



Management & Budget, Capital Planning and Budgeting Committee

Meeting Agenda - Final

Chairman George Conklin Vice Chairman Michael Brooks Committee Member Alan J. Sorensen Committee Member Joseph Perrello Committee Member Ira Steingart

Thursday, November 9, 2023 9:00 AM **Government Center** Call To Order and Pledge of Allegiance Roll Call **Comments: Reports:** 1. **Budget Director County Treasurer** 2. 3. **Audit & Control** 4. **ITS Discussion: Public Comment Resolutions:** To Modify the 2023 Budget **ID-5921** Attachments: October 31 2023 Resolution Needed 2. Set salary for the Sullivan County Clerk for term 1/1/24-12/31/27 **ID-5875** 3. Apportion the 3rd Quarter Mortgage Tax **ID-5885** Attachments: 3rd Quarter AU-202 1st pg 3rd Quarter AU-202 2nd Pg To Create and Fund Assigned Fund Balances within the General Fund **ID-5904** Adjourn



100 North Street Monticello, NY 12701

Legislative Memorandum

File #: ID-5921 Agenda Date: 11/9/2023 Agenda #: 1.

Narrative of Resolution:

To Modify the 2023 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, the County of Sullivan Budget requires modification,

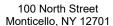
NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2023 be authorized.

October 31, 2023 Resolution Needed Sullivan County Budget Modifications 2023

	Revenue	Revenue	Appropriation	Appropriation
G/L Account	Increase	Decrease	Increase	Decrease
A-1010-42-4201 - OFFICE ADVERTISING			275	
A-1230-40-4049 - CONTRACT CONSULTING			7,500	
A-1410-11-42-4207 - OFFICE FURNITURE			5,250	
A-1490-42-4205 - OFFICE PRINTING				4,235
A-1490-47-4701 - DEPT RENTALS				10,000
A-1490-47-4701 - DEPT RENTALS				5,770
A-1620-19-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS			13,000	
A-1620-22-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			10,000	
A-1620-22-R2410-R115 - RENTAL OF PROPERTY BUILDINGS	7,230			
A-1620-24-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			4,235	
A-1620-25-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				3,000
A-1680-43-4301 - COMPUTER SUPPLIES			133	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			150,729	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			7,083	
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			32,415	
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	7,216			
A-1989-99-47-4736 - DEPT CONTINGENT				5,250
A-1989-99-47-4736 - DEPT CONTINGENT				36,850
A-1989-99-47-4736 - DEPT CONTINGENT				150,729
A-1989-99-47-4736 - DEPT CONTINGENT				4,000
A-1989-99-47-4736 - DEPT CONTINGENT				32,415
A-1989-99-47-4736 - DEPT CONTINGENT				7,500
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			16,500	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	16,500			
A-3110-29-21-2105 - FIXED AUTOMOTIVE EQUIP			4,000	
A-3110-29-41-4102 - AUTO/TRAVEL LODGING			4,000	
A-3110-29-46-4610 - MISC SERV/EXP EMPL NOTARY/CERTIFICATION			100	
A-3110-29-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				17,600
A-3110-29-47-4744 - DEPT CANINE UNIT			13,000	

G/L Account		Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-3110-29-R1510-R248 - SHERIFF FEE MISC LOCAL GRANT		7,500	Decrease	iliciease	Decrease
A-3110-29-K1510-K248 - SHEKITT TEE WISC LOCAL GRANT A-3110-30-42-4204 - OFFICE POSTAGE		7,300		3,500	
A-3110-30-42-4204 - OTTICE FOSTAGE A-3110-30-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY				4,500	
A-4320-41-45-4543 - SPEC DEPT SUPPLY FOOD				600	
A-4320-41-R4489-R167 - FED AID OTHR HEALTH DEPARTMENTAL	ΔID	600		000	
A-5610-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE		000		3,000	
A-6293-40-4001 - CONTRACT AGENCIES				36,850	
A-8020-90-42-4201 - OFFICE ADVERTISING				30,030	275
A-8020-90-47-4796 - DEPT PLANS AND PROGRESS(*)				9,000	2/3
A-8020-90-47-4796 - DEPT PLANS AND PROGRESS(*)				2,600	
A-9901-90-9037 TRANSFERS SOLID WASTE				292,639	
A-9901-90-9002 TRANSFERS ROAD MACHINERY				232,033	292,639
A 3301 30 3002 TWANSI ENS NOVE WINCHINGEN					232,033
	A Fund Total	39,046	-	620,909	570,263
CL-8160-21-2105 - FIXED AUTOMOTIVE EQUIP				292,639	
CL-8160-R5031-R209 INTERFUND TRANSFER GENERAL FUND		292,639			
	CL Fund Total	292,639	-	292,639	-
DM-5130-48-21-2105 - FIXED AUTOMOTIVE EQUIP					292,639
DM-9997-R5031-R209 INTERFUND TRANSFER GENERAL FUND			202 620		292,039
DINI-323/-LOOST-KZOZ IINI EKLOND I KAINSLEK GENEKAL FOND	D Fund Total	_	292,639 292,639		202 620
	D ruliu lotal	-	232,039	-	292,639

