



Sullivan County

Executive Committee

Meeting Agenda - Final

- Chair Nadia Rajsz
- Vice Chair Luis Alvarez
- Committee Member Matt McPhillips
- Committee Member Brian McPhillips
- Committee Member Nicholas Salomone Jr.
- Committee Member Catherine Scott
- Committee Member Joseph Perrello
- Committee Member Amanda Ward
- Committee Member Terry Blosser-Bernardo

Thursday, February 19, 2026

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Human Rights Report - Ramone Wilson

Public Comment

Resolutions:

1. Apply and Accept and enter into an agreement or contract with NYS Office of Victims Services [ID-8128](#)
2. Adopt the list of Public Officials and Employees of the County of Sullivan who are required to file a Financial Disclosure Statement [ID-8133](#)
3. Authorize contract with Soil & Water Conservation for the period January 1, 2026 through December 31, 2026: [ID-8148](#)
4. Authorize contract with Soil & Water for Stream Maintenance and Remediation Programs for the term of January 1, 2026 through December 31, 2026. [ID-8149](#)
5. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE (1) PART TIME COUNTY CLERK III POSITION IN THE SULLIVAN COUNTY CLERK’S DMV OFFICE [ID-8151](#)

6. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-8153](#)
7. Execute a lease of restaurant space at the Sullivan County International Airport [ID-8154](#)
8. To appoint a member of the Sullivan County Land Bank Corporation Board [ID-8155](#)
9. To amend Resolution #30-26 to correct the amount of the grant [ID-8156](#)
Attachments: [Resolution 30 of 2026](#)
10. Authorize the application for renewal and Acceptance of New York State Retired Senior Volunteer program Grant Funding for 2025-2026 [ID-8157](#)
11. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CONTRACT WITH NOVARA SOFTWARE, LLC TO PROVIDE THE REQUIRED SAFETY TRAINING AND EDUCATION PROGRAM [ID-8158](#)
12. To Modify the 2025 Budget [ID-8160](#)
Attachments: [Year End #3 Resolution Needed](#)
13. To Modify the 2025 Budget [ID-8161](#)
Attachments: [Year End Budget Mod #5 RESO NEEDED](#)
14. Authorize an agreement with Simitree Acquisition, LLC for their Medical Coding and OASIS Review Services [ID-8162](#)
15. Authorize a Master Services Agreement with Home Care Home Base (HCHB) for their Electric Medical Records solution [ID-8163](#)
16. Accept and authorize an award with NYS Department of Labor for the New York Systems Change and Inclusive Opportunities Network (NYSCION) [ID-8164](#)
17. Authorize the transfer of funds within the existing contract with Rolling V Bus Corporation for the provision of “Move Sullivan” public transit services [ID-8165](#)
18. Authorize contract modification agreement with Rolling V Bus Corporation for 2026 [ID-8166](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8128

Agenda Date: 2/19/2026

Agenda #: 1.

Narrative of Resolution:

Apply, accept and enter into agreement or contract with NYS Office of Victims Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$118,500

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 1165 10 1011

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: Grant Application \$474,000, Possible \$118,500 County Match

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO APPLY, ACCEPT AND ENTER INTO AN AWARD AGREEMENT OR CONTRACT WITH THE NEW YORK STATE OFFICE OF VICTIMS SERVICES FOR THE 2026 VICTIMS OF CRIME ACT VICTIM ASSISTANCE GRANT

WHEREAS, the New York State Office of Victim Services has announced available funding for fiscal years 2026-2028 for Victims Assistance Programming; and

WHEREAS, the Sullivan County Crime Victim Assistance program which was successfully established in 2019 following a successful application and acceptance of VOCA grant funding will continue to benefit crime victims within Sullivan County; and

WHEREAS, the District Attorney will prepare and submit for consideration an application to the New York State Office of Victim Services for grant funding to NYS OVS in an amount not to exceed \$474,000.00 for the purpose of continuing Sullivan County's Crime Victim Services Assistance program; and

WHEREAS, if awarded, Sullivan the County Crime Victim Assistance Program will have a funding period from October 1, 2026, through September 30, 2028,

WHEREAS, such award amounts are considered tentative pending completed contract negotiations; and

WHEREAS, the New York State Office of Victims Services Victim Assistance Grant Program is a reimbursement-based program; and

WHEREAS, the County of Sullivan may have matching obligation up to 25% in kind or in monetary funding;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by*

the funding source) to execute any and all necessary documents to submit the 2026 NYS Office of Victims Services Victims of Crime Act Victim Assistance Grant Program application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the 2026 NYS Office of Victims Services Victims of Crime Act Victim Assistance Grant Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8133

Agenda Date: 2/19/2026

Agenda #: 2.

Narrative of Resolution:

Adopt the list of Public Officials and Employees of the County of Sullivan who are required to file a Financial Disclosure Statement

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE LIST OF THOSE PUBLIC OFFICIALS AND EMPLOYEES OF THE COUNTY OF SULLIVAN WHO ARE REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT

WHEREAS, pursuant to Section 201 (3) of the Sullivan County Ethics Law adopted May 23, 2013, the County Legislature must annually determine by resolution who is required to file a Financial Disclosure Statement, and

WHEREAS, the County Legislature has determined that persons with the following titles are required to file a Financial Disclosure Statement:

- Accounts Payable Coordinator, Audit
- Administrator, Adult Care Center
- Administrator of Assigned Counsel
- Administrator, Department of Motor Vehicles
- Airport Superintendent
- Assistant Commissioner to Planning and Environmental Management
- Assistant Commissioner to Planning and Community Development
- Assistant County Attorney
- Assistant County Attorney Part time
- Assistant County Manager
- Assistant Director of Aging Services
- Assistant Director of Nursing Services/Patient Care
- Assistant Director of Purchasing and Central Services
- 1st Assistant District Attorney
- 2nd Assistant District Attorney

