



Sullivan County Executive Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chair Nadia Rajsz
Vice Chair Luis Alvarez
Committee Member Matt McPhillips
Committee Member Brian McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Catherine Scott
Committee Member Joseph Perrello
Committee Member Amanda Ward
Committee Member Terry Blosser-Bernardo

Tuesday, July 21, 2026

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Presentation 2026 Beauty Pageant Winners

Public Comment

Resolutions:

1. Amend Resolution No. 304-23. [ID-8452](#)
2. Authorize application of the NY Connects Expansion [ID-8496](#)
3. RESOLUTION INTRODUCED TO THE EXECUTIVE COMMITTEE FOR COUNTY MANAGER TO EXTEND THE CONTRACT WITH SENIOR CARE EMS [ID-8506](#)
4. AID TO PROSECUTION ONE TIME STIPEND [ID-8491](#)
5. Set Public Hearing for 8/6/26 at 8:55am for the inclusion of additional parcels into Agricultural District #4 [ID-8507](#)
6. Set Public Hearing on a proposed Local Law regarding Flow Control for 8/6/26 at 8:45am [ID-8508](#)

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- | | |
|---|--------------------------------|
| 7. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO UPDATE THE COUNTY'S TITLE VI PROGRAM FOR OPEN-DOOR SERVICES..end

<u>Attachments:</u> Title VI Plan Update 6-29-2026 | <u>ID-8513</u> |
| 8. To Award and Execute a Contract with Mid-State Communications and Electronics, Inc. | <u>ID-8514</u> |
| 9. Authorize County Manager to sign a lease agreement with NYS Department of Labor | <u>ID-8516</u> |
| 10. Deny a Request to Correct the 2026 Tax Roll of the Town of Mamakating | <u>ID-8517</u> |
| 11. Set Public Hearing on the SCCC 2026-2027 Budget for 8/20/26 at 8:45am | <u>ID-8520</u> |
| 12. Authorize a Letter of Intent with the Roman Catholic Church of Saint Peter-Saint Anne of the Lake Saint Joseph and Saint Joseph for the potential purchase of real property. | <u>ID-8522</u> |
| 13. Apply for and accept funding from the Tuberculosis (TB) Elimination Alliance Mini-Grants Program | <u>ID-8523</u> |
| 14. This resolution authorizes the award of RFP #R-26-16 and execution of an agreement with Accessibility Innovations Inc. to perform a comprehensive assessment of Sullivan County's current digital accessibility posture and develop a prioritized ADA Title II compliance action plan. The assessment and roadmap will assist the County in planning and budgeting for compliance with the U.S. Department of Justice's ADA Title II Web and Mobile Application Accessibility Rule, which requires compliance by April 24, 2027. This action authorizes only the assessment and planning phase and does not include remediation or implementation services. | <u>ID-8524</u> |

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8452

Agenda Date: 7/21/2026

Agenda #: 1.

Narrative of Resolution:

Amend Resolution No. 304-23

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000.00 (DCJS award funded)

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: RFP #R-23-07

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION NO. 304-23

WHEREAS, the Sullivan County Legislature adopted Resolution No. 304-23 in July, 2023 for R-23-07; Pretrial Release Services for the Enhancement of Communication and Monitoring, and

WHEREAS, the contract end date was not correct, and

WHEREAS, the contract end date should have been September 30, 2028, to match RFP #R-23-07.

NOW, THEREFORE BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement to amend Resolution No. 304-23 to correct the contract end date to September 30, 2028, said contract to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-8496

Agenda Date:

Agenda #: 2.

Narrative of Resolution:

Authorize application of the NY Connects Expansion and Enhancement Application for 2026-2027

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$307,611 State Funding

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-R4772-R392

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: N/A

Resolution introduced by the Executive Committee to authorize the application of the NY Connects Expansion and Enhancement application for 2026-2027.

WHEREAS, the New York State Office for the Aging has notified Sullivan County that funding for the 2026-2027 NY Connects program is available in the amount of \$307,611; and

WHEREAS, the goal of the NY Connects Program is to promote information outreach and assistance to the elderly and disabled persons throughout the county especially in rural areas, and to the underserved populations that reside in Sullivan County; and

WHEREAS, the term for the NY Connects Program is April 1, 2026 through March 31, 2027; and

WHEREAS, if the County's application is approved, the funds will be used to reimburse the County for NY Connects expenditures incurred by the Sullivan County Office for the Aging including: salaries, benefits, operational costs and marketing costs; and

WHEREAS, reimbursement for the County expenditures will be available after submission by the County and approval by the New York State Office for the Aging of an application, standard assurances, program narratives and program budgets.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager or their designee is hereby authorized to execute the NY Connects renewal application with required assurances, and any amendments thereto, with the New York State Office for the Aging for the NY Connects Program, for the term beginning April 1, 2026 through March 31, 2027, to accept the award should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State allocations.

