



Sullivan County

Public Works Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Joseph Perrello
Vice Chairman Brian McPhillips
Committee Member Amanda Ward
Committee Member Luis Alvarez
Committee Member Matt McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Terry Blosser-Bernardo

Thursday, November 13, 2025

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Public Works

[ID-7874](#)

Attachments: [November Monthly Report](#)

Discussion:

Public Comment

Resolutions:

1. Resolution to authorize the County Manager to execute an agreement with Thompson Sanitation Corp. to provide refuse collection from the Terminal building at the Sullivan County International Airport located at 57 County Rt. 183a and the Transportation Building located at 401 County Rt 183, White Lake NY [ID-7886](#)
2. RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AMEND THE 2026 TENTATIVE BUDGET [ID-7896](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7874

Agenda Date: 11/13/2025

Agenda #: 1.

PUBLIC WORKS
Monthly Report November 13, 2025

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make necessary repairs to DPW and outside agency equipment
- Completed estimates on damaged vehicles
- Remove/ install AVL units from lease return vehicle to new.
- Prepared new DPW and Sheriff vehicles for service
- Field repairs to support road mowing operations.
- Meet with potential buyers to allow access to auction item.
- Heavy focus on plow truck and snow equipment prep, some working extra hours.
- Fabricate four modular salt brine tank skids with pump and sprayer bar.
- Winterize and shrink wrap Sheriff boats.
- Sand blast and paint plows.

SIGN SHOP

- Decaled new Vehicles
- Continued brushing signs
- Sign Complaints
- Completed Fabrication of the Welcome Sign fabrication for Roscoe
- Continued entering new assets into Open Gov
- Completed Striping of County, Town and Villages
- Completed Pavement Marking at Liberty Complex and Town of Tusten
- Installed work zone on CR 72
- Continued CR 58 Upgrades

BODY SHOP

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service
- Sandblasted and painted materials for transfer stations and bridges
- Continued installing AVL's in county vehicles

AIRPORT

- Performed routine runway lighting inspection, maintenance, and repairs
- Continued seasonal mowing and routine grounds maintenance
- Participated in continuing education and firematic and safety training
- Continued wildlife management and perimeter security upkeep
- Provided on apron assistance to medivac operations as required
- Continued maintenance and repairs on various hangers
- Provided after hours aircraft landing and fueling services
- Conducted routine maintenance on the fuel storage and dispensing system

- Provided aircraft fueling services as required
- Recorded weather data and provided weather information to pilots
- Posted FAA Notices (NOTAM, etc.) concerning airport conditions as required
- Communicated pertinent information to airport callers and arriving aircraft crews
- Began preparing for winter snow activity

BRIDGES

- Addressed NYSDOT bridge flags for Bridges: 301 (NEV).
- Reviewed 49 Non-Structural Condition Observations received from NYSDOT's retained consultant inspectors for 22 bridges.
- Continuing design for DPW repairing the deteriorated Town of Fallsburg's water and sewer mains supports that are attached to the Bridge 2 (FAL) superstructure.
- Continued project administration work for the Federal Aid Bridge 82 (FOR) replacement project.
- Continued quality control inspection work for the replacement of Federal Aid Bridge 82 (FOR).
- Continued project administration and close-out work for the replacement of Bridge 77 and Toasperm Dam Spillway (HIG) Federal Aid project.
- Started preparation of a Financial Summary Document for the close out of the Bridge 77 / Toasperm Dam Spillway (HIG) replacement project.
- Continued project administration and close out work for the Federal Aid Bridge 5 (LUM) Joint Replacement project.
- Continued quality control inspections for construction of the Benton Hollow Road re-alignment project that eliminates Bridge 277 (LIB) project.
- Continued coordination with utilities for relocations needed for the Bridge 296 (LIB) replacement project.
- Continued procurement of materials and planning for construction of the Bridge 296 (LIB) replacement project.
- Continued project administration work for the Federal Aid Bridge 301 (NEV) replacement project.
- Continued coordinating revisions to the Alternatives Evaluation Report for the Bridge 301 (NEV) replacement project.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 283 (ROC) replacement project.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 51 (LIB) replacement project.
- A Draft Design Report is being prepared for the Bridge 51 (LIB) replacement project.
- Continued project administration and consultant contract management to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Preparation of preliminary design drawings and right-of-way acquisition maps is continuing for the County Road 75 (THO) improvement project.
- Continued quality control inspections for the Bridge 270 (NEV) replacement project.
- Data collection and preliminary engineering work is continuing for the Bridge 297 (LIB) and Bridge 450 (CAL) scour repair maintenance project.
- Completed administration and coordination for the consultant contract to provide the updating of the Engineering Assessment Report, Maintenance & Inspection Plan and