3rd Assistant District Attorney
4th Assistant District Attorney
5th Assistant District Attorney
6th Assistant District Attorney
7th Assistant District Attorney
8th Assistant District Attorney
9th Assistant District Attorney
10th Assistant District Attorney
Assistant Director of Risk Management & Insurance
Attorneys, Department of Family Services
Attorney, Industrial Development Agency
Attorney, Sullivan County Funding Corporation
Board of Ethics members
Board of Trustees, Sullivan County Community College
Budget Director
Budget Analyst
Chairman of the Legislature
Chief Civil Officer
Chief Deputy Patrol Division/Internal Affairs
Chief Executive Officer (IDA)
Chief Information Officer
Clerk to the Legislature
Commissioner, Board of Elections
Commissioner, Community Resources
Commissioner, Health and Human Services
Commissioner, Human Resources
Commissioner, Management and Budget
Commissioner, Planning and Economic Development
Commissioner, Planning and Environmental Management
Commissioner, Division of Public Safety
Commissioner, Division of Public Works
Compliance Program Coordinator
Coordinator, Child Support Enforcement Unit
Coordinator, Children with Special Needs, Public Health
Coroner
Correction Captain, Sullivan County Jail
Correction Lieutenant, Sullivan County Jail
County Attorney
County Auditor
County Clerk
County Legislator
County Manager
County Treasurer
Crime Victims Specialist Coordinator

Deputy Chief Information Officer
Deputy Clerk to the Legislature
Deputy Clerk, DMV
Deputy Commissioner of Elections
Deputy Commissioner of Family Services
Deputy Commissioner of Human Resources
Deputy Commissioner of Management and Budget
Deputy Commissioner of Public Safety
Deputy Commissioner of Public Safety - 911& EMS
Deputy Commissioner of Public Safety - Emergency Management
Deputy Commissioner of Public Works, Engineering
Deputy Commissioner of Public Works. Operations
Deputy Commissioner of Planning
Deputy Commissioner to Planning and Environmental Management
Deputy Commissioner to Planning and Community Development
Deputy County Attorney
Deputy County Auditor
Deputy County Manager
Deputy Director of Community Services
Deputy Director of Real Property Tax Services III
Deputy Public Health Director
Deputy County Attorney
Deputy County Clerk
Deputy County Treasurer
Deputy County Treasurer II
Deputy Director of Human Resources
Deputy Director of Probation
Director of Administration and Case Management
Director, Center for Workforce Development
Director of Application Development Support, ITS
Director of Operations and Network Administration, ITS
Director of Communications
Director, Community Services
Director, Department of Real Property Tax
Director of Family Services
Director, Human Resources
Director of Management and Budget
Director, Municipal Weights and Measures
Director, Nursing Services
Director, Office for the Aging
Director, Parks, Recreation and Beautification Programs
Director of Patient Services
Director of Planning
Director, Probation II
Director, Public Health Services

Director, Purchasing and Central Services
Director, Rehabilitation Services, ACC Physical Therapy
Director, Risk Management & Insurance
Director of Services, Family Services
Director of Solid Waste
Director, Temporary Assistance - Department of Family Services
Director of Transportation
Director, Veterans Service Agency
Director, Youth Bureau
District Attorney
District Attorney Investigators
Division Contract Compliance Officer, Health and Human Services
E-911 Coordinator
Emerald Corporate Center Board of Director
Executive Director IDA
Executive Assistant, County Manager
Executive Director, Human Rights
Facilities Bridge Superintendent
Financial Analyst
Fiscal Administrative Officer, Adult Care Center Fiscal Services
Fiscal Administrative Officer, County Clerk Office
Fiscal Administrative Officer, Family Services
Fiscal Administrative Officer, Health Finance
Fiscal Administrative Officer, Management and Budget
Fiscal Administrative Officer, Treasurer's Office
Garage Superintendent
Grants Administration Supervisor
Industrial Development Agency Members
Investigator - County Attorney
Jail Administrator, Sheriff's Office
Jr. Accountant
Land Bank Member
Local Development Corporation Member (Emerald Park)
One Stop Manager, CWD
Managing Attorney, DFS
Manager of Youth Services
Paralegal - County Attorney
Payroll Coordinator /Software Support Technician
Personnel Officer
President, Sullivan County Community College
Road Maintenance Superintendent
Secretary, Industrial Development Agency
Senior District Attorney Investigator
Sheriff

Special Assistant, District Attorney
Special Counsel Workers Compensation part time
Sr. Accountant, Management and Budget
Sr. Accountant, Treasurer Accounting
Sr. Accounts Payable Coordinator
Sr. Budget Analyst
Sr. Family Services Attorney
Sr. Financial Analyst
Sr. Fiscal Administrative Officer - Family Services
Sr. Fiscal Administrative Officer - Management and Budget
Sr. Fiscal Administrative Officer, Sheriff Civil
Sr. Fiscal Administrative Officer, Treasurer Accounting
Staff Accountant, Treasurer Accounting
Staff Auditor
Sullivan County Funding Corporation Member
Sustainability Coordinator
Task Force Officer
The Sullivan County Infrastructure Local Development Corporation Member
Training and Quality Improvement Coordinator
Treasurer, Industrial Development Agency
Trustee, Sullivan County Community College
Undersheriff
Vice Chair, Industrial Development Agency

WHEREAS, Section 201 of the Ethics Law requires that all statements shall be filed on or before the fifteenth day of May of each year, and

WHEREAS, it is duly noted that some of the above positions are presently vacant.

NOW, THEREFORE, BE IT RESOLVED, that the above list represents the 2026 list of titles set by the Sullivan County Legislature of those persons required to file a Financial Disclosure Statement with the Clerk of the Sullivan County Legislature on or before May 15, 2026.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8148

Agenda Date: 2/19/2026

Agenda #: 3.

Narrative of Resolution:

Authorize contract with Soil & Water Conservation for the period January 1, 2026 through December 31, 2026:

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$322,098.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Yes A-8745-40-4040

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPROVE THE ANNUAL CONTRACT WITH SOIL & WATER CONSERVATION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2026 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2026 annual contract at the following maximum funding level for the period January 1, 2026 through December 31, 2026:

- 1. **SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT** - maximum amount \$322,098.00.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8149

Agenda Date: 2/19/2026

Agenda #: 4.

