



**Sullivan County**  
**Human Resources Committee**  
**Meeting Agenda - Final**

100 North Street  
Monticello, NY 12701

Chair Amanda Ward  
Vice Chair Brian McPhillips  
Committee Member Terry Blosser-Bernardo  
Committee Member Catherine Scott  
Committee Member Luis Alvarez

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**Thursday, April 16, 2026**

**9:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

**1. Division of Human Resources**

**Discussion:**

**Public Comment**

**Resolutions:**

- 1. RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE HOURLY PAY RATES AND PERFORMANCE-BASED WORK INCENTIVES FOR THE PARTICIPANTS UNDER THE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP) [ID-8249](#)
- 2. RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE PAY RATES FOR THE CREW LEADER POSITIONS AND A SUPERVISORY CREW LEADER POSITION FOR THE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP) [ID-8253](#)

**Adjourn**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8249

**Agenda Date:** 4/16/2026

**Agenda #:** 1.

**Narrative of Resolution:**

To authorize hourly pay rates and performance-based work incentives for the participants under the Summer Youth Employment Program (SYEP)

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$168,283

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A-6293-R4789-R314

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE HOURLY PAY RATES AND PERFORMANCE-BASED WORK INCENTIVES FOR THE PARTICIPANTS UNDER THE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)**

**WHEREAS**, the Office of Temporary and Disability Assistance (OTDA) provides state funds to the Department of Social Services (DSS), who in turn has an MOU with the Sullivan County Center for Workforce Development (CWD) to administer the New York State Summer Youth Employment Program (SYEP); and

**WHEREAS**, SYEP is an important platform to introduce eligible youth into the workforce, help them acquire skills that can be used to improve school performance, and become responsible adults; and

**WHEREAS**, the pay rates and performance-based work incentives are for through the OTDA under the MOU with DSS, which is made available and in effect from May 1, 2026 through October 31, 2026. Pay rates would be paid out in accordance with the County of Sullivan’s payroll schedule and participants will be paid the New York State minimum wage of \$16.00 per hour and CWD can identify up to fifty (50) eligible participants with a normal work week of 29 hours per week starting July 6, 2026 and ending August 14, 2026 for a six (6) week program. The total pay rates to include possible taxes/benefits are not to exceed \$153,283 for the 2026 season; and

**WHEREAS**, CWD created a performance-based work incentive policy approved by OTDA allowing participants to earn up to an additional \$300 for the six (6) week program. This will challenge the participants to do a good job based on the incentive categories outlined. CWD can identify up to fifty (50) eligible participants as deserving based on their performance for an amount not to exceed \$15,000. Incentives will be paid out in the form of gift cards to local businesses for clothing and/or food; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the pay rates and the performance-based work incentives as indicated above. The Sullivan County Legislature also authorizes the fifty (50) positions to be filled, with a total amount not to exceed \$168,283. All terms and

conditions are contingent upon the County receiving the necessary funding allocation, and the incentives are contingent upon suitable funds.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

File #: ID-8253

Agenda Date: 4/16/2026

Agenda #: 2.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE PAY RATES FOR THE CREW LEADER POSITIONS AND A SUPERVISORY CREW LEADER POSITION FOR THE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 27,000

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): A-6293-R4789-R314

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE THE PAY RATES FOR THE CREW LEADER POSITIONS AND A SUPERVISORY CREW LEADER POSITION FOR THE SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)**

**WHEREAS,** the Office of Temporary and Disability Assistance (OTDA) provides State funds to the Department of Social Services (DSS) who in turn has an MOU with the Sullivan County Center for Workforce Development (CWD) to administer the New York State Summer Youth Employment Program (SYEP); and

**WHEREAS,** SYEP is an important platform to introduce eligible youth in the workforce, help them acquire skills that can be used to improve school performance, and become responsible adults. The youth participants are supervised and taught by Crew Leaders; and

**WHEREAS,** CWD currently has budgeted three (3) Crew Leader positions and one (1) Supervising Crew Leader for the Summer Youth Employment Program (SYEP). This is a six (6) week program for participants, but the Crew Leaders and Supervising Crew Leader may work additional weeks or hours if needed. The three (3) Crew Leader positions will be paid at a rate of \$25 per hours, and the Supervising Crew Leader position will be paid at a pay rate of \$28 per hour. Pay rates would be paid in accordance with the County of Sullivan's payroll schedule and CWD is responsible for paying all payroll taxes for an amount not to exceed \$27,000; and

**WHEREAS,** all funds including salaries, benefits and taxes are paid for through OTDA under the MOU with DSS which is made available and in effect from May 1, 2026 through October 31, 2026; and

**NOW THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby agrees to allow CWD to fill the three (3) Crew Leader positions at \$25 per hour and the one (1) Supervising Crew Leader position at \$28 per hour, for an amount not to exceed \$27,000. All terms and conditions are contingent upon the County

receiving the necessary funding allocations.