



Sullivan County County Legislature

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Nadia Rajsz
Vice Chairman Joseph Perrello
Legislator Matt McPhillips
Legislator Brian McPhillips
Legislator Nicholas Salomone Jr.
Legislator Catherine Scott
Legislator Luis Alvarez
Legislator Amanda Ward
Legislator Terry Blosser-Bernardo

Thursday, October 23, 2025

10:30 AM

Government Center

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations Hispanic Heritage Proclamation

Communications

Public Comment

Resolutions

1. To modify the contract with Coordinated Care Services, Incorporated (CCSI) for Specialized Financial Services who will be taking on additional fiscal duties. [ID-7632](#)
2. To abolish two (2) Administrative positions and create one (1) Case Management position in Community Services. [ID-7741](#)
3. Authorize contract modification with Rural Law Center [ID-7790](#)
Sponsors: Office for the Aging and Deoul
4. Authorize MOU with Public Employer Risk Management for Defensive Driving [ID-7793](#)

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| 5. RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING FOR THE NEW YORK STRATEGIC TRAINING AND RESPONSE OUTREACH FOR KEY EMERGENCY (NY STROKE) CARE NETWORK

<u>Attachments:</u> DRAFT Sept 2025 STROKE Planning MOU | <u>ID-7795</u> |
| 6. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #30.-2-16 | <u>ID-7799</u> |
| 7. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #19.-10-8 | <u>ID-7800</u> |
| 8. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #20.-1-35.1 | <u>ID-7801</u> |
| 9. To authorize an agreement with the Sullivan County Land Bank Corporation for financial support. | <u>ID-7803</u> |
| 10. RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE PREPARATION OF A GRANT APPLICATION UNDER THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (DHSES) - OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS 2024-2026 EMERGENCY SERVICES IP NETWORK (ESInet) READINESS GRANT PROGRAM | <u>ID-7804</u> |
| 11. Authorize a contract with the New York State Board of Elections. | <u>ID-7810</u> |
| 12. Enter into contract with Grand Canyon University for the purpose of student interns in Social Work at the Department of Community Services. | <u>ID-7812</u> |
| 13. To execute agreements between DSS and DCS for substance use assessment and monitoring | <u>ID-7817</u> |
| 14. To Modify the 2025 Budget

<u>Attachments:</u> September 30 2025 Resolution Needed | <u>ID-7818</u> |
| 15. To execute agreements between DSS and OFA for assistance with HEAP | <u>ID-7820</u> |
| 16. Resolution to authorize the County Manager to execute a modification agreement with Elderlee Inc., to provide additional construction services, that can be completed with previously allocated funding, on a section of County Road 19 (Claryville Rd.) in the Town of Neversink. | <u>ID-7821</u> |
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17. Resolution to provide authorization to the Division of Public Works and the County Manager to finalize and execute contracts for the loading, hauling, and disposal of solid waste that will commence on January 1, 2026. [ID-7822](#)
18. Resolution to authorize the County Manager to execute a contract extension for Bid B-24-35 with JK Crane for crane rental services. [ID-7824](#)
19. Resolution to authorize the County Manager to execute a modification agreement with Sullivan County Paving, Inc. to complete construction services for the immediate repair of a road embankment on County Road 72 (Lieutenant J. G. Brender Highway) in the Town of Liberty. [ID-7825](#)
20. Resolution to authorize the County Manager to execute an Aviation Capital Project Agreement with the New York State Department of Transportation (NYSDOT) for the General Aviation Apron Rehabilitation Design project at the Sullivan County International Airport (SCIA) and a construction contract if offered. [ID-7826](#)
21. To execute an agreement with CARES of NY, Inc. [ID-7828](#)
Attachments: [2025-10 HMIS CARES ATT](#)
22. To execute an agreement between DSS and DPH for Home Visiting Program Preventive Services [ID-7830](#)
23. Create One Jury Stenographer position in the Sullivan County District Attorney's Office [ID-7831](#)
Attachments: [Grand Jury Stenographer DRAFT, 10-7-2025](#)
24. TO ABOLISH AND CREATE POSITIONS IN THE SULLIVAN COUNTY DIVISION OF INFORMATION TECHNOLOGY SERVICES [ID-7835](#)
25. Authorize contract with the New York State Board of Elections. [ID-7809](#)
26. TO AUTHORIZE A MODIFICATION OF RESOLUTION NO. 389-25 ADOPTED ON SEPTEMBER 18TH, 2025. [ID-7811](#)
Sponsors: Office for the Aging and Deoul
27. To authorize the Sullivan County Probation Department to enter into a contract with Montreign Operating Company, LLC d/b/a Resorts World Catskills for a Probation sponsored training event. [ID-7819](#)
28. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 507-24 ADOPTED ON October 24, 2024. [ID-7838](#)
Sponsors: Office for the Aging and Deoul
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29. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH RURAL LAW CENTER TO PROVIDE LEGAL SERVICES FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING. [ID-7839](#)

Sponsors: Office for the Aging and Deoul

30. To authorize spending from the Sullivan County Opioid Settlement Fund [ID-7840](#)
31. To Authorize the Purchasing Department to issue a Purchase Order to PF Volkmann & Associates, Inc. for Critical Incident Stress Management (CISM) Trainings [ID-7841](#)
32. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-7842](#)
33. To appoint a primary and secondary representative to the Upper Delaware River Watershed Network Steering Committee. [ID-7843](#)
34. To amend Resolution 392-25 to reflect corrections to the timeline and budget of the Sullivan County and the Sullivan County Visitors Association Tourism Grant Program (TSEG) [ID-7844](#)
35. Authorize contract with Taconic Elevator Company, Inc. [ID-7845](#)
36. Authorize final payment on a Fiber Connection provided by Firstlight [ID-7846](#)
37. Authorize an agreement/order form with Opengov, Inc. [ID-7847](#)
38. Set Public Hearings for the 2026 Sullivan County Tentative Budget [ID-7848](#)
- Attachments:** [2026 PH Notice](#)
39. Set a Public Hearing for December 18, 2025 at 10:15AM Amending Chapter 182 of the Sullivan County Code [ID-7850](#)
40. Authorize contract with Lehigh Valley Building Systems for the repair of the Road Maintenance Building at the Maplewood Facility [ID-7852](#)
41. Authorize contract with John Herbert Company for the replacement of flooring at the Travis Building [ID-7853](#)

Recognition of Legislators

Announcements from Chair

Adjournment or Close

Sullivan County

Legislative Memorandum

File #: ID-7632

Agenda Date: 10/23/2025

Agenda #: 1.

Narrative of Resolution:

To modify the contract with Coordinated Care Services, Incorporated (CCSI) for Specialized Financial Services who will be taking on additional fiscal duties.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$3,560

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A 4310

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO MODIFY THE CONTRACT BETWEEN COORDINATED CARE SERVICES AND THE DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, Coordinated Care Service, Incorporated, (CCSI) has increased their hourly rate which necessitates increasing the yearly not-to-exceed amount by \$3,560 to \$44,500 for the 2026 calendar year; and

WHEREAS, a contract modification is needed to accommodate the increased 2026 rate; and

WHEREAS, all other terms and conditions of the contract will remain the same; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to modify the contract with Coordinated Care Services, Incorporated (CCSI) to increase their annual cost not-to-exceed \$44,500 for the 2026 calendar year; and

BE IT FURTHER RESOLVED, that all other terms and conditions of the original contract will remain the same; and

BE IT FURTHER RESOLVED, that the form of said contract shall be approved by the Sullivan County Department of Law.

Sullivan County

Legislative Memorandum

File #: ID-7741

Agenda Date: 10/23/2025

Agenda #: 2.

Narrative of Resolution: To abolish two (2) Administrative positions and create one (1) Case Management position in Community Services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: None

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A4310 & A4320-42

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH TWO (2) ADMINISTRATIVE POSITIONS AND TO CREATE ONE (1) CASE MANAGEMENT POSITION FOR THE SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, in an effort to effectively serve the residents of Sullivan County, the Director of the Department of Community Services has conducted a staffing needs analysis within the department to ensure that appropriate staffing levels are in line with client needs; and

WHEREAS, as a result of this analysis the Director has determined that there is a need for additional case management staff to meet the current and forecasted needs of clients; and

WHEREAS, to effectuate this staffing change, the Director proposes abolishing two (2) vacant positions (Account Clerk, #1336 and Account Clerk/Database, #3039) in the Administrative unit; and using the savings to create (1) Assistant Social Worker II in the Case Management unit; and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby authorizes the Commissioner of Human Resources to abolish one (1) Account Clerk (#1336) and one (1) Account Clerk/Database (#3039) in the Administrative unit and to create one (1) Assistant Social Worker II position in the Case Management unit in the Sullivan County Department of Community Services; and

BE IT FURTHER RESOLVED, that said position shall be approved to fill immediately.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7790

Agenda Date: 10/23/2025

Agenda #: 3.

Narrative of Resolution:

Authorize contract modification agreement with Rural Law Center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$20,000 Annually

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-40-4008

If 'No,' specify proposed source of funds: New York State Funds: \$7,904.00 (Title IIIB)County Funds: \$12,096.00

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH RURAL LAW CENTER TO PROVIDE LEGAL SERVICES FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING, INCLUDING FUNDING FOR EXTENSION YEARS

WHEREAS, pursuant to Resolution 367-23, the Sullivan County Office for the Aging entered into contract with the Rural Law Center of New York for the provision of mandated legal services for seniors in Sullivan County for a two (2) year period commencing October 1, 2023 through September 30, 2025 with the option to extend on a yearly basis for three (3) additional years; and

WHEREAS, was previously modified by Resolution 253-24 for funding and said contract was continued for the period October 1, 2024 through September 30, 2025, in an amount not to exceed \$20,000; and

WHEREAS, Rural Law Center of New York has successfully provided legal services to seniors in Sullivan County and the Office for the Aging has identified the ongoing need for these services; and

WHEREAS, in order to avoid a lapse in services, the language in Resolution 367-23 needs to be amended to include funding for all extendable years; and

WHEREAS, the NOW, THEREFORE, BE IT RESOLVED in Resolution 367-23 needs to be amended to include the three (3) additional one-year extension periods, beginning October 1, 2025 through September 30, 2028, in amounts not to exceed \$20,000.00 per year, contingent upon the availability of New York State and County funds and subject to annual appropriation; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a modification of the contract with Rural Law Center of New York for the provision of mandated legal services for senior citizens as required by the New York State Office for the Aging, effective October 1, 2025 through September 30, 2026 with the option to extend for two (2) additional years on a yearly basis in an amount not to exceed \$20,000.00 per year, funded annually with \$7,904.00 in New York State funds and the balance from County funds, contingent upon the continued availability of funding and

subject to appropriation; and.

BE IT FURTHER RESOLVED, Resolution No. 367-23 and Resolution #253-24 are hereby modified as per the above and all other provisions of Resolution No. 367-23 and Resolution #253-24 shall remain unchanged, said agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7793

Agenda Date: 10/23/2025

Agenda #: 4.

Narrative of Resolution:

Authorize MOU with Public Employer Risk Management Association (Defensive Driving)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION (PERMA) AND THE AMERICAN INSTITUTE OF SAFETY AS A PROVIDER FOR COUNTY EMPLOYEE DEFENSIVE DRIVING COURSE.

