



# Sullivan County

## Executive Committee

### Meeting Agenda - Final

- Chair Nadia Rajsz
- Vice Chair Luis Alvarez
- Committee Member Matt McPhillips
- Committee Member Brian McPhillips
- Committee Member Nicholas Salomone Jr.
- Committee Member Catherine Scott
- Committee Member Joseph Perrello
- Committee Member Amanda Ward
- Committee Member Terry Blosser-Bernardo

**Thursday, May 21, 2026**

**9:00 AM**

**Government Center**

#### Call To Order and Pledge of Allegiance

#### Roll Call

#### Pride Proclamation

#### Public Comment

#### Resolutions:

1. Ratify a MOA with Teamsters Probation Unit [ID-8324](#)  
**Attachments:** [Probation MOA](#)
2. Set a public hearing 6/18/26 at 8:55am to Override the NYS Property Tax Cap for 2027 [ID-8335](#)  
**Attachments:** [A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap](#)
3. Establish a Standard Work Day for an Elected Official [ID-8343](#)
4. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-8347](#)
5. Amend Resolution No, 138-26 correcting the amount [ID-8383](#)
6. Authorize three (3) 2027 GTSC (Governor’s Traffic Safety Committee) Grant Applications [ID-8377](#)

7. TO APPLY FOR AND ACCEPT THE COMBINED FY2025 & FY2026 STATEWIDE INTEROPERABLE COMMUNICATIONS (SICG) FORMULA-BASED GRANT PROGRAM [ID-8381](#)
8. TO AUTHORIZE AN ADDITIONAL SERVICES AGREEMENT WITH JAMES McGUINNESS & ASSOCIATES, INC. FOR eSTACs IMPLEMENTATION AND SUPPORT SERVICES FOR PUBLIC HEALTH SERVICES [ID-8382](#)
9. Authorize contract with Sterling Environmental Engineering, P.C. to provide technical consulting with review of the Town Line Solar and Battery Storage Project [ID-8387](#)

**Attachments:** [2026-05-13\\_Town Line Solar RFP - Sterling Environmental Engineering Fee Proposal](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8324

**Agenda Date:** 5/21/2026

**Agenda #:** 1.

**Narrative of Resolution:**

Ratify a MOA with Teamsters Probation Unit

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND THE TEAMSTERS LOCAL 445, INTERNATIONAL BROTHERHOOD OF TEAMSTERS PROBATION UNIT AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE SAID AGREEMENT**

**WHEREAS**, the collective bargaining agreement between the County of Sullivan and the Teamsters Local 445, International brotherhood of Teamsters Probation Unit (hereinafter “Teamsters Probation Unit”) expired on December 31, 2025;

**WHEREAS**, negotiations conducted pursuant to the provisions of Article 14 of the New York State Civil Service Law (Public Employees Fair Employment Act) have resulted in a Memorandum of Agreement for calendar year 2026 through 2029, attached hereto and made a part hereof; and

**WHEREAS**, the employees represented by Teamsters Probation Unit have voted and ratified the terms and conditions of employment, as set forth in the aforementioned Memorandum of Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the terms and conditions of employment of employees represented by Teamsters Probation Unit, as set forth in the Memorandum of Agreement attached hereto and made a part hereof be and hereby are ratified, in recognition of the ratification by Teamsters Probation Unit; and

**BE IT FUTHER RESOLVED**, the County Manager is hereby authorized to execute an Agreement incorporating the terms and conditions of employment in accordance with the Memorandum of Agreement, said Collective Bargaining Agreement to be in such form as the County Attorney shall approve.

4/7/26

**MEMORANDUM OF AGREEMENT**

*By and Between the*

*County of Sullivan  
(hereinafter referred to as "County" or "Employer")*

*and the*

*Teamsters Local 445,  
International Brotherhood of Teamsters  
(Sullivan County Probation Department Unit)  
(hereinafter referred to as the "Teamsters" or "Union")*

**WHEREAS**, the County, and the Union are parties to a Collective Bargaining Agreement for the term January 1, 2021 through December 31, 2025; and

**WHEREAS**, the County and the Union have been engaged in collective bargaining, which has led to a mutual understanding between the County and the Union for the terms and conditions of employment for a Successor Agreement; and

**WHEREAS**, the County and the Union are desirous of reducing that mutual understanding to a written document.

**NOW, THEREFORE**, the County and the Union agree as follows:

1. All terms and conditions of the existing Collective Bargaining Agreement shall continue in full force and effect unless specifically modified by this Memorandum of Agreement and/or the terms of the expired Agreement.