^(*) To be funded from the Planning Programs Assigned Fund Balance





Legislative Memorandum

File #: ID-5875 Agenda Date: 11/9/2023 Agenda #: 2.

Narrative of Resolution:

Set salary for the Sullivan County Clerk for term 1/1/24-12/31/27

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Salary increase of \$19,000

Are funds already budgeted? No

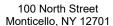
Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO SET THE SALARY OF THE SULLIVAN COUNTY CLERK

EFFECTIVE JANUARY 1, 2024

WHEREAS, the Sullivan County Clerk term of office terminates on December 31, 2023;

NOW, THEREFORE, BE IT RESOLVED, that the salary of the Sullivan County Clerk be and is hereby set at \$102,000 for the term of office commencing January 1, 2024 and expiring on December 31, 2027.





Legislative Memorandum

File #: ID-5885 Agenda Date: 11/9/2023 Agenda #: 3.

Narrative of Resolution:

Apportion the 3rd Quarter Mortgage Tax

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted the quarterly report to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, for the 3^{rdt} Quarter 2023, as follows:

TOWNS

Bethel	\$94,098.05
Callicoon	\$17,133.20
Cochecton	\$ 7,979.48
Delaware	\$12,866.61
Fallsburg	\$226,765.99
Forestburgh	\$12,853.28
Fremont	\$11,677.47
Highland	\$36,902.30
Liberty	\$63,275.16

File #: ID-5885		Agenda Date: 11/9/2023	Agenda #: 3
Lumberland	\$12,418.16		
Mamakating	\$99,317.57		
Neversink	\$25,844.01		
Rockland	\$16,413.83		
hompson	\$131,421.98		
Γusten	\$34,555.90		
		VILLAGES	
Bloomingburg	\$3,149		
effersonville	\$1,065.65		
iberty	\$11,112.57		
Monticello	\$13,882.78		
Voodridge	\$7,699.60		
Vurtsboro	\$3,981.44		

New York State Mortgage Tax Semi-Annual/Quarterly Report County of Sullivan for the period:

through

September 2023

Cash Statement for Taxes Collected Pursuant to Article 11

	BASIC TAX DISTRIBUTED					TREASURER				ALL OTHER TAXES DISTRIBUTED							
Months	1 Basi tax collect		2 Interest received by recording officer		3 Recording officer's expense	4 Refunds or adjustments	5 Amount paid to treasurer col 1+2-3-4)	6 Interest received by treasurer	7 Treasurer's expense		8 ax districts share Col. 5+6-7)		9 Local tax	10 Additional tax	11 Special Assistance fund	12 Special additional tax	13 County Tax
October							\$ -			\$	-						
November							\$ =0			\$; =)						
December							\$ -			\$	-						3000000
January							\$ =			\$	-						
February							\$ ·-			\$	-						
March							\$ -			\$	-						-
April							\$ 1#			\$							
May							\$ -			\$	-						
June							\$ -			\$							
July	\$ 354,7	33.07	\$ 409.96	\$	3,830.72	\$ 897.00	\$ 350,415.31	\$ 338.63		\$	350,753.94	\$	175,123.68			\$ 167,144.27	
August	\$ 260,6	30.08	\$ 390.51	\$	3,812.41		\$ 257,208.18	\$ 729.94		\$	257,938.12	\$	128,596.73			\$ 123,162.81	
September	\$ 238,5	25.74	\$ 449.94	\$	3,822.50		\$ 235,153.18	\$ 568.79		\$	235,721.97	\$	117,576.60			\$ 111,309.12	
TOTALS	\$ 853,8	88.89	\$ 1,250.41	\$	11,465.63	\$ 897.00	\$ 842,776.67	\$ 1,637.36	\$ -	\$	844,414.03	\$ 4	421,297.01	\$ -	\$ -	\$ 401,616.20	\$ -

