorized continuing agreements with Thomson Reuters for its CLEAR web product to enable the County to perform research pertaining to fraud for the benefit of the Division of Health and Human Services; and

**WHEREAS,** the County is satisfied with the CLEAR web product and wishes to continue to utilize the product for an additional three years;

**NOW THEREFORE BE IT RESOLVED,** the County Manager is hereby authorized to enter into a new three-year agreement with Thomson Reuters for an amount not to exceed \$37,358.04, subject to annual budget appropriation, as follows:

2022-2023	\$11,850.36
2023-2024	\$12,442.80
2024-2025	\$13,064.88

**BE IT FURTHER RESOLVED,** that said agreement to be in such form as the County Attorney shall approve.



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**File #:** ID-4904

**Agenda Date:** 9/8/2022

**Agenda #:** 3.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A 3-YEAR SOFTWARE LICENSE AGREEMENT WITH AUDATEX NORTH AMERICA, INC.**

**If Resolution requires expenditure of County Funds, provide the following information:**

- **Amount to be authorized by Resolution:** \$8,500.00 total over 3-years
- **Are funds already budgeted:** Yes
- **Specify Compliance with Procurement Procedures:** Existing solution in use for 6+ years - renewal agreement/quote received.

**WHEREAS**, the Department of Public Works is required to provide collision repair estimates for the purposes of insurance claims and quality repair execution and management; and

**WHEREAS**, Resolutions #131-16 and #312-19, adopted by the County Legislature on March 17, 2016 and August 15, 2019 respectively, authorized 3-year software license agreements with Audatex North America, Inc.;

**WHEREAS**, Audatex has shown their software solution to be a superior fit in the key areas of repair estimate writing, compliance, tracking, insurance partner communication and repair management; and

**WHEREAS**, the County of Sullivan wishes to continue utilizing Audatex' s vehicle repairs estimating solution.

**NOW THEREFORE BE IT RESOLVED**, the County Manager is hereby authorized to enter into a new 3-year agreement with Audatex North America, Inc. in an amount not to exceed \$8,500.00, subject to annual budget appropriation.

**BE IT FURTHER RESOLVED**, that said agreement to be in such form as the County Attorney shall approve.



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**File #:** ID-4905

**Agenda Date:** 9/8/2022

**Agenda #:** 4.

**Narrative of Resolution:**

**TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A MODIFICATION AGREEMENT WITH JAMES McGUINNESS & ASSOCIATES (JMA)**

**If Resolution requires expenditure of County Funds, provide the following information:**

- **Amount to be authorized by Resolution:** \$35,700.00
- **Are funds already budgeted:** For this resolution’s additional expense, no.
- **Specify Compliance with Procurement Procedures:** Quote received from long-standing vendor for additional services.

**WHEREAS**, Resolution #133-21 and #122-22 authorized a continued two-year agreement with James McGuinness Associates for their Preschool Claiming application for their early intervention preschool handicapped program management product (#133-21) and access to the CPSE Portal and the Medicaid Service Bureau to maximize revenue and reduce reimbursement claiming timeframes for state aid (#122-22); and

**WHEREAS**, it would be to the benefit of the County of Sullivan if Public Health Services expanded utilization to include JMA’s ‘Full-Service Medicaid Claiming’ services to submit and review claim documentation, reconcile claims and affiliate new practitioners with Medicaid for the County of Sullivan; and

**WHEREAS**, it is now desired to amend the contract to include an annualized fee of \$20,000 and additional fee of 5% of Medicaid claims (which is estimated at \$15,700 annually) to implement JMA’s ‘Full-Service Medicaid Claiming’; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a modification agreement with James McGuinness & Associates for this additional ‘Full-Service Medicaid Claiming’ service through March 31, 2023, co-terming with their current agreement; and

**BE IT FURTHER RESOLVED**, that said modification agreement to be in such form as the County Attorney shall approve.