Sullivan County

Management & Budget Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Brian McPhillips
Vice Chairman Matt McPhillips
Committee Member Joseph Perrello
Committee Member Luis Alvarez
Committee Member Nicholas Salomone Jr.

Thursday, October 16, 2025 **9:30 AM** **Government Center**

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. **Division of Management & Budget**
2. **County Treasurer**
3. **County Audit & Control**
4. **ITS**
5. Real Property Tax Services — **ID-7833**

   Attachments: Real Property Tax Services Monthly Report for 8.2025

Discussion:

Public Comment

Resolutions:

1. To Modify the 2025 Budget — **ID-7818**

   Attachments: September 30 2025 Resolution Needed

2. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #30.-2-16 — **ID-7799**

3. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #19.-10-8 — **ID-7800**

4. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #20.-1-35.1 **ID-7801**

Adjourn

100 North Street
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Sullivan County

Legislative Memorandum

File #: ID-7833 **Agenda Date:** 10/16/2025 **Agenda #:** 5.

Real Property Tax Services Monthly Report for August 2025

Real Property:

We continue to provide services internally, to the assessment community and to the public.

Deed and subdivision count:

These statistics through the end of August 2025:

August deed count: 352
2025 total: **2594**
2024 total: 2716

August Subdivision Lots: 49
2025 total: **365**
2024 total: 299

Director's activities for the month of August:

- Assisted the school districts with the review of school tax rolls and sample tax bills
- Attended a meeting of the Sullivan County Assessor's Association
- Attended a meeting of the Real Property Advisory Board
- Attended a meeting of our internal Tax Levy Group
- Prepared maps for the Agricultural and Farmland Protection board for
  to help support applications for Farmland Protection Implementation Grants

General office activity for the month of August:

- Answered numerous 911 address inquires
- Continued review of one (1) condominium project
- Prepared a third batch of tax maps for shipment to our scanning vendor
- Continued verifying scanned historic tax maps

E-911:

August new addresses assigned: 120 (97 created by ITS staff)
2025 Total: **1163**
2024 Total: 1307
August new roads created: 4

S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF	August	2025		DEEDS		SUBDIVISON LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2024	2025	2024	2025
43	36	BETHEL	JANUARY	378	312	10	41
4	9	CALLICOON	FEBRUARY	299	263	39	11
	9	COCHECTON	MARCH	327	287	8	8
	6	DELAWARE	APRIL	289	296	35	20
	75	FALLSBURG	MAY	337	321	148	116
	4	FORESTBURGH	JUNE	321	318	36	13
	12	FREMONT	JULY	467	445	15	107
	12	HIGHLAND	AUGUST	298	352	8	49
	43	LIBERTY	SEPTEMBER				
	21	LUMBERLAND	OCTOBER				
	39	MAMAKATING	NOVEMBER				
	6	NEVERSINK	DECEMBER				
	15	ROCKLAND	TOTAL	2716	2594	299	365
2	59	THOMPSON					
	6	TUSTEN					
49	352						

2594 NEW DEEDS RECEIVED IN 2025

NEW SUBDIVISION LOTS FILED IN 2025

This report reflects the number of deeds received through August 2025.

43 units of the Subdivision lots total for August 2025 were Condos.

S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF	August	2025					
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN		NEW E-SITES ADDED		ADDRESS VERIFICATION & OTHER ISSUES	
0	0	BETHEL	MONTH	2024	2025	2024	2025
0	0	CALLICOON	JANUARY	13	98	17	14
1	0	COCHECTON	FEBRUARY	11	74	5	14
1	0	DELAWARE	MARCH	11	146	9	13
94	0	FALLSBURG	APRIL	668	24	21	30
0	1	FORESTBURGH	MAY	272	508	10	14
3	0	FREMONT	JUNE	251	80	17	14
1	0	HIGHLAND	JULY	40	113	7	33
5	1	LIBERTY	AUGUST	41	120	14	10
0	2	LUMBERLAND	SEPTEMBER				
0	1	MAMAKATING	OCTOBER				
1	0	NEVERSINK	NOVEMBER				
2	3	ROCKLAND	DECEMBER				
11	1	THOMPSON					
1	4	TUSTEN					
		OUTSIDE CO.	TOTAL	1307	1163	100	142
120	**13**	1163 New E-Sites added in 2025					
		142 Address verification, address changes, and other issues, 2025					

This report reflects the number of new E-Sites created through August 2025

Other issues include road name issues, address changes and corrections, etc.

