



Sullivan County

Management & Budget, Capital Planning and Budgeting Committee

Meeting Agenda - Final

Chairman George Conklin
Vice Chairman Michael Brooks
Committee Member Alan J. Sorensen
Committee Member Joseph Perrello
Committee Member Ira Steingart

Thursday, March 9, 2023

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Budget Director
2. County Treasurer
3. County Audit & Control
4. ITS

Discussion:

Public Comment

Resolutions:

1. To apportion Mortgage Tax. [ID-5335](#)
2. To Modify the 2023 Budget [ID-5364](#)
Attachments: [February 28 2023 Resolution Needed.pdf](#)
3. To Modify the 2022 Budget [ID-5365](#)
Attachments: [Year End #5 2022 Resolution Needed.pdf](#)
4. To execute all necessary agreements with Attorneys for the Counsel at First Appearance program and to authorize the stipends in accordance with therewith. [ID-5359](#)

5. TO AUTHORIZE A NEW THREE-YEAR AGREEMENT WITH [ID-5360](#)
OPENGOV, INC. (FORMERLY CARTEGRAPH)
6. TO AUTHORIZE A RENEWAL SUPPORT AGREEMENT WITH [ID-5361](#)
SYSTEMS DEVELOPMENT GROUP, INC.

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5335

Agenda Date: 3/9/2023

Agenda #: 1.

Narrative of Resolution:

To apportion Mortgage Tax.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 836,967.90

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of October 2022 to December 2022, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS

Bethel	43,677.34
Callicoon	26,361.45
Cohecton	17,278.85
Delaware	15,659.99
Fallsburg	91,225.39
Forestburgh	18,159.59

Fremont	36,160.50
Highland	61,228.82
Liberty	71,987.05
Lumberland	35,902.96
Mamakating	125,819.54
Neversink	17,931.47
Rockland	42,193.91
Thompson	195,575.89
Tusten	11,396.95

VILLAGES

Bloomingburg	3,890.09
Jeffersonville	1,648.03
Liberty	12,675.12
Woodridge	3,107.39
Wurtsboro	5,087.57

TOTAL **\$836,967.90**



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5364

Agenda Date: 3/9/2023

Agenda #: 2.

Narrative of Resolution:
To Modify the 2023 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2023 be authorized.

**February 28, 2023 Resolution
Sullivan County Budget Modifications 2023**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1230-40-4013 - CONTRACT CONTRACT OTHER			445,600	
A-1989-99-47-4736 - DEPT CONTINGENT				445,600
A-3010-42-4203 - OFFICE OFFICE SUPPLIES			168	
A-3010-42-4203 - OFFICE OFFICE SUPPLIES			1,091	
A-3010-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY			8,450	
A-3010-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			8,132	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	8,132			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	168			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	8,450			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	1,091			
A-3020-44-4406 - UTILITY WIRELESS COMMUNICATIONS			280,000	
A-3020-R3389-R167 - ST AID PUBLIC SAFETY DEPARTMENTAL AID	280,000			
D-5110-45-45-4521 - SPEC DEPT SUPPLY CULVERT PIPE			43,776	
D-5142-45-4546 - SPEC DEPT SUPPLY BULK ROAD AND BAG SALT				43,776
A Fund Total	297,841	-	787,217	489,376



Sullivan County
Legislative Memorandum

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File #: ID-5365

Agenda Date: 3/9/2023

Agenda #: 3.

Narrative of Resolution:

To Modify the 2022 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2022 be authorized.

**2022 Year End #5 Resolution
Sullivan County Budget Modifications 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1620-21-44-4407 - UTILITY UTILITY OTHER			4,123	
A-1989-99-47-4736 - DEPT CONTINGENT				98,205
A-3010-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY				8,365
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER		8,365		
A-5610-44-4402 - UTILITY FUEL OIL			10,251	
A-5610-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT				4,123
A-5610-R2655-R428 - SALES FUEL SALES	10,251			
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			98,205	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			14,512	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER				250,000
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER			186,480	
A-8020-90-47-4752 - DEPT MISC PROGRAM EXP(*)			20,000	
A-8020-90-R2189-R247 - HOME/COMMNTY ASSIST MISC FEE/REIMBURSMNT		250,000		
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID(**)	100,496			
A Fund Total	110,747	258,365	333,571	360,693
D-5020-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			26,698	
D-5020-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			219,435	
D-5020-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			61,000	
D-5110-45-45-4527 - SPEC DEPT SUPPLY MISC STONE				26,698
D-5110-46-40-4038 - CONTRACT CONSTRUCTION				61,000
D-5110-46-40-4038 - CONTRACT CONSTRUCTION				130,676
D-5142-45-4546 - SPEC DEPT SUPPLY BULK ROAD AND BAG SALT				88,759
D Fund Total	-	-	307,133	307,133

(*) To be funded from the Planning Programs Assigned Fund Balance

(**) 1/2 To be funded from the Planning Programs Assigned Fund Balance



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5359

Agenda Date: 3/9/2023

Agenda #: 4.