Sullivan County

Legislative Memorandum

File #: ID-8506

Agenda Date: 7/21/2026

Agenda #: 3.

Narrative of Resolution:

RESOLUTION INTRODUCED TO THE EXECUTIVE COMMITTEE FOR COUNTY MANAGER TO EXTEND THE CONTRACT WITH SENIOR CARE EMS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$3,560,000.00

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Included in 2027 operating budget request

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED TO THE EXECUTIVE COMMITTEE FOR COUNTY MANAGER TO EXTEND THE CONTRACT WITH SENIOR CARE EMS

WHEREAS, In 2024 Sullivan County obtained a Certificate of Need (CON) in order to provide supplemental Emergency Medical Services to support the local Emergency Medical Services system, and

WHEREAS, Sullivan County contracted with SeniorCare EMS pursuant to Resolution No. 330-24 and amended later by Resolution No. 234-25 to provide EMS services under the County CON; and

WHEREAS, The program has proven successful in saving lives by reducing response times, provided for crew assists to our local EMS agencies and increased availability of Advanced Life Support services; and

WHEREAS, Sullivan County desires to continue the provision of these services through a 4-year renewal of the agreement with Senior Care EMS; and

WHEREAS, Sullivan County further desires to modify the operational configuration of the service to include three (3) fly cars and one (1) staffed ambulance to better meet the needs of the County and its residents;

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute a contract renewal with SeniorCare EMS with a total cost not to exceed \$3,560,000 for years 1 and 2 of the agreement, and not to exceed \$3,738,000 for years 3 & 4 of the agreement; and

BE IT FURTHER RESOLVED, that the terms of this contract renewal will commence on September 16, 2026 for a term of 4 -years; and

BE IT FURTHER RESOLVED, that the County Manager is authorized to execute any and all documents necessary to effectuate the intent of this resolution as approved to form by the County Attorney's Office

Sullivan County

Legislative Memorandum

File #: ID-8491

Agenda Date: 7/21/2026

Agenda #: 4.

Narrative of Resolution:

AID TO PROSECUTION ONE TIME STIPEND

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$30,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): R3089-R247

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE AUTHORIZING PAYMENT OF A ONE-TIME STIPEND UTILIZING NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AID TO PROSECUTION FUNDING

WHEREAS, the County has been awarded funding through the New York State Division of Criminal Justice Services (DCJS) Aid to Prosecution Program to support the enhanced prosecution of repeat, violent, and serious felony offenders; and

WHEREAS, the District Attorney's Office recently concluded a prosecution that required a sustained, multidisciplinary commitment substantially exceeding the demands ordinarily associated with a single felony matter; and

WHEREAS, the prosecution required prosecutors, investigators, victim services personnel, and administrative support staff to conduct extensive evidentiary review, digital evidence analysis, witness coordination, retrial preparation, motion practice, and trial presentation over an extended period while continuing to maintain their regular caseloads and operational responsibilities; and

WHEREAS, internal review determined that the ten employees assigned to this matter collectively devoted approximately 1,500 additional work hours beyond their routine workload obligations in successfully prosecuting the case; and

WHEREAS, the County Legislature recognizes the extraordinary efforts of these employees and finds that a one-time stipend is an appropriate use of available DCJS Aid to Prosecution funding in recognition of the exceptional services provided in furtherance of the grant's purpose of enhancing the prosecution of serious felony offenders; and

WHEREAS, sufficient funding is available within the County's New York State Division of Criminal Justice Services Aid to Prosecution grant budget to support these one-time stipend payments;

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature hereby authorizes the payment of

one-time stipends totaling Thirty Thousand Dollars (\$30,000.00) utilizing available New York State Division of Criminal Justice Services Aid to Prosecution Program funding.

BE IT FURTHER RESOLVED, that the stipends shall be distributed as follows:

Position Number Stipend Amount

237	\$5,000.00
3749	\$5,000.00
3748	\$2,500.00
1901	\$2,500.00
2965	\$2,500.00
2968	\$2,500.00
3735	\$2,500.00
3203	\$2,500.00
3699	\$2,500.00
3700	\$2,500.00

Total: \$30,000.00



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8507

Agenda Date: 7/21/2026

Agenda #: 5.

