



Sullivan County

Health & Human Services

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Catherine Scott
Vice Chairman Matt McPhillips
Committee Member Brian McPhillips
Committee Member Amanda Ward
Committee Member Terry Blosser-Bernardo

Thursday, October 17, 2024

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Health and Human Services
October 2024
Monthly Report

[ID-6847](#)

Attachments: [2024-10 HHS Monthly Report](#)

Discussion:

1. **Bonadio CPS Review**

Public Comment

Resolutions:

1. To modify the contract with Coordinated Care Services, Incorporated (CCSI) for Specialized Financial Services who will be taking on additional fiscal duties. [ID-6793](#)
2. To authorize the County Manager to execute an agreement between DSS and OFA for assistance with HEAP [ID-6810](#)
3. To modify resolution 415-23 to increase the fees for agencies assisting with County HEAP applications. [ID-6821](#)
4. To accept Shelter Arrears Eviction Foreclosure Program Funding [ID-6824](#)

5. To authorize the County Manager to enter into an agreement for the provision of preventive services [ID-6811](#)
6. To create a Family Services Case Manager in DSS [ID-6815](#)
Attachments: [2024-10 ATT Family Centered Services Program Plan - Sullivan County](#)
7. To apply, accept and enter into an award agreement or contract with NYSDOH for the Rural Health Network Development Grant [ID-6841](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6847

Agenda Date: 10/17/2024

Agenda #: 1.

Sullivan County Division of Health and Human Services (DHHS) -- Monthly Report – October 2024

Roadmap to Better Health Implementation

- Sullivan County Community Assistance Center Hotline: 845-807-0925 - National Suicide Hotline: 988 - Hope Not Handcuffs: 833-428-HOPE
 - Hudson Valley Fearless! (Domestic Violence and Human Trafficking Support Hotline): 845-562-5340

Strategy	Update on Activities Supporting the Strategy	Key Performance Indicators Positive Trend = GREEN, Negative = RED	
Ease Access to Care	<ul style="list-style-type: none"> • Crisis Mental Health Services: Dep. Commissioner Stickle is working with OMH to develop a Community Trauma Response Team for Sullivan County consisting of volunteers from local human service agencies. Initial training from OMH was provided on October 9th. • Stabilization Center: A community needs assessment survey to inform us of the scope of services we will need to support individuals experiencing mental health crises was just completed and data analysis is in progress. We will use this information to design the size and scope of center the county needs and to advance a variety of funding requests the Division has been developing. 	Participating United States Agencies	36
		United States Cases	658 (+84)
		Percentage of Cases Open/Resolved	59.82% (+13.02%) (System average, 51.74%)
End the Opioid Crisis	<ul style="list-style-type: none"> • Increase in Overdose Responses in August: Unfortunately, as is typical, overdose responses by EMS increased toward the end of the summer season. On the positive side, the number of responses was still well below monthly averages from the past three years (38,35,27). The most common drug identified in August ODs was cocaine. An important reminder to all – Narcan is <i>not</i> effective in reversing ODs caused by stimulants such as cocaine and meth. • Inpatient Treatment Returning to Sullivan County: After several months of coordination and negotiations Lexington Center for Recovery is preparing to open an inpatient treatment facility within Garnet Health-Catskills. The facility is expected to open in early 2025. 	911 overdose responses in August	19 (+7)
		2023 Opioid Deaths	35 (-8)
		2023 Drug-related ED Visits	68 (-8)
		2023 Drug-related Hospitalizations	11 (-4)
Enhance Our Community (Focused on Housing)	<ul style="list-style-type: none"> • Emergency Housing Update: Warming Centers are prepared to open for the winter when nighttime temperatures drop below freezing. We are anticipating a start of the Code Blue season on November 22nd. As with the past few years, warming centers will be open from 8pm-8am, 7-days per week. As they are not shelters, they cannot routinely be open on a 24-hour basis, but DSS does make arrangements to support warming center clients during extreme daytime conditions. • Shelter Update: DSS and DPW continue to work with HONOR Inc. to prepare an HHAP grant request for the next review (expected April '25). Geological surveys in progress at the Pittaluga Road site. 	Emergency Shelter Census	330 (+18)
		Family Groups Sheltered	53 (+2)
		Safe Options Support Team Progress (July-September)	48 persons seen 260 encounters
Encourage Healthier Behavior	<ul style="list-style-type: none"> • Building Campaign for Youth Vaping and Alcohol Use Prevention: DHHS is partnering with BOCES, Sullivan 180, SALT and others to address the growing youth vaping problem. SALT is conducting “compassionate compliance” checks at local businesses while others develop a plan to make use of funds to come from the national Juul lawsuit settlement. A key planning meeting is now scheduled for November 13th. • Intervention and Outreach Coordinator starting next month at DSS: We have hired an experienced social worker to assist DSS clients with meeting basic necessities of life. The I/O Coordinator will focus at first on supporting homeless families and will move on to include other important basic social supports such as financial literacy and child abuse prevention. 		



United Sullivan Network

For more information:

www.unitedsullivan.org

Email:

contact@unitedsullivan.org

• **Hudson Valley Social Care Network Taking Shape:**

Aside from easing access to care for local citizens, the key reason DHHS started the County’s presence on the Unite Us network was to be prepared to take advantage of Medicaid funding that was expected to come available under major policy changes from a federal Medicaid waiver program. After several years of contract negotiations between providers and DOH, the regional Social Care Networks are taking shape. Our regional network will be operated by Hudson Valley Care Coalition (HVCC). The HVCC is starting to promulgate guidance to community organizations (including the 36 Sullivan County Unite Us partner agencies) which, in early 2025, will allow these agencies to bill Medicaid for essential services like housing, nutrition, non-medical transportation and case management to eligible Medicaid participants. Over the course of the next two months, HVCC will release a readiness assessment to participating non-profits, a financial modeling tool to plan for new service delivery, and a fee schedule to aid non-profits in developing staffing and workflows that will support these new revenue opportunities. Following the completion of the above onboarding measures, non-profits will be able to enter into contract with HVCC to provide billable Medicaid services.

• **Network Member Update:** The following chart provides the complete list of Sullivan County agencies currently active on Unite Us.