2. This Memorandum of Agreement is subject to ratification by the membership of the Union and by the County Legislature of the County of Sullivan.

3. Amend **Section 302** to read as follows:

302. Effective January 1, 2026, the attached salary schedule shall be the new Appendix A to the Collective Bargaining Agreement for the period January 1, 2026 through December 31, 2029.

4/7/26

4. **Section 1201, at the County's option, the current Holiday Schedule may be replaced with the following:**

1201. The following days shall be allowed as days off with pay: New Year's Day, Dr. Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Day, Veteran's Day and Columbus Day.

In addition, employees will receive two (2) Floating Holidays per year which must be used prior to using vacation leave.

Whenever any holidays listed above fall on Saturday, the preceding Friday shall be observed as the holiday. Whenever any of the holidays listed above shall fall on a Sunday, the succeeding Monday shall be observed as the holiday. An employee must have worked his last scheduled work day before the holiday and the first scheduled work day after the holiday to receive compensation for the holiday, unless he/she was off because of illness, vacation, personal leave or any other reason which is acceptable to the Employer. Should the President of the United States or the Governor of New York State declare any day other than the above as a day of mourning, said day shall be honored by the County and applicable as paid leave to the employee covered by this Agreement. Should a holiday fall within an approved paid leave time, such holiday will be paid as a holiday and not charged to the employee's approved leave.

5. Amend **Section 401** by adding the following:

An employee may elect to take their paid lunch at anytime during the work day and in combination with the use of any accrued time, such as flex, personal, vacation, sick or compensatory time.

6. **Section 409.a)** shall be amended to read as follows:

409.

a) When an employee is working in the office or on a regularly scheduled remote work day, and the need arises for personal reasons to flex the hours in their work day, they may, provided they receive prior approval via text, email or verbally from the Supervisor, Deputy Director or Director. The amount of time flexed in any given week may not exceed two hours. If approval is given via text or verbally, the employee will follow up with an email to the individual who granted the approval and the timekeeper will be copied so there is a written record of the request and approval. Payback of the time flexed can be made in the same week, in the office, in individual or multiple increments of 15 minutes. On a regularly scheduled remote work day, the hours worked cannot exceed eight.

4/7/26

7. **Section 708** shall be amended by deleting the last sentence and adding the following:

The County shall provide yearly training in the use of the TASER Conducted Energy Weapon.

8. **Section 710** shall be amended by removing “Polo” style shirts and adding “solid color pants.”

9. **Section 1003** shall be amended to read as follows:

1003. The County shall provide, as outlined in the amended Code of the County regarding a centralized motor pool vehicles as necessary at the Monticello Complex. Employees shall not be required to utilize their personal vehicles to transport clients.

10. **Section 1304** shall be amended by adding the following:

In addition to the above, vacation time may be taken in 15-minute increments or multiples thereof subject to department head approval.

11. **Article XIV – Bereavement Leave, Section 1401**, shall be amended to include step-children and step-parent.

12. **Section 1805.b.vi.**, shall be amended to read as follows:

vi. Effective January 1, 2026, an employee who is entitled to individual coverage who opts out of that coverage shall be paid \$6,000.00. An employee who is entitled to family coverage but opts only to take individual coverage shall be entitled to an opt out payment of \$6,000.00. An employee who is entitled to family coverage who opts out completely will be entitled to an annual payment of \$12,000.00. No employee shall be eligible to receive such payment unless the employee shall have presented proof to the Director of Risk Management that such employee and such employee’s eligible dependents are covered by a comparable plan of medical and health insurance benefits for the entire year that such employee elected not to be covered by the plan of medical and health insurance benefits provided by the employer. An employee who receives coverage under a family plan from a spouse who is employed by the county shall still be eligible to receive the “opt out” payment should the spouse choose to pay the premium contribution as per their date of hire, regardless of their bargaining unit.

4/7/26

- 13. Add a new Section to be **Section 1327** which shall read as follows:

General

1327. The County has a leave donation policy for eligible employees who are severely ill and who are quickly depleting their leave credits. In addition to the parameters of leave donations contained in the policy, employees are allowed to donate annually a total of up to five (5) days of combined personal and sick leave days to eligible employees. This 5-day limit is an annual total limit which an employee may donate regardless of the number of employees who may be eligible.