WHEREAS, the County has approximately 900 employees, many of whom drive County vehicles for conducting daily business, and the County is committed to providing its employees a defense driving program for the purpose of providing annual driver training; and

WHEREAS, the County utilizes Public Employer Risk Management Association, (PERMA), PO Box 12250, Albany, New York, 12212, to administer the County's Self-Funded Workers' Compensation Program; and

WHEREAS, the County earns points on an on-going basis, for participating in safety initiatives through PERMA, who offers an online defensive driving course which the County wishes to provide to its employees by utilizing this point-for-dollar (1 point = \$1) reward system; and

WHEREAS, the standard cost of a single online driver's safety course is \$20 (or 20 points); and

WHEREAS, PERMA will apply earned points and access to the course for the applicable number of employees correlating with points earned at no additional cost beyond the points utilized; and

WHEREAS, once all of County's PERMA points have been exhausted, the County will pay \$20.00 per registered employee to the American Safety Institute until such time as additional points are earned equivalent to the cost of a course, which will be applied accordingly; and

WHEREAS, in recognition that this benefit is limited to New York State employees, the County will reimburse out-of-state employees the equivalent County cost, upon providing proof of payment, copy of a current driver abstract, and a certificate of class completion to the County's designated representative; and

NOW, THEREFORE, BE IT RESOLVED that the County Manager is authorized to sign a memorandum of understanding with PERMA for the provision and administration of an online Defensive Driving Program for County employees using points, and an agreement with the American Safety Institute for the provision and administration of an online Defensive Driving Program at a cost of \$20 per course (after points are exhausted) in accordance with the above and such agreement(s) shall be in a form approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-7795

Agenda Date: 10/23/2025

Agenda #: 5.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING FOR THE NEW YORK STRATEGIC TRAINING AND RESPONSE OUTREACH FOR KEY EMERGENCY (NY STROKE) CARE NETWORK

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING FOR THE NEW YORK STRATEGIC TRAINING AND RESPONSE OUTREACH FOR KEY EMERGENCY (NY STROKE) CARE NETWORK

WHEREAS, Margaretville Memorial Hospital has been awarded funding from the Health Resources and Services Administration Rural Health Network Development Planning Grant Program to implement the New York Strategic Training and Response Outreach for Key Emergency (NY STROKE) Care Network; and

WHEREAS, the goal of the Project is to improve recognition, response, and treatment for stroke patients across rural communities in the Hudson Valley Region, specifically Delaware, Ulster, and Sullivan Counties; and

WHEREAS, the project will be implemented through the collaborative efforts of Margaretville Memorial Hospital and its Network partners, including HealthAlliance Hospital Mary's Avenue Campus d/b/a HealthAlliance Hospital Margaretville Nursing Home, Inc. d/b/a Mountainside Residential Care Center, Delaware County Emergency Services, Ulster County Department of Emergency Services, Sullivan County Bureau of Emergency Medical Services, and the Delaware County Office for the Aging; and

WHEREAS, a Memorandum of Understanding has been developed to set forth the roles, responsibilities, and commitments of each participating organization in the Network; and

WHEREAS, it is in the best interest of Sullivan County to enter into this MOU in order to contribute to the planning implantation, and sustainability of the NY STROKE Care Network and to support improved health outcomes for the community;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute the Memorandum of Understanding with Margaretville Memorial Hospital and the other identified Network members for participation in the

NY STROKE Care Network; and

BE IT FURTHER RESOLVED, that the form of the MOU must be approved by the County Attorney's Office.

Memorandum of Understanding

Background

Margaretville Memorial Hospital (“Margaretville”) has been awarded funding from the HRSA Rural Health Network Development Planning Grant Program to implement the *New York Strategic Training and Response Outreach for Key Emergency (NY STROKE) Care Network* (the “Project”). The goal of the Project is to improve care for stroke patients across rural communities in New York’s Hudson Valley Region. As part of the Project, the parties set forth on the signature page shall form a network to facilitate enhanced educational opportunities for EMS providers and other community members, and enable improved recognition and response during stroke emergencies (the “Network”). Additionally, the Network will work to coordinate care in a manner that expedites treatment for high acuity patients in the most appropriate care setting.

The Network shall focus on improving health outcomes through expanded services and care coordination strategies in a rural three-county region of the Hudson Valley - Delaware, Ulster, and Sullivan counties. Each party understands the unique healthcare needs of the region and seeks to improve patient outcomes and health equity throughout the community. Margaretville convenes the Network, whose members include HealthAlliance Hospital Mary’s Avenue Campus d/b/a HealthAlliance Hospital, Margaretville Nursing Home, Inc. d/b/a Mountainside Residential Care Center, Delaware County Emergency Services, Ulster County Department of Emergency Services, Sullivan County Bureau of Emergency Medical Services, and Delaware County Office for the Aging. These organizations/agencies will work together to ensure successful implementation and evaluation of the funded Project.

Purpose

This Memorandum of Understanding (“MOU”) is an agreement between the following parties and establishes the roles, responsibilities, and resources that each party will contribute to the Project.

Margaretville Memorial Hospital: Roles and Responsibilities

Margaretville will serve as the convener of the Network and the lead coordinator of the proposed Project.

Network responsibilities

- Convene the Network on a monthly basis.
- Informally assess the Network’s functioning and members’ satisfaction through phone calls and in person check-ins.
- Formally assess the Network’s purpose, operations and members’ satisfaction on a quarterly basis using a Network assessment tool.
- Facilitate processes to adjust the Network’s functions, operations, and membership, as needed.
- Lead the Network’s strategic planning process.

Project responsibilities

- Dedicate a 0.15 FTE Interim Network/Project Director and a Network Coordinator.
- Implement components of the Work Plan as outlined.
- Meet monthly (in-person or via phone) to describe progress, share information and troubleshoot problems.
- Develop public outreach survey questions, interview materials, and meeting protocols for EMS stroke knowledge assessment and community engagement efforts.
- Contribute public evaluation data as outlined in the Project proposal, including data on population and EMS stroke knowledge levels in the Project area.
- Conduct a thorough Strengths Weaknesses Opportunities Threats (SWOT) analysis and present reports to Network members.
- Identify strategies to expand access to health care services in Project area.
- Formally adopt NY STROKE Network Strategic Plan and inform service area residents and stakeholders.
- Develop a sustainability plan suitable for replication in other rural areas experiencing challenges with EMS

stroke knowledge gaps.

- Evaluate NY STROKE Network and strategic planning efforts
- Synthesize Project data and methodology into publishable form to enable further analysis and replicability.

HealthAlliance Hospital: Roles and Responsibilities

HealthAlliance will serve as a member of the Network and implement the following components of the proposed Project.

Network responsibilities

- Serve as member of the Network
- Contribute to the planning, implementation, and sustainability of the proposed Project.
- Participate in activities to assess and improve the Network's functioning.

Project responsibilities

- Dedicate a member of HealthAlliance's staff to serve as Project liaison to Margaretville and other Network members.
- Implement components of the Work Plan as outlined.
- Fully participate in planning activities and the formalization of the funded NY STROKE Care Network;
- Assist in the identification and development of an educational curriculum that will enhance the ability of EMS personnel to effectively respond to stroke and other neurological emergencies;
- Establish and participate in an efficient referral and feedback Network to expedite appropriate care for stroke and neuro patients;

Delaware County Emergency Services (DelCo EMS): Roles and Responsibilities

DelCo EMS will serve as a member of the Network and will implement the following components of the proposed Project.

Network responsibilities

- Serve as member of the Network
- Actively participate in the Network's meetings.
- Contribute to the planning, implementation, and sustainability of the proposed Project.
- Participate in activities to assess and improve the Network's functioning.

Project responsibilities

- Dedicate a member of DelCo EMS' staff to serve as Project liaison to Margaretville and other Network members.
- Implement components of the Work Plan as outlined.
- Meet monthly (in-person or via phone) to describe progress, share information and troubleshoot problems.
- Fully participate in planning activities and the formalization of the funded NY STROKE Care Network;
- Assist in the identification and development of an educational curriculum that will enhance the ability of EMS personnel to effectively respond to stroke and other neurological emergencies;
- Assist in the development of a training plan to maximize the number of EMS personnel receiving instruction through this curriculum in the Project area;
- Continue to provide patient transportation to appropriate providers;
- Establish and participate in an efficient referral and feedback Network to expedite appropriate care for stroke and neuro patients;
- Commit DelCo EMS providers to undergo future trainings on effectively responding to stroke and other neurological emergencies.

Ulster County Department of Emergency Services (Ulster County EMS): Roles and Responsibilities

Ulster County EMS will serve as a member of the Network and will implement the following components of the proposed Project.

Network responsibilities

- Serve as member of the Network
- Actively participate in the Network's meetings.
- Contribute to the planning, implementation, and sustainability of the proposed Project.
- Participate in activities to assess and improve the Network's functioning.

Project responsibilities

- Dedicate a member of Ulster County EMS' staff to serve as Project liaison to Margaretville and other Network members.
- Implement components of the Work Plan as outlined.
- Meet monthly (in-person or via phone) to describe progress, share information and troubleshoot problems.
- Fully participate in planning activities and the formalization of the funded NY STROKE Care Network;
- Assist in the identification and development of an educational curriculum that will enhance the ability of EMS personnel to effectively respond to stroke and other neurological emergencies;
- Assist in the development of a training plan to maximize the number of EMS personnel receiving instruction through this curriculum in the Project area;
- Continue to provide patient transportation to appropriate providers;
- Establish and participating in an efficient referral and feedback Network to expedite appropriate care for stroke and neuro patients;
- Commit Ulster County EMS providers to undergo future trainings on effectively responding to stroke and other neurological emergencies.

Sullivan County Bureau of Emergency Medical Services (Sullivan County EMS): Roles and Responsibilities

Sullivan County EMS will serve as a member of the Network and will implement the following components of the proposed Project.

Network responsibilities

- Serve as member of the Network
- Actively participate in the Network's meetings.
- Contribute to the planning, implementation, and sustainability of the proposed Project.
- Participate in activities to assess and improve the Network's functioning.

Project responsibilities

- Dedicate a member of Sullivan County EMS' staff to serve as Project liaison to Margaretville and other Network members.
- Implement components of the Work Plan as outlined.
- Meet monthly (in-person or via phone) to describe progress, share information and troubleshoot problems.
- Fully participate in planning activities and the formalization of the funded NY STROKE Care Network;
- Assist in the identification and development of an educational curriculum that will enhance the ability of EMS personnel to effectively respond to stroke and other neurological emergencies;
- Assist in the development of a training plan to maximize the number of EMS personnel receiving instruction through this curriculum in the Project area;
- Continue to provide patient transportation to appropriate providers;
- Establish and participate in an efficient referral and feedback Network to expedite appropriate care for stroke and neuro patients;

- Commit Sullivan County EMS providers to undergo future trainings on effectively responding to stroke and other neurological emergencies.

Delaware County Office for the Aging (DelCo OFA): Roles and Responsibilities

DelCo OFA will serve as a member of the Network and will implement the following components of the proposed Project.

Network responsibilities

- Serve as member of the Network
- Actively participate in the Network's meetings.
- Contribute to the planning, implementation, and sustainability of the proposed Project.
- Participate in activities to assess and improve the Network's functioning.

Project responsibilities

- Dedicate a member of DelCo OFA's staff to serve as Project liaison to Margaretville and other Network members.
- Implement components of the Work Plan as outlined.
- Meet monthly (in-person or via phone) to describe progress, share information and troubleshoot problems.
- Fully participate in planning activities and the formalization of the proposed NY STROKE Care Network
- Assist in the identification and development of an educational curriculum that will enhance the ability of EMS personnel to effectively respond to stroke and other neurological emergencies
- Establish and participate in an efficient referral and feedback Network to expedite appropriate care for stroke patients
- Commit Delaware County Office for the Aging providers to undergo future trainings on effectively responding to stroke emergencies.

Margaretville Nursing Home, Inc. d/b/a Mountainside Residential Care Center (MRCC): Roles and Responsibilities

MRCC will serve as a member of the Network and will implement the following components of the proposed Project.

Network responsibilities

- Serve as member of the Network
- Actively participate in the Network's meetings.
- Contribute to the planning, implementation, and sustainability of the proposed Project.
- Participate in activities to assess and improve the Network's functioning.