Narrative of Resolution:

Authorize contract with Soil & Water for Stream Maintenance and Remediation Programs for the term of January 1, 2026 through December 31, 2026.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$100,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: A-8745-47-4786

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE CONTRACT WITH SOIL AND WATER FOR STREAM MAINTENANCE AND REMEDIATION PROGRAMS

WHEREAS, the County of Sullivan ("County") has contracted with the Sullivan County Soil & Water Conservation District ("District") for the past several years and would like to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County; and

WHEREAS, the success of the 2025 Stream Maintenance and Remediation Programs (the "Programs") has caused the Division of Public Works to request an extension of the Programs; and

WHEREAS, the Programs educate municipalities and the public, assess the potential areas of concern and maintain the streams throughout the County; and

WHEREAS, the County, through its Division of Public Works, is currently implementing project components of the Programs; and

WHEREAS, in order to implement the Programs the County wishes to continue working with the District and other affiliated agencies to minimize flood damage; and

WHEREAS, the District has both the expertise and personnel necessary to aid the County in its implementation of the Programs and is integral to the continuation of the Programs; and

WHEREAS, the cost of the District's services associated with the Programs shall not exceed \$100,000 for the term of January 1, 2026 through December 31, 2026 with a carryover of any unused balance from 2025.

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to execute a Memorandum of Agreement with the District for the continuation, implementation and completion of the Programs for the term January 1, 2026 through December 31, 2026, at a cost not to exceed \$100,000.00 with a carryover balance from 2025, in such form to be approved by the County Attorney.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8151

Agenda Date: 2/19/2026

Agenda #: 5.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE (1) PART TIME COUNTY CLERK III POSITION IN THE SULLIVAN COUNTY CLERK’S DMV OFFICE

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$20,000

Are funds already budgeted? Yes

If ‘Yes,’ specify appropriation code(s): A1410-10-1011

If ‘No,’ specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE (1) PART TIME COUNTY CLERK III POSITION IN THE SULLIVAN COUNTY CLERK’S DMV OFFICE

WHEREAS, the Sullivan County Clerk has assessed the needs of the program due to an impending retirement, and

WHEREAS, the Department of Motor Vehicle (DMV) will continue to need an experienced worker to conduct financial reporting for the department to NYS DMV and the county treasurer; and

WHEREAS, upon conclusion of said impending retirement, the County Clerk is requesting to reclassify vacant Full Time County Clerk Worker II position (3285), to a Part Time, no benefit County Clerk Worker III position to be filled by a retired Department of Motor Vehicle employee, to meet the training and financial reporting needs; and

WHEREAS, by reclassifying position #3285 to a Part Time County Clerk Worker III position without benefits, there will be considerable savings for the County; and

WHEREAS, the part time position will be for a period to be determined as needed; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature

hereby approves the Resolution to reclassify position #3285 from a Full Time, County Clerk Worker II position to a Part Time County Clerk III position, without benefits in the Department of Motor Vehicle; and

BE IT FURTHER RESOLVED, that the Sullivan County Clerk has the authority to immediately fill the Part Time County Clerk III position in the Department of Motor Vehicle.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8153

Agenda Date: 2/19/2026

Agenda #: 6.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$6,334 (funding is unspent 2025 funding to be transferred)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2025 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the below “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2026 through December 31, 2026 for said services as submitted in their application; and

BE IT FURTHER RESOLVED, that the below organizations may request that the County advance these funds with the acknowledgment that there shall be the appropriate proof submitted to the Management and Budget Division at the completion of their purchase or their program no later than December 31, 2026; and

BE IT FURTHER RESOLVED, that the below 2025 funding requests shall be funded by the General Fund due to unspent 2025 funds being transferred at year-end to General Fund; and

BE IT FURTHER RESOLVED, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2025 Legislative Discretionary Contract Funding

Applicant	Award Recommendation
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Fallsburg Fire Department Company No. 1	\$6,334 (Legislator District 7 2025 funding)
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Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8154

Agenda Date: 2/19/2026

Agenda #: 7.

Narrative of Resolution:

Execute a lease of restaurant space at the Sullivan County International Airport

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: Bid/ RFP & number:R25-30

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A LEASE OF RESTAURANT SPACE AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)

WHEREAS, the Sullivan County International Airport (SCIA) solicited a Request for Proposal (RFP) from entities interested in operating a restaurant a SCIA (RFP# R25-30); and

WHEREAS, Duke International Hospitality submitted a proposal desiring to become a tenant; and

WHEREAS, the SCIA has available restaurant space; and

WHEREAS, a Public Hearing was held on January 22, 2026 as required prior to authorizing a lease.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute a two (2) year term to commence on April 1, 2026, and to end on March 31, 2028 with an option to renew for a three (3) year additional period unless sooner terminated in such form as shall be approved by the County Attorney for Duke International Hospitality Group at a lease rate of \$1,000 per month

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8155

Agenda Date: 2/19/2026

Agenda #: 8.

Narrative of Resolution:

To appoint a member of the Sullivan County Land Bank Corporation Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPOINT A MEMBER OF THE SULLIVAN COUNTY LAND BANK CORPORATION BOARD

WHEREAS, authority to appoint members of the Sullivan County Land Bank Corporation Board of Directors resides with the Sullivan County Legislature pursuant to Article 16 of New York State's Non-Profit Corporation Law; and

WHEREAS, the Sullivan County Land Bank Corporation (the Land Bank) is governed by an eleven (11) member Board of Directors ("Board") who serve a term of two (2) years from the date of appointment, unless appointed by virtue of a director's elected public office in which case it shall run concurrently with the term of office, whichever is less; and

WHEREAS, a new County Treasurer was elected in 2025 and her term began on January 1, 2026; and

WHEREAS, at its January 22, 2026 meeting the Land Bank Board voted unanimously to recommend the Sullivan County Legislature formally appoint Kathleen Lara, Sullivan County Treasurer, to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby appoints Kathleen Lara, Sullivan County Treasurer, to the Board, by virtue of her elected title and in accordance with relevant laws and/or by-laws.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8156

Agenda Date: 2/19/2026

Agenda #: 9.

Narrative of Resolution:

To amend Resolution #30-26 to correct the amount of the grant

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$77,711

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s):

4050-10-1011,80-8001,80-8002,80-8005,80-8006,80-8007,43-4302,43-4308,46-4607, R4401-R167

If 'No,' specify proposed source of funds: No cash match or cost share. County funds to be reimbursed by the grant on quarterly basis. After grant expires to use funds from Article 6.