Narrative of Resolution:

To execute all necessary agreements with Attorneys for the Counsel at First Appearance program and to authorize the stipends in accordance with therewith.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: State funding

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE ALL NECESSARY AGREEMENTS WITH ATTORNEYS FOR THE COUNSEL AT FIRST APPEARANCE PROGRAM AND TO AUTHORIZE THE STIPENDS IN ACCORDANCE WITH THEREWITH

WHEREAS, effective January 1, 2020, the County had established a Counsel at First Appearance program in accordance with the criminal justice reforms required by the Statewide Expansion of the Hurrell-Harring Settlement and Section 832(4) of the Executive Law of the State of New York the County; and

WHEREAS, this program consists of a panel of qualified criminal defense attorneys(hereinafter “CAFA Panel”) who are scheduled to be “primary on call” for one week (a week has been defined as anything form 6-8 days depending on the schedule) and “back up” for a second week and are paid a stipend for their scheduled rotation; and

WHEREAS, the County has been in negotiations with the State of New York Office of Indigent Legal Services (hereinafter “NYSOILS”) regarding this program which has resulted in NYSOILS agreeing to a modest increase in the Stipend from \$2,500.00 (Two Thousand Five Hundred Dollars) to \$2,975.00 (Two Thousand Nine Hundred Seventy-Five Dollars); and

WHEREAS, as a result of a number of resignations from the CAFA Panel, Resolution No. 426-22 adopted by the Sullivan County Legislature on October 20, 2022, the Administrator was authorized to join the panel and be compensated in accordance with the Program; and

WHEREAS, it is anticipated that this program will continue to be funded by the NYSOILS.

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute agreements with qualified attorneys to be “primary on-call” for one week and “back up” for a second week to provide legal service for persons arrested for a crime at their first appearance/arraignment for a total cost of \$2,975.00 (Two Thousand Nine Hundred Seventy-Five Dollars) for each two-week period; and

BE IT FURTHERED RESOLVED, that the form of such agreement be approved by the County Attorney;

and

BE IT FURTHER RESOLVED, that Resolution No. 426-22 is hereby amended to increase the Stipend paid to the Administrator of Assigned Counsel for her participation on the CAFA Panel from \$2,500.00 (Two Thousand Five Hundred Dollars) to \$2,975.00(Two Thousand Nine Hundred Seventy-Five Dollars); and

BE IT FURTHER RESOLVED, the Administrator of Assigned Counsel may authorize the full stipend amount to be paid to an attorney who is only available to provide one week of primary coverage or may authorize the stipend to be divided amongst multiple attorneys who provide primary coverage on an emergency basis; and

BE IT FURTHER RESOLVED, that should the NYSOILS funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding; and

BE IT FURTHER RESOLVED, that the effective date of this Resolution shall be April 1, 2023.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5360

Agenda Date: 3/9/2023

Agenda #: 5.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A NEW THREE-YEAR AGREEMENT WITH OPENGOV, INC. (FORMERLY CARTEGRAPH)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$17,882.12

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Renewal quote received from vendor.

WHEREAS, the Division of Public Works (DPW), for 15+ years, has utilized OpenGov’s (formerly Cartegraph) ‘*Asset Management Software*’ (AMS) for County road sign inventory and maintenance; and

WHEREAS, the County and DPW is satisfied with the solution and wishes to continue to utilize the AMS product for an additional three years; and

WHEREAS, since acquiring Cartegraph in 2022, OpenGov, Inc. now requires an agreement be in place vs. the previous renewal quote and purchase order process.

NOW THEREFORE BE IT RESOLVED, the County Manager is hereby authorized to enter into a new three-year agreement with OpenGov, Inc., PO Box 41340, San Jose, CA 95160, for an amount not to exceed \$17,882.12, subject to annual budget appropriation, as follows:

Start Date	End Date	Annual Fee
5/1/2023	4/30/2024	\$ 5,672.36
5/1/2024	4/30/2026	\$ 5,955.98
5/1/2025	4/30/2026	\$ 6,253.78

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5361

Agenda Date: 3/9/2023

Agenda #: 6.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A RENEWAL SUPPORT AGREEMENT WITH SYSTEMS DEVELOPMENT GROUP, INC.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$21,840.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Renewal quote received from vendor.

WHEREAS, the County of Sullivan has utilized System Development Group, Inc.’s (SDG) Image Mate Online, Sales History and Pictometry LiveLink Systems since 2006 for the provision of the digital imaging management of the Sullivan County Real Property Tax Services (RPT) property ownership card files and online public data access to same; and

WHEREAS, the County and RPT are satisfied with the solution and wish to continue to utilize SDG supplied solutions outlined above, requiring a new software support plan.

NOW THEREFORE BE IT RESOLVED, the County Manager is hereby authorized to enter into a software support plan agreement with SDG, Inc. 441 Trenton Avenue, Utica, NY 13502, for Image Mate Online and Sales History support and the additional Image Mate Online site and the Pictometry LiveLink integration, covering February 1, 2023 through January 31, 2024, in an amount not to exceed \$11,840.00; and

BE IT FURTHER RESOLVED, that if custom software changes are requested and necessary by the County, those custom changes will be billed by SDG at their reduced hourly rate of \$100.00/hour during the term of this support agreement in an amount not to exceed \$10,000.00; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.