Narrative of Resolution:

Set Public Hearing for 8/6/26 at 8:55am for the inclusion of additional parcels into Agricultural District #4

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A PUBLIC HEARING FOR THE INCLUSION OF ADDITIONAL PARCELS INTO AGRICULTURAL DISTRICT NO. 4

WHEREAS, the Sullivan County Legislature ("Legislature") has the authority under Article 25-AA, Section 303-b of New York State Agriculture and Markets Law to amend the Sullivan County Agricultural Districts on a yearly basis; and

WHEREAS, the Sullivan County Agricultural & Farmland Protection Board has recommended that the Legislature amend Sullivan County Agricultural District No. 4 to include additional parcels as listed in Schedule A attached hereto and made a part hereof; and

WHEREAS, prior to authorizing the inclusion of additional parcels into an Agricultural District it is necessary to conduct a public hearing.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize holding a public hearing on Thursday, August 6, 2026 at 8:55 am in the Legislative Hearing Room of the Sullivan County Government Center, 100 North Street, Monticello, New York regarding the inclusion of the parcels listed on Schedule A into Agricultural District No. 4; and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby authorized and directed to publish a notice of such public hearing in the official newspapers of the County and to provide such notice in writing directly to those municipalities whose territory encompasses the lands which are proposed to be included in Agricultural District No. 4 and to the Commissioner of Agriculture and Markets.

COUNTY OF SULLIVAN NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that requests for inclusion of predominantly viable agricultural land within a certified agricultural district have been filed with the County legislative body pursuant to NYS Agriculture and Markets Law 25AA Section 303-b and that a public hearing will be held by the Sullivan County Legislature on Thursday, August 6, 2026 at 8:55 am in the Legislative Hearing Room of the Sullivan County Government Center, Monticello, New York to

consider the requests and the recommendations of the Sullivan County Agricultural and Farmland Protection Board to modify the Agricultural District No. 4 to add parcels as contained on the Sullivan County Tax Maps on May 8, 2026 and designated as follows:

Town of Mamakating 19.-1-17.1

SCHEDULE A

Town of Mamakating 19.-1-17.1

As portrayed on the Sullivan County Tax Maps on May 8, 2026

Sullivan County

Legislative Memorandum

File #: ID-8508

Agenda Date: 7/21/2026

Agenda #: 6.

Narrative of Resolution:

Set Public Hearing on a proposed Local Law regarding Flow Control for August 6, 2026 at 8:45am

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

Narrative of Resolution:

Set Public Hearing on a proposed Local Law regarding Flow Control for August 6, 2026 at 8:45am

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW "A LOCAL LAW TO AMEND LOCAL LAW 1 OF 1992" TO INCREASE CIVIL PENALTIES FOR VIOLATIONS OF CHAPTER 171, SECTION 6, SUB-PART B OF THE COUNTY CODE, COMMONLY REFERRED TO AS THE "FLOW CONTROL ORDINANCE".

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 23, 2026, a proposed Local Law Entitled "A Local Law to Amend Local Law 1 of 1992" to increase civil penalties for violations of Chapter 171, Section 6, Sub-part B of the County Code, commonly referred to as the "Flow Control Ordinance".

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on August 6, 2026, 2026 at 8:45AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by

the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on June 18, 2026, a proposed Local Law entitled “A Local Law to Amend Local Law 1 of 1992” to increase civil penalties for violations of Chapter 171, Section 6, Sub-part B of the County Code, commonly referred to as the “Flow Control Ordinance”.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature’s Meeting Room, County Government Center, Monticello, New York 12701, August 6, 2026 at 8:45am at which time all persons interested will be heard.

DATED: Monticello, New York
July 23, 2026

ANNMARIE MARTIN
Clerk of the Legislature



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8513

Agenda Date: 7/21/2026

Agenda #: 7.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO UPDATE THE COUNTY'S
TITLE VI PROGRAM FOR OPEN-DOOR SERVICES**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, pursuant to Resolution No. 292-16 adopted by the Sullivan County Legislature on June 23, 2015, the County of Sullivan ("County") adopted a Title VI Program ("Program"); and

WHEREAS, pursuant to Resolution No. 119-17 adopted by the Sullivan County Legislature on March 16, 2017, the Program was updated to ensure compliance and;

WHEREAS, pursuant to Resolution No. 442-20 adopted by the Sullivan County Legislature on December 10, 2020, the Program was updated to ensure compliance and;

WHEREAS, due to personnel and various other changes, and in order to ensure compliance, the Program required further updating; and

WHEREAS, attached hereto as Exhibit "A" is the updated Title VI Program.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature adopts the updated Title VI Program and hereby authorizes the Chairman of the Legislature, the County Manager, and the County Attorney to execute same as appropriate.