Sullivan County
Legislative Memorandum
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File #: ID-7818 **Agenda Date:** 10/16/2025 **Agenda #:** 1.

Narrative of Resolution:
To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

September 30, 2025 Resolution Needed
Sullivan County Budget Modifications 2025

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-42-4207 - OFFICE FURNITURE			18,000	
A-1165-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			25,000	
A-1165-43-4303 - COMPUTER SOFTWARE PURCHSE/LEASE			86,000	
A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED (*)			17,200	
A-1165-R3089-R167 - ST AID GEN GOV DEPARTMENTAL AID	129,000			
A-1490-42-4207 - OFFICE FURNITURE			200	
A-1490-47-4701 - DEPT RENTALS				8,000
A-1620-213-42-4207 - OFFICE FURNITURE				200
A-1620-24-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			8,000	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			1,587	
A-1989-99-47-4734 - DEPT BOND/NOTE EXPENSE			2,291	
A-1989-99-47-4736 - DEPT CONTINGENT				2,291
A-3010-41-4104 - AUTO/TRAVEL MILEAGE/TOLLS			1,029	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	1,029			
A-3020-44-4406 - UTILITY WIRELESS COMMUNICATIONS				1,587
A-3020-44-4406 - UTILITY WIRELESS COMMUNICATIONS			9,994	
A-3020-R3389-R167 - ST AID PUBLIC SAFETY DEPARTMENTAL AID	9,994			
A-3110-29-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				10,000
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			452	
A-3140-18-40-4001 - CONTRACT AGENCIES (**)			8,820	
A-3140-18-41-4103 - AUTO/TRAVEL MEALS (**)			650	
A-3140-18-47-4703 - DEPT DUES (**)			250	
A-3140-18-47-4750 - DEPT CLIENT ELECTONIC MONITORING (**)			660	
A-3150-45-4510 - SPEC DEPT SUPPLY CLEANING/FOOD PREP			10,000	
A-4220-40-4013 - CONTRACT CONTRACT OTHER (***)			4,063	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES (***)			6,037	
A-4220-42-4201 - OFFICE ADVERTISING (***)			14,000	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER (****)			14,267	
A-6010-38-42-4201 - OFFICE ADVERTISING (****)			1,101	
A-8020-90-40-4001 - CONTRACT AGENCIES (*****)			45,926	
A-8020-90-40-4001 - CONTRACT AGENCIES			45,926	

A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (*****)			17,475	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (******)			44,286	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (******)			2,285	
A-8020-90-R3989-R167 - ST AID HOME/COMM ASSIST DEPARTMENTAL AID	45,926			
A Fund Total	**185,949**	**-**	**385,499**	**22,078**
D-5110-47-40-4037 - CONTRACT PAVING			1,757,536	
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	1,757,536			
D Fund Total	**1,757,536**	**-**	**1,757,536**	**-**

(*) To be funded from the DA Federal Drug Forfeiture Assigned Fund Balance
(**) To be funded from the Probation PTR Assigned Fund Balance
(***) To be funded from the Community Services Opioid Assigned Fund Balance
(****) To be funded from the Opioid Assigned Fund Balance
(*****) To be funded from the Planning Programs Assigned Fund Balance
(******) To be funded from the O&W Assigned Fund Balance

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Legislative Memorandum

File #: ID-7799 **Agenda Date:** 10/16/2025 **Agenda #:** 2.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #30.-2-16

WHEREAS, an application dated August 28, 2025 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Thompson bearing Tax Map #30.-2-16 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 15, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: $12.23

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: RPTL §556

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

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Sullivan County

Legislative Memorandum

File #: ID-7800 **Agenda Date:** 10/16/2025 **Agenda #:** 3.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #19.-10-8

WHEREAS, an application dated August 28, 2025 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Fallsburg bearing Tax Map #19.-10-8 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 15, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: $322.62

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: RPTL §556

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

100 North Street
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File #: ID-7801 **Agenda Date:** 10/16/2025 **Agenda #:** 4.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #20.-1-35.1

WHEREAS, an application dated August 28, 2025 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Fallsburg bearing Tax Map #20.-1-35.1 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 15, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: $636.99

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: RPTL §556

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.