Project responsibilities

- Dedicate a member of MRCC's staff to serve as Project liaison to Margaretville and other Network members.
- Implement components of the Work Plan as outlined.
- Meet monthly (in-person or via phone) to describe progress, share information and troubleshoot problems.
- Fully participate in planning activities and the formalization of the proposed NY STROKE Care Network
- Assist in the identification and development of an educational curriculum that will enhance the ability of EMS personnel to effectively respond to stroke and other neurological emergencies
- Establish and participate in an efficient referral and feedback Network to expedite appropriate care for stroke patients
- Commit MRCC providers to undergo future trainings on effectively responding to stroke emergencies.

Liability

Each party to this MOU agrees, to the extent authorized under federal law and the laws of New York State, to indemnify and hold the other parties, including their trustees, officers, directors, employees, affiliates and agents,

harmless from any claim, demand, suit, loss, or liability which the indemnified party(ies) may sustain as a result of the indemnifying party's breach of its duties under this MOU or the indemnifying party's acts or omissions, including but not limited to any liability or expense due to claims for personal injury or property damage arising out of the furnishing, performance or use of the services contemplated under this MOU; provided, however, that no party will hold the other party(ies) harmless from any claims, demands or causes of action to the extent arising or resulting, in whole or in part, directly or indirectly, from negligence or reckless or intentional misconduct (whether sole, joint, concurring, or otherwise) of the other party(ies), its/their trustees, officers, directors, employees, affiliates or agents, or any other person or entity not subject to the indemnifying party's supervision or control. This indemnification will include reasonable expenses incurred by defending such claims and damages incurred by reason of the indemnifying party's failure to comply with applicable laws, ordinances, and regulations or for damages caused by the indemnifying party. As a condition precedent to asserting a right of indemnity, the party seeking indemnification shall give the indemnifying party written notice of the assumption of the claim as to which the right of indemnification is claimed to exist. The parties shall each maintain the insurance coverages listed on Schedule A attached to this MOU, and shall provide evidence of such coverages to the other parties upon request.

Duration

This MOU will commence on July 1, 2025 and will dissolve at the end of the HRSA funding period, unless sooner terminated as provided herein.

Amendments

Any party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU, which are mutually agreed upon by and between the parties to this MOU, shall be incorporated in writing and effective when executed by all parties to this MOU.

Termination

This MOU may be terminated by any party without cause by giving thirty (30) days' advanced written notice to the other parties, or immediately with cause.

Agents and Agency

The parties agree that their relationship to each other shall be that of independent contractors. Employees supplied by any party to the performance of this MOU shall not for any purpose be considered employees or agents of any other party. Each party shall be solely responsible for supervision, daily direction and control of its employees in the performance of this MOU.

Choice of Law

This MOU shall be construed in accordance with the laws of the State of New York, regardless of conflict of laws provisions. Only the federal or state courts located in Westchester County, New York shall have jurisdiction to hear any dispute under this MOU.

COMPLIANCE WITH LAW:

Protected Health Information. Each party shall comply in all respects with the provisions of the Health Insurance Portability and Accountability Act of 1996 "HIPAA" and all regulations promulgated thereunder.

Conflicts of Interest. The parties represent that they have disclosed all relationships or financial interests that may represent or could be construed as a conflict of interest with respect to this Project.

Personal Inducements. The parties represent and warrant that no cash, equity interest, merchandise, equipment, services or other forms of remuneration have been offered, shall be offered or will be paid or distributed by or on behalf of one party to another party and/or the employees, officers, or directors of any party or, to any other

person, party or entity affiliated with a party, as an inducement to purchase or to influence the purchase of services by a party or from a party.

Debarment. Each party represents that (i) it has not been convicted of a criminal offense related to health care, and (ii) it is not currently listed by a federal agency as debarred, excluded or otherwise ineligible for participation in federally funded health care programs; it has conducted a search of the Excluded Parties List System on the System for Award Management website and has attached to this MOU a printout indicating that the party has not been identified on the Excluded Parties List System (EPLS). Each party shall notify the other parties immediately, in writing, of any change in this representation during the term of this MOU. Such change in circumstances shall constitute cause by the other parties to immediately terminate this MOU.

Applicable Regulations and Regulatory Compliance. Each party warrants that any or all services purchased pursuant to this MOU will conform and comply with all applicable provisions of governing laws, ordinances, rules and regulations, if any. Each party further warrants it shall comply with all applicable laws and regulations in the performance of its duties and obligations hereunder. Each party shall obtain and maintain in full force and effect during the term of this MOU all licenses, permits, certificates and accreditations as may be required by law or regulation, if any.

No Discrimination. In performing its obligations hereunder, each party, or any person working on the party's behalf, shall not discriminate, harass or intimidate any individual on account of race, creed, color, sex, sexual orientation, gender identity or expression, age, disability, national origin, marital status, genetic predisposition or carrier status and all other protected categories.

A breach of any representation under this Compliance with Law section shall be grounds for immediate termination of this MOU.

[SIGNATURE PAGE FOLLOWS]

Margaretville Memorial Hospital

Signature: _____

Date: _____

Name: _____

Title: _____

Margaretville Nursing Home, Inc. d/b/a Mountainside Residential Care Center

Signature: _____

Date: _____

Name: _____

Title: _____

HealthAlliance Hospital Mary's Avenue Campus d/b/a HealthAlliance Hospital

Signature: _____

Date: _____

Name: _____

Title: _____

Delaware County Emergency Services

Signature: _____

Date: _____

Name: _____

Title: _____

Delaware County Office for the Aging

Signature: _____

Date: _____

Name: _____

Title: _____

Ulster County Department of Emergency Services

Signature: _____

Date: _____

Name: _____

Title: _____

Sullivan County Bureau of Emergency Medical Services

Signature: _____

Date: _____

Name: _____

Title: _____

SCHEDULE A

1. Prior to providing the services hereunder, each party shall obtain at its own cost and expense the insurance required herein from licensed insurance companies, carrying a Best's financial rating of A or better. The policies or certificates thereof shall provide that each party shall receive thirty (30) days' written notice prior to cancellation of or material change in the policy, which notice shall name the party, identify this MOU, and be sent via registered mail, return receipt requested. Failure of a party to obtain and maintain any insurance required hereunder shall not relieve the party from any of its obligations hereunder, including but not limited to indemnification, or from any liability hereunder. All property losses shall be made payable to and adjusted with the other party(ies).

2. Each party shall obtain the following coverage, and provide proof upon request:
 - (a) Workers' Compensation. Consultant shall provide to evidence that it maintains, in full force and effect, all Workers' Compensation and Disability Benefits required by applicable law.
 - (b) Employer's liability insurance with a minimum limit of \$1,000,000.
 - (c) General liability insurance with a minimum limit of liability per occurrence of \$2,000,000 for combined bodily injury and property damage, naming the other parties as additional insureds, which can be met through a combination of primary and excess limits. This insurance shall indicate the following coverage on the certificate of insurance:
 - (i) Premises - Operations.
 - (ii) Broad Form Contractual.
 - (iii) Independent Contractor and Sub-Contractor.
 - (iv) Products and Completed Operations.
 - (d) Errors and Omissions Insurance on an occurrence basis covering each party and each party's employees and all of their activities hereunder, with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 in the annual aggregate.
 - (e) Professional Liability (Entity/Contractor). Professional liability insurance covering each party and its professional employees, with a minimum limit of \$5 million in the annual aggregate.
 - (d) Professional Liability (Individual). Professional liability insurance covering each professional employee, with minimum limits of \$1 million per occurrence and \$3 million in the annual aggregate or such greater amounts as may be required amongst the parties from time to time.
 - (e) Claims-Made Professional Liability-Tail Coverage. In the event that any of the professional liability coverage required hereunder is on a claims-made basis, the following shall apply: If this MOU expires or terminates for any reason, or in the event a party, any of its professional employees changes carriers during or after the term hereof, the party shall, and shall ensure that all such individuals shall, purchase "tail" coverage and/or take any and all necessary steps to ensure that the party and such individuals are covered at the levels set forth herein for all incidents occurring during the term hereof, regardless of when a claim is brought. Except to the extent precluded by legal obligations, each party will notify the other parties as soon as reasonably possible after a party has acquired knowledge of any claim arising out of or alleged to arise out of the delivery of services under this MOU.

3. All policies and certificates of insurance required herein shall provide that:
 - (a) The insurer of party, or the party itself if it is self-insured, shall have no right to recovery or subrogation against the other parties (including its employees and agents), it being the intention of the parties that the insurance policies shall protect all parties and be primary coverage for any and all losses covered by the insurance.
 - (b) The insurer, or party if it is self-insured, shall have no recourse against the other parties (including its employees or agents) for payment of any premiums or for assessments under the policy.
 - (c) Each party assumes responsibility, and is solely at risk for, any and all deductibles.
 - (d) The clause "other insurance provisions" shall not apply to the parties to this MOU.

Sullivan County

Legislative Memorandum

File #: ID-7799

Agenda Date: 10/23/2025

Agenda #: 6.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #30.-2-16

WHEREAS, an application dated August 28, 2025 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Thompson bearing Tax Map #30.-2-16 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 15, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12.23

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: RPTL §556

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

Sullivan County

Legislative Memorandum

File #: ID-7800

Agenda Date: 10/23/2025

Agenda #: 7.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #19.-10-8

WHEREAS, an application dated August 28, 2025 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Fallsburg bearing Tax Map #19.-10-8 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 15, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$322.62

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: RPTL §556

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

Sullivan County

Legislative Memorandum

File #: ID-7801

Agenda Date: 10/23/2025

Agenda #: 8.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #20.-1-35.1

WHEREAS, an application dated August 28, 2025 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Fallsburg bearing Tax Map #20.-1-35.1 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated September 15, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$636.99

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: RPTL §556

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

Sullivan County

Legislative Memorandum

File #: ID-7803

Agenda Date: 10/23/2025

Agenda #: 9.

Narrative of Resolution:

To authorize an agreement with the Sullivan County Land Bank Corporation for financial support.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$100,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-8020-90-46-4609

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE
TO AUTHORIZE A SHARED SERVICES AGREEMENT FOR FINANCIAL SUPPORT FOR THE
SULLIVAN COUNTY LAND BANK CORPORATION**

WHEREAS, Resolution 286-16 authorized the formation and incorporation of the Sullivan County Land Bank Corporation (SCLBC) pursuant to §1603 of the Not-for-Profit Corporation Law and the expenditure of \$100,000 for Fiscal Years 2017 and 2018; and

WHEREAS, Resolution 470-16 authorized financial and in-kind support for the SCLBC for Fiscal Years 2017 & 2018; and

WHEREAS, Resolution 161-19 authorized financial and in-kind support for the SCLBC for Fiscal Year 2019; and

WHEREAS, Resolution 183-22 authorized financial and in-kind support for the SCLBC for Fiscal Year 2022; and

WHEREAS, Resolution 153-23 authorized financial and in-kind support for the SCLBC for Fiscal Year 2023; and

WHEREAS, Resolution 512-24 authorized financial and in-kind support for the SCLBC for Fiscal Year 2024; and

WHEREAS, the County has allocated \$100,000 in the Fiscal Year 2025 Budget to fund the SCLBC to further its mission and operations; and

WHEREAS, a shared services agreement outlining the roles and responsibilities between the SCLBC and the County is beneficial to both parties.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the execution of an agreement with SCLBC and the expenditure of funds in an amount not to exceed \$100,000 for Fiscal Year 2025; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to sign the agreement for Fiscal Year 2025 in a form approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-7804

Agenda Date: 10/23/2025

Agenda #: 10.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE PREPARATION OF A GRANT APPLICATION UNDER THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (DHSES) - OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS 2024-2026 EMERGENCY SERVICES IP NETWORK (ESInet) READINESS GRANT PROGRAM

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE PREPARATION OF A GRANT APPLICATION UNDER THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (DHSES) - OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS 2024-2026 EMERGENCY SERVICES IP NETWORK (ESInet) READINESS GRANT PROGRAM

WHEREAS, the New York State Division of Homeland Security and Emergency Services has announced a grant allocation program to support expenses related to the creation and operation of a fiber-optic cable-based network for public safety answer points (PSAPs); and

WHEREAS, the allocation for Sullivan County would total \$689,655 to support ESInet readiness; and

WHEREAS, the County of Sullivan recognizes the importance of enhancing its 911 call delivery system, including fiber-optic infrastructure, network equipment, redundant facilities, backup power, and related eligible expenses that ensure reliable and resilient emergency communications; and

WHEREAS, Sullivan County is not required to provide any local cash or in-kind match in support of this grant allocation program.