- 14. Add a new Section to be **Section 311** which shall read as follows:

311. The Employer shall provide stipends in addition to regular compensation for employees who perform the following services in the following amounts:

- Defensive Tactics Instructor - \$1,000 annually
- Firearms Instructor - \$1,000 annually
- Taser Instructor - \$1,000 annually
- Chemical Agent Instructor - \$1,000 annually
- Department Armor - \$500 annually


An employee may only receive one (1) of the above stipends per year. The number of individuals who shall receive the stipends shall be determined annually by the Probation Director, subject to the approval of the County Manager. The annual stipends shall be paid only to those individuals approved to receive such stipend during the given year by the Probation Director and the County Manager. The annual stipends shall be paid only to those individuals approved to receive such stipends during the given year. In the event an employee receiving a stipend discontinues performing the duties that make them eligible for a stipend, the employee will no longer be eligible for the remainder of the stipend.


- 15. In the event that the County Legislature authorizes participation in the New York State Paid Family Leave Program, the benefit will be available to members of this bargaining unit.

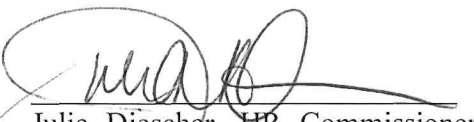
4/7/26

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this \_\_\_\_\_ day of April, 2026.

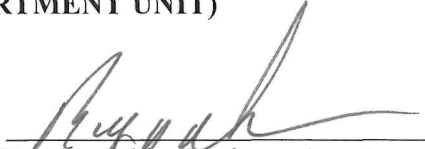
**COUNTY OF SULLIVAN**

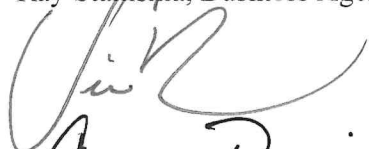

By:   
Joshua Potosck, County Manager

By:   
Michelle Bowers, Deputy County Manager

By:   
Julie Diescher, HR Commissioner

**TEAMSTERS LOCAL 445,  
INTERNATIONAL BROTHERHOOD  
OF TEAMSTERS (SULLIVAN  
COUNTY PROBATION  
DEPARTMENT UNIT)**

By:   
Ray Stamshia, Business Agent

  
Anna Reimer  
  
Penny Boyer

# APPENDIX A

Probation Assistant		Entry	Full
Jan. 1, 2025		46,275	48,710
Jan. 1, 2026		47,662	50,171
Jan. 1, 2027		49,092	51,676
Jan. 1, 2028		50,565	53,226
Jan. 1, 2029		52,082	54,823

Probation Officer Trainee		Entry	Full
Jan. 1, 2025		62,954	66,267
Jan. 1, 2026		64,842	68,255
Jan. 1, 2027		66,788	70,303
Jan. 1, 2028		68,791	72,412
Jan. 1, 2029		70,855	74,584

Probation Officer		Entry	Full	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 15	Step 20
Jan. 1, 2025		67,351	70,896	71,790	72,686	73,580	74,474	75,369	76,263	77,158	78,054	78,949	79,843		
Jan. 1, 2026		69,372	73,023	74,201	75,382	76,560	77,738	78,918	80,096	81,275	82,456	83,635	84,813	85,586	86,358
Jan. 1, 2027		71,453	75,214	76,427	77,643	78,857	80,070	81,286	82,499	83,713	84,930	86,144	87,357	88,154	88,949
Jan. 1, 2028		73,597	77,470	78,720	79,972	81,223	82,472	83,725	84,974	86,224	87,478	88,728	89,978	90,799	91,617
Jan. 1, 2029		75,804	79,794	81,082	82,371	83,660	84,946	86,237	87,523	88,811	90,102	91,390	92,677	93,523	94,366

Senior Probation Officer		Entry	Full	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 15	Step 20
Jan. 1, 2025		71,748	75,524	76,417	77,314	78,208	79,102	79,997	80,892	81,787	82,681	83,574	84,470		
Jan. 1, 2026		73,901	77,790	78,967	80,148	81,327	82,505	83,684	84,864	86,043	87,221	88,399	89,579	90,352	91,124
Jan. 1, 2027		76,118	80,124	81,336	82,552	83,767	84,980	86,195	87,410	88,624	89,838	91,051	92,266	93,063	93,858
Jan. 1, 2028		78,402	82,528	83,776	85,029	86,280	87,529	88,781	90,032	91,283	92,533	93,783	95,034	95,855	96,674
Jan. 1, 2029		80,754	85,004	86,289	87,580	88,868	90,155	91,444	92,733	94,021	95,309	96,596	97,885	98,731	99,574