Title VI Plan for Open-Door Services

Updated: 2026



County of Sullivan

Title VI Plan for Open-Door Services

Date Adopted: Month Day, Year

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A. PROGRAM DESCRIPTION AND SERVICES

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Subrecipients of public transportation funding from the Federal Transit Administration (FTA), are required to develop policies, programs, and practices that ensure that federal and state transit dollars are used in a manner that is nondiscriminatory. The County of Sullivan is a subrecipient of FTA financial assistance through a grant from NYSDOT. This Title VI plan details how the County of Sullivan incorporates nondiscrimination policies and practices in providing transit services to the ridership we serve.

Sullivan County provides public and demand response transportation within Sullivan County NY. The public transportation service is a fixed route system with complementary paratransit service. The demand response service requires advanced scheduling. Service is operated for all residents of the County for all trip purposes such as personal business, medical, social and recreational trips. While the majority of the demand response riders are older adults or riders who have a disability, all riders are served. The public transportation service is for everyone. There are no fares, however, contributions are accepted for the demand response service. Sullivan County is a subrecipient of FTA 5311 funding through NYSDOT to acquire transit vans and operate open-door transit service. Matching funds are provided by State Transit Operating Assistance (STOA) and general funds.

B. COUNTY OF SULLIVAN TITLE VI PLAN

As a subrecipient to NYSDOT receiving Federal Transit Administration Section 5311 funds, the Title VI Plan of the County of Sullivan complies with Title VI of the Civil Rights Act of 1964 as presented with the following elements:

- ✓ Title VI Notice to the Public, including a list of locations where the notice is posted
- ✓ Title VI Complaint Procedures (i.e., instructions to the public regarding how to file a Title VI discrimination complaint)
- ✓ Title VI Complaint Form
- ✓ List of transit-related Title VI investigations, complaints, and lawsuits
- ✓ Public Participation Plan, including information about outreach methods to engage minority and limited English proficient populations, as well as a summary of outreach efforts made since the last Title VI Program submission
- ✓ Language Assistance Plan for providing language assistance to persons with limited English proficiency
- ✓ A table depicting the membership of transit related non-elected committees and councils, the membership of which is selected by the subrecipient, broken down by race, and a description of the process the agency uses to encourage the participation of minorities on such committees
- ✓ A copy of board meeting minutes, resolution, or other appropriate documentation showing the board of directors or appropriate governing entity or official(s) responsible for policy decisions reviewed and approved the Title VI Program. (Board approval is not required if the subrecipient does not have a Board.)

The County of Sullivan shall update its Title VI plan every three years and present the updated plan to NYSDOT for their review and approval.

B1. County of Sullivan TITLE VI Policy

The County of Sullivan commits to comply with Title VI of the Civil Rights Act of 1964 that prohibits discrimination based on race, color, or national origin in programs and activities receiving federal financial assistance. Specifically, Title VI provides that "no person in the United States shall on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance" (Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.). This requirement is included in the Section 5311 agreement between NYSDOT and the County of Sullivan and any related agreements the agency may have with third-party contractors.

For more information on the County of Sullivan's Title VI program, contact:

Ramon Wilson, Executive Director
Human Rights Commission
Title VI Coordinator
100 North Street
PO Box 5012
Monticello, NY 17201
845-807-0189
Ramon.Wilson@sullivanyny.gov

For more information, please visit our website at www.sullivanyny.gov

B2. Title VI Public Notice

The County of Sullivan's Notice to the Public is shown in Appendix 6 and is posted in the following locations:

- ☒ Agency website at: www.countyofsullivan.org
- ☒ Public areas of the agency office (County of Sullivan Government Center, Public Health, Community Services, Care Center at Sunset Lake, Division of Family Services)
- ☒ Inside transit vehicles (required by NYSDOT)

B3. Title VI Complaint Procedures and Complaint Form

The County of Sullivan's Title VI Complaint Procedure is available in the following locations:

- ☒ Website: www.sullivan.ny.gov
- ☒ Hard copy in the central office
- ☒ In client intake materials

Anyone who believes they have been discriminated against on the basis of race, color, or national origin, may file a complaint by completing and submitting the Title VI Complaint Form (contained in *Appendix 2*) to the address below.