NOW, THEREFORE, BE IT RESOLVED, that Sullivan County 911 is hereby authorized to prepare and file an application for funding under the NYS DHSES-OIEC FY24-26 Emergency Services IP Network (ESInet) Readiness Grant Program; and

BE IT FURTHER RESOLVED, that the County Manager be and is hereby authorized to sign said ESInet Readiness Grant Program application on behalf of the County; and

BE IT FURTHER RESOLVED, that if awarded the ESInet Readiness Grant Program funding, that the County Manager be and is hereby authorized to execute any and all necessary documents to accept the grant award and access

the funding, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that if awarded ESInet Readiness Program funding, the Sullivan County Division of Public Safety - Sullivan County 911, shall administer the funding program; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7810

Agenda Date: 10/23/2025

Agenda #: 11.

Narrative of Resolution:

Authorize a contract with the New York State Board of Elections.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$20,691.75

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1450-42-4204, A-1450-4205,
A-1450-10-1015, A-1450-45-4504, A-1450-43-4303, A-1450-43-4302

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER, ACTING ON BEHALF OF THE SULLIVAN COUNTY BOARD OF ELECTIONS, TO ENTER INTO A CONTRACT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR THE "2025 VOTE BY MAIL GRANT PROGRAM."

WHEREAS, the New York State Board of Elections ("NYS BOE") has issued a contract (Contract C005387) for grant funding programs called the "2025 Vote By Mail Grant Program" to reimburse Sullivan County for eligible costs related to providing pre-paid return postage and outgoing postage on absentee ballots and applications, and early voting by mail ballots and applications; and

WHEREAS, allocable expenditures must be incurred by March 31, 2026; and

WHEREAS, the amount of the NYS BOE grant allocation to Sullivan County is \$20,691.75.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, acting on behalf of the Sullivan County Board of Elections, *(as required by the funding source)* to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the 2025 Vote By Mail Grant Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7812

Agenda Date: 10/23/2025

Agenda #: 12.

Narrative of Resolution:

Enter into contract with Grand Canyon University for the purpose of student interns in Social Work at the Department of Community Services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s):

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

Resolution introduced by the Sullivan County Health & Human Services Committee to enter into contract with Grand Canyon University for the purpose of student interns in Social Work at the Department of Community Services.

RESOLUTION TO ENTER INTO AN AGREEMENT WITH GRAND CANYON UNIVERSITY

WHEREAS, Grand Canyon University ("University") has a Graduate School of Social Service, which offers a Masters in Social Work educational program and wishes to assign students to the Department of Community Services ("DCS") for practical experience; and

WHEREAS, DCS wishes to enter into an agreement with the University to permit qualified students to participate in said educational program.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into an agreement with Grand Canyon University, at no cost to the county, effective January 1, 2026; and

BE IT FURTHER RESOLVED, that said agreement shall continue in full force and effect until termination, provided that either party may terminate said agreement by giving sixty (60) days prior written notice to the other party; and

BE IT FURTHER RESOLVED, that the form of said agreement shall be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-7817

Agenda Date: 10/23/2025

Agenda #: 13.

Narrative of Resolution:

To execute agreements between DSS and DCS for substance use assessment and monitoring

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$47,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-6010-38-40-4001

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO
AUTHORIZE COUNTY MANAGER TO EXECUTE AGREEMENTS BETWEEN DEPARTMENT OF
SOCIAL SERVICES (DSS) AND DEPARTMENT OF COMMUNITY SERVICES (DCS) FOR
SUBSTANCE USE ASSESSMENT AND MONITORING**

WHEREAS, the County of Sullivan, through the Department of Social Services, requires substance use assessment and monitoring services; and

WHEREAS, the County of Sullivan; through the Department of Social Services, wishes to contract through a Memorandum of Understanding (MOU) for the provision of Office of Addiction Services and Supports approved substance use monitoring with the Department of Community Services; and

WHEREAS, Sullivan County Department of Community Services is capable and willing to provide such services at a cost not-to-exceed \$47,000 per year.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an MOU between the Sullivan County Department of Social Services and Sullivan County Department of Community Services at a cost not to exceed \$47,000 for the period of October 1, 2025 through September 30, 2026; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7818

Agenda Date: 10/23/2025

Agenda #: 14.

Narrative of Resolution:

To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE
2025 BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

**September 30, 2025 Resolution Needed
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-42-4207 - OFFICE FURNITURE			18,000	
A-1165-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			25,000	
A-1165-43-4303 - COMPUTER SOFTWARE PURCHASE/LEASE			86,000	
A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED (*)			17,200	
A-1165-R3089-R167 - ST AID GEN GOV DEPARTMENTAL AID	129,000			
A-1490-42-4207 - OFFICE FURNITURE			200	
A-1490-47-4701 - DEPT RENTALS				8,000
A-1620-213-42-4207 - OFFICE FURNITURE				200
A-1620-24-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			8,000	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			1,587	
A-1989-99-47-4734 - DEPT BOND/NOTE EXPENSE			2,291	
A-1989-99-47-4736 - DEPT CONTINGENT				2,291
A-3010-41-4104 - AUTO/TRAVEL MILEAGE/TOLLS			1,029	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	1,029			
A-3020-44-4406 - UTILITY WIRELESS COMMUNICATIONS				1,587
A-3020-44-4406 - UTILITY WIRELESS COMMUNICATIONS			9,994	
A-3020-R3389-R167 - ST AID PUBLIC SAFETY DEPARTMENTAL AID	9,994			
A-3110-29-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				10,000
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			452	
A-3140-18-40-4001 - CONTRACT AGENCIES (**)			8,820	
A-3140-18-41-4103 - AUTO/TRAVEL MEALS (**)			650	
A-3140-18-47-4703 - DEPT DUES (**)			250	
A-3140-18-47-4750 - DEPT CLIENT ELECTONIC MONITORING (**)			660	
A-3150-45-4510 - SPEC DEPT SUPPLY CLEANING/FOOD PREP			10,000	
A-4220-40-4013 - CONTRACT CONTRACT OTHER (***)			4,063	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES (***)			6,037	
A-4220-42-4201 - OFFICE ADVERTISING (***)			14,000	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER (****)			14,267	
A-6010-38-42-4201 - OFFICE ADVERTISING (****)			1,101	
A-8020-90-40-4001 - CONTRACT AGENCIES (*****)			45,926	
A-8020-90-40-4001 - CONTRACT AGENCIES			45,926	

A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (*****)			17,475	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (*****)			44,286	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (*****)			2,285	
A-8020-90-R3989-R167 - ST AID HOME/COMM ASSIST DEPARTMENTAL AID	45,926			
A Fund Total	185,949	-	385,499	22,078
D-5110-47-40-4037 - CONTRACT PAVING			1,757,536	
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	1,757,536			
D Fund Total	1,757,536	-	1,757,536	-

(*) To be funded from the DA Federal Drug Forfeiture Assigned Fund Balance

(**) To be funded from the Probation PTR Assigned Fund Balance

(***) To be funded from the Community Services Opioid Assigned Fund Balance

(****) To be funded from the Opioid Assigned Fund Balance

(*****) To be funded from the Planning Programs Assigned Fund Balance

(*****) To be funded from the O&W Assigned Fund Balance

Sullivan County

Legislative Memorandum

File #: ID-7820

Agenda Date: 10/23/2025

Agenda #: 15.

Narrative of Resolution:

To execute agreements between DSS and OFA for assistance with HEAP

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-7610-87-R1972-R211 and A-6010-38-40-4001

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: 140-3.4

RESOLUTION INTRODUCED BY HEALTH & HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES (DSS) AND THE SULLIVAN COUNTY OFFICE FOR THE AGING (OFA) FOR ASSISTANCE WITH THE HOME ENERGY ASSISTANCE (HEAP)

WHEREAS, the County of Sullivan, through the Department of Social Services requires a service agreement with a qualified provider to comply with Social Services Law and Title 18 NYCRR, Part 393, specifically that the County of Sullivan shall provide for a comprehensive program of assistance and care to supply the basic needs of eligible individuals living within the county who qualify for public assistance; and

WHEREAS, a high volume of applications must be screened and processed for the County's Home Energy Assistance Program (HEAP) in order to provide services in a timely manner; and

WHEREAS, the Sullivan County Office for the Aging has qualified, available, and willing staff to provide the services for this purpose; and

WHEREAS, the Sullivan County Office for the Aging in consultation with the Sullivan County Department of Social Services has agreed to provide HEAP services for the period of October 1, 2025 through September 30, 2026; and

WHEREAS, the Sullivan County Office for the Aging has agreed to provide these services for complete applications and for a fee of \$40.00 with a not-to-exceed amount of \$12,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Social Services and the Sullivan County Office for the Aging to provide necessary HEAP services to those eligible individuals living within the county who qualify for assistance and care related to HEAP; and

BE IT FURTHER RESOLVED, the agreement will be from October 1, 2025 through September 30, 2026 for a fee of \$40.00 per application with a not-to-exceed amount of \$12,000; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-7821

Agenda Date: 10/23/2025

Agenda #: 16.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a modification agreement with Elderlee Inc., to provide additional construction services, that can be completed with previously allocated funding, on a section of County Road 19 (Claryville Rd.) in the Town of Neversink.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$150,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): D-5110-47-40-4038

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

B-25-14

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT WITH ELDERLEE, INC. FOR GUIDE RAIL REPLACEMENTS ON VARIOUS COUNTY ROADS ("PROJECT").

WHEREAS, Resolution No. 215-25, adopted May 8th, 2025, authorized an agreement with Elderlee, Inc. ("Agreement") to provide construction services; and

WHEREAS, a section of County Road No. 19 (Claryville Road) in the Town of Neversink, has been identified as needing guide rail repairs; and

WHEREAS, these construction services, as a result of aggressive bid pricing, can be completed with previously allocated funding; and

WHEREAS, the Division of Public Works has reviewed the need to complete these construction services and recommends the approval of a Modification Agreement to cover this work.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to

execute a Modification Agreement, to complete construction services with, Elderlee, Inc., at a cost not to exceed \$150,000.00, said Modification Agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7822

Agenda Date: 10/23/2025

Agenda #: 17.