Sullivan County Clerk

Sullivan County Treasurer

Part I

AU-202

Jul-23

through

Sep-23

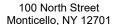
Cash Statement for Taxes Collected Pursuant to Article 11

DISTRIBUTION STATEMENT: Columns 1 through 5: The taxes collected shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and to correct errors are recorded in columns 3 and 4 respectively. Authority for these additions and deductions is given by the orders of the Tax Department noted on the bottom of this part. CREDIT STATEMENT: Column 6: This column is the net amount due each tax district, for which the County of Sullivan shall issue its warrants.

1 Tax Districts	2 Taxes Collected	3 Additions*	4 Deductions*	5 Amount of "Taxes Collected" as adjusted and corrected	6 Net Amount due each tax district
Town of Bethel	\$ 95,153.89			\$ 95,153.89	\$ 94,098.05
Town of Callicoon	\$ 18,403.05			\$ 18,403.05	\$ 18,198.85
Town of Cochecton	\$ 8,069.02			\$ 8,069.02	\$ 7,979.48
Town of Delaware	\$ 13,010.98			\$ 13,010.98	\$ 12,866.61
Town of Fallsburg	\$ 237,096.44			\$ 237,096.44	\$ 234,465.59
Town of Forestburgh	\$ 12,997.50			\$ 12,997.50	\$ 12,853.28
Town of Fremont	\$ 11,808.50			\$ 11,808.50	\$ 11,677.47
Town of Highland	\$ 37,316.37			\$ 37,316.37	\$ 36,902.30
Town of Liberty	\$ 75,222.41			\$ 75,222.41	\$ 74,387.73
Town of Lumberland	\$ 12,557.50			\$ 12,557.50	\$ 12,418.16
Town of Mamakating	\$ 107,642.42			\$ 107,642.42	\$ 106,448.01
Town of Neversink	\$ 26,134.00			\$ 26,134.00	\$ 25,844.01
Town of Rockland	\$ 16,598.00			\$ 16,598.00	\$ 16,413.83
Town of Thompson	\$ 146,935.17			\$ 146,935.17	\$ 145,304.76
Town of Tusten	\$ 34,943.64			\$ 34,943.64	\$ 34,555.90
Rate:	\$ 0.9889038720				
Total tax districts: 15					
TOTALS:	\$ 853,889.88	\$ -	\$ -	\$ 853,888.89	\$ 844,414.03

^{*}see refund, adjustment, and special adjustment orders of Commissioner of Taxation and Finance, case numbers:

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Legislative Memorandum

File #: ID-5904 Agenda Date: 11/9/2023 Agenda #: 4.

Narrative of Resolution:

To Create and Fund Assigned Fund Balances within the General Fund

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0 - moving existing funds to fund balance

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Legislature has approved the DPW 2023 - 2028 Capital Plan and the 2023 Operating Budget in the amount of \$400,000 to replace the Liberty Water Tower, and

WHEREAS, this project is in the design phase with an outside consultant which has been taking longer than anticipated, and

WHEREAS, the replacement of the water tower on the Liberty campus also requires the approval of the NYS Department of Health which will move any actual construction to 2024, and

WHEREAS, the Department of Community Services has received funding from New York State for Mental Health Emergency Response in the amount of \$500,000 in 2023 that is designated to be used to cover the cost of software over the next several years, and

WHEREAS, the Mental Health Emergency Response funds will have a remaining balance of \$460,374 at the end of 2023.

NOW, THEREFORE, BE IT RESOLVED, that Sullivan County Legislature hereby creates and funds the following Assigned Fund Balances within the General Fund:

Assigned Fund Balance - DPW Liberty Water Tower \$400,000

Assigned Fund Balance - Mental Health Emergency Response \$460,374

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes these fund balances be created in 2023.