Ramone Wilson, Executive Director
Human Rights Commission
Title VI Coordinator
100 North Street
PO Box 5012
Monticello, NY 17201
845-807-0189
Ramone.Wilson@sullivan.ny.gov

For more information, please visit our website at www.sullivan.ny.gov

The complaint form is not required to file a complaint. The complainant may submit any written report as a complaint notice. The County of Sullivan will make reasonable modifications and take information verbally if the complainant requires this accommodation.

The County of Sullivan investigates complaints received no more than 180 days after the alleged incident. Once the complaint is received, the County of Sullivan will follow the steps below:

1. Acknowledge receipt of the complaint within 10 days (*Appendix 3*)
2. Determine if the County of Sullivan has jurisdiction to investigate the complaint.
3. Plan to complete the investigation within 45 days.
4. Schedule an interview, if deemed necessary.
5. Determine if other public or private entities are or should be involved.
6. Determine if additional information is needed. Complainant has 15 days to provide the additional information.
7. If the County of Sullivan is not contacted by the complainant or does not receive the additional information within 15 days, the case can be administratively closed. Additionally, a case can be administratively closed if the complainant no longer wishes to pursue the case.
8. Determine if meetings with the affected party or other interested parties are needed.

After the investigative process has been completed, the County of Sullivan will issue one of two letters to the complainant: a closure letter or a letter of finding.

1. A **closure letter** summarizing the allegations and stating that there was no Title VI violation and that the case will be closed. (*Appendix 4*)
2. A **letter of finding (LOF)** summarizing the allegations and the interviews regarding the alleged incident, and explaining whether any disciplinary action, additional training of the staff member, or other action will occur. (*Appendix 5*)

If the complainant wishes to appeal the decision, the complainant must submit the appeal within 21 days after the date of the closure letter or the LOF.

Filing complaints with County of Sullivan enables the agency to properly investigate the complaint. A person may also file a complaint directly with:

- New York State Department of Transportation
Office of Diversity and Opportunity
50 Wolf Road, 6th Floor
Albany, NY 12232
(518) 457-1129 Fax (518) 549-1273
OCR-TitleVI@dot.ny.gov
- Federal Transit Administration
Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR,
1200 New Jersey Ave., SE Washington, DC 20590

If information is needed in another language, contact the County of Sullivan at (845)807-0485.

Si se necesita información en otro idioma, por favor contacto (845)807-0485.

B4. Transit Related Title VI Complaints, Investigations and Lawsuits

The County of Sullivan maintains a log of all Title VI complaints, investigations, and lawsuits pertaining to its transit-related activities since the last Title VI plan update.

Check One:

- ☒ There have been no investigations, complaints and/or lawsuits filed against the County of Sullivan during the reporting period of 2023, 2024 and 2025
- ☐ There have been investigations, complaints and/or lawsuits filed against the County of Sullivan. See *list below*.

Sample of Title VI Tracking Log

	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, national origin)	Status (open/closed)	Disposition (finding/no finding)
Complaints				
1.				
2.				
3.				
Investigations				
1.				
2.				
3.				
Lawsuit				
1.				
2.				
3.				

B5. Public Involvement Process

Strategies and Desired Outcomes

This section describes how the County of Sullivan disseminates vital agency information and engages the public in the transit service decision-making process. We seek out and consider the input and needs of interested parties and groups traditionally underserved by transportation systems. These groups may face challenges accessing our services, such as minority and limited English proficient (LEP) persons. Underlying these efforts is our commitment to determining the most effective public involvement methods for a given project or population.

Public Outreach Activities

In efforts to involve minority and limited English proficient (LEP) populations in the planning process and to address linguistic, institutional, cultural, economic, historical, or other barriers that may prevent minority and LEP persons from effectively participating in the County of Sullivan's decision-making process, the County of Sullivan implements early, frequent and continuous engagement for public involvement. The engagement methods include and are not limited to:

1. Posting public involvement notifications on transit vehicles, the County of Sullivan building, and on the County of Sullivan website.
2. Provide professional interpreters in the language(s) spoken by the targeted LEP population(s).

The determination of how specific public participation activities should take place, and which specific measures are most appropriate is based on the following:

- A demographic analysis of the persons serves and/or are eligible to receive services.
- The type of transportation program and/or service provided.
- The resources available for public outreach.