- Emergency Action Plan for the Toaspern Dam (NEV).
- Submitted the Toaspern Dam updated Engineering Assessment Report to the NYSDEC Dam Safety Section for their review.
 - Completed the annual certification of the Toaspern Dam and transmitted certification documentation to the NYSDEC Dam Safety Section in accord with Dam Permit requirements.
 - Completed the second bi-annual inspection of the Sunset Lake Dam (LIB) and submitted an inspection report to DPW Operations for scheduling maintenance needed.
 - Continued administration work for the Federally funded Northern Border Regional Commission (NBRC) Bridge 368 (NEV) replacement project.
 - Reviewed bids and recommended award for the procurement of a Glue-Laminated Timber Bridge Superstructure for the Bridge 368 (NEV) replacement project.
 - Reviewed bids and recommended award for the procurement of Precast Concrete Fill Type blocks for the Bridge 368 (NEV) replacement project.
 - Continued follow up work with the NYSDEC with respect to the permit required for the replacement of Bridge 368 (NEV).
 - Completed the preparation of a Quarterly Performance Report for the NBRC Bridge 368 (NEV) replacement project.
 - Prepared and submitted an amendment request to the NBRC for making a no cost change to the funding budget.
 - Continued implementation of Cartegraph Asset Management Software.
 - Continuing follow-up for obtaining a NYSDEC permit for the replacement of Bridge 121 Project (LIB).
 - Continued preparation of construction documents for the replacement of the Bridge 121 Project (LIB).
 - Continuing coordination with NYSDEC for a permit needed to repair scour damages to Bridge 15 (TUS).
 - Continued engineering work for obtaining a NYSDEC permit for the replacement of Bridge 475 Project (FAL).
 - Started preparation of construction documents for the replacement of the Bridge 475 Project (FAL).
 - Continued Annual Bridge Inspection field work.

BUILDINGS & ENVIRONMENTAL COMPLIANCE

- Oversaw final punch list work at Airport Terminal Project and began reviewing close out documentation from construction contractors
- Participated in mandatory Code Enforcement Official Conference Trainings
- Coordinated daffodil bulb planting effort at Government Center in conjunction with Hope's Compass organization and public
- Assisted with preparations and planning of the New York State ribbon cutting ceremony as well as Office for the Aging Annual Public Hearing events at the Terminal Building
- Wrote resolutions for Elevator Modernization, Flooring Project at Travis Building, and Building Repairs for Road Maintenance Building
- Participated in Executive Committee in support of resolutions

- Conducted annual Commission of Corrections Fire Inspection at the Jail
- Provided continued support for Housing Gateway Center project as needed
- Continued coordination of submittal review and construction progress for B-24-43 Redundant Potable Water Storage Tank Project with Contractor and Engineer
- Provided continued support and follow up for Custodial Cleaning Services Contractors
- Reviewed pay application and inspection reports for Annex Roof Replacement
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Provided technical support for County facility operations and maintenance
- Continued mandatory Code Enforcement work concerning County Buildings
- Prepared Monthly Report
- Prepared documents for Grants Department concerning various Airport projects
- Reviewed and approved various invoices and vouchers for payment
- Provided support for Environmental Compliance program
- Coordinated with testing contractor and operations for monthly rinse rack outfall sampling event at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Coordinated with operations for PBS tank installations/changes at Airport & Human Services Complex facilities
- Coordinated with contractor for removal of underground fuel oil storage tank from District Attorney's Office (non-PBS tank/facility) and upcoming spill response / remediation

HIGHWAYS

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (5) instances
- Continued work with contractor Sullivan County Paving (SCP) for the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – ongoing coordination with county operations on schedule and road preparations - field marked partial depth repair sections on multiple County Roads – prepared and distributed restricted highway notices for each road to the affected municipality - provided daily inspection and quantity tracking of the paving operations – coordinated plant testing of asphalt materials (Large roadside hazard trees cut on multiple CR's) (CR's 52, 56, 84 and 85 paving repairs completed – roads to be paved over in 2026) (CR 103 dip paved to increase sight distance) (CR's 11A, 26, 32 and 58 final paving completed) (CR 15 T & L Shim completed) (All roads re-striped) (100% Complete to Date) (Final billing and close-out remaining)
- Continued work with contractor (Elderlee, Inc.) for the 2025 replacement and installation of approximately 18,000 linear feet of guide rail on various county roads previously paved in 2024 (CR's 19, 103, 104, 107, 166A and 172) (100% Complete to Date) (Final billing and close-out remaining)
- Continued work with contractor (Sullivan County Paving) on an immediate road/embankment repair project on County Road 72 (LIB), through our Job Order Contract (JOC) – direct bury Geo-cell Reinforced Soil (GRS) system – failing