Liberty Police Department	The Center for Discovery	Rehabilitation Support Services	Cornell Cooperative Extension	Dept of Community Services
Sullivan County Probation	Dispute Resolution Center	Sullivan 180	Office for the Aging	Dynamic Youth Community
HONOR, INC.	Dept of Public Health	Sullivan County Youth Bureau	Action Toward Independence	Catholic Charities - Behavioral Health
Every Person Influences Children	Lexington Center – Liberty and Monticello	Legal Services of the Hudson Valley	Garnet Health Medical Center - Catskills	Community Action – Liberty and Monticello Offices
Independent Living, Inc – Peer Diversion & Peer Parent	Independent Living, Inc – Independent Living Skills	Catholic Charities – Human Services	Center for Workforce Development	Sullivan Allies Leading Together INC.
Mobile Mental Health Team	Restorative Management	Dept of Social Services	Bridge Back to Life Mobile Unit	Choices Mental Health Counseling
Sun River Health	Community Home Health Care	Astor Services		

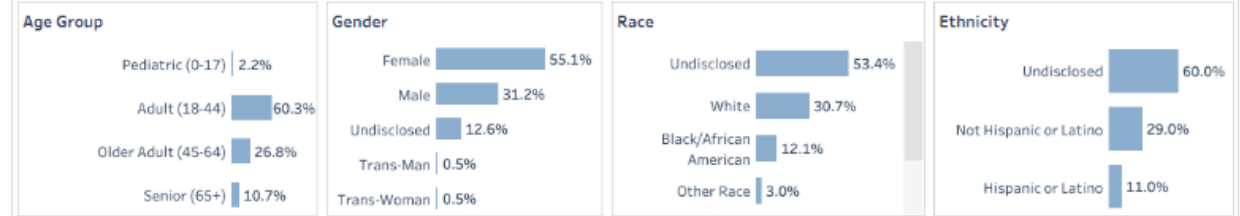
Network Activity Overview

Monitor critical network metrics over time.

Clients Served	Clients Connected	Cases per Client	Cases	Managed Cases	Referred Cases	Off-Platform Cases
365	354	1.80	658	468	597	11

Client Demographics

Select bar(s) to filter tab



Case Summary





Care Center at Sunset Lake Rehab

For more information: (845) 292-8640, <https://sullivanny.us/Departments/Adultcarecenter>

Care Center at Sunset Lake Key Statistics (Continued next page)			
Monthly Total Expenses to Date	Monthly Cash Receipts	End of Month Census	Meals Prepared for Residents
\$1,262,455.70	\$1,201,064.18	115	10,431
Admissions / Discharges (to home or Assisted Living)	Total Day Care Visits	Total OT treatments	Total PT treatments
12/6	0	559	697

Administrator and Deputy Administrator Comments:

- COVID-19 diagnoses last month: No residents, two nursing staff, one kitchen staff

Response to Public Comment Concerns Raised Last Month:

- Pharmacy costs have decreased due to consulting with a 3rd party company that helps oversee the high cost of certain medications.
- Monday, Tuesday and Friday there is an in-house nurse practitioner day shift.
- Dr. Patel (Medical Director) is in-house on Wednesday to address monthly medical visits as well as to see acute residents.
- Thursday no in-house providers but a nurse practitioner is available via phone.
- For off-hours, there is a call schedule. Dr. Patel assigns the nurse practitioners on the call schedule.
- For readmission from the hospital for our residents, all previous medications are reinstated and all new medications from hospitals as well. Any vital medication the hospital will give prior to discharge. Within 12 hours of readmission, new medication is the responsibility of the facility. All new scripts are sent to Geriscript. the cut off for delivery of new is 8pm daily.

Response to Legislator Concerns Raised Last Month:

- There is only one HVAC unit on the roof that is scheduled for replacement. The date is being narrowed down for the crane and getting all the other details and moving parts in place prior to scheduling.
- At times the drain is slow or blocked causing ponding, but it is dealt with when it is reported or found.

Staffing (3 Stars):

- Recruiting and hiring efforts continue
- We continue to work with staffing agencies
- New Hires for August: All new hires we hired under Frontline; one per diem RN, one full-time CNA, one part-time CNA

Health Inspections (1 Star) & Quality Measures (2 stars): Department of Health (DOH) arrived on Sunday September 22 for facility survey, last survey was conducted in December 2022. We are waiting to receive the final report from the Survey team.

Nursing and Physical Therapy Update:

- Harvested flowers from their garden, tomatoes, herbs, beans and carrots from the raised beds
- Decoration of the celebratory tree (Olympic related)
- Variety of rehab sports competitions.

Activities Department Update:

- Introduced several new group games (Roll with the Hawaiian Punches, Left Right Left, and ABC Easy as 123)
- Hawaiian Luau
- Celebrated National Ice Cream Sandwich Day and National Dog Day.



Department of Community Services (DCS)

For more information: (845) 292-8770, <https://sullivan.ny.us/Departments/CommunityServices>

National Suicide Hotline: 988 Mobile Mental Health – 24-hour hotline: (800) 710-7083, Face-to-Face Outreach Monday-Friday 8am-8:30pm, Saturday-Sunday 8am-12am

Children’s Mobile MH: (845)701-3777

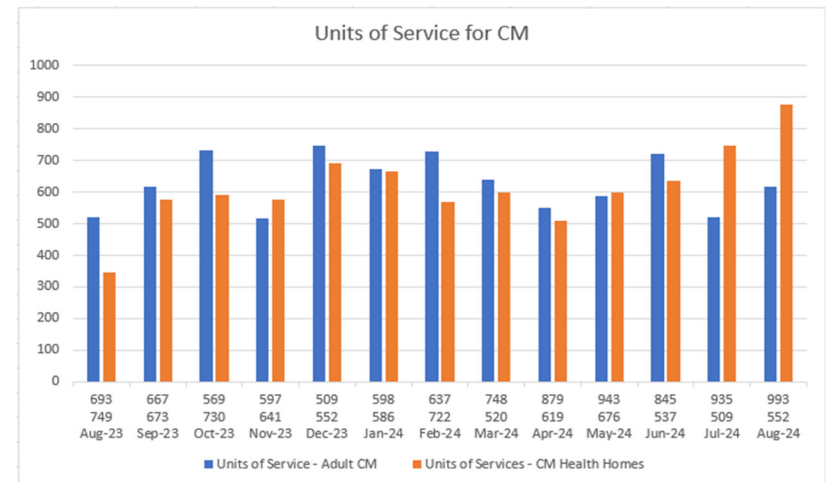
Local Government Unit Summary:

- **Substance Use Task Force:**
 - **Goals:** Reduce substance abuse, improve mental health, enhance community safety, and promote policy reform.
 - **Approach:** Prevention, intervention, treatment, recovery support, and interagency collaboration between law enforcement, public health, and community organizations.
 - **Data:** Working with Catalyst Research regarding data for each pillar and the task force as a whole.
- **United Sullivan Website:** Developed and landing page launched.
- **Stabilization Center:**
 - Community need mapping, assembling funding sources, and site planning are all in progress.
 - Surveys were disseminated to over 200 community members and 35 providers (English and Spanish), with a completion date of 9/15/2024. Data is currently under review and we expect it to be provided within approximately 30 days from our contracted partner, Catalyst Research.
- **Fatality Review Board:** Ongoing meetings focused on authorization for information sharing, policy development, mission/vision statements, and process/protocol establishment. Previous meetings held on 8/26 and 9/23/2024.
- **OASAS Opioid Abatement Funds:** RFP awarded to Restorative Management, Catalyst Research, Nikki Jones, and Sullivan 180. Re-sending RFP this fall.
- **Vaping Project:** Working with Sullivan 180 and BOCES – roundtable discussion to be held in November
- **Mobile Crisis Services:** RFP issued in May 2024 to enhance services for adults and youth. Response received, and ongoing discussions with the state. Next meeting is on 9/5/2024.
- **System of Care for Youth:**
 - Survey provided to parents/caregivers to address youth service gaps and provide OPWDD education regarding eligibility and services.
 - Looking to expand SOC from a committee to a Task Force
- **Ongoing LGU/Behavioral Health Planning**
- **Annual Auditing of Providers who receive State Pass through Funds**
- **Working on establishing a Community Trauma Response Team**