Summary on Public Involvement Activity

Since the last Title VI plan update, the County of Sullivan conducted the following public involvement outreach (emails, website posting, media outlets, in-person, virtual) sessions:

Event Name	Date (Month, Day, Year)	Brief Description of Event Purpose	Communication Methods to Notify Public	Summary of Attendance
Coordinated Transportation Plan	July – December, 2025	Gather input to update plan	Phone interviews; focus groups; community surveys; social media	4 focus groups; 8 phone interviews with employers and human service providers; 460 community survey responses
Office for the Aging Public Hearing	October 15, 2025	Bring seniors and other community members to receive information and provide feedback on services	Social media; print media; Office for the Aging newsletter	125 attendees
Founder's Day Street Fair	July 12, 2025	Tabling event at annual community fair	Social media; flyers; newsletter	120 people
Center for Discovery Career & Community Fair	April 2, 2025	Tabling event to outreach to Center staff who serve individuals with disabilities	Center did all communication	150 people

B6. Language Assistance Plan

Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and US Department of Transportation (DOT) require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services and activities by those who do not speak English proficiently.

To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors that describes the **demographic** characteristics of our service area, the **frequency** with which riders use our services, and the **importance** of our transportation services. These three factors identify the need for language assistance and are balanced with a fourth factor, that of the available resources with which to provide language assistance to result in an assistance plan to address the identified needs in the LEP population(s) served.

Sullivan County's demand response transportation serves a small number of individuals. Customers are known to the services and the collected internal data assists in determining if there are language assistance needs. The 2025 Sullivan County Coordinated Transportation Services Plan provides the data necessary to determine the needs for the public fixed route service. Through the plan and daily contact with riders we are aware of the different language needs of the communities that utilize the service.

Factor 1 DEMOGRAPHY

The number or proportion of LEP persons eligible to be served or likely to be encountered by the County's programs, services or activities.

The County of Sullivan utilizes data provided by the United States Census Bureau to determine the percentage of LEP individuals in the service area. The County is aware that such statistical data can be outdated or inaccurate. Therefore, the County will utilize other sources of information such as, social services agencies and other appropriate means to determine the proportion of LEP served by those entities. The most recent data shows the following populations in Sullivan County.

(Insert a simple table. Maybe take it from your coordinated plan)

The 2025 Coordinated Transportation Plan confirmed that the areas served represents the populations with the most needs including the highest percentages of LEP. Sullivan County regularly monitors language assistance requests and works closely with communities to ensure that their needs are met to the best of our ability.

Factor 2 FREQUENCY

The frequency with which LEP individuals come in contact with these programs, services or activities.

Many of the riders of the County of Sullivan's services use the services daily, especially those who use the service to go to work. Our typical rider uses the fixed route service an average of XX days per week (*or month if that is a better measure*).

The County accommodates LEP individuals. Data is collected on an annual basis on the number of requests received for translation or interpretation of County programs, services and activities. The collected data from 2025 shows:

Language	Number of Requests	Comments
Spanish	15 formal requests; drivers also report occasional needs for translation	The most common request is for our riders guide, which we have translated.
Mandarin	2	Provided an interpreter
Russian	1	Used translator application for lost and found item.

Factor 3 IMPORTANCE

The nature and importance of the program, service, or activity to people's lives;

The County believes transportation is important to the public. The County currently provides access to shopping centers twice a week. The County will continually develop and update information in the most prominent foreign languages including, but not limited to bus schedules, advertised County special events, public meetings and nondiscrimination and accessibility-oriented policies.

The County of Sullivan's services are critical to the lives of its residents/visitors, enabling them to participate as fully as possible in the community, interact and socialize with others, and carry out the activities of daily living.

Factor 4 RESOURCES AND COSTS

The resources available to the County and the likely costs of the LEP services.

To meet the language assistance needs of our County of Sullivan LEP population, the County of Sullivan utilizes readily available resources and works to strengthen our partnership with other organizations our riders engage with. The County of Sullivan has staff available to provide oral interpretation as needed. Other readily available resources include bilingual staff, the inclusion of Google translate toolbar to our website and use of other translation applications, and the NY Office on Aging Services language assistance tools.

Since the last Title VI plan update, the County of Sullivan has added to our existing language support to meet the needs of our residents/visitors.

The County of Sullivan has staff whom receive stipends and are available to provide translation services. A list of these staff members is included as Attachment 1 to this document. The County also has a Division of Community Resources, Division of Planning and Environmental Management, Department of Community Services, Division of Health and Family Services and a Sheriff's Department, all of which can assist with the goals of this plan.

Current analyses of these factors suggest minimal LEP services are required at this time. Therefore, the County has committed to the following:

- Maintain a list of employees who competently speak other languages and who are willing to provide translation and/or interpretation services. (See Attachment 1)
- Distribute this list to staff that regularly have contact with the public.
- Provide notification of the availability of LEP assistance in public meeting notices and on public involvement event signage.
- Translate essential documents into Spanish as data collected indicates this to be the most prevalent language used other than English.