Probation Supervisor		Entry	Full	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 15	Step 20
Jan. 1, 2025		83,840	88,253	89,147	90,041	90,936	91,832	92,726	93,620	94,514	95,409	96,305	97,198		
Jan. 1, 2026		86,356	90,901	92,079	93,257	94,437	95,617	96,795	97,974	99,152	100,331	101,512	102,689	103,461	104,234
Jan. 1, 2027		88,947	93,628	94,841	96,055	97,270	98,486	99,699	100,913	102,127	103,341	104,557	105,770	106,565	107,361
Jan. 1, 2028		91,615	96,437	97,686	98,937	100,188	101,441	102,690	103,940	105,191	106,441	107,694	108,943	109,762	110,582
Jan. 1, 2029		94,364	99,330	100,617	101,905	103,194	104,484	105,771	107,058	108,347	109,634	110,925	112,211	113,055	113,899

NOTE: Probation Officer Titles that currently have salaries over the salary schedule will receive any increases based on their current salary and not the schedule; any employee being promoted or demoted will go to their respective step on the salary schedule.

Step Increases are given on January 1 following the year of completion.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8335

**Agenda Date:** 5/21/2026

**Agenda #:** 2.

**Narrative of Resolution:**

Set a public hearing 6/18/26 at 8:55am to Override the NYS Property Tax Cap for 2027

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED LOCAL LAW TO EXCEED THE NEW YORK STATE PROPERTY TAX CAP FOR 2027**

**WHEREAS**, there has been introduced and presented at a meeting of the Sullivan County Legislature held on May 21, 2026 a proposed local Law entitled "A Local Law To Exceed the New York State Property Tax Cap for 2027".

**NOW, THEREFORE BE IT RESOLVED**, that a public hearing be held on said proposed local law by the Sullivan County Legislature on June 18, 2026 at 8:55a.m. in the Legislative Hearing Room, County Government Center, Monticello, New York and at least six (6) days' notice of the public hearing be given to the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**COUNTY OF SULLIVAN**  
**NOTICE OF PUBLIC HEARING**

**NOTICE IS HERE BY GIVEN** that there has been duly presented at a meeting of the Legislature of the County of Sullivan, New York, held on May 21, 2026, a proposed Local Law entitled “A Local Law to exceed the New York State property Tax Cap for 2027”.

**NOTICE IS FURTHER GIVEN** that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature’s Hearing Room, County Government Center, Monticello, New York 12701 on June 18, 2026 at 8:55a.m. at which time all persons interested will be heard.

DATED: May 21, 2026

ANNMARIE MARTIN  
Clerk of the Legislature  
County of Sullivan, New York

# **A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap**

## **BACKGROUND**

On June 24, 2011 the New York Real Property “Tax Cap” Chapter 97 “Part A” of the Laws of New York 2011, was signed into law. The aforesaid “Tax Cap” was incorporated as an amendment to the General Municipal Law as Section 3-c thereof, and was made applicable to counties.

## **INTENT**

The Sullivan County Legislature in anticipation that it may be required to adopt a budget which imposes a tax levy increase greater than the limit set forth in the General Municipal Law Section 3-c for the fiscal year 2027 desires to enact a Local Law granting it such authority.

## **AUTHORITY**

General Municipal Law Section 3-c(5) authorizes counties to enact a Local Law enabling them to exceed the Tax Cap in the coming fiscal year.

A Local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to the subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only...”

**BE IT ENACTED** by the Legislature of the County of Sullivan, as follows:

**SECTION 1.** Pursuant to authority granted to the Sullivan County Legislature by Municipal Law Section 3-c(5) the Sullivan County Legislature is hereby authorized to adopt a budget which exceeds the “Tax Levy Limit” for fiscal year 2027.

**SECTION 2.** This Local Law shall become effective upon filing with the Secretary of State.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8343

**Agenda Date:** 5/21/2026

**Agenda #:** 3.

**Narrative of Resolution:**

Establish a Standard Work Day for an Elected Official

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ESTABLISH A STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS**

**WHEREAS**, effective August 12, 2009, New York State adopted a new regulation 315.4 for additional reporting requirements for elected or appointed officials that more clearly defines the process for reporting time worked for those officials who are members of the New York State Retirement System, and

**WHEREAS**, one (1) three month record of work activities were submitted to the Clerk of the Legislature by the elected official that does not maintain a daily record of actual time worked.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby establishes the following as a standard work day for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these official(s) to the Clerk of the Legislature.