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION NO. 30-26 TO CORRECT THE AMOUNT OF THE GRANT FROM \$38,856 TO \$77,711

WHEREAS, Resolution No. 30-26 was adopted on February 5, 2026 by the Sullivan County Legislature, (see attached) and

WHEREAS, the amount of the grant in Resolution No. 30-26 is \$38,856 and should be \$77,711, and

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 30-26 by correcting the amount of the grant to \$77,711.

BE IT FURTHER RESOLVED, that the rest of Resolution No. 30-26 remains unchanged.



Sullivan County

100 North Street
Monticello, NY 12701

Certified Copy

Resolution: 30-26

File Number: ID-8056

Enactment Number: 30-26

To Authorize the approval for the Sullivan County Department of Public Health to apply for and accept funds from NYS DOH PHEPP.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$38,856

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 4050-10-1011,80-8001,80-8002,80-8005,80-8006,80-8007,43-4302,43-4308,46-4607, R4401-R167

If 'No,' specify proposed source of funds: No cash match or cost share. County funds to be reimbursed by the grant on quarterly basis. After grant expires to use funds from Article 6.

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE APPROVAL FOR THE SULLIVAN COUNTY DEPARTMENT OF PUBLIC HEALTH TO APPLY FOR AND ACCEPT FUNDS FROM THE NYS DOH PHEPP IN THE AMOUNT OF \$38,856.

WHEREAS, NYS DOH PHEPP has offered a grant for the Public Health Emergency Preparedness Program.

WHEREAS, the purpose of the grant is to assist in salary and fringe for PHEP staff, and for education and community engagement for emergency preparedness.

WHEREAS, the grant will provide \$38,856 for the period of 7/1/25 through 6/30/26, and any equipment purchased will be county owned and used by the department, and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative to execute any and all necessary documents to submit the application for funding and;

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the NYS DOH Public Health Emergency Preparedness Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

I, , certify that this is a true copy of Enactment Number 30-26, passed by the County Legislature on 2/5/2026.

Attest: 

2/6/26
Date Certified



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8157

Agenda Date: 2/19/2026

Agenda #: 10.

Narrative of Resolution:

Authorize the application for renewal and Acceptance of New York State Retired Senior Volunteer program Grant Funding for 2025-2026

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$8,018

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A 7610-89-R3 772- R295

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL AND ACCEPTANCE OF NEW YORK STATE RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) GRANT FUNDING FOR 2025-2026

WHEREAS, the Sullivan County Office for the Aging administers the County’s volunteer program locally known as Sullivan Volunteers in coordination with the Retired Senior Volunteer Program (RSVP); and

WHEREAS, the New York State Office for the Aging has authorized Sullivan County an award of State funding for the 2025-2026 RSVP program in the amount of \$8,018; and

WHEREAS, the purpose of the RSVP/Sullivan Volunteers program is to provide meaningful volunteer opportunities throughout Sullivan County, particularly in rural and underserved communities; and

WHEREAS, the term of the RSVP program funding is July 1, 2025 through June 30, 2026; and

WHEREAS, if the County’s application is approved and the award is accepted, the funds will be used to reimburse the County for eligible RSVP/Sullivan Volunteers program expenditures incurred by the Sullivan County Office for the Aging; and

WHEREAS, the New York State RSVP Grant Program is a reimbursement-based program which permits recipients to request an advance of up to 25% of award; and

WHEREAS, reimbursement for County expenditures is contingent upon submission and approval by the New York State Office for the Aging of the required application materials, certifications, assurances, and program documentation;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the New York State 2025-2026 RSVP application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (as required by the funding source) to accept the award, and enter into any purchase

order, award agreement, or contract necessary to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receipt of necessary State allocations and should the 2025-2026 NYS RSVP funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8158

Agenda Date: 2/19/2026

Agenda #: 11.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CONTRACT WITH NOVARA SOFTWARE, LLC TO PROVIDE THE REQUIRED SAFETY TRAINING AND EDUCATION PROGRAM

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 34800

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1342-40-4013

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, to ensure compliance with required New York State and Federal regulations, the County requires a safety training and education program for County employees; and

WHEREAS, a request for proposal was issued (#R-26-01) for said services, and a proposal was received from Novara Software, LLC ("Novara"), 11080 Circle Point Road, Suite 200, Westminster, CO 80020, offering these services, and who has the experience, qualifications, and resources to effectively and efficiently administer the safety training and education program; and

WHEREAS, the contract period for these services shall commence March 1, 2026 through February 28, 2027, at a cost of \$34,800.00, to wit, \$29,000.00 annual fee, with a one-time data conversion fee of \$5,800, with the option to extend for three (3) additional years, on a yearly basis; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an agreement with Novara Software, LLC for services in accordance with the proposal received at the agreed upon terms, and such contract shall be in a form approved by the County Attorney.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8160

Agenda Date: 2/19/2026

Agenda #: 12.

Narrative of Resolution:
To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY THE 2025 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

**Year End #3 Resolution Needed
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			86,321	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	86,321			
A-1340-47-4710 - DEPT DEPT MISC/OTHER			19,762	
A-1340-R2210-R134 - GEN SERV OTHR GOV CHARGBK - INTERDEPARTMNTL	19,762			
A Fund Total	106,083	-	106,083	-



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8161

Agenda Date: 2/19/2026

Agenda #: 13.