Narrative of Resolution:

Resolution to provide authorization to the Division of Public Works and the County Manager to finalize and execute contracts for the loading, hauling, and disposal of solid waste that will commence on January 1, 2026.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$10,500,000.00 for the 1st contract year

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): CL-8160-40-4013

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

R-25-22

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO FINALIZE AND EXECUTE CONTRACTS FOR THE LOADING, HAULING, AND DISPOSAL OF SOLID WASTE THAT WILL COMMENCE ON JANUARY 1ST, 2026

WHEREAS, a Request for Proposal, #R-25-22 was issued by the County to select a vendor or multiple vendors for the Loading, Hauling and Disposal of Solid Waste; and

WHEREAS, proposals were received and evaluated for performance of one, two or all three tasks as outlined in the RFP; and

WHEREAS, the below Contractors were determined to be the most advantageous offering competitive per ton rates and shall be designated as the preferred vendors to perform the awarded tasks for the term of the agreement as follows:

Mr. Bult's, Inc. (Loading and Hauling)

2627 E 139th Street

Burnham, IL 60633

Panichi Holding Corp (Disposal)
409 Route 82
Hopewell Junction, NY 12533

WHEREAS, if additional services are necessary, agreements may be executed to utilize those additional vendors who submitted proposal to secure supplemental services, provided that the allotted amount authorized by this resolution is not exceeded; and

WHEREAS, the initial contract period for all contracts shall be for a 5-year period commencing January 1st, 2026 with the total expenditures for the first year of the contracts, not exceed \$10,500,000; and

WHEREAS, annual cost increases in subsequent years shall be as follows:

2026 - \$10,500,000
2027 - \$10,867,500
2028 - \$11,247,863
2029 - \$11,641,538
2030 - \$12,048,992

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute contracts for the loading, hauling and disposal services with Mr. Bult's Inc and Panichi Holding Corp as outlined above in accordance with R-25-22 for a 5-year term commencing January 1, 2026, at the per ton rates in the proposals.

BE IT FURTHER RESOLVED, that the expenditure for the contracts shall not exceed \$10,500,000 for the calendar year 2026 and that any subsequent year's expenditure shall follow above stated annual cost increases.

BE IT FURTHER RESOLVED, that the contract shall include an option for the County to extend the term for an additional five-year period at a negotiated rate, subject to the review and approval of this Board.

BE IT FURTHER RESOLVED, Additional agreements may be executed by the County Manager

with additional vendors that participated in the RFP prior, during and after the initial contract period provided that the total expenditure for all solid waste services do not exceed the \$10,500,000 for the first year and allowed percentage increase for all extending years.

BE IT FURTHER RESOLVED, that all contracts shall be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7824

Agenda Date: 10/23/2025

Agenda #: 18.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a contract extension for Bid B-24-35 with JK Crane for crane rental services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000.00

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s):

If 'No,' specify proposed source of funds: D-5110-46-47-4701

Specify Compliance with Procurement Procedures:

B-24-25 and Resolution 405-24

**MODIFICATION RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO MODIFY
RESOLUTION NO. 405-24 FOR CRANE RENTAL SERVICES**

WHEREAS, Resolution No. 405-24 authorized the County Manager to execute an agreement with JK Crane Inc., 25 Berkshire Valley Road, Kenville, New Jersey 07847, as per Bid B-24-35; and

WHEREAS, the contract period language in the bid document allows for a one (1) year period and upon mutual agreement three (3) yearly extensions under the same terms and conditions, and

WHEREAS, the County and JK Crane, Inc. agree to a one year extension under the same terms and conditions and the total amount not to exceed of \$50,000 shall be the contract amount for each additional year, and;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement with JK Crane, Inc., to include the contract period extensions and yearly total, in an amount not to exceed \$50,000 per yearly extension. Resolution No. 405-24 is hereby modified as per the above and all other provisions of Resolution No. 405-24 shall remain unchanged, said contract to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7825

Agenda Date: 10/23/2025

Agenda #: 19.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a modification agreement with Sullivan County Paving, Inc. to complete construction services for the immediate repair of a road embankment on County Road 72 (Lieutenant J. G. Brender Highway) in the Town of Liberty.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$550,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): D-5110-45-40-4038 / D-5110-45-40-4037

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

B-23-22

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT FOR CONSTRUCTION SERVICES FOR THE HIGHWAY JOB ORDER CONTRACT PROJECT ("PROJECT").

WHEREAS, Resolution No. 166-23, adopted April 20, 2023, authorized an agreement with Sullivan County Paving and Construction, Inc. ("Agreement") to provide construction services; and

WHEREAS, Resolution No. 148-24, adopted March 21, 2024, authorized the extension of said Agreement through April 30, 2025, with the option for one (1) additional year; and

WHEREAS, Modification Agreement No. 3, effective May 1, 2025, further extended the Agreement through April 30, 2026; and

WHEREAS, Resolution No. 259-25, adopted on June 19, 2025 and Resolution No. 375-25, adopted on September 18, 2025, both authorized additional funding for this project; and

WHEREAS, a section of County Road No. 72 (Lieutenant J. G. Brender Highway) in the Town of Liberty has been identified with a failing embankment that has compromised the roadway subbase, resulting in severe pavement distress requiring immediate repair; and

WHEREAS, these construction services can be completed using previously allocated funds; and

WHEREAS, the Division of Public Works has reviewed the need for these construction services and recommends approval of a Modification Agreement to cover this work;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be, and hereby is, authorized to

execute a Modification Agreement with Sullivan County Paving and Construction, Inc. to complete said construction services at a cost not to exceed \$550,000.00, in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7826

Agenda Date: 10/23/2025

Agenda #: 20.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an Aviation Capital Project Agreement with the New York State Department of Transportation (NYSDOT) for the General Aviation Apron Rehabilitation Design project at the Sullivan County International Airport (SCIA) and a construction contract if offered.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$200,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): HO3

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE ACCEPTANCE OF A NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) CAPITAL PROJECT AGREEMENT FOR THE GENERAL AVIATION (GA) APRON REHABILITATION (DESIGN) PROJECT AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)

WHEREAS, the Sullivan County International Airport (SCIA) General Aviation Apron needs maintenance and upgrading to conform to the standards in Federal Aviation Administration (FAA) AC 150/5300-13A Airport Design; and

WHEREAS, Airport Capital Improvement Plan (ACIP) Grants for this purpose are available from the FAA with a NYSDOT share.

WHEREAS, the Sullivan County Legislature passed resolution number 271-33 on July 13th 2023 which authorized the County Manager and/or the Chairman of the County Legislature to apply for and accept, an FAA ACIP grant for Design in the amount of \$200,000.00 of which \$180,000 shall be the 90% Federal share, \$10,000.00 shall be the 5% State share, and \$ 10,000.00 shall be the 5% County share; and

WHEREAS, the FAA extended and the County accepted a grant offer and the NYSDOT extended a

grant offer for design as well,

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager and/or the Chairman of the County Legislature to execute any and all necessary documents to accept the Aviation Capital Project Agreement from the NYSDOT for Project No. 9902.83, Contract No. T042052, and enter into an award agreement or contract in order to administer the funding secured for design, and further to enter into any agreements if offered by the NYSDOT for the construction of the project in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7828

Agenda Date: 10/23/2025

Agenda #: 21.

Narrative of Resolution:

To execute an agreement with CARES of NY, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: CARES Homeless Management Information System (HMIS) is identified by the NYS Balance of State Continuum of Care (BoS CoC) as the HMIS provider for all counties within the BoS CoC.

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH CARES OF NY, INC.

WHEREAS, The Department of Social Services is required to submit a comprehensive Homeless Service Plan and report on outcomes achieved as result of these plans; and

WHEREAS, reporting for the Homeless Service Plan requires coordination with the local Continuum of Care (CoC) which incorporates federal, state and local governments as well as not-for-profits and/or faith-based organizations; and

WHEREAS, Sullivan County is a part of the New York State BoS CoC where CARES of NY, Inc. has been identified as the HMIS provider using their CARES Collaborative Homeless Management Information System (CCHMIS) to BoS CoC counties; and

WHEREAS, the Department of Social Services wishes to enter into an agreement with CARES of NY, Inc. for the use of CCHMIS at no cost to fulfill Homeless Service plan outcome reporting, the BoS CoC covers all costs for using CCHMIS.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into agreement with CARES of NY, Inc. for the period of October 1st, 2025 through September 30th, 2026; and

BE IT FURTHER RESOLVED, that the form of said agreements will be approved by the Sullivan County Attorney's Office.

CARES Collaborative Homeless Management Information System (CCHMIS)

End User Licenses and Technical Assistance

October 1st, 2025 - September 30th, 2026

CARES' Collaborative Homeless Management Information System provides users, including community agencies and local and state government entities, with access to vital data about the homeless population in their respective areas, as well as a network of support and resources for how to best utilize the information available to agencies in the HMIS. In addition to being a requirement by many funders, such as HUD, regular and efficient use of the HMIS allows agencies to effectively evaluate homelessness and vulnerable persons in their area and use data to address key issues within the community. CARES of NY, Inc. is proud to offer agencies access and support to utilize this critical resource to better serve their communities. CARES contracts with agencies for the following CCHMIS services and agency usage.

Large User Fee Agreements (LUF): Large User Fees are assessed when an agency requires 15 or more user licenses in the HMIS. Fees collected from agencies with a Large User Fee Agreement will be remitted directly to Foothold Technology, Inc., CARES' technology vendor, to cover the cost of additional users. The cost of 15-30 users is \$500 per month. The cost of 31-45 users is \$1,000 per month. Agencies interested in more than 45 user licenses can reach out to CARES for more information.

Runaway and Homeless Youth Projects (RHY): CARES, Inc. will provide HMIS Program services for your agency's Runaway Homeless Youth (RHY) program including staff support, software access, data oversight and quality maintenance, and necessary technical assistance.

Solutions to End Homelessness Program Projects (STEHP): STEHP Awardees have the option to contract with CARES of NY, Inc. to assist in meeting the NYS OTDA documented data collection and reporting requirements through the CARES Regional Homeless Management Information System (HMIS).

Supportive Services for Veteran Families Projects (SSVF): CARES, Inc. will provide HMIS Program services for your agency's Veteran's Administration Program- Supportive Services for Veteran Families (SSVF) program including staff support, software access, data oversight and quality maintenance, and necessary technical assistance.

CoC Supplemental HMIS Fees: Supplemental HMIS fees are assessed at the agency level when the HUD HMIS grant does not adequately cover the cost incurred by the Continuum's projects as it relates to Foothold Technology, Inc. Supplemental HMIS fees are subject to increase as the costs of the CCHMIS technology vendor, Foothold Technology, Inc. increase.

Homeless Services Plan (HSP) Outcome Report: HMIS fees are assessed at the agency level when HMIS services are used to store, review, and aggregate data for the HSP Outcome Reports. HMIS fees cover the cost of the database, user training, and support from CARES. HMIS fees are subject to increase as the costs of the CCHMIS technology vendor, Foothold Technology, Inc., increase.

Other Supplemental HMIS Fees: Other non-CoC funded agencies that utilize the HMIS may be subject to supplemental HMIS fees to cover the cost of user licenses, training, and support from CARES.

CCHMIS CONTRIBUTING HMIS ORGANIZATION AGREEMENT

Any Contributing Homeless Organization (CHO) participating in the CoC's HMIS is expected to adhere to the data quality standards as laid out in Article 12 (CCHMIS Data Quality Plan) of the CCHMIS Administration Manual. This includes baseline requirements for the following pieces of data quality:

- Data Completeness (how many of the required data elements in the CCHMIS are completed for any given client)
- Data Timeliness (how long does it take for the data to be entered into the CCHMIS once it is collected from the client)
- Data Quality (how much does the data entered into the CCHMIS reflect the client's or project's reality)

All projects within the CCHMIS are required to abide by the following baseline requirements, as laid out in Article 12 (CCHMIS Data Quality Plan) of the CCHMIS Administration Manual:

MEASURE OF DATA QUALITY	PROGRAM APPLICABILITY	CALCULATION	REQUIRED DATA QUALITY (SEPARATED INTO HMIS PROJECT TYPES)				
			PERMANENT HOUSING	TRANSITIONAL HOUSING	HOMELESS PREVENTION	EMERGENCY SHELTER	OUTREACH (Engaged clients only)
Timeliness of Entry	Evaluated for all projects	Length of time between HMIS data collection and HMIS data entry	< 5 Calendar days	< 5 Calendar days	< 5 Calendar days	< 5 Calendar days	< 5 Calendar days
Universal Data Element Missing or Null	Evaluated for all projects	% of records missing UDE (each UDE is evaluated individually)	< 2%	< 2%	< 2%	< 5%	< 5%
Program-Specific Data Element Missing or Null	Program-specific; data elements as required by funding source	% of records missing required PSDE; (each PSDE is evaluated individually)	< 2%	< 2%	< 5%	< 5%	< 5%
Annual Assessments (Updates to income, benefits, health insurance)	Evaluated for CoC-funded programs only (programs that create an APR)	% of records with overdue annual assessments (within 30 days of the Head of Household's anniversary date)	< 0%	< 2%	< 2%	< 2%	< 2%

Should this organization fail to uphold the data quality standards, this organization shall implement a correction plan with the CCHMIS team, as laid out in article 11 (Noncompliance) of the CCHMIS Administration Manual. Failure to comply with a created Correction Plan could result in the following:

- Loss of user licenses
- Loss of access to the CCHMIS as an organization
- Report sent to Collaborative Applicant and any applicable CoC Subcommittees.