Care Management:

- The Care Management unit continues to actively engage & work with clients for both of the Health Home agencies and the HARP Services (Health and Recovery Plan) which are Medicaid and Medicaid Managed Care Health Plans. As of the end of August 2024, there are five active Assisted Outpatient Treatment (AOT) orders and there is one person on enhanced AOT services.

Adult & Children’s SPOA: Continued on next page...



- On August 8, 2024, the Adult SPOA Committee met via Zoom with seven new cases reviewed, seven previous cases were reviewed.
- The total of 140 RSS beds with 199 people on the waiting list and 12 openings.
 - There are 7 people on the list for Family Care with no openings.
 - RSS Community Residence: 12 beds, 51 on the waiting list, no openings.
 - RSS Sullivan Treatment Apartment Program: 29 beds, 32 on the waiting list, 2 openings but the apartments are still in need of repairs.
 - RSS Sullivan County Respite: 1 bed, 1 on the list. It is unavailable.
 - RSS Supportive Apartment Program: 39 Regular and 16 L/S, 69 on the waiting list, 10 openings for Supported Housing.
 - RSS Invisible Children’s Apartment Program: 6 beds, 10 on the waiting list, no openings.
 - RSS Chestnut Street Apartments: 37 beds, 36 on the waiting list, & no openings.
- Coordination of referrals and ongoing collaboration with service providers continue. Clients were recommended for/linked to various services, including: behavioral health treatment providers, RSS housing (apartment program and community residences), Access: Supported Housing, Sullivan PROS Program, OFA, APS, Action Toward Independence, Independent Living, Inc., and Care Management services.
- Children’s SPOA Committee met via Zoom on August 22, 2024 and went over three new referrals and one previous referral
- The Coordinator organized and facilitated the monthly Adult & Children SPOA Committee meetings (review of incoming referral packets, typing the case presentations, agenda, meeting minutes, waiting lists). Coordinator also conducted follow up throughout the month and completed monthly SPOA related data reports.

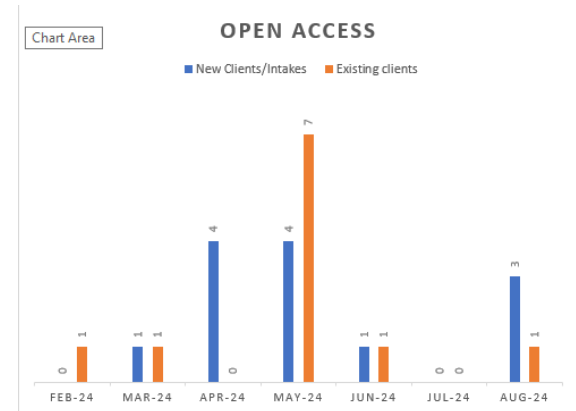
Behavioral Health Clinic (Mental Health and Substance Abuse):

- High Risk Clients: In August 2024, there were 172 clients on the roster for high risk census.
- Open Access is Thursdays from 9am to 12pm.

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: August 1, 2024 - August 31, 2024						
Prepared by : Sara A. Cole				CLIENTS		
	ON ROLLS:			ON ROLL:	CLIENTS	UNITS OF
PROGRAM	8/1/2024	ADMISSIONS	DISCHARGES	8/31/2024	SERVED	SERVICE
SC BEHAVIORAL HEALTH CLINIC ADULT	434	20	27	427	454	432
SC BEHAVIORAL HEALTH CLINIC CHILD	10	1	1	10	11	4
SC BEHAVIORAL HEALTH CLINIC FORENSIC	68	6	5	69	74	59
SC BEHAVIORAL HEALTH CLINIC MICA	19	3	1	21	22	Included in Clinic Adult
SC BEHAVIORAL HEALTH CLINIC MAT	12	0	2	10	12	Included in Clinic Adult
TOTAL MENTAL HEALTH	543	30	36	537	573	495
SC CARE MANAGEMENT	24	0	1	23	24	530
SC HEALTH HOME- ADULT	44	3	0	47	47	447
SC HEALTH HOME - KENDRA, AOT and HH+	12	0	0	12	12	120
SC HEALTH HOME - CHILD	13	0	0	13	13	105
SC HEALTH HOME - OUTREACH	14	0	0	14	14	321
SC CM CCSI					9	22
TOTAL HEALTH HOME CASE MANAGEMENT PROGRAMS	93	3	1	95	105	1,224
SC SPOA - Adult	50			50	50	385
SC SPOA - Child	12			12	12	107
TOTAL SPOA	62	0	0	62	62	492

Mobile Mental Health and Open Access Statistics:

Month/Year	Incoming Calls	Initial Phone Contacts	Outreaches	Diversion Rate	Hospital Referrals	Admissions	Admission Rate
Aug-23	316	113	21	67%	7	3	43%
Sep-23	371	135	16	75%	4	1	25%
Oct-23	309	122	23	78%	5	3	60%
Nov-23	404	139	31	62%	12	4	33%
Dec-23	449	85	9	100%	0	n/a	n/a
Jan-24	280	83	11	73%	2	2	100%
Feb-24	311	88	16	88%	2	1	50%
Mar-24	252	93	16	81%	3	0	0%
Apr-24	259	86	24	83%	4	4	100%
May-24	305	99	29	79%	6	4	67%
Jun-24	249	83	30	67%	6	4	67%
Jul-24	335	101	30	77%	7	5	71%
Aug-24	323	111	38	79%	8	5	63%





Department of Social Services (DSS):
For more information on our report: (845) 292-0100

Public Assistance Cases (as of 08/31/2024)				
Temp. Assistance to Needy Families	Safety Net	Food Stamps	Medical Assistance	MA/Supplemental Security Income
187 (-9)	252(+9)	6081(+1)	3409(-33)	2462(-20)
Homelessness Snapshot (as of 08/31/2024)				
Code Blue	Quarantined	Adults / Children	Sex Offenders	Emergency Housing Census
0	0	209/103(+17/+8)	20(-1)	312 (+25)

Public Assistance Programs:

Medicaid: Nothing new to report.