Narrative of Resolution:
To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

**Year End #5 Resolution Needed
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1010-10-1011 - PERSONAL SERV REGULAR PAY			3,200	
A-1010-80-8001- EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			32,000	
A-1010-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT				32,000
A-1165-10-1011 - PERSONAL SERV REGULAR PAY				125,000
A-1165-10-1012 - PERSONAL SERV OVERTIME PAY			24,000	
A-1165-80-8001 - EMPL BENFTS FICA AND MEDICARE				10,000
A-1165-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				30,000
A-1165-80-8005 - EMPL BENFTS RETIREMENT				50,000
A-1231-10-1011 - PERSONAL SERV REGULAR PAY				100,000
A-1231-10-1015 - PERSONAL SERV OTHER PAY				3,000
A-1231-80-8001 - EMPL BENFTS FICA AND MEDICARE				5,000
A-1231-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				25,000
A-1231-80-8005 - EMPL BENFTS RETIREMENT				10,000
A-1320-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				5,000
A-1340-10-1011 - PERSONAL SERV REGULAR PAY				10,000
A-1340-10-1013 - PERSONAL SERV LONGEVITY			1,600	
A-1340-10-1015 - PERSONAL SERV OTHER PAY			6,900	
A-1340-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			1,300	
A-1340-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			9,400	
A-1340-80-8005 - EMPL BENFTS RETIREMENT				24,000
A-1340-80-8006 - EMPL BENFTS WORKERS COMPENSATION			2,800	
A-1341-10-1011 - PERSONAL SERV REGULAR PAY				10,000
A-1341-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				7,000
A-1341-80-8005 - EMPL BENFTS RETIREMENT				6,500
A-1345-10-1011 - PERSONAL SERV REGULAR PAY				10,000
A-1345-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				10,000
A-1345-80-8005 - EMPL BENFTS RETIREMENT				4,500
A-1410-10-10-1011 - PERSONAL SERV REGULAR PAY				40,000
A-1410-10-10-1013 - PERSONAL SERV LONGEVITY				1,500

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1410-10-80-8001 - EMPL BENFTS FICA AND MEDICARE				4,000
A-1410-10-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				25,000
A-1410-10-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT				3,000
A-1410-10-80-8005 - EMPL BENFTS RETIREMENT				12,000
A-1410-11-10-1011 - PERSONAL SERV REGULAR PAY				85,000
A-1410-11-10-1015 - PERSONAL SERV OTHER PAY			3,000	
A-1410-11-80-8001 - EMPL BENFTS FICA AND MEDICARE				7,000
A-1410-11-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				67,000
A-1410-11-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT				1,500
A-1410-11-80-8005 - EMPL BENFTS RETIREMENT				21,000
A-1420-10-1011 - PERSONAL SERV REGULAR PAY				100,000
A-1420-10-1013 - PERSONAL SERV LONGEVITY				3,000
A-1420-80-8001 - EMPL BENFTS FICA AND MEDICARE				6,000
A-1420-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				30,000
A-1420-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			15,000	
A-1420-80-8005 - EMPL BENFTS RETIREMENT				25,000
A-1490-10-1011 - PERSONAL SERV REGULAR PAY				20,000
A-1490-10-1013 - PERSONAL SERV LONGEVITY				2,500
A-1490-80-8001 - EMPL BENFTS FICA AND MEDICARE				1,500
A-1490-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				25,000
A-1490-80-8005 - EMPL BENFTS RETIREMENT			7,000	
A-1620-23-10-1011 - PERSONAL SERV REGULAR PAY				85,000
A-1620-23-10-1012 - PERSONAL SERV OVERTIME PAY			42,000	
A-1620-23-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				30,000
A-1620-23-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			10,000	
A-1620-24-10-1011 - PERSONAL SERV REGULAR PAY				40,000
A-1620-24-10-1012 - PERSONAL SERV OVERTIME PAY			32,000	
A-1620-24-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				20,000
A-1680-10-1011 - PERSONAL SERV REGULAR PAY				110,000
A-1680-10-1013 - PERSONAL SERV LONGEVITY				3,000
A-1680-80-8001 - EMPL BENFTS FICA AND MEDICARE				9,000
A-1680-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				22,000

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1680-80-8005 - EMPL BENFTS RETIREMENT				21,000
A-1989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			210,000	
A-3010-212-10-1011 - PERSONAL SERV REGULAR PAY				42,000
A-3010-212-80-8001 - EMPL BENFTS FICA AND MEDICARE				3,000
A-3010-212-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			7,000	
A-3010-212-80-8005 - EMPL BENFTS RETIREMENT				15,000
A-3010-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				11,000
A-3010-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT				5,500
A-3010-80-8005 - EMPL BENFTS RETIREMENT			15,000	
A-3020-10-1011 - PERSONAL SERV REGULAR PAY				50,000
A-3020-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,500
A-3020-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				27,000
A-3020-80-8005 - EMPL BENFTS RETIREMENT				26,000
A-3989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			122,000	
A-4010-206-10-1011 - PERSONAL SERV REGULAR PAY				18,000
A-4010-206-10-1012 - PERSONAL SERV OVERTIME PAY				1,500
A-4010-206-10-1015 - PERSONAL SERV OTHER PAY				2,500
A-4010-206-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,400
A-4010-206-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				50,000
A-4010-206-80-8005 - EMPL BENFTS RETIREMENT				27,000
A-4010-207-10-1011 - PERSONAL SERV REGULAR PAY				77,000
A-4010-207-10-1012 - PERSONAL SERV OVERTIME PAY				10,000
A-4010-207-10-1015 - PERSONAL SERV OTHER PAY			4,800	
A-4010-207-80-8001 - EMPL BENFTS FICA AND MEDICARE				6,000
A-4010-207-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				30,000
A-4010-207-80-8005 - EMPL BENFTS RETIREMENT				17,000
A-4010-33-10-1011 - PERSONAL SERV REGULAR PAY				240,000
A-4010-33-10-1012 - PERSONAL SERV OVERTIME PAY				7,500
A-4010-33-10-1015 - PERSONAL SERV OTHER PAY			20,000	
A-4010-33-80-8001 - EMPL BENFTS FICA AND MEDICARE				14,000
A-4010-33-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				75,000
A-4010-33-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			6,000	