The responsibilities of this organization related to this Agreement include the following:

- Maintain a high level of HMIS data quality, using the baseline requirements as laid out in Article 12 (CCHMIS Data Quality Plan) of the CCHMIS Administration Manual, the Data Quality Plan is the baseline for meeting the expectation;
- Seek assistance from the HMIS Lead and/or CoC when there are questions about the CCHMIS and CCHMIS Data Quality;
- Be responsive to questions and requests from both the HMIS Lead and CoC related to CCHMIS data quality; and
- Inform the HMIS Lead and CoC when changes occur within this organization that specifically relate to the CCHMIS and/or CCHMIS data quality as laid out in Article 18 (CCHMIS Security Plan: Access Control), including but not limited to:
 - Designation of a CHO CCHMIS Agency Administrator as laid out in Article 4 (Roles and Responsibilities) of the CCHMIS Administration Manual
 - Inform the HMIS Lead when an existing CCHMIS user no longer needs access to the system, within 24 hours of no longer needing access;
 - Inform the HMIS Lead when a new CCHMIS user needs to receive training to gain access to the system;
 - Inform the HMIS Lead and CoC when an existing CCHMIS project ends, at least 21 days prior to the project's termination

The responsibilities of the HMIS Lead related to this Agreement include the following:

- Provide sufficient training, resources, materials, and follow-up to this organization and its CCHMIS users to ensure a high level of understanding related to entering data into the CCHMIS;
- Respond to the organization's questions and concerns related to the CCHMIS and CCHMIS data quality;
- Provide tools for this organization to monitor its own data quality; and
- Ensure this organization and its CCHMIS users understand the data entry requirements related to the specific projects this organization enters into the CCHMIS

The responsibilities of the CoC related to this Agreement include the following:

- In conjunction with the HMIS Lead, ensure this organization understands the Data Quality Plan and its importance;
- Ensure the HMIS Lead and this organization have sufficient resources to be as proactive in CCHMIS data quality monitoring as possible; and
- In conjunction with the HMIS Lead, determine the consequences for this organization should they fail to abide by this Agreement or a Correction Plan.

This Agreement is effective from the date of signature and will be in effect until this Agreement is updated or the organization is no longer participating in the CCHMIS.

Authorized Sullivan County DSS Representative

Date

Denise Galloway, Director of Partner Services

Date

CHO CCHMIS Agency Administrator Designation:

*The role of the CHO CCHMIS Agency Administrator are as follows:

1. Distribute any HMIS related information to all staff that enter data or pull reports from the CCHMIS.
2. Review the HMIS Data Quality and Completeness Report that is posted to the CARES of NY, Inc. website on the 15th of each month and work with staff to correct any issues if necessary.
3. Remind staff that may not access HMIS regularly to log in each month to maintain their HMIS access.
4. Monitor to ensure that your agency does not exceed the permitted number of active user accounts.
5. Work with the CCHMIS staff annually to confirm any information requested when we are preparing to submit HUD required reporting.
6. Report when staff no longer need access to the CCHMIS or need access to a new/additional project.
7. Submit requests for any new staff to complete the CCHMIS New User Training Series.

Upon designation the CHO CCHMIS Agency Administrator will be required to complete the CHO CCHMIS Agency Administrator Training and submit the associated documentation.

This organization designates the following person to act as the CHO CCHMIS Agency Administrator:

CHO CCHMIS Agency Administrator Name	
CHO CCHMIS Agency Administrator Email	

Billing

Sullivan County DSS is being billed for the following programs:

Program Type	Annual Cost
Large User Fee Agreements (LUF)	\$0
Runaway and Homeless Youth Projects (RHY)	\$0
Solutions to End Homelessness Program Projects (STEHP)	\$0
Supportive Services for Veteran Families Projects (SSVF)	\$0
CoC Supplemental HMIS Fees	\$0
Homeless Service Plan (HSP) Outcome Report	\$0
Non-CCHMIS Fees	\$0
Annual Total	\$0

Due to the Office of Temporary and Disability Assistance covering the costs for NY-525, the charge for this contract year will be **\$0**.

For agencies that incur a fee for this contract year, invoices for fees will be sent via email. If a payment plan is preferred rather than a lump sum, please reach out. Otherwise, please remit payment within 60 days to continue HMIS services with no interruptions.

Sullivan County DSS:

CARES of NY, Inc.:

Authorized Sullivan County DSS
Representative

Authorized CARES Representative

Title

Director of Grants and Contracts
Title

Signature Date

Signature Date



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7830

Agenda Date: 10/23/2025

Agenda #: 22.

Narrative of Resolution:

To execute an agreement between DSS and DPH for Home Visiting Program Preventive Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$139,598

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-4010-36-R2280-R247 and A-6010-38-40-4001

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: 104-3.5. Contracting for professional services with grant approved organizations

INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT BETWEEN DEPARTMENT OF SOCIAL SERVICES (DSS) AND DEPARTMENT OF PUBLIC HEALTH (DPH) FOR HOME VISITING PROGRAM PREVENTIVE SERVICES

WHEREAS, the County of Sullivan, through the Department of Social Services, contracts for the provision of certain preventive services; and

WHEREAS, funding is available to purchase certain New York State Office of Children and Family Services (OCFS) approved preventive services; and

WHEREAS, the County of Sullivan; through the Department of Social Services, wishes to contract through a Memorandum of Understanding (MOU) for the provision of OCFS approved Home Visiting Program Preventive Services with Department of Public Health; and

WHEREAS, Sullivan County Department of Public Health is capable and willing to provide such services at a cost not-to-exceed \$139,598 for the Healthy Families NY Program Services.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an MOU between the Sullivan County Department of Social Services and Sullivan County Department of Public Health at a cost not to exceed \$139,598 for the period of October 1, 2025 through September 30, 2026; and

BE IT FURTHER RESOLVED, this contract is at the County's discretion, subject to annual appropriation; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-7831

Agenda Date: 10/23/2025

Agenda #: 23.

Narrative of Resolution:

Create one Jury Stenographer position in the Sullivan County District Attorney's Office

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$76,880

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: 2026 Budget

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE ONE (1) GRAND JURY STENOGRAPHER POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE

WHEREAS, upon assessing current needs of the office, the Sullivan County District Attorney has recommended that one (1) full-time Grand Jury Stenographer position be created and provided a salary in the District Attorney's Office; and

WHEREAS, the incumbent under said Grand Jury Stenographer title will have responsibilities as outlined in the attached job description; and

WHEREAS, this position appears upon the Management/Confidential salary schedule as a Grade 5 title; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Human Resources Director/Personnel Officer is hereby authorized to create and fill one (1) full-time Grand Jury Stenographer position.

GRAND JURY STENOGRAPHER

DISTINGUISHING FEATURES OF THE CLASS: This is a Grand Jury stenographic position responsible for taking and transcribing verbatim testimony before the Grand Jury. Duties involve taking shorthand notes verbatim on a shorthand machine at two-hundred (200) plus words per minute of proceedings, and transcribing confidential testimony and statements as needed by the District Attorney, using computer-aided transcription software and stenographic devices. The Grand Jury Stenographer is responsible for timely transcript production which may occasionally involve working extra hours to meet tight deadlines. This position manages the Grand Jury process and will require back office administrative task such as processing all forms related to proceedings. The employee reports directly to the District Attorney and performs work in accordance with NYS Grand Jury procedures

TYPICAL WORK ACTIVITIES: *The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.*

Takes stenographic dictation, transcribes confidential testimony and statements from defendants and other witnesses, and provides electronic transcription;

Coordinates Grand Jury scheduling;

Assists with documenting juror absence/attendance;

Uses computer software and stenographic equipment to produce Grand Jury transcripts;

Prepares laptop for presentations;

Prepares and closes Grand Jury room;

Indexes materials;

Assists in taking inventories;

Maintains records and prepares simple reports; and

GRAND JURY STENOGRAPHER

Page 2

May transcribe other legal proceedings as requested.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Some knowledge of office terminology, procedures and equipment; some knowledge of business arithmetic and English; ability to understand and follow oral and written directions; ability to get along well with others; ability to write legibly; ability to take dictation and type the transcription at a reasonable rate of speed; ability to operate a personal computer and utilize common office software programs, including word processing, spreadsheets and databases; clerical aptitude; mental alertness; neat appearance; tact; courtesy; and good judgment.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Certification in Court Reporting by an approved credentialing authority, such as NCRA, one (1) year of full-time general verbatim reporting experience; or
- (B) Graduation from high school or possession of a high school equivalency diploma and two (2) years of full-time general verbatim reporting experience.

NOTE: Candidates who meet the experience requirements, but do not have certification, can be certified by the NYS Unified Court System through a formal assessment of their verbatim reporting and transcribing skills within six (6) months of appointment.

Y:\CLASPLAN\GRANDJURYSTENOGRAPHER.DOC

Last Reviewed: 9/18/2025

Jurisdictional Class: Competitive

Public Hearing: N/A

NYS Civil Service Commission Approval: N/A

Placed in Classplan:

Sullivan County

Legislative Memorandum

File #: ID-7835

Agenda Date: 10/23/2025

Agenda #: 24.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH AND CREATE POSITIONS IN THE SULLIVAN COUNTY DIVISION OF INFORMATION TECHNOLOGY SERVICES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: A savings of \$198,993.53

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH AND CREATE POSITIONS IN THE SULLIVAN COUNTY DIVISION OF INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Chief Information Officer recently conducted a staffing needs analysis considering ongoing vacancies and in-house staff qualifications in line with current business needs; and

WHEREAS, as a result of this review, in conjunction with the County Manager's office, the Chief Information Officer proposes abolishing three (3) vacant positions (Senior PC Specialist #2067, Help Desk/Documentation Specialist #2276, and Senior Network Engineer #3649), and using the funds from abolishing these vacant positions to create three (3) new positions (Client Support Technician I, Client Support Technician II and Wide Area Network Technician II) to effectively align the skills within the current workforce and meet the current business needs; and

WHEREAS, three existing staff members currently qualify for the identified needs, and upon promotion to the newly created positions, their currently held positions are recommended to be abolished; and

WHEREAS, in an effort to remain competitive with market demand for Information Technology talent, it is imperative that we adjust the grades of the following titles to remain competitive with current market rates, and

WHEREAS, to effectuate remaining competitive, the CIO recommends the Deputy CIO position moves from Grade 8 to Grade 9, the Director of Applications Development and Support and the Director of Operations and Network Administration move from a Grade 5 to a Grade 7 on the Management Confidential Salary Schedule, the GIS Coordinator, Client Support Technician I, Information/Network Security Officer positions moves from a Grade XIII to a Grade XIV, the PC Specialist from a Grade VII to a Grade X, the GIS Specialist from a

Grade XI to a Grade XIII, the Wide Area Network Technician II position from a Grade VIII to a Grade X, and the creation of a new Grade XV be added to the Teamsters Salary schedule, and the title(s) Client Support Technician II and Senior Network Engineer be placed in this Grade at an annual rate of \$83,813, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the abolishment of three (3) position(s): #2067 Senior PC Specialist, #2276 Help Desk/Documentation Specialist, and #3649 Senior Network Engineer; and approves moving the aforementioned positions to the Grades listed above, effective immediately, and realizing a net savings of \$285,432.37, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes creating the titles of Client Support Technician I, Client Support Technician II, and Wide Area Network Technician II in the Sullivan County Division of Information Technology Services and once the existing employees are promoted to the created titles, their vacated titles of (Client Support Technician Assistant II, Client Support Technician Assistant II, and Wide Area Network Technician I) shall be abolished, effective immediately.