- pavement/shoulder section required repair – Road is closed for 4-5 weeks while work progresses – Detour in place – Ferndale transfer station will remain open (75% Complete to Date) (Final paving next week and guiderail to follow)
- Continued to work on County Road 52 (FAL) drainage design by Morningside Lake (additional survey location of underground utilities uncovered by Co. hydro-excavation)
 - Completed all required County online one group training
 - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 11 (HIG) – site meeting with owner for potential feasibility of commercial access; CR 42 (LUM) speed zone – reduction to 35 MPH approved by NYSDOT (to sign shop for installation); CR 58 (FAL) Glen Wild Private homes; CR 92 (ROC) – met with Archtop and contractor at Tennanah Lake Tower site; CR 107 (THO) guiderail – responded to an inquiry about a specific location (reviewed NYSDOT Clear accident data); CR 178 (ROC) – met with owner of Manor Motors about drainage improvements he’s planning and SCIA (BET) – met with Bethel assessor and Real Property with regard to as-built survey data required to update tax mapping and prepare lease documents
 - Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): WOO25-03 (Dairyland Road Newburg Egg; LIB25-10 (CR 176) Camp HASC; LIB25-12 (CR 175) 737 Harris, LLC and; LIB25-13 (CR 15) Chaim Elazary
 - Issued permits on various County Roads – (0) M (Misc./Access) permits – (2) D (Dig) permits - (4) O (Overweight) permits and (2) U (Utility) permits - Field inspected (7) existing/proposed access locations for compliance and/or closeout related to permitting including (1) sight distance measurement at a proposed access point on County Road 11

SOLID WASTE & RECYCLING

| Month | 2023 MSW/CD | 2024 MSW/CD | 2025 MSW/CD |
|--------------|--------------------|--------------------|--------------------|
| January | 5592 | 5096 | 4030 |
| February | 5147 | 4856 | 3361 |
| March | 6287 | 6452 | 5035 |
| April | 6550 | 7031 | 5402 |
| May | 8631 | 8506 | 7006 |
| June | 9778 | 9045 | 7537 |
| July | 13395 | 14618 | 13335 |
| August | 14405 | 13605 | 12066 |
| September | 7293 | 7747 | 6423 |
| October | 7043 | 6166 | 5200 |
| November | 5985 | 5453 | |
| December | 5497 | 4729 | |
| TOTAL | 95603 | 93303 | |

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
- *Accounts:*
 - Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
 - 2026 Hauler Application sent out to current customers and uploaded to website.
- *Annual Reports:*
 - Continue to track data for NYSDEC reporting.
- *Grants*
 - Starting grant for Phase 2 of the County's Organics Management Plan
 - MWRC Grant application for Recycling Coordinator salary due October 31
- *Composting:*
 - Weekly trips continue.
 - Working with Sullivan County Soil & Water Conservation District to collect pumpkins through the month of November
- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- Working with new vendors to finalize contract for MSW and C&D disposal for 2026.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7886

Agenda Date: 11/13/2025

Agenda #: 1.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement with Thompson Sanitation Corp. to provide refuse collection from the Terminal building at the Sullivan County International Airport located at 57 County Rt. 183a and the Transportation Building located at 401 County Rt 183, White Lake NY

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-5610-40-4015, A-1620-197-40-4015

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH THOMPSON SANITATION CORP. FOR REFUSE COLLECTION

WHEREAS, Sullivan County Division of Public Works has identified the need for refuse collection for various county facilities, including the Airport Terminal Building and the Transportation Building; and

WHEREAS, a Request for Proposal was issued for refuse collection services for various Sullivan County locations, #R-25-33; and

WHEREAS, proposals were received and reviewed and the County recommends awarding to Thompson Sanitation for said services; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Thompson Sanitation Corp., PO Box 494, Rock Hill, NY, to provide weekly refuse collection services at the various County facilities in accordance with #R-25-33, for the contract period January 1, 2026 through December 31, 2026, with the option to extend on a yearly basis, upon mutual agreement, in an amount not to exceed \$5,000.00 per year, said Agreement to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7896

Agenda Date: 11/13/2025

Agenda #: 2.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AMEND THE 2026 TENTATIVE BUDGET

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AMEND THE 2026 TENTATIVE BUDGET

WHEREAS, the County Manager has filed with the Clerk of the County Legislature a Tentative Budget for the County for the fiscal year 2026 on October 29, 2025, and;

WHEREAS, following an in-depth review, consideration and discussion, the Sullivan County Legislature finds it necessary to increase appropriations to the Care Center.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the following adjustments to the 2026 Tentative Budget:

| | |
|---|-------------|
| Decrease EI-6020-81-R2770-R338 - MISC REVENUE OTHER | \$5,380,248 |
| Increase A-9901-90-9003 - TRANSFERS ADULT CARE CENTER | \$5,380,248 |
| Increase EI-6020-81-R5031-R209 - INTERFUND TRANSFER GENERAL | \$5,380,248 |

BE IT RESOLVED, that the above adjustments result in a total increase of \$5,380,248, with an additional tax levy increase of 7.24%.