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-4010-33-80-8005 - EMPL BENFTS RETIREMENT				65,000
A-4010-34-10-1011 - PERSONAL SERV REGULAR PAY				42,000
A-4010-34-80-8001 - EMPL BENFTS FICA AND MEDICARE				3,000
A-4010-34-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				25,000
A-4010-34-80-8005 - EMPL BENFTS RETIREMENT				6,000
A-4010-36-10-1011 - PERSONAL SERV REGULAR PAY				4,000
A-4010-36-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			17,000	
A-4010-36-80-8005 - EMPL BENFTS RETIREMENT				4,100
A-4050-10-1011 - PERSONAL SERV REGULAR PAY				80,000
A-4050-10-1015 - PERSONAL SERV OTHER PAY			15,000	
A-4050-80-8001 - EMPL BENFTS FICA AND MEDICARE				5,000
A-4050-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			18,000	
A-4050-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			6,000	
A-4050-80-8005 - EMPL BENFTS RETIREMENT				15,000
A-4310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				43,000
A-4310-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			15,000	
A-4310-80-8005 - EMPL BENFTS RETIREMENT				11,000
A-4320-40-10-1011 - PERSONAL SERV REGULAR PAY				210,000
A-4320-40-10-1012 - PERSONAL SERV OVERTIME PAY			5,700	
A-4320-40-10-1015 - PERSONAL SERV OTHER PAY				5,000
A-4320-40-80-8001 - EMPL BENFTS FICA AND MEDICARE				18,000
A-4320-40-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				16,000
A-4320-40-80-8005 - EMPL BENFTS RETIREMENT				24,000
A-4320-42-10-1011 - PERSONAL SERV REGULAR PAY			18,000	
A-4320-42-10-1015 - PERSONAL SERV OTHER PAY				6,000
A-4320-42-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			80,000	
A-4320-42-80-8005 - EMPL BENFTS RETIREMENT				9,000
A-4320-43-10-1011 - PERSONAL SERV REGULAR PAY				35,000
A-4320-43-80-8001 - EMPL BENFTS FICA AND MEDICARE				1,700
A-4320-43-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				27,000
A-4320-43-80-8005 - EMPL BENFTS RETIREMENT			2,600	
A-4989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			54,000	

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-5610-10-1011 - PERSONAL SERV REGULAR PAY				30,000
A-5610-10-1012 - PERSONAL SERV OVERTIME PAY			7,300	
A-5610-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				34,000
A-5610-80-8005 - EMPL BENFTS RETIREMENT				3,000
A-5989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			18,000	
A-6010-38-10-1011 - PERSONAL SERV REGULAR PAY			11,000	
A-6010-38-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT				5,500
A-6010-38-80-8005 - EMPL BENFTS RETIREMENT				11,000
A-6010-38-80-8006 - EMPL BENFTS WORKERS COMPENSATION			1,000	
A-6010-50-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				11,000
A-6010-50-80-8005 - EMPL BENFTS RETIREMENT				1,000
A-6010-51-10-1011 - PERSONAL SERV REGULAR PAY				50,000
A-6010-51-10-1012 - PERSONAL SERV OVERTIME PAY			1,000	
A-6010-51-80-8001 - EMPL BENFTS FICA AND MEDICARE				3,700
A-6010-51-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				13,000
A-6010-51-80-8005 - EMPL BENFTS RETIREMENT				6,500
A-6010-52-10-1011 - PERSONAL SERV REGULAR PAY				80,000
A-6010-52-10-1013 - PERSONAL SERV LONGEVITY			26,000	
A-6010-52-80-8001 - EMPL BENFTS FICA AND MEDICARE				5,500
A-6010-52-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			28,000	
A-6010-52-80-8005 - EMPL BENFTS RETIREMENT				26,000
A-6010-52-80-8006 - EMPL BENFTS WORKERS COMPENSATION			4,700	
A-6010-53-10-1011 - PERSONAL SERV REGULAR PAY				20,000
A-6010-53-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			46,000	
A-6010-53-80-8005 - EMPL BENFTS RETIREMENT				11,000
A-6010-55-10-1011 - PERSONAL SERV REGULAR PAY			20,000	
A-6010-55-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			51,000	
A-6010-56-10-1011 - PERSONAL SERV REGULAR PAY				60,000
A-6010-56-10-1013 - PERSONAL SERV LONGEVITY				3,500
A-6010-56-80-8001 - EMPL BENFTS FICA AND MEDICARE				5,000
A-6010-56-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				27,000
A-6010-56-80-8005 - EMPL BENFTS RETIREMENT				9,000

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-6010-57-10-1011 - PERSONAL SERV REGULAR PAY				210,000
A-6010-57-10-1012 - PERSONAL SERV OVERTIME PAY			11,000	
A-6010-57-10-1015 - PERSONAL SERV OTHER PAY			8,000	
A-6010-57-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,500
A-6010-57-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				160,000
A-6010-57-80-8005 - EMPL BENFTS RETIREMENT				60,000
A-6010-57-80-8006 - EMPL BENFTS WORKERS COMPENSATION			13,000	
A-6293-10-1011 - PERSONAL SERV REGULAR PAY				31,000
A-6293-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,500
A-6293-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				33,000
A-6293-80-8005 - EMPL BENFTS RETIREMENT				17,000
A-6610-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				6,500
A-6990-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			6,900	
A-6991-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			68,000	
A-7110-39-10-1011 - PERSONAL SERV REGULAR PAY				8,000
A-7110-39-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				3,700
A-7110-39-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			5,000	
A-7110-39-80-8005 - EMPL BENFTS RETIREMENT				7,500
A-7110-82-10-1011 - PERSONAL SERV REGULAR PAY				10,000
A-7110-82-10-1015 - PERSONAL SERV OTHER PAY				1,000
A-7110-82-80-8005 - EMPL BENFTS RETIREMENT				6,500
A-7310-10-1011 - PERSONAL SERV REGULAR PAY				25,000
A-7310-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,000
A-7310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				7,000
A-7310-80-8005 - EMPL BENFTS RETIREMENT				1,000
A-7450-202-10-1011 - PERSONAL SERV REGULAR PAY				2,500
A-7450-202-80-8005 - EMPL BENFTS RETIREMENT				1,700
A-7450-203-10-1011 - PERSONAL SERV REGULAR PAY				2,000
A-7450-203-80-8005 - EMPL BENFTS RETIREMENT				1,000
A-7610-87-10-1011 - PERSONAL SERV REGULAR PAY				12,000
A-7610-87-10-1013 - PERSONAL SERV LONGEVITY				2,000
A-7610-87-10-1015 - PERSONAL SERV OTHER PAY				1,000