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature does hereby attest that the above elected official has submitted a three-month log of activities and such is on file with the Clerk to the Legislature.

Kathleen Lara, County Treasurer

Term: 1/1/2026-12/31/2029

Standard Work day: 7 hours

Does not participate in Employers Time Keeping System

Days per month based on Record of Activities: 25.45

Filed a 90 day log



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-8347

**Agenda Date:** 5/21/2026

**Agenda #:** 4.

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**Narrative of Resolution:**

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$17,474

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM**

**WHEREAS**, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

**WHEREAS**, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

**WHEREAS**, the program review took place during the 2026 Budget process and the Legislature had an opportunity to assess the applications submitted;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature approves the projects listed in the below “Schedule A” and the disbursement of the associated funds, and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2026 through December 31, 2026 for said services as submitted in their application; and

**BE IT FURTHER RESOLVED**, that the below organizations may request that the County advance these funds with the acknowledgment that there shall be the appropriate proof submitted to the Management and Budget Division at the completion of their purchase or their program no later than December 31, 2026; and

**BE IT FURTHER RESOLVED**, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2026 Legislative Discretionary Contract Funding

<b>Applicant</b>	<b>Award Recommendation</b>
Eldred Little League	\$1,474 (Legislator District 2- Additional funding)
People Patch Foundation, Inc.	\$7,000 (Legislator District 8)
STEAM Fund at CFOS	\$2,500 (Legislator District 8)
Hurleyville Performing Arts Centre, Inc.	\$500 (Legislator District 8)
The Civic Association of Smallwood NY, Inc.	\$6,000 (Legislator District 1)
Kauneonga Lake Fire Department	\$2,000 (Legislator District 1)



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8383

**Agenda Date:** 5/21/2026

**Agenda #:** 5.

**Narrative of Resolution:**

Amend Resolution No, 138-26 correcting the amount

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND THE AMOUNT AUTHORIZED BY RESOLUTION 138-26 FOR THE 26-27 GOVERNOR'S TRAFFIC SAFETY COMMITTEE APPLICATION FOR THE CHILD PASSENGER SAFETY PROGRAM**

**WHEREAS,** Resolution 138-26 authorized an application for the 26-27 Governor's Traffic Safety Committee: Child Passenger Safety Program funding in the amount of \$15,000; and

**WHEREAS,** the application that was submitted requested \$29,099 in funding; and

**WHEREAS,** all grant applications that are submitted by the County of Sullivan must follow the correct legislative procedure ensuring funding amounts applied for are equal to or less than the amount authorized by resolution; and

**WHEREAS,** the Governor's Traffic Safety Committee grant requires no matching funds resulting in the need to authorize only a greater award amount;

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby amends Resolution 138-26 to authorize the application to the Governor's Traffic Safety Committee: Child Passenger Safety Program in the amount of \$29,099; and

**BE IT FURTHER RESOLVED,** that the Sullivan County Legislature hereby authorizes the Chairman of the

County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the Governor's Traffic Safety Committee funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8377

**Agenda Date:** 5/21/2026

**Agenda #:** 6.

**Narrative of Resolution:**

Authorize three (3) 2027 GTSC (Governor’s Traffic Safety Committee) Grant Applications

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**If ‘Yes,’ specify appropriation code(s):** Click or tap here to enter text.

**If ‘No,’ specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE FOR THE SULLIVAN COUNTY LEGISLATURE TO ACT IN ITS CAPACITY AS LOCAL BOARD FOR THE GOVERNOR’S TRAFFIC SAFETY COMMITTEE (GTSC) TO AUTHORIZE APPROVAL OF THREE (3) 2027 GTSC GRANT APPLICATIONS**

**WHEREAS,** each County’s local Traffic Safety Board is responsible for approving all applications submitted to the New York State Governor’s Traffic Safety Committee within each respective County; and

**WHEREAS,** the Governor’s Traffic Safety Committee is seeking the approval of these three (3) applications, and

**WHEREAS,** the Sullivan County Traffic Safety Board hereby approves the following grant applications for FY 2027:

- County of Sullivan Department of Public Health Child Passenger Safety Grant Application requesting \$29,099
- County of Sullivan Sheriff’s Office Police Traffic Services Grant Application requesting \$9,960
- Town of Fallsburg Police Department Police Traffic Services Grant Application requesting \$5,550

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Traffic Safety Board hereby approves the three (3) above named FY2-27 grant applications.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

File #: ID-8381

Agenda Date: 5/21/2026

Agenda #: 7.