SNAP: Continuous efforts are underway to improve timeliness of case processing and customer service. Improved staffing levels are definitely helping!

Child Care: Have received at least 25 online applications and are currently carrying 250 active childcare subsidy cases.

HEAP Participated in a job fair to try and recruit Account Clerks (successful!). Have also started early outreach process to active SNAP recipients who qualify for autopay HEAP benefits. This requires manual mailings to ensure vendor information remains correct from year to year.

TA: Continues to address all new applications and recertifications in accordance with OTDA. TA applications are at 85% for their timeliness of processing applications; also helped by improved staffing.

Housing: Continues to address the homeless applications as they come in. Continues to rearrange staff assignments to help with the flow of applications. Implemented team huddles to try and help with the process improvement.

NYS OTDA Rental Supplement Program (RSP) Update:

SFY 2024-25 allocation to Sullivan County: \$240,957

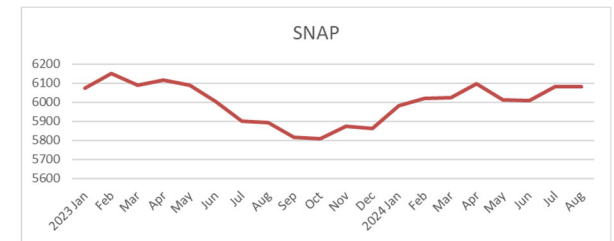
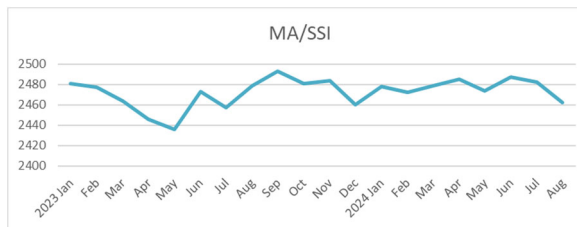
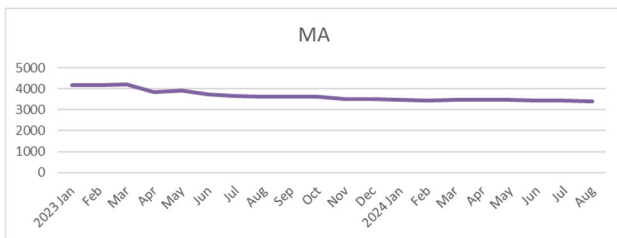
\$16,987 paid out for rental arrears (applicants could be no more than 2-3 months behind and no threat of still be evicted)

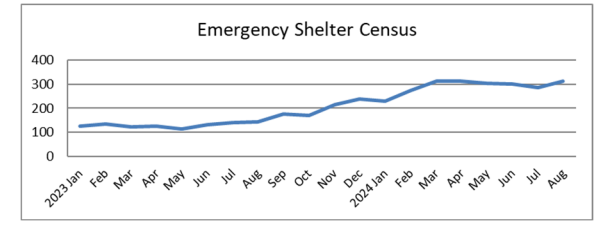
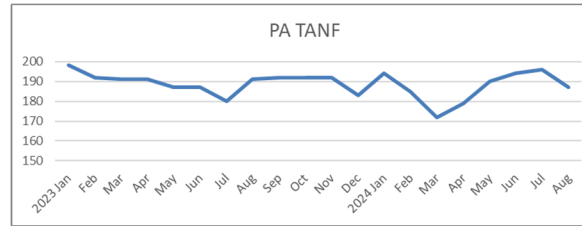
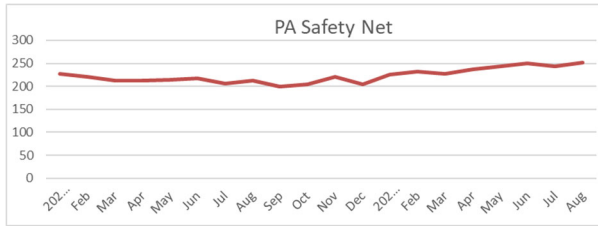
\$4,610 + \$2,707 obligated for security deposits

\$46,944.66 monthly rents paid

Cross Trained Unit: This unit is fully staffed and still in training, however they have already been utilized in helping SNAP, TA and Housing with interviews and expedited screenings.

Temporary Assistance Case Trend Charts:





Fraud Investigations (as of August 31, 2024)						
Collections	Cases Active	Cases Referred	Completed	Arrests	Pending arrests	Burials
\$27,658.04 (+19,547.77)	205 (-3)	44 (+6)	47 (+7)	0 (-2)	4 (0)	14 approved (+5) \$22,700.00 costs (+\$5,492.00)
Child Support Enforcement Cases (as of August 31, 2024)						
Collections	Petitions Filed	Paternity Establishments	Total Cases			
\$708,950 (+117,462)	31 (+18)	12 (+4)	2,779 (-7)			

ADULT SERVICES UNIT:	2023 TOTAL	2024 YTD	2024 AUG
PERSONAL CARE AIDES			
CASES OPENED	16	22	5
CASES CLOSED	17	5	2
# CASES (AVG.)	30	35	39
PERS			
# CASES (AVG.)	0	0	0
APS REFERRALS			
16A Neglect/Abuse	37	18	3
16B Neglects Own Basic Needs	113	43	6
16B Untreated Medical Conditions	33	26	6
16B Self-endangering Behaviors	15	16	4
16B Unable to Manage Finances	36	37	4
16B Environmental Hazards	21	26	5
APS			
CASES OPENED	261	165	28
CASES CLOSED	251	169	16
# CASES (AVG.)	148	153	153
GUARDIANSHIPS			
OPEN	38	37	0
REP PAYEE			
OPEN	TBD	103	2

	FOSTER CARE STATISTICS			CHILD PROTECTIVE STATISTICS			
	AUG 24	Trend	Goal		2023	YTD 24	AUG 24
Kinship%	12.61%		20%	# New Reports	1410	966	91
Congregate Care%	19.33%		16%	# Indicated Reports	174	155	16
Total in Care	119		<100	Physical abuse	14	13	1
RTF	0			Emotional abuse	0	0	0
Diagnostic	2			Sexual abuse	13	4	0
RTC	10			Neglect	62	71	8
Group Home	2			Domestic violence	13	13	2
Therapeutic Foster Home	27			Educational neglect	39	28	4
Regular Foster Home	50			Substance abuse	33	23	1
Kinship	15			1034	0	3	0
Other	13			# Unfounded Reports	710	363	55
Freed for Adoption	20			# Closed FAR	49	168	20
Certified Homes	78		5x # in ca	# Court Ordered 1034s	36	40	10
Newly Certified Homes	1			PREVENTIVE SERVICES STATISTICS			
Number of Closed Homes	0			NEW REFERRALS		15	
New Kinship Homes	0			TOTAL CASES		86	
Pending Certification	6						



Public Health
Prevent. Promote. Protect.