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-7610-87-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,400
A-7610-87-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				2,500
A-7610-87-80-8005 - EMPL BENFTS RETIREMENT				3,000
A-7610-88-10-1011 - PERSONAL SERV REGULAR PAY				41,000
A-7610-88-10-1015 - PERSONAL SERV OTHER PAY				4,500
A-7610-88-80-8001 - EMPL BENFTS FICA AND MEDICARE				4,000
A-7610-88-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				22,000
A-7610-88-80-8005 - EMPL BENFTS RETIREMENT				11,000
A-7610-89-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			18,000	
A-7989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			29,000	
A-8020-90-10-1011 - PERSONAL SERV REGULAR PAY				4,500
A-8020-90-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				18,000
A-8020-90-80-8005 - EMPL BENFTS RETIREMENT				9,000
A-8040-10-1011 - PERSONAL SERV REGULAR PAY				3,500
A-8040-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				9,000
A-8040-80-8005 - EMPL BENFTS RETIREMENT				3,000
A-8090-10-1011 - PERSONAL SERV REGULAR PAY				17,000
A-8090-80-8001 - EMPL BENFTS FICA AND MEDICARE				1,000
A-8090-80-8005 - EMPL BENFTS RETIREMENT				5,500
A-8989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				2,000
A-9901-90-9001 - TRANSFERS TRANSFERS COUNTY ROAD				55,000
A-9901-90-9002 - TRANSFERS TRANSFERS ROAD MACHINERY				172,600
A-9901-90-9037 - TRANSFERS TRANSFERS SOLID WASTE				44,900
A-9999-R2770-R338 - MISC REVENUE OTHER		3,000,000		
Total A Fund		3,000,000	1,179,200	4,179,200
CL-8160-10-1011 - PERSONAL SERV REGULAR PAY				40,000
CL-8160-10-1012 - PERSONAL SERV OVERTIME PAY			29,000	
CL-8160-10-1013 - PERSONAL SERV LONGEVITY				2,000
CL-8160-80-8001 - EMPL BENFTS FICA AND MEDICARE				2,300
CL-8160-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				30,000
CL-8160-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT				4,000

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
CL-8160-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		44,900		
CL-8989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			4,400	
Total CL Fund		44,900	33,400	78,300
D-3310-10-1011 - PERSONAL SERV REGULAR PAY				15,000
D-3310-10-1012 - PERSONAL SERV OVERTIME PAY			10,000	
D-3310-10-1013 - PERSONAL SERV LONGEVITY				1,000
D-3310-80-8001 - EMPL BENFTS FICA AND MEDICARE				1,000
D-3310-80-8005 - EMPL BENFTS RETIREMENT			7,500	
D-3310-80-8011 - EMPL BENFTS HRA AND HSA				1,500
D-3989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				21,000
D-5110-45-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				200,000
D-5110-45-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			37,000	
D-5989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			130,000	
D-9998-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		55,000		
Total D Fund		55,000	184,500	239,500
DM-5130-48-10-1011 - PERSONAL SERV REGULAR PAY				105,000
DM-5130-48-10-1012 - PERSONAL SERV OVERTIME PAY			29,000	
DM-5130-48-10-1013 - PERSONAL SERV LONGEVITY				3,100
DM-5130-48-80-8001 - EMPL BENFTS FICA AND MEDICARE				7,500
DM-5130-48-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				117,000
DM-5130-48-80-8004 - EMPL BENFTS HLTH INSUR OPT OUT			1,500	
DM-5130-48-80-8005 - EMPL BENFTS RETIREMENT				9,000
DM-5130-48-80-8011 - EMPL BENFTS HRA AND HSA				4,500
DM-5989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			43,000	
DM-9997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		172,600		
Total DM Fund		172,600	73,500	246,100



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8162

Agenda Date: 2/19/2026

Agenda #: 14.

Narrative of Resolution:

Authorize an agreement with Simitree Acquisition, LLC for their Medical Coding and OASIS Review Services

- **Amount to be authorized by Resolution:** \$60,000/year in a 4-year engagement
- **Are funds already budgeted:** YES
 - **If ‘Yes,’ specify appropriation code(s):** A-1680-43-4304
 - **If ‘No,’ specify proposed source of funds:** N/A
- **Specify Compliance with Procurement Procedures:** Solution proposal received from vendor that is compatible with PHS’s proposed EMR solution.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SIMITREE ACQUISITION, LLC FOR THEIR MEDICAL CODING AND OASIS REVIEW SERVICES SOLUTION

WHEREAS, the County of Sullivan provides Certified Home Health Agency services through its Department of Public Health and is required to maintain accurate medical coding, OASIS documentation, and compliance with applicable federal and state regulatory requirements; and

WHEREAS, the County identified the need for specialized external support to enhance the accuracy, timeliness, and consistency of coding and OASIS review services in support of quality outcomes and appropriate reimbursement; and

WHEREAS, the County evaluated qualified and compatible vendors capable of providing outsourced medical coding and OASIS review services aligned with home health regulatory and operational requirements; and

WHEREAS, based upon that review, the County determined that **SimiTree Acquisition LLC**, (SimiTree), demonstrated the experience, qualifications, and capacity to provide coding and OASIS review services that support the County’s Public Health operations; and

WHEREAS, the County seeks to enter into an agreement with SimiTree for medical coding and OASIS review services, subject to the successful negotiation of contract terms.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a 4-year term agreement SimiTree solution in an amount not to exceed \$60,000/year; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8163

Agenda Date: 2/19/2026

Agenda #: 15.