**Narrative of Resolution:**

**TO APPLY FOR AND ACCEPT THE COMBINED FY2025 & FY2026 STATEWIDE INTEROPERABLE COMMUNICATIONS (SICG) FORMULA-BASED GRANT PROGRAM**  
**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$1,109,208.00

**Are funds already budgeted?** No

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** A-3020-44-4406

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO APPLY FOR AND ACCEPT THE COMBINED FY2025 & FY2026 STATEWIDE INTEROPERABLE COMMUNICATIONS (SICG) FORMULA-BASED GRANT PROGRAM ADMINISTERED BY THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (NYS DHSES)**

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services (NYS DHSES) provides funds to support efforts of emergency management/homeland security; and

**WHEREAS**, the NYS DHSES - Office of Interoperable and Emergency Communications (OIEC), is administering the combined FY2025 & FY2026 Statewide Interoperable Communications Formula-Based Grant (SICG) program to provide reimbursement for costs associated with enhancing emergency response; improving capability, governance structures, operating procedures, infrastructure development; and addressing SAFECOM guidance; and

**WHEREAS**, the Sullivan County Division of Public Safety has been deemed eligible for the funding in the amount of \$1,109,208.00 to support the improvement of public safety communications and PSAP operations; and

**WHEREAS**, the Sullivan County Division of Public Safety - E911 Communications Department must submit an application in order to receive said funds and wishes to file an application with the grant program; and

**WHEREAS**, Sullivan County is not required to provide a local cash or in-kind match in support of the SICG program.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Division of Public Safety - E911 Communications Department is hereby authorized to prepare an application for funding under the NYS DHSES OIEC SICFBG program.

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the combined FY2025 & FY2026 NYS DHSES OIEC SICFBG program application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager and / or Chairman of the County Legislature (as required by the funding source) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that if awarded DHSES grant funding, the Sullivan County Division of Public Safety - E911 Communications Department, shall administer the funds and grant program; and

**BE IT FURTHER RESOLVED**, that should the DHSES grant funding program be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8382

**Agenda Date:** 5/21/2026

**Agenda #:** 8.

**Narrative of Resolution:**

TO AUTHORIZE AN ADDITIONAL SERVICES AGREEMENT WITH JAMES McGUINNESS & ASSOCIATES, INC. FOR eSTACs IMPLEMENTATION AND SUPPORT SERVICES FOR PUBLIC HEALTH SERVICES

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$56,000.00

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A-1680-43-4304

**If 'No,' specify proposed source of funds:** N/A

**Specify Compliance with Procurement Procedures:** Quote received from long-standing solution provider to PHS for the additional eSTAC (electronic System to Track and Account for Children) module.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN ADDITIONAL SERVICES AGREEMENT WITH JAMES McGUINNESS & ASSOCIATES, INC. FOR eSTACs IMPLEMENTATION AND SUPPORT SERVICES FOR PUBLIC HEALTH SERVICES**

**WHEREAS**, by Resolution No. 107-26, the Sullivan County Legislature authorized a one (1) year agreement with James McGuinness & Associates, Inc. for software and related services utilized by Sullivan County Public Health Services' Early Intervention Preschool Handicapped Program; and

**WHEREAS**, Sullivan County Public Health Services has identified a need for additional electronic System to Track and Account for Children ("eSTAC") functionality and integration services to improve the management, exchange, and processing of preschool-related student, evaluation, and service data between school districts and the County's preschool software system; and

**WHEREAS**, James McGuinness & Associates, Inc. has submitted a proposal to provide eSTACs implementation services, including system configuration, integration, setup, support, and maintenance services for Sullivan County Public Health Services; and

**WHEREAS**, the proposed additional services include a one-time implementation/setup fee in the amount of \$50,000.00 and ongoing support and maintenance services in the amount of \$1,000.00 per month; and

**WHEREAS**, Sullivan County Public Health Services wishes to proceed with implementation of the eSTACs platform beginning July 1, 2026, with said additional services to co-term with the existing annual agreement on December 31, 2026;

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an additional services agreement and/or amendment to the existing agreement with James McGuinness & Associates, Inc. for eSTACs implementation, support, and maintenance services for Sullivan County Public Health Services for the period July 1, 2026 through December 31, 2026; and

**BE IT FURTHER RESOLVED**, that said agreement and/or amendment shall authorize:

- a one-time implementation and setup fee in an amount not to exceed \$50,000.00; and
- support and maintenance fees in an amount not to exceed \$1,000.00 per month for the remainder of calendar year 2026; and

**BE IT FURTHER RESOLVED**, that the total amount authorized pursuant to this resolution shall not exceed \$56,000.00; and

**BE IT FURTHER RESOLVED**, that the form of said agreement and/or amendment shall be approved by the County Attorney.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8387

Agenda Date: 5/21/2026

Agenda #: 9.