Public Health Department: For more information on our report: (845) 292-5910, sullivan.ny.gov/Departments/PublicHealth

Director's Comments:

- New Physical Therapist and registered nurse hired

- Continue to work with fiscal and grants to ensure compliance
- Education and outreach continue throughout the county

CHHA: Certified Home Health Agency

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Census	Average daily census of 194	515 RN visits 1,042 therapy visits
Productivity	5.08 across all disciplines	20% of referrals not taken under care (NTUC)

SCDPH CHHA/ MCH/ LT Performance Indicators:

Measure/Indicator	2023 YE Score	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Target 2024	Current vs. Goal	Trend	Best Practice
Admissions (2024)		102	88	113	94	105	107	126	106								10%
Admissions (2023)	1285	144	131	129	109	108	111	127	103	109	104	98	86				10%
Average Daily Census		166	179	186	186.9	175.4	178.6	184.5	194					n/a			
Prior Year (2023)	2137	184	198	202	183	173	170	173	166	160	179	176	173				
Productivity		4.38	4.50	4.43	4.81	4.96	5.05	4.92	5.08								7
Prior year	4.48	4.63	4.80	4.65	4.55	4.70	4.30	4.74	4.60	4.76	4.55	4.63	4.23	5.50			7
Overtime: total		120.5	153	194	134.5	135	129	174	185								
prior year	160.3	89	115	122	122	121	127	129	131	131	134	138	161	85.00			

- 2 LTC patients
- 102 new patients
- 1 full-time RN hired
- 1 nursing vacancy remains

Health Education / Rural Health Network

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
HealthFest Planning	All vendors are confirmed.	Marketing and planning continue
Outreach / Lesson Plans	30 outreach events for the month. Ongoing Narcan training and distribution	

Fellowships	2 Week orientation for 3 fellows	
Teen Vaping Roundtable	Meeting with community services to determine how education and community health will be incorporated into the JUUL settlement	

- HealthFest planning is well under way
- Still awaiting RFP for Rural Health Network Grant cycle.
- Outreach continues with education, community health workers, and bilingual outreach worker
- Education on mosquito bite prevention in response to increase in mosquito borne illness in the region

Healthy Families

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Capacity	32 enrolled families	Up from 29 last month. Capacity is increasing as HF staff is completing orientation.
Home Visits	57 out of 68 expected home visits completed	<i>Decreased from 100% last month</i>
Referrals	Healthy Families 15 received referrals. Of them 6 we continue to outreach to, 5 have enrolled in the program, 2 refused and 1 was previously in the program.	Referrals are up from last month.

Car Seat Distribution Update

Month	Seats distributed	Seat Check - No distribution
23-Oct	14	0
23-Nov	14	0
23-Dec	8	0
Jan-24	38	1
24-Feb	13	2
Mar-24	51	14
24-Apr	8	1
24-May	17	1
24-Jun	27	2
24-Jul	25	0
24-Aug	7	1
24-Sep		
Totals	222	22

- Car seat clinic planned for September 20th.
- Healthy Families is fully staffed.
- Healthy Families site visit will occur in November

Maternal Child Health/CAPTA-CARA

	Total 9/22-8/23	Aug-24	Total YTD 9/1/23-8/31/24
# FSS/FSWs # FTEs	6	6	6
Staff Vacancies	0	0	0
Referrals received	224	15	111
Referrals pending	46	7	7
Discharges	36	2	43
Assessments completed	47	5	20
Enrolled families @ end of month	50	32	32
# HomeVisits	1023	57	880
Cribs	32	4	21

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Referrals	26 referrals	Referrals are up from July. 19 referrals taken under care, 3 pending SOC, and 4 NTUC
Census	36	Census decreased slightly this month
Outreach	Outreach to community partners continues	Recruiting continues for an additional MCH RN

- Referrals continue to be made from many community partners.
- Productivity is at 4.05 units for the month.

Children and Youth with Special Healthcare Needs / Early Intervention

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
CPSE	Caseload is down to 155	Summer typically sees fewer cases
EI	Referrals are down by 1 from August 2023	EI referrals remaining steady

Program/Indicator	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
El Referrals 2024	23	14	25	27	23	15	22	18	0	0	0	0
El Referrals 2023	30	14	17	28	29	19	16	19	18	35	21	31
El OSC Caseload 2024	48	42	42	49	56	56	38	42	0	0	0	0
El OSC Caseload 2023	86	86	98	110	111	112	100	96	78	64	57	50
El Active Cases 2024	198	185	190	201	206	208	209	195	0	0	0	0
El Active Cases 2023	199	191	198	241	246	243	245	245	235	235	204	194
CPSE Caseload 2024	279	287	294	306	311	312	145	155	0	0	0	0
CPSE Caseload 2023	264	245	281	302	306	306	139	146	209	232	246	252

2024	Total Claimed
School-Age	\$ 743,909.55
Service Coordination	\$ 13,485.24

Disease Surveillance and Investigation and Emergency Preparedness

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Immunization Program	Camp vaccine audits concluded with more than 50 camps audited. Camp audits were generally well received	We will review audit procedures for next year.
Rabies	52 incidents with 33 dog bites and 11 cat incidents, 7 bat exposures, and 1 pony. 7 animals were tested, all negative. 6 people treated for rabies.	Animal bites continue to rise. Education and outreach to the community on rabies and bite prevention ongoing
Sexually Transmitted Infection	10 reports for the month.	STIs, including syphilis, continue to be investigated
Tuberculosis	1 LTBI and 1 active case being treated out of county	Active cases remaining constant

Lead Poisoning Prevention	98 cases	Total cases decreased
COVID	355 reported cases	Still trending up slightly
Other Communicable Diseases	One varicella outbreak (3 cases) and a legionella HEIC investigation. Decrease in tick-borne illness.	Continue to see an increasing disease burden
Emergency Preparedness	Public Health Emergency Response Plan update complete	Continue planning and community outreach
Medical Reserve Corps	Volunteer Management Plan submitted. Background check training completed.	Continue to meet the deliverables for MRD-STTRONG. Increase participation in MRC

- 103 animals vaccinated at rabies clinic in August
- Education and community outreach on TB continue to build strong relationships with providers

Other Program Areas

Program Area	Update / Progress	Key Indicators/ Trends
HIPAA/Corporate Compliance	Routine walk-throughs were conducted without notable areas of issue	
Training and Quality	T&QI position vacant. Will continue to promote position for replacement	