As the County' community profile continues changing, the constant analysis of the four factors may reveal the need for more or varied LEP services in the future. As such, the County will annually examine its LEP plan to ensure it remains reflective of the community's needs.

Results of the Four Factor Analysis

As a result of the four-factor analysis, a written Language Assistance Plan is not required. However, reasonable attempts will be made to accommodate any persons encountered who require written translation or oral interpretation services. Our agency will do this at no cost to the program clientele. Further, we will work with other agencies to identify resources that will effectively meet the needs of LEP individuals.

During the registration process for demand response services, the County of Sullivan is able to identify non-English speaking clients with whom we have frequent contact; and therefore, have language assistance tools or staff available to provide oral interpretation. Through the 2025

Coordinated Transportation Plan we know that the LEP population is primarily found in or near the most populated centers. The fixed routes were designed with this in mind.

Providing Language Assistance Services

County of Sullivan currently meets the language assistance needs of the Spanish-speaking population through the services of an interpreter, including Google translate on our website, translation applications, accessing community organizations that meet the needs of the Spanish-speaking population, and our multilingual staff. As needed, key documents are translated to Spanish meeting the threshold for translation of such materials.

Informing LEP Populations of the Availability of Language Assistance

Language assistance is advertised on our website, on the Title VI notice, through posters in our agency, and through program registration materials, as applicable. The County of Sullivan also utilizes community-based organizations to share the availability of these services, rider surveys and interviews, and on vehicles.

Updating the Language Assistance Plan

The County of Sullivan identifies the language capabilities and language assistance needs of our ridership every time the Title VI plan is updated. Should the County of Sullivan have more than 5% of persons in a specific language group that requires language assistance, the County of Sullivan shall comply with the US Department of Justice Safe Harbor Provision and provide written material in the specific language and or oral interpretation of the written material, free of cost. If no change in language assistance needs occurs, the Language Assistance Program will at a minimum be updated during the Title VI plan update.

Training Employees to Provide Language Assistance

The County of Sullivan employees are oriented on the principles of Title VI and language assistance at hire and when the Title VI plan is updated. New employees will be provided guidance on the needs of clients served and how best to meet their language needs. Training will include review of the following Title VI program components:

1. Title VI Notice to the Public
2. Title VI complaint procedures and form
3. Complaint log
4. LEP and Language Assistance Plan

If an employee needs further assistance related to LEP individuals, they will work with the County of Sullivan's Title VI Coordinator to identify strategies to meet the language needs of the participants of the program or service.

B7. Minority Representation on Advisory Boards

The County of Sullivan does not have an active, transit-related committee or advisory council.

B8. Recordkeeping and Reporting

The County of Sullivan maintains records related to the agency's implementation of Title VI program, including records of the Title VI Plan adoption and approval (see section B5), records of Title VI staff training, public involvement activities, complaints, investigations, language assistance services and other implementation activities.

The County of Sullivan shall update the Title VI Plan, every three years and submit the plan to the New York State Department of Transportation (NYSDOT) for approval.

B9. Plan and Policy Review

The Title VI policy will be disseminated to employees through training at new employee orientation and every time the plan is updated. The County of Sullivan will review its Title VI Plan at least once every three years to determine if modifications are necessary. The County of Sullivan directly operates and subcontracts the operation of some services and will review implementation annually to ensure compliance with Title VI Plan requirements. The agency's review includes verifying that all employees have received ongoing updates, training, and a copy of the Title VI policies and that all postings are in place and in good condition.

Program Monitoring

The County of Sullivan will monitor the effectiveness of the Title VI program through the feedback from clientele, employees, general public and other agencies (NYSDOT, FTA). The County of Sullivan seeks opportunities to continuously improve its Title VI plan, public participation outreach efforts and providing meaningful access of our services to LEP individuals.

B10. Facility Location Equity Analysis

As a subrecipient of federal funds, the County of Sullivan understands we are required to conduct a Title VI equity analysis when planning to acquire land to construct a new transportation facility or expand an existing transportation facility to ensure the location is selected without regard to race, color, or national origin. A facility includes storage facilities, maintenance facilities, and operations centers, but it does not include bus shelters, transit stations, or power substations. The equity analysis requirement applies even to land acquired to construct a new facility that do not receive direct federal funding (as long as the County of Sullivan receives federal financial assistance, Title VI requirements apply to all programs and activities). The equity analysis compares the equity impacts of various siting alternatives and must occur during the planning phase, prior to the selection of the preferred site, and must include the following:

1. A description of the outreach to persons potentially impacted.
2. A comparison of equity impacts of various siting alternatives.
3. An analysis about whether a disparate impact occurs on the basis of race, color or national origin (including potential cumulative adverse impacts from other facilities with similar impacts in the area) because of the location and construction of a facility. (If there is a disparate impact, the construction of the facility may only occur if there is a substantial legitimate justification, there are no alternative locations that would have a less disparate impact, and it is not a pretext for discrimination).