Narrative of Resolution:

Authorize contract with Sterling Environmental Engineering, P.C. to provide technical consulting with review of the Town Line Solar and Battery Storage Project

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$98,200 plus incidental expenses

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: No County Money

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE AWARD AND EXECUTION OF A CONTRACT WITH STERLING ENVIRONMENTAL ENGINEERING, P.C. TO PROVIDE INDEPENDENT TECHNICAL CONSULTING SERVICES IN CONNECTION WITH REVIEW OF THE TOWN LINE SOLAR AND BATTERY STORAGE PROJECT

WHEREAS, Sullivan County ("County") has entered into a memorandum of understanding with the Town of Forestburgh and the Town of Thompson (the "Towns") to jointly engage legal counsel and environmental/planning consultants to assist with a coordinated review of the Town Line Solar Project ("Project"); and

WHEREAS, the Project will be subject to review by the New York State Office of Renewable Energy Siting ("ORES") pursuant to Executive Law Section 94-c and its implementing regulations; and

WHEREAS, ORES regulations provide for the availability of local agency account ("Intervenor") funds to assist municipalities and local parties in participating in the permitting process; and

WHEREAS, the County issued a Request for Proposals, R-26-18, to retain qualified independent technical consultants to assist in reviewing the Project; and

WHEREAS, proposals received in response to R-26-18 have been reviewed by the County and the Towns, and the municipalities agree that Sterling Environmental Engineering, P.C. located at 24 Wade Road Latham, NY 12110, is the best qualified firm to provide the services required; and

WHEREAS, the total estimated cost of these services is \$98,200, plus incidental expenses, as detailed in the attached fee schedule; and

WHEREAS, the cost of the services will be covered by the aforementioned intervenor funds made available as a requirement of the permitting process set forth by ORES, and neither the County nor the Towns shall be obligated to pay expenses beyond those fully covered by intervenor funds unless appropriate authorizations are secured from each municipality's governing body.

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature authorizes the County Manager to execute an agreement with Sterling Environmental Engineering, P.C., to provide independent technical consulting services in connection with a coordinated review of the Town Line Solar and Battery Storage Project, in such form as the County Attorney shall approve, in an amount not to exceed \$98,200 plus incidental expenses.

**RFP: #R-26-18**  
**Independent Technical Consulting Services**  
**Review of the Town Line Solar and Battery Storage Project**

**FEE PROPOSAL**

Based upon Sterling Environmental Engineering, P.C.’s experience in the review and independent evaluation of large scale renewable energy projects, we provide the following estimate of labor and expenses. This estimate is made based on the project information provided in the RFP, prior to submission of the application by the Project Sponsor. Upon an initial review of the application documents, we anticipate assisting the County and Towns in applying for LAA funding. The budgeted level of effort for each discipline may be modified to allocate resources for the most meaningful review.

Task	Budget Total
<b>Discipline A: Hydrology &amp; Floodplain Engineering</b>	
Principal Engineer	\$1,200
Senior Engineer	\$4,000
CAD/GIS Scientist	\$8,000
Support Staff	\$1,000
CAD/GIS Software & Expenses	\$900
<b>TOTAL DISCIPLINE A:</b>	<b>\$15,100</b>
<b>Discipline B: Wetlands and Aquatic Ecology</b>	
Principal Engineer	\$600
Senior Engineer	\$1,800
Wetland Scientist	\$5,000
Environmental Analyst	\$3,000
CAD/GIS Scientist	\$1,500
CAD/GIS Software & Expenses	\$900
<b>TOTAL DISCIPLINE B:</b>	<b>\$12,800</b>
<b>Discipline C: Wildlife Biology and Habitat Assessment</b>	
To be subcontracted to qualified expert.	\$8,000
<b>TOTAL DISCIPLINE C:</b>	<b>\$8,000</b>
<b>Discipline D: Forestry and Arborist Services</b>	
To be subcontracted to qualified arborist.	\$6,000
<b>TOTAL DISCIPLINE D:</b>	<b>\$6,000</b>
<b>Discipline E: Civil and Geotechnical Engineering</b>	
Principal Engineer	\$1,200
Senior Engineer	\$5,000
CAD/GIS Engineer	\$8,000
Engineering Technician	\$4,000
CAD/GIS Software & Expenses	\$1,200
<b>TOTAL DISCIPLINE E:</b>	<b>\$19,400</b>