Narrative of Resolution:

Authorize a Master Services Agreement with Home Care Home Base (HCHB) for their Electric Medical Records solution

- **Amount to be authorized by Resolution:** \$86,936/year for 5-years
- **Are funds already budgeted:** YES
 - **If ‘Yes,’ specify appropriation code(s):** A-1680-43-4304
 - **If ‘No,’ specify proposed source of funds:** N/A
- **Specify Compliance with Procurement Procedures:** Response received to RFP #R-25-38 Electronic Medical Records (EMR) System Solution for Public Health Services

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A MASTER SERVICES AGREEMENT WITH HOME CARE HOME BASE (HCHB) FOR THEIR ELECTRONIC MEDICAL RECORDS (EMR) SOLUTION

WHEREAS, the County of Sullivan, through its Department of Purchasing and Central Services, issued Request for Proposals (RFP) #R-25-38 for a cloud-based Electronic Medical Record (EMR) solution to support the operational and regulatory requirements of the Sullivan County Department of Public Health’s (PHS) Certified Home Health Agency; and

WHEREAS, proposals were received and evaluated by PHS and Information Technology Services (ITS) in accordance with the criteria set forth in the RFP and applicable procurement requirements; and

WHEREAS, the proposals were reviewed based on functional capability, compliance and security considerations, implementation approach, cost, and overall value to the County; and

WHEREAS, based upon the results of that evaluation, it was determined that Homecare Homebase, LLC (HCHB) submitted a proposal that represents the best overall value to the County; and

WHEREAS, PHS and ITS recommends that the County enter into a Master Services Agreement (MSA) with Homecare Homebase, LLC., subject to the successful negotiation of contract terms.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a 5-year MSA with HCHB for their EMR solution in an amount not to exceed \$86,936/year; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8164

Agenda Date: 2/19/2026

Agenda #: 16.

Narrative of Resolution:

Accept and authorize an award with NYS Department of Labor for the New York Systems Change and Inclusive Opportunities Network (NYSCION)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$30,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A6293 - R4789-R167

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ACCEPT AND AUTHORIZE AN AWARD WITH THE NEW YORK STATE DEPARTMENT OF LABOR FOR THE NEW YORK SYSTEMS CHANGE AND INCLUSIVE OPPORTUNITIES NETWORK (NYSCION) PROGRAM.

WHEREAS, the Center for Workforce Development (CWD) is being awarded funds through the New York State Department of Labor (NYSDOL) leveraged by the New York State Office of Mental Health (OMH), and

WHEREAS, NYSDOL and OMH entered in to a Memorandum of Understanding (MOU) for contribution for the continuation of the NYSCION program, and

WHEREAS, these additional funds will support the Local Workforce Development Areas (LWDA) and the Disability Resource Coordinator (DRC) staffing, and

WHEREAS, the CWD wishes to accept this additional award for the NYSCION program in the amount of \$30,000 to be utilized following all requirements for funds approved for the period of September 16, 2025 through July 31, 2026, and

WHEREAS, the NYSDOL is the pass-through entity to the local area, and the Chairman of the Sullivan County Legislature is required to execute the Subrecipient Agreement Attestation for all fiscal and operation aspects of the award, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Chairman of the Legislature to execute any and all necessary documents to accept the award in the amount of \$30,000.00 for the period of September 16, 2025 though July 31, 2026, in such form as the County Attorney shall approve.

BE IT FURTHER RESOLVED, that should the funding be terminated the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8165

Agenda Date: 2/19/2026

Agenda #: 17.

Narrative of Resolution:

Authorize the transfer of funds within the existing contract with Rolling V Bus Corporation for the provision of “Move Sullivan” public transit services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$87,000

Are funds already budgeted? Yes

If ‘Yes,’ specify appropriation code(s): Transfer of money within the existing contract (A-5680-40-4021)

If ‘No,’ specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE TRANSFER OF FUNDS WITHIN THE CONTRACT WITH ROLLING V BUS CORPORATION FOR THE PROVISION OF “MOVE SULLIVAN”PUBLIC TRANSIT SERVICES.

WHEREAS, pursuant to Resolution 204.19, the County entered into a Transit Opportunity with Rolling V Bus Corporation for the provision of the “Move Sullivan” public transit service, and

WHEREAS, pursuant to Resolution 326.24, the most recent mutually agreed upon contract extends through December 31, 2025, and

WHEREAS, pursuant to Resolution 326.24 there are not to exceed amounts for route cohorts, and

WHEREAS, the increase in paratransit costs requires the reallocation of funds within these cohorts, and

WHEREAS, cohort for Routes A &B will be increased to an amount not to exceed \$82,000.00, and

WHEREAS, the contract cohort for Routes C & D will be increased to an amount not to exceed \$5,000.00, and

WHEREAS, these funds totaling \$87,000.00 will be transferred from the Route E and two shuttles cohort, and

NOW, THEREFORE, BE IT RESOLVED, the County is hereby authorized to transfers funds within the contract with Rolling V Bus Corporations approved by Resolution 326.24 for the amount not to exceed \$87,000.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreement remain in force.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8166

Agenda Date: 2/19/2026

Agenda #: 18.

Narrative of Resolution:

Authorize contract modification agreement with Rolling V Bus Corporation for 2026

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

Amount to be authorized: \$1,870,968.

A-5680-R3594-R259 \$900,000.

A-5680-R4589-R299 \$351,641.

A5680-40-4021 Contract Transportation \$1,870,968.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT WITH ROLLING V BUS CORPORATION FOR THE PROVISION OF “MOVE SULLIVAN” PUBLIC TRANSIT SERVICES.

WHEREAS, pursuant to Resolution 204.19, the County entered into a Transit Opportunity with Rolling V Bus Corporation for the provision of the “Move Sullivan” public transit service, and

WHEREAS, pursuant to Resolution 326.24, the most recent mutually agreed upon contract extends through December 31, 2025, and

WHEREAS, the County further wishes to modify the agreement to be in effect from January 1, 2026 through December 31, 2026, and

WHEREAS, the contract with Rolling V Bus Corporation for Routes A & B will be increased to an amount not to exceed \$627,269.76, and

WHEREAS, the contract with Rolling V Bus Corporation for Routes C & D will be increased to an amount not to exceed \$698,792.88, and

WHEREAS, the contract with Rolling V Bus Corporation for Route E and the two shuttles will be increased to an amount not to exceed \$408,929.04, and

WHEREAS, the contract with Rolling V Bus Corporation for complementary paratransit services across all routes and shuttles will be in an amount not to exceed \$135,976.32.

NOW, THEREFORE, BE IT RESOLVED, the County is hereby authorized to enter into a contract with Rolling

V Bus Corporations for an amount not to exceed \$1,870,968.

BE IT FURTHER RESOLVED, that the County Manager is authorized to execute a modification agreement.

BE IT FURTHER RESOLVED, that said agreement shall be in such form as approved by the County Attorney.