



**Sullivan County**  
**Human Resources Committee**  
**Meeting Agenda - Final**

100 North Street  
Monticello, NY 12701

Chairman Amanda Ward  
Vice Chairman Luis Alvarez  
Committee Member Brian McPhillips  
Committee Member Catherine Scott  
Committee Member Joseph Perrello

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**Thursday, August 14, 2025**

**9:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

- 1. Division of Human Resources**

**Public Comment**

**Resolutions:**

- 1. RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) CRIME VICTIMS SERVICES ADVOCATE POSITION AND CREATE ONE (1) CRIME VICTIM SPECIALIST COORDINATOR POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE**

**[ID-7667](#)**

**Adjourn**

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7667

**Agenda Date:** 8/14/2025

**Agenda #:** 1.

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**Narrative of Resolution:**

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) CRIME VICTIMS SERVICES ADVOCATE POSITION AND CREATE ONE (1) CRIME VICTIM SPECIALIST COORDINATOR POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE

If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** Previous position is budgeted for \$54,645 plus benefits, new position salary will be between \$65,406 -\$80,897 based on experience, plus benefits.

**Are funds already budgeted?** No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) CRIME VICTIMS SERVICES ADVOCATE POSITION AND CREATE ONE (1) CRIME VICTIM SPECIALIST COORDINATOR POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE

**WHEREAS**, upon assessing current needs of the office, the Sullivan County District Attorney has recommended that one (1) full-time Crime Victims Services Advocate position be abolished and one (1) Crime Victims Specialist Coordinator position be created in the District Attorney's Office; and

**WHEREAS**, the incumbent under said Crime Victims Specialist Coordinator position will have enhanced responsibilities from the previous position warranting the change in title and salary; and

**WHEREAS**, this position shall be set at a salary in accordance the Management/Confidential salary schedule at a Grade 3; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby abolishes one (1) Crime Victims Services Advocate position and creates one (1) Crime Victim Specialist Coordinator position in the Sullivan County District Attorney's Office; and

**BE IT FURTHER RESOLVED**, that said position shall be approved to fill immediately.