For any land acquired to construct a new facility, the County of Sullivan will work with NYSDOT to ensure that the equity analysis is completed and submitted to NYSDOT. The equity analysis will be provided upon request to NYSDOT, FTA and during the triennial review.

The below is intended to provide direction to the reader as to whether the County of Sullivan was required to, completed, and included a Title VI equity analysis with this Title VI Plan update.

Did the County of Sullivan acquire land to construct a transportation facility in the past three years? *(check the box next to the appropriate response below)*

☒ No. The County of Sullivan has not acquired land to construct a transportation facility.

☐ Yes. The County of Sullivan did acquire land to construct a new transportation facility and completed a Title VI equity analysis to compare the equity impacts of various siting alternatives.

Does the County of Sullivan plan to acquire land to construct a new transportation facility in the next three years? *(check the box next to the appropriate response below)*

☒ No. The County of Sullivan does not plan to acquire land to construct a new transportation facility.

☐ Yes. The County of Sullivan plans to acquire land to construct a new transportation facility.

C. LIST OF APPENDICES

1. Documentation of Board Approval
2. Title VI Complaint Form
3. Letter Acknowledging Receipt of Title VI Complaint
4. Title VI Complaint Letter of Closure
5. Title VI Complaint Letter of Finding
6. Title VI Notice to the Public

APPENDIX 1: Documentation of Board Approval

County of Sullivan Title VI Plan Board Approval

On behalf of the County of Sullivan, we the Legislative body have reviewed and adopted the County of Sullivan Title VI plan. County Legislators are committed to ensuring that all decisions are made in accordance with the adopted Title VI plan, to that end no person is excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any County of Sullivan services and activities based on race, color or national origin, as protected by Title VI of the Civil Rights Act of 1964 and Federal Transit law under Title 49 Part 21.

Effective: INSERT DATE

Adopted: INSERT DATE

Adopted By: Resolution of the XX Committee

Revised:

Adopted By: County of Sullivan Legislative Resolution #

APPENDIX 2: Title VI Complaint Form

County of Sullivan Title VI and ADA Complaint Form

Section I:				
Your Name:				
Address:				
Telephone (Home):			Telephone (Work/Mobile):	
Email Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your own behalf?			Yes*	No
<i>*If you answered "yes" to this question, go to Section III.</i>				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you have filed for a third party:				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.			Yes	No
Section III:				
I believe the discrimination I experienced was based on (check all that apply):				
☐ Race ☐ Color ☐ National Origin ☐ Disability				
Date of Alleged Discrimination (Month, Day, Year): _____				
Agency name complaint is against: _____				
Location of where the alleged discrimination occurred:- _____				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please attach additional pages.				

Section IV	
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? ☐ Yes ☐ No <i>If yes, check all that apply:</i> ☐ Federal Agency: _____ ☐ Federal Court: _____ ☐ State Agency: _____ ☐ State Court: _____ ☐ Local Agency: _____	
Provide information for the contact person at the agency/court where the complaint was filed.	
Name and Title: _____	
Agency: _____	
Address: _____	
Telephone: _____	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below.

Signature

Date

Please submit this form by mail, email or in person to the address below.

County of Sullivan
 Ramone Wilson
 Title VI/ADA Coordinator
 100 North Street
 Monticello, NY 12701
 845-807-0189

This complaint may also be filed directly with the New York State Department of Transportation, Office of Civil Rights, 50 Wolf Road, 6th Floor, Albany, NY 12232, (518) 457-1129 Fax (518) 549-1273, OCR-TitleVI@dot.ny.gov or the Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

APPENDIX 3: Letter Acknowledging Receipt of Complaint

Date

Name

Address

City, State Zip

Dear Name:

This letter is to acknowledge receipt of your Title VI complaint against the County of Sullivan alleging _____.

An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by contacting our office at (845)807-0189 or in writing to the County of Sullivan, Human Rights Commission, 100 North Street, Monticello, NY 12701, or at the email below.

Sincerely,

Ramone Wilson, Executive Director
Sullivan County Human Rights Commission
Title VI Coordinator
100 North Street, PO Box 5012
Monticello, NY 12701
845-807-0189
Ramone.Wilson@sullivanny.gov

APPENDIX 4: Title