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<b>Discipline F: Visual Impact Analysis / Landscape Architecture</b>	
Principal Engineer	\$600
Senior Engineer	\$2,500
CAD/GIS Engineer	\$3,000
Landscape Architect (TBD) – Budget allocated.	\$4,000
CAD/GIS Software & Expenses	\$900
<b>TOTAL DISCIPLINE F:</b>	<b>\$11,000</b>
<b>Discipline G: Acoustical Engineering / Noise Analysis</b>	
Principal Engineer	\$1,200
Senior Engineer	\$3,600
CAD/GIS Engineer	\$4,000
Engineering Technician	\$3,000
EM/RF Specialist Subcontractor (TBD) – Budget allocated.	\$3,000
CAD/GIS Software & Expenses	\$1,100
<b>TOTAL DISCIPLINE G:</b>	<b>\$15,900</b>
<b>Discipline H: Real Estate Economics and Property Value Analysis</b>	
To be subcontracted to a qualified consultant.	\$10,000
<b>TOTAL DISCIPLINE H:</b>	<b>\$10,000</b>

Summary	Sterling Budgeted Effort	Subcontractor Budget
Discipline A: Hydrology & Floodplain Engineering	\$15,100	
Discipline B: Wetlands and Aquatic Ecology	\$12,800	
Discipline C: Wildlife Biology and Habitat Assessment		\$8,000
Discipline D: Forestry and Arborist Services		\$6,000
Discipline E: Civil and Geotechnical Engineering	\$19,400	
Discipline F: Visual Impact Analysis / Landscape Architecture	\$7,000	\$4,000
Discipline G: Acoustical Engineering / Noise Analysis	\$15,900	
Discipline H: Real Estate Economics and Property Value Analysis		\$10,000
<b>TOTAL:</b>	<b>\$70,200</b>	<b>\$28,000</b>

STERLING's Standard Billing Rates is attached.



Sterling Environmental Engineering, P.C.

**STANDARD BILLING RATES**  
**(Effective January 2026)**

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<u>Position</u>	<u>Hourly Rate</u>
Chief Engineer / Vice President	\$297
Senior Engineer / President	\$195
Senior Engineer/Geologist	\$180 – \$225
Engineer/Geologist Project Manager	\$115 – \$180
Engineer/Geologist	\$90 – \$115
Environmental Scientist	\$85 – \$105
Environmental/Field Technician	\$65 – \$95
Operations Manager	\$75 – \$100
Clerical Services/Interns	\$50 – \$75

**NOTE: Labor rates are subject to periodic adjustment.**

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**EXPENSES:**

Expenses are itemized and invoiced at cost plus 15%.

<b><u>Third Party Services</u></b>	<b><u>Cost</u></b>
Subcontractors/Subconsultants (Laboratory, Drillers, etc)	@ Cost
<b><u>Fieldwork</u></b>	
Equipment Rental & Supplies	@ Cost
Level C PPE (e.g., Respirators)	Per quote
Level D PPE	\$20/Person/Day
Field Truck	\$100/Day
<b><u>Meetings / Travel</u></b>	
Expert Testimony	Per quote
Vehicle Mileage	IRS Reimbursement Rate
Travel (air, train, etc.), tolls, parking	@ Cost
Lodging / Meals	@ Cost
Telephone/Conference Line	@ Cost
<b><u>Production</u></b>	<b><u>Cost</u></b>
Black & White Photocopies	
8-1/2 x 11	\$0.15/page
11 x 17	\$0.25/page
Color Photocopies	
8-1/2 x 11	\$0.75/page
11 x 17	\$1.00/page
Plotter Prints:	
Black & White Engineer Drawings	\$5.00/sheet
Color Engineer Drawings	\$10.00/sheet
CADD/GIS/Other Engineering Software	\$30/hour
Binders	@ Cost
Postage	@ Cost

**NOTE: Expense rates are subject to periodic adjustment.**