



Sullivan County Policy on Employee Notification of Disciplinary Records Request Under FOIL

Current Policy/Procedure Information

Policy/Procedure Number	Resolution Number	Revision Date	Next Scheduled Review	Responsible Department/Individual
				County Manager's Office



Policy on Employee Notification of Disciplinary Records Request Under FOIL

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Employee Notification of Disciplinary Records Request Under FOIL

Purpose:

Under §87(6) of the Public Officers Law, all agencies must adopt a policy to notify public employees if their disciplinary records are released in response to a FOIL request.

Notification to the employee shall occur after the records are released. The notification will include a statement informing the employee that their disciplinary records have been requested and/or released. The employee will receive this message via email and/or first-class mail.



X. Document History

Public Records Access Policy

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