Staffing Update: Position Title & No.	Notes
Community Services (9 Positions Vacant, 51 Authorized, 17.64% Vacant)	
Account Clerk/Database #3039	Approved to fill
Assistant Social Worker II, #0369, #3210	Need RTF
CS Coordinator, #3206	Interviewing
Database Clerk, #3300	Interviewing
Staff Social Worker I, FT#2320 & FT#3288, PT#3308 & PT#3638	Interviewing
Public Health (20 Positions Vacant, 80 Authorized, 25% Vacant)	
Community Health Nurse, #2333	
Epidemiological Supervisor, #3579	
Licensed Practical Nurse, #1636	Posted
Personal Care Aide, #3654, #3655	
PH Nurse, Core #2729, #3419, D&T#2927, #2784 (PD)	Posted
Public Health Director, #2925	
Public Health Occupational Therapist, #3340(PD)	
Public Health Physical Therapist, #3667 (PD)	
Registered Nurse, CHHA #747, #2875, #2502(PD), #2782(PD), Core #2373, D&T #3634	Posted
Training & Quality Improvement Coord, #3524	
Supervising Comm Health Nurse, #148	

Social Services (12 Positions Vacant, 175 Authorized, 6.86% Vacancy Rate)	
Case Supervisor, #2357	Intend to promote from within
Caseworker, #2985	Interviewing
Driver/Courier, #1219	Reclassifying to AC
SS Intervention & Outreach Coord., #3664	Starting in November
FS Investigator, #459	Intend to promote from within-Fraud Position
Records Management Clerk, #2495	Reclassifying to AC
Senior AC/DB, #3223, #2688	Canvassing
Senior Caseworker, #183, #241	Posted/Interviewing
Sr. Family Services Investigator, #3249	Posted – Child Support position
SWE, #2899	Posted – Interviewing



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6793

Agenda Date: 10/17/2024

Agenda #: 1.

Narrative of Resolution:

To modify the contract with Coordinated Care Services, Incorporated (CCSI) for Specialized Financial Services who will be taking on additional fiscal duties.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: An additional \$1,780. for a new contract total of \$40,940.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO MODIFY THE CONTRACT BETWEEN COORDINATED CARE SERVICES, INC. AND THE DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, Coordinated Care Service, Incorporated, (CCSI) has increased their hourly rate which necessitates increasing the yearly not-to-exceed amount by \$1,780 to \$40,940 for the 2025 calendar year; and

WHEREAS, a contract modification is needed to accommodate the increased 2025 rate; and

WHEREAS, all other terms and conditions of the contract will remain the same; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to modify the contract with Coordinated Care Services, Incorporated (CCSI) to increase their annual cost not-to-exceed \$40,940 for the 2025 calendar year; and

BE IT FURTHER RESOLVED, that all other terms and conditions of the original contract will remain the same; and

BE IT FURTHER RESOLVED, that the form of said contract shall be approved by the Sullivan County Department of Law.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6810

Agenda Date: 10/17/2024

Agenda #: 2.

Narrative of Resolution:

To authorize the County Manager to execute an agreement between DSS and OFA for assistance with HEAP

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 140-3.4

RESOLUTION INTRODUCED BY HEALTH & HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND THE SULLIVAN COUNTY OFFICE FOR THE AGING FOR ASSISTANCE WITH THE HEAP PROGRAM

WHEREAS, the County of Sullivan, through the Department of Social Services requires a service agreement with a qualified provider to comply with Social Services Law and Title 18 NYCRR, Part 393, specifically that the County of Sullivan shall provide for a comprehensive program of assistance and care to supply the basic needs of eligible individuals living within the county who qualify for public assistance; and

WHEREAS, a high volume of applications must be screened and processed for the County’s Home Energy Assistance Program (HEAP) in order to provide services in a timely manner; and

WHEREAS, the Sullivan County Office for the Aging has qualified, available, and willing staff to provide the services for this purpose; and

WHEREAS, the Sullivan County Office for the Aging in consultation with the Sullivan County Department of Social Services has agreed to provide HEAP services for the period of October 1, 2024 through September 30, 2025; and

WHEREAS, the Sullivan County Office for the Aging has agreed to provide these services for complete applications and for a fee of \$40.00 with a not-to-exceed amount of \$12,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Social Services and the Sullivan County Office for the Aging to provide necessary HEAP services to those eligible individuals living within the county who qualify for assistance and care related to HEAP; and

BE IT FURTHER RESOLVED, the agreement will be from October 1, 2024 through September 30, 2025 for a fee of \$40.00 per application with a not-to-exceed amount of \$12,000; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney’s Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6821

Agenda Date: 10/17/2024

Agenda #: 3.

Narrative of Resolution:

To modify resolution 415-23

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: NTE \$10,000 (\$5,000 per contract)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Reviewed response of the request for proposal with Director of Purchasing and awarding contract to contractor.

RESOLUTION INTRODUCED BY HEALTH & HUMAN SERVICES COMMITTEE TO MODIFY RESOLUTION NO. 415-23

WHEREAS, a request for Proposal, RFP 23-30, was issued for assistance with County's HEAP application process; and

WHEREAS, Resolution number 415-23 authorized the County Manager to enter into agreements with the following proposers were received at the following application rates:

Table with 2 columns: PROPOSER and FEES. Row 1: Independent Living, Inc. \$25.00 per application. Row 2: Action Toward Independence \$15.00 per application.

WHEREAS, there is a need to amend Resolution number 415-23 to modify the application rate for Action Towards Independence to \$25.00 per application; and

WHEREAS, Resolution number 415-23 will be amended to now read that it authorizes the County Manager to enter into agreements with the following proposers from R-23-30.

- 1. Independent Living, Inc.- \$25.00 per application.
2. Action Towards Independence - \$25.00 per application.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute Agreements with the above proposers at the fees noted above, for the period of October 1, 2024 through September 30, 2025. This agreement may be extended on a yearly basis, for an additional three (3) years, under the same terms and conditions, upon mutual agreement.

BE IT FURTHER RESOLVED, that the County Attorney's Office shall approve this contract as to form.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6824

Agenda Date: 10/17/2024

Agenda #: 4.

Narrative of Resolution:

To accept Shelter Arrears Eviction Forestallment Program Funding

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$95,067

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT SHELTER ARREARS EVICTION FORESTALLMENT (SAEF) PROGRAM FUNDING

WHEREAS, the New York State Office of Temporary and Disability Assistance (OTDA) recently allocated the Department of Social Services (DSS) funding to develop a Shelter Arrears Eviction Forestallment (SAEF) program, renewable annually for administrative and program related costs; and

WHEREAS, eligibility for assistance through this \$95,067 funding allocation is for the period from October 1, 2024, through September 30, 2025; and

WHEREAS, funding assistance is limited to households who have shelter arrears and require assistance to retain permanent housing; and

WHEREAS, the funds will be prioritized to fund certain households such as those with children under the age of six, single individuals with a history of housing instability, veterans, individuals and families experiencing domestic violence (DV), and other victims of violence; and

WHEREAS, funds will be used to pay no more than six months of arrears per household, if eligible; and

WHEREAS, the DSS will draw down funds from the SAEF Program in lieu of using County funds for the purpose of supporting this program.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan accepts this funding pursuant to the OTDA Local Commissioner’s Memo 24-LCM-12 to utilize said funds to pay shelter arrears to forestall evictions and retain permanent housing; and

BE IT FURTHER RESOLVED, that the above-mentioned allocation will be contingent upon the County's receiving continued State aid at anticipated funding levels.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6811

Agenda Date: 10/17/2024

Agenda #: 5.