Sullivan County

Legislative Memorandum

File #: ID-7809

Agenda Date: 10/23/2025

Agenda #: 25.

Narrative of Resolution:

Authorize contract with the New York State Board of Elections.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$7,855.46

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1450-10-1015, A-1450-42-4204,
A-1450-43-4302, A-1450-43-4303, A-1450-45-4504, A-1450-4205

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER, ACTING ON BEHALF OF THE SULLIVAN COUNTY BOARD OF ELECTIONS, TO ENTER INTO A CONTRACT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR THE "2025 ELECTION GRANT PROGRAM."

WHEREAS, the New York State Board of Elections ("NYS BOE") has issued a contract (Contract C005329) for grant funding programs called the "2025 Election Grant Program" to reimburse Sullivan County for eligible costs related to the 2025 General Election held in November 2025; and

WHEREAS, allocable expenditures must be incurred by March 31, 2026; and

WHEREAS, the amount of the NYS BOE grant allocation to Sullivan County is \$7,855.46.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, acting on behalf of the Sullivan County Board of Elections (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the 2025 Election Grant Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7811

Agenda Date: 10/23/2025

Agenda #: 26.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NO. 389-25 ADOPTED ON SEPTEMBER 18TH, 2025.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NO. 389-25 ADOPTED ON SEPTEMBER 18TH, 2025.

WHEREAS, Resolution No. 389-25 was approved by the Sullivan County Legislature on September 18, 2025, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

WHEREAS, a modification to this resolution is required to change the names of Fearless! Hudson Valley to Fearless! Hudson Valley, Inc., Rock Hill Fire Department-Cub Scout Pack 101 to Rock Hill Fire Department Cub Scout Pack 1101, Rock Hill Fire Department-Girls Scout Pack 1101 to Girl Scout Troop 1101, Tusten Social-Teen Enrichment Program to Tusten Social Inc.-Teen Enrichment Program, Jeff Stone Arch Inc-The Hive to Jeffersonville Stone Arch Inc.-The Hive, Delaware Youth Center to Delaware Youth Center, Inc. and Homestead School to Homestead School Sullivan, and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the modifications of said contracts above to reflect the name changes, and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute any and all agreements to, in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7819

Agenda Date: 10/23/2025

Agenda #: 27.

Narrative of Resolution:

To authorize the Sullivan County Probation Department to enter into a contract with Montreign Operating Company, LLC d/b/a Resorts World Catskills for a Probation sponsored training event.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$15,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: Yes

Click or tap here to enter text.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE SULLIVAN COUNTY PROBATION DEPARTMENT TO ENTER IN TO CONTRACT WITH MONTREIGN OPERATING COMPANY, LLC, D/B/A RESORTS WORLD CATSKILLS FOR A PROBATION SPONSORED TRAINING EVENT

WHEREAS, the Sullivan County Probation Department will be hosting a professional presentation on personalities in the workplace and age disparities at Resorts World Catskills, at 888 Resorts World Drive, Monticello, New York 12701, on May 11, 2026. The presenter will be Jude David, MPA; and

WHEREAS, Montreign Operating Company, LLC, d/b/a Resorts World Catskills agrees to provide a large room for the training event, as well as breakfast and lunch for all attendees, in accordance with the hotel sales agreement; and

WHEREAS, this professional presentation will be funded by Pre-Trial Release award monies received by the Sullivan County Probation Department; and

WHEREAS, Montreign Operating Company, LLC, d/b/a/ Resorts World Catskills requires a contract be executed with the County for said services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a agreement with Montreign Operating Company, LLC, d/b/a Resorts World Catskills for the venue and the food referenced herein in an amount not to exceed \$15,000.00; and

BE IT FURTHER RESOLVED, that the form of said agreement be approved by the County Attorney.

BE IT FURTHER RESOLVED, that should the ATI program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7838

Agenda Date: 10/23/2025

Agenda #: 28.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A
MODIFICATION OF RESOLUTION NUMBER 507-24 ADOPTED ON October 24, 2024.**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, Resolution #507-24 was approved by the Sullivan County Legislature on October 24, 2024, for the County of Sullivan to allocate County funds to eligible community entities for youth programming; and

WHEREAS, a modification to this resolution is required to remove Town of Fallsburg Soccer in the amount of \$2,750.00 and Town of Fallsburg Basketball in the amount of \$3,750.00, and to reallocate \$6,500.00 to Town of Thompson Youth Sports Program, raising their total allotment to \$14,000.00 and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the modification of said contract to reflect the change in allotments, and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute any and all agreements to, in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7839

Agenda Date: 10/23/2025

Agenda #: 29.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH RURAL LAW CENTER TO PROVIDE LEGAL SERVICES FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$76

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-40-4008

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

WHEREAS, pursuant to Resolution No. 253-24, the Sullivan County Office for the Aging entered into a contract with the Rural Law Center of New York for the provision of mandated legal services for senior citizens in Sullivan County, as required by the New York State Office for the Aging; and

WHEREAS, the current contract period runs through September 30, 2025; and

WHEREAS, due to final invoicing and reconciliation of costs, there exists a shortfall of **\$76.00** that exceeds the authorized contract total; and

WHEREAS, the Sullivan County Office for the Aging seeks to amend the contract to ensure full payment for services rendered during the period ending September 30, 2025, utilizing available State funds; and

WHEREAS, all other terms and conditions of the contract shall remain unchanged;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a modification of the existing contract with the Rural Law Center of New York to increase the total authorized amount by **\$76.00**, to cover the contract shortfall for the period ending **September 30, 2025**; and

BE IT FURTHER RESOLVED, that the form of such agreement shall be approved by the County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-7840

Agenda Date: 10/23/2025

Agenda #: 30.

Narrative of Resolution:

To authorize spending from the Sullivan County Opioid Settlement Fund

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$60,330

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Sullivan County Opioid Settlement Fund

Specify Compliance with Procurement Procedures: Response to R-23-17

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE SPENDING FROM THE SULLIVAN COUNTY OPIOID SETTLEMENT FUND

WHEREAS, the County of Sullivan is a party to litigation seeking to hold opioid supply chain participants accountable for harm done to our community and many others; and

WHEREAS, approved uses of these funds include the treatment of opioid use disorder, support for people in treatment and recovery, connecting people to care, addressing the needs of criminal justice-involved persons, addressing the needs of pregnant or parenting women and their families, preventing the over-prescribing and dispensing of opioids, preventing overdose deaths, supporting first responders, and providing coordination, training, research and analysis of all of these efforts; and

WHEREAS, settlements with some, but not all, of the litigants permit use of said funds for the purpose of funding law enforcement expenditures related to the opioid epidemic; and

WHEREAS, County staff and Pillar Leads of the Sullivan County Drug Task Force have identified additional opportunities to enhance collective efforts at reducing the harmful effects of substance use disorder in our community; and

WHEREAS, the Sullivan County Sheriff's Office and District Attorney's Office have made effective use of technology tools in narcotics investigations and has a continued need to use such tools to break apart illicit drug distribution networks; and

WHEREAS, there is a requirement to fund Cellebrite and GrayKey subscriptions separately for the Sullivan County Sheriff's Office (already authorized via Resolution 395-25) and for the District Attorney's Office.

NOW, THEREFORE, BE IT RESOLVED, that the following additional expenditures of Sullivan County's Opioid Settlement Funds are authorized:

NOT TO EXCEED: \$60,330 - Cellebrite and GrayKey Subscription costs in support of the Sullivan County District Attorney's Office.

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the Sullivan County Manager to make the

necessary budget amendments to increase revenue and expense accounts based on the spending plan; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the Sullivan County Manager to procure the items and services in this spending plan including the authority to enter into the necessary contracts upon satisfactory completion of all applicable Sullivan County acquisition policies, with such contracts to be in a form as the County Attorney's Office approves.

Sullivan County

Legislative Memorandum

File #: ID-7841

Agenda Date: 10/23/2025

Agenda #: 31.

Narrative of Resolution:

To Authorize the Purchasing Department to issue a Purchase Order to PF Volkmann & Associates, Inc. for Critical Incident Stress Management (CISM) Trainings

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$11,050.00

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: A-3010-46-4612 / NYS CARES UP

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE SULLIVAN COUNTY PURCHASING DEPARTMENT TO ISSUE A PURCHASE ORDER TO PF VOLKMANN & ASSOCIATES, INC.

WHEREAS, the Sullivan County Division of Public Safety has been awarded NYS CARES UP funding through the New York State Office of Mental Health (NYS OMH) to be utilized for various training for First Responders; and

WHEREAS, the Sullivan County Division of Public Safety would like to host Critical Incident Stress Management (CISM) trainings, and recommends Pete Volkmann of PF Volkmann & Associates, LLC as having the experience and qualifications to administer this specific type of training; and

WHEREAS, Pete Volkmann has agreed to provide the following training(s): Advanced Individuals in Crisis in CISM and Advanced Group in CISM for a total cost not to exceed \$11,050.00; and

WHEREAS, the New York State Office of Mental Health has approved use of NYS CARES UP funding for the aforementioned training.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature formally authorizes the Sullivan County Purchasing Department to issue a Purchase Order immediately to PF Volkmann & Associates, LLC for the amount of \$11,050.00 to provide Critical Incident Stress Management Training; and

BE IT FURTHER RESOLVED, that should NYS CARES UP funding be terminated, the County shall not be obligated to continue any action undertaken by use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7842

Agenda Date: 10/23/2025

Agenda #: 32.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2025 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the below “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2025 through December 31, 2025 for said services as submitted in their application; and

BE IT FURTHER RESOLVED, that the below organizations may request that the County advance these funds with the acknowledgment that there shall be the appropriate proof submitted to the Management and Budget Division at the completion of their purchase or their program no later than December 31, 2025; and

BE IT FURTHER RESOLVED, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2025 Legislative Discretionary Contract Funding

Applicant	Award Recommendation
Sullivan County Public Library Alliance	\$5,000

Sullivan County

Legislative Memorandum

File #: ID-7843

Agenda Date: 10/23/2025

Agenda #: 33.

Narrative of Resolution:

To appoint a primary and secondary representative to the Upper Delaware River Watershed Network Steering Committee.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT A REPRESENTATIVE TO THE UPPER DELAWARE RIVER WATERSHED NETWORK STEERING COMMITTEE

WHEREAS, Friends of the Upper Delaware River (FUDR) has requested the County of Sullivan ("County") to participate as a Steering Committee Member for the Upper Delaware River Watershed Network ("Network"), funded by the New York State Department of Environmental Conservation (NYSDEC); and

WHEREAS, the Network shall create partnerships between municipalities, local, state, and federal government entities, not-for-profit organization, and community members within the Upper Delaware River Watershed Region; and

WHEREAS, the Network offers funding opportunities through a regrant program administered by a Regrant Subcommittee within the Upper Delaware River Watershed Region through FUDR, funded by the NYSDEC.