Narrative of Resolution:

To authorize the County Manager to enter into an agreement for the provision of preventive services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$98,043

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 140-3.4

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF PREVENTIVE SERVICES

WHEREAS, the County of Sullivan, through the Department of Social Services, contracts for the provision of certain preventive services; and

WHEREAS, funding is available through the NYS approved Supervision and Treatment Services for Juveniles Program (STSJP) Plan; and

WHEREAS, the County of Sullivan, through the Department of Social Services, contracts for the provision of OCFS approved Preventive Services with the Town of Wallkill Boys & Girls Clubs, Inc.; and

WHEREAS, The Town of Wallkill Boys & Girls Clubs, Inc. is capable and willing to provide such services at a cost not to exceed \$98,043.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the Town of Wallkill Boys & Girls Clubs, Inc. at a cost not to exceed \$98,043 for the period of October 1, 2024 through September 30, 2025; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6815

Agenda Date: 10/17/2024

Agenda #: 6.

Narrative of Resolution:

To create a Family Services Case Manager in DSS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$99,692.47 (\$58,295 salary, \$41,397.47, fringe)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE A FAMILY SERVICES CASE MANAGER IN THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Department of Social Services (DSS) Temporary Assistance Unit is responsible for providing services to the Individuals and Families of Sullivan County that include housing the homeless and ensuring housing for those at risk of becoming homeless; and

WHEREAS, the Office of Temporary and Disability Assistance (OTDA) approved the Sullivan County’s Family-Centered Services Program Plan (the “Plan”), attached, and has awarded the Sullivan County DSS \$164,692.47; and

WHEREAS, the Plan outlines in detail, DSS’s intent to create one Full Time Family Services Case Manager position to provide case management services to families; and

WHEREAS, the position will be contingent upon continued funding.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates one Full Time Family Services Case Manager position in the Sullivan County DSS, effective immediately; and

BE IT FURTHER RESOLVED, that the Commissioner of the DHHS is authorized to fill this new position immediately.

2024-2025 Family-Centered Services Program Plan

District: **Sullivan County, NY**

Contact Person(s)/Title(s): **Giselle Stekete, Deputy Commissioner**

Michelle Bridges, Director of Temporary Assistance

Telephone: **845-513-2294, 845-513-2295**

Email: **Giselle.Stekete @sullivanny.us, Michelle.Bridges@sullivanny.us**

A. Program Overview and Staff Allocations

Provide a description of the central objective your district hopes to achieve through the new hiring facilitated by your Family-Centered Services program funding. This could involve a particular challenge or area of limited resources you'd like to address, a new targeted initiative you hope to establish, or plans for how the new staff allocation would otherwise support case management for families facing instability.

Sullivan County intends to hire a Family Services Case Manager and contract with 2 Community Based Organizations to provide case management services and office space. Through this funding, we propose to provide services for families experiencing homelessness or at risk of experiencing homelessness.

Currently, our homeless census is 315. This number has steadily increased over the last year and has been impacted by the increase in rental rates, decrease in available inventory, increase in code enforcement efforts and evictions, and overall need for better housing options.

We would expand on the services already provided and pool resources among agencies to meet the growing needs of families in Sullivan County. Additional services we intend to provide would include education in financial literacy, collaborating more closely with the district's Employment Coordinator and DCS, and facilitating access to SSI/SSDI programs.

- Based on your district's funding allocation in Attachment A, provide an estimated breakdown of how many staff the district plans to hire and the required credentials, specialization and/or relevant experience that the district will seek for each of these positions.

DSS intends to hire 1 Family Services Case Manager (FSCM). This is a current position title used in the district. The DSS Family Services Case Manager will require one of the following:

(A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Human Services*, Business or related field and one (1) year of experience involving direct public contact in providing human services; or

(B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Human Services*, Business or related field and three (3) years of experience as described in (A) above; or

(C) Completion of sixty (60) credit hours of human services or business field at a regionally accredited or New York State registered college and five (5) years of experience as described in (A) above

*** The Human Services field includes social work, psychology, nursing, rehabilitation, education, occupational therapy, physical therapy, recreation or recreation therapy, counseling, community mental health, child and family services, sociology, speech and hearing or similar fields.**

Possession of a valid New York State Driver's License or otherwise demonstrate ability to meet transportation needs of the position.

The candidate for the position should have a thorough knowledge of the modern principles, methods, procedures and practices relating to temporary assistance and other public welfare services and ability to apply them in the performance of duties; good knowledge of Federal, State and local public welfare laws and programs; good knowledge of interviewing techniques and practices; ability to communicate effectively, both orally and in writing; ability to establish and maintain successful relationships with others and to resolve complaints; knowledge of techniques of case recording and the ability to prepare clear and accurate records and reports; ability to operate a personal computer and utilize common office software programs; initiative; tact; courtesy; and emotional maturity

HONOR Inc. intends to hire 1 Case Manager. The HONOR Case Manager will require a Bachelor's degree in Social Work, Psychology, or a related field. Experience working in the Human Service Field, preferably with those experiencing homelessness or someone with lived experience.

Ability to relate to and work with individuals with disabilities, elderly, emotionally upset and at times aggressive people, including individuals recently incarcerated, recent crime victims, etc.

The person must possess integrity, a positive attitude, be mission-driven, and be self-directed with a demonstrated passion for HONOR's mission. They must have and

maintain a valid New York State driver's license. The person must be detail-oriented and have competent literacy and writing, documentation, communications, and interpersonal abilities (friendly, courteous, helpful, ability to work as part of a team).

Bilingual preferred but not required.

Hours of the position will be Monday – Friday 9am-5pm, with occasional evening or weekend programs. This person must be flexible to meet the needs of the client as well as the mission of both agencies.

- Provide an estimated timeframe expected for the hiring and training of the new Family-Centered Services staff.

Once funding is released, we anticipate being able to fill the Family Services Case Manager position within 3 months. Initial training should take an additional 3 months. We anticipate having the Family Services Case Manager complete SOAR (SSI/SSDI Outreach, Access, Recovery) training as well, which could take up to 6 additional months.

The HONOR Case Manager would also be hired and trained within a 4-6-month period.

- Provide a description of any collaboration with the county DCS. Document that services provided will not be duplication of Single Point of Access and Children's Single Point of Access, and how they will be coordinated with these resources. Document coordination with any existing System of Care infrastructure in collaboration with the county DCS.