NOW, THEREFORE, BE IT RESOLVED that Sullivan County Legislature hereby approves and endorses the representation of Sullivan County, NY on the Upper Delaware River Watershed Network Steering Committee; and

BE IT FURTHER RESOLVED that the Sullivan County Legislature hereby designates Heather Jacksy as Primary Representative and Justin Rocque as Secondary Representative on the Upper Delaware River Watershed Network Steering Committee.

Sullivan County

Legislative Memorandum

File #: ID-7844

Agenda Date: 10/23/2025

Agenda #: 34.

Narrative of Resolution:

To amend Resolution 392-25 to reflect corrections to the timeline and budget of the Sullivan County and the Sullivan County Visitors Association Tourism Grant Program (TSEG)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AMENDING RESOLUTION
NUMBER 392-25**

WHEREAS, the Sullivan County Legislature ("Legislature") is committed to supporting successful tourism programming events; and

WHEREAS, Sullivan County ("County") had previously adopted the Sullivan County & Sullivan County Visitors Association Tourism Grant Program ("TSEG") and guidelines as proposed by the Sullivan County Visitors Association ("SCVA"); and

WHEREAS, the TSEG guidelines must be updated to reflect a corrected timeline with applications opening on November 1, 2025; and

WHEREAS, the TSEG guidelines must also be updated to reflect a corrected budget in accordance with the funding approved by the Legislature; and

WHEREAS, all other guidelines will remain unchanged.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby amends the timeline of the Sullivan County & Sullivan County Visitors Association Tourism Grant Program as follows:

Applications Open November 1, 2025

Informational Sessions conducted November 10 to November 20, 2025

Applications Dues on December 16, 2025

Awards Announced January 15, 2026

Funds Distributed March 2026

Reports Due within 60 days post-project; and

BE IT FURTHER RESOLVED, that the budget for TSEG is also amended to reflect the following amounts:

Roomnight-Focused Grants: 60% of Allocation, Budget Cap \$180,000

Arts & Culture Enhancement: 15% of Allocation, Budget Cap \$45,000

Hamlet & Micro-Brand Grants: 10% of Allocation, Budget Cap \$30,000

Events & Festivals Support: 15% of Allocation, Budget Cap \$45,000; and

BE IT FURTHER RESOLVED, that all other terms of Resolution 392-25 shall remain unchanged.

Sullivan County

Legislative Memorandum

File #: ID-7845

Agenda Date: 10/23/2025

Agenda #: 35.

Narrative of Resolution:

Authorize contract with Taconic Elevator Company, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$460,500.00

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Per request of S.C. Legislature

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH TACONIC ELEVATOR COMPANY, INC. FOR THE MODERNIZATION OF ELEVATORS AT THE SULLIVAN COUNTY ADULT CARE CENTER AND THE SULLIVAN COUNTY GOVERNMENT CENTER

WHEREAS, the County of Sullivan has various buildings that contain elevators; and

WHEREAS, the County provides inspection, testing, and maintenance to these elevators through a bid/contract process; and

WHEREAS, the elevators are dated and for safety and aesthetic sake require modernization of most operable parts and interior cab components; and

WHEREAS, the County issued bid document B-25-41, and received two proposals in response; and

WHEREAS, the Sullivan County Purchasing Department and Division of Public Works have reviewed said proposals and recommend award of a contract with Taconic Elevator Company, Inc., 1035 Dutchess Turnpike, Poughkeepsie, NY 12603, in the amount of \$306,750.00 (plus rates for unforeseen conditions, per proposal) for the Adult Care Center and \$153,750.00 (plus rates for unforeseen conditions, per proposal) for the Government Center.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute a

contract with Taconic Elevator Company, Inc., 1035 Dutchess Turnpike, Poughkeepsie, NY 12603, per their attached proposal response to B-25-41, to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7846

Agenda Date: 10/23/2025

Agenda #: 36.

Narrative of Resolution:

Authorize final payment on a Fiber Connection provided by Firstlight

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$8,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1680-43-4304

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: Invoices received

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A FINAL
PAYMENT ON A FIBER CONNECTION PROVIDED BY FIRSTLIGHT**

WHEREAS, the Sullivan County Legislature, by Resolution # 520-24 and 589-24 authorized a Firstlight internet supply connection for the purposes of providing internet service to the wireless broadband project initially managed by the Sullivan Broadband Local Development Corporation (SBLDC); and

WHEREAS, with the pending dissolving of the aforementioned SBLDC, this connection is no longer necessary and this one connection's account can be cancelled; and

WHEREAS, notice of said cancellation has been communicated to Firstlight.

NOW THEREFORE IT BE RESOLVED, that the Sullivan County Legislature, to settle and cancel/close the account, authorizes a final payment to FirstLight for this one connection (Acct#: 56944) in an amount not to exceed \$8,000.00 for services rendered; and

BE IT FURTHER RESOLVED, that the Office of Audit & Control is authorized to pay FirstLight as outlined above.

Sullivan County

Legislative Memorandum

File #: ID-7847

Agenda Date: 10/23/2025

Agenda #: 37.

Narrative of Resolution:

Authorize an agreement/order form with Opengov, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$7,500

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-1680-43-4304

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: professional services quote received from existing vendor

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT/ORDER FORM WITH OPENGOV, INC.

WHEREAS, the Division of Public Works, which has historically employed Cartegraph to manage signage data, expanded its capabilities in November 2024 through the implementation of an enhanced asset management module, enabling more comprehensive tracking of asset locations, conditions, costs, and maintenance histories across all DPW-managed infrastructure, including bridges, roads, and signage; and

WHEREAS, post-implementation data validation is required to confirm that system processes operate correctly and that data meets all accuracy and consistency standards; and

WHEREAS, OpenGov, Inc., as the system developer, has submitted a professional services quote and is best qualified to perform the required validation; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to sign an order form, that incorporates the terms and conditions of the OpenGov Master Services Agreement in an amount not to exceed \$7,500.00; and

BE IT FURTHER RESOLVED, that all required documents to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7848

Agenda Date: 10/23/2025

Agenda #: 38.

Narrative of Resolution:

Schedule public hearing dates for the 2026 Tentative Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SCHEDULE DATES FOR
PUBLIC HEARINGS ON THE COUNTY TENTATIVE BUDGET FOR FISCAL YEAR 2026**

WHEREAS, the County Legislature will hold public hearings on said Tentative Budget on Tuesday, December 2, 2025 at 5:00PM and Thursday, December 4, 2025 at 10:45AM in the Legislative Chambers of the Sullivan County Government Center, 100 North Street, Monticello, New York;

NOW, THEREFORE, BE IT RESOLVED, that the Clerk to the County Legislature is hereby authorized and directed to publish a notice of hearing in the official newspapers of the County; and

BE IT FURTHER RESOLVED, that at least five days shall lapse between the first publication of such notice and date specified for the hearing pursuant to Section 359 of the County Law.

PUBLIC HEARING NOTICE
COUNTY OF SULLIVAN

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Sullivan, New York, will meet in the Legislative Chambers of the Sullivan County Government Center, Monticello, New York on Tuesday, December 2, 2025 at 5:00PM and Thursday, December 4, 2025 at 10:45AM for the purpose of holding public hearings on the Tentative Budget of said County for the fiscal year beginning January 1, 2026.

Further notice is hereby given that copies of said Tentative Budget will be available at the Office of the County Manager, Sullivan County Government Center, Monticello, New York on or after October 30, 2025 where they may be inspected and procured by an interested person during business hours.

Pursuant to Section 359 of the County Law, the maximum salaries that may be fixed and payable during the fiscal year to the members of the County Legislature and to the Chairman thereof, respectively, are hereby specified as follows:

County Legislator	\$34,600
Majority Leader	\$37,100
Minority Leader	\$37,100
Vice Chair of the Legislature	\$39,600
Chair of the Legislature	\$43,600

Dated: October 23, 2025

ANNMARIE MARTIN

Clerk to the Legislature

Sullivan County, New York

Sullivan County

Legislative Memorandum

File #: ID-7850

Agenda Date:

Agenda #: 39.

Narrative of Resolution:

Set a Public Hearing for December 18, 2025 at 10:15AM Amending Chapter 182 of the Sullivan County Code

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW TO AMEND LOCAL LAW 3 OF 2007 AND LOCAL LAW 3 OF 2021 CHAPTER 182 OF THE SULLIVAN COUNTY CODE REGARDING THE SULLIVAN COUNTY HOTEL AND MOTEL ROOM OCCUPANCY TAX LAW

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature on October 23, 2025 a proposed local law entitled "A Local Law to Amend Local Law 3 of 2007 and Local Law 3 of 2021".

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on December 18, 2025 at 10:15AM in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on October 23, 2025, a proposed Local Law entitled "A Local Law to Amend Local Law 3 of 2007 and Local Law 3 of 2021, the Sullivan County Hotel and Motel Room Occupancy Tax Law (Chapter 182-Part 3 of the Sullivan County Code)".

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center,

Monticello, New York, 12701, on December 18, 2025 at 10:15am at which time all persons interested will be heard.

DATED: Monticello, New York
October 23, 2025

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

Sullivan County

Legislative Memorandum

File #: ID-7852

Agenda Date:

Agenda #: 40.

Narrative of Resolution:

Authorize contract with Lehigh Valley Building Systems for the repair of the Road Maintenance Building at the Maplewood Facility

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$25,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): DM5130-48-21-2102

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH LEHIGH VALLEY BUILDING SYSTEMS FOR THE REPAIR OF THE ROAD MAINTENANCE BUILDING AT THE MAPLEWOOD FACILITY

WHEREAS, the County of Sullivan owns and maintains more than one hundred buildings, including the Road Maintenance Building at the DPW Maplewood Complex in Mongaup Valley, NY, which is in need of several repairs; and

WHEREAS, this 20-year old pre-engineered building was originally purchased from Lehigh Valley Building Systems, 330 Schantz Road, Allentown, PA 18104; and

WHEREAS, the County reached out to the original building supplier for a proposal for them to return to make the required repairs, which will ultimately extend the life of the building; and

WHEREAS, the Sullivan County Purchasing Department and Division of Public Works have reviewed said proposal and recommends award of a contract in the amount of \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute a contract with Lehigh Valley Building Systems, 330 Shantz Road, Allentown, PA 18104, not to exceed \$25,000.00 to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7853

Agenda Date:

Agenda #: 41.

Narrative of Resolution:

Authorize contract with John Herbert Company for the replacement of flooring at the Travis Building

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$214,489.54

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-6010-38-21-2102

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AWARD OF A PURCHASE ORDER WITH JOHN HERBERT COMPANY FOR THE REPLACEMENT OF FLOORING ON THE FIRST AND SECOND FLOORS OF THE ROBERT TRAVIS BUILDING, 16 COMMUNITY LANE, LIBERTY, NY

WHEREAS, the County of Sullivan owns and maintains more than one hundred buildings, including the Robert Travis Building, 16 Community Lane, Liberty, NY which houses the Department of Family Services; and

WHEREAS, the existing commercial carpet flooring has exceeded its useful life by many years and requires replacement; and

WHEREAS, the County has been replacing carpet with a commercial grade vinyl plank flooring throughout the County for hygienic and maintenance ease, and has been purchasing the product off of New York State Office of General Services Contract, Contract Group 20600, Award 23200, Floor Coverings and Related Services (Statewide Piggyback); and

WHEREAS, the Sullivan County Purchasing Department and Division of Public Works have reviewed a proposal as submitted by previous successful vendor, John Herbert Company, 142 Rt. 17K, Newburgh, NY 12550 and recommends award of a Purchase Order in the amount of \$214,489.54.

NOW, THEREFORE, BE IT RESOLVED, that a Purchase Order be issued to John Herbert Company, 142 Rt. 17K, Newburgh, NY 12550 in the amount of \$214,489.54 in accordance with the provided proposal based on New York State Contract, for flooring replacement in the Robert Travis Building.