DSS has a strong relationship with the County's DCS being in the same Division of Health and Human services under the same Commissioner. We would continue to enhance our close relationship between the two departments. The Family Services Case Manager would collaborate with DCS staff to engage individuals in families in recommended treatment, monitor compliance, and follow up to assist in overcoming any barriers to compliance that exist. This individual would also work closely with the Employment Coordinator to identify cases with multiple barriers to employment and self-sufficiency and provide support to prevent loss of benefits and temporary emergency housing through sanction. The FSCM would also serve as a Liaison between DSS and DCS to address any communication barriers and obstacles with meeting program requirements.

The FSCM will work closely with the Director of Community Services and the Local Government Unit to ensure there is no duplication of Single Point of Access or Children's Single Point of Access. DSS would coordinate services with DCS once the FSCM is in place to also ensure that the existing System of Care infrastructure is incorporated into planning.

B. Program Activities

- Provide a description of the specific services and activities your district proposes the Family-Centered Services staff will deliver. Include the following information:
 - Detailed description of each activity/service to be provided and which of the new staff (if the allocation is for more than one) will work on each.

The DSS FSCM will engage individual clients and their families to obtain information that would be used in the development of a comprehensive life plan. They will establish and coordinate plans and multiple services designated to improve social functioning. They will also assist clients in obtaining services throughout the human services continuum.

Sullivan County is a member of the Unite Us platform, an interagency referral source, and the FSCM would use the platform to connect with more than three dozen local agencies in the network.

The FSCM would also determine the appropriate services for the client and identify the lead agency for the client in order to avoid duplicate program services. The FSCM would assist Temporary Assistance Staff with emergency applicants by identifying priority needs and providing ongoing support and case monitoring to those families placed in emergency housing.

The HONOR Case Manager (CM) will be located at ATI's office in Monticello, to provide case management services that complement both agencies' efforts to assist the community. Action Toward Independence (ATI) will provide an opportunity for HONOR staff to become more engaged in Sullivan County and to be even more connected to local community-based organizations, as they are currently based in Orange County, NY. Additionally, our objective is to have all of ATI's supportive programs, (Vet2Vet, Peer Advocacy, services for children and youth etc.) available to HONOR staff and the clients that they refer. It is also the target to develop a financial literacy program for clients that is tailored to this specific demographic with appropriate language and tangible tools for success.

The Case Manager will participate in meetings such as the Sullivan County Coordinated Entry Committee, and any other committees/taskforces that are deemed necessary and prudent by management.

- Description of the population(s) to be served and an estimated number of families expected to be served by each activity. If targeting a specific population(s) or area(s), describe the rationale for selecting said target(s).

The population to be served are families that are homeless or facing homelessness. Currently the district houses 55 families comprised of 93 adults and 110 children. We have limited Case Management resources in the field for this population, which we wanted to address. DSS contracts with HONOR, Inc. currently to provide Case Management services to our homeless population but not specifically for families. As of July 2024, they had served 32 families comprised of 50 adults and 66 children.

We anticipate being able to serve approximately 40 families and engage them in the resources necessary to help them achieve self-sufficiency.

- Indicate whether or not proposed activities are an expansion of an existing local initiative(s) and if so, provide background on said initiative(s) including data on participant outcomes and other evidence of program effectiveness.

Please refer to previous answer. Outcomes achieved through the current Case Management services have been the acquisition of permanent housing for multiple families, successful referral for rental assistance or security deposits to the district's Rental Supplement Plan (RSP), multiple referrals for food, furniture, and other household essentials, including formula, safe sleep bedding, and infant needs.

- If the district expects to serve individuals who are not in receipt of public assistance or for follow-up services to eligible former recipients of public assistance, please describe (or indicate not applicable).

We intend to focus exclusively on individuals in receipt of public assistance. This is not applicable.

C. Reporting/Monitoring Performance

OTDA intends to develop annual reporting requirements for the Family-Centered Services program that will allow us to review district progress in bringing the new staff onboard and utilizing them towards the district's stated objectives.

Based on the target population and program design proposed above, describe how the district intends to measure performance and monitor staff and participant outcomes for the initiative.

We currently receive a roster of clients served in addition to a monthly report from HONOR, Inc. The monthly report tracks the total number of clients served, a referral summary outlining the number of admissions for the month, a discharge summary, outlining the total number of discharges for the month and where families were placed or transitioned to from temporary, emergency housing, including the reasons for discharge.

The report also includes any significant accomplishment/ milestones, such as medical and mental health accomplishments, or accomplishments related to obtaining a driver license, clearing up a court or child support issue, obtaining an identification card. Lastly, it outlines any significant barriers so the team can address them together with the client.

DSS would mirror this tracking and reporting and continue gathering the information from HONOR. Inc. DSS would also develop a plan to enroll and monitor families in financial literacy education, addressing issues such as budgeting, optimizing EBT usage at farmer's markets, which are plentiful in the County, coordinating nutritional best practices through the NY Eat Smart program, and generally being savvy about spending and prioritizing expenses. Our goal is to provide clients with the basic knowledge to ask relevant questions and educate themselves about the decisions they make regarding every day and big money purchases.

A successful program will result in the following outcomes:

- 1) Clients transitioning to permanent housing faster and being able to maintain their housing.
- 2) Decrease in the recidivism rate of chronic homelessness
- 3) Decrease in the number of families and children in temporary, emergency housing
- 4) Increase of temporary assistance cases closed due to employment or increased wages
- 5) Improved client proficiency in financial literacy, evidenced by less need for benefit programs due to lack of proper budgeting or prioritizing of expenses, i.e. paying household bills like rent or electric vs. non essentials.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6841

Agenda Date: 10/17/2024

Agenda #: 7.

Narrative of Resolution:

To apply, accept and enter into an award agreement or contract with NYSDOH for the Rural Health Network Development Grant

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$750,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

Introduced by the Health and Human Services Committee to apply, accept and enter in an award agreement or Contract with NYSDOH for the Rural Health Network Development Grant

WHEREAS, the New York State Department of Health is offering an open, competitive five (5) year grant for Rural Health Network Development. The multi-year contract period will be from October 1, 2025 through September 30, 2030 in an amount not to exceed \$150,000.00 per year; and

WHEREAS, if funding is awarded, the Sullivan County Department of Public Health wishes to enter into an agreement with the New York State Department of Health and Office of Rural Health on an annual basis, dependent upon continued funding, to support objectives which will improve the health and wellness of Sullivan County residents; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager and/or Chairman of the County Legislature (*as required by the funding source*) are authorized to execute any and all necessary documents to submit the Rural Health Network Grant application for funding; and

BE IT FURTHER RESOLVED, that the County Manager and/or Chairman of the Legislature (*as required by the funding source*) to accept the award and enter into and an award agreement or contract to administer the funding secured in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the Rural Health Network Grant funding be terminated the County of Sullivan shall not be obligated to continue any action undertaken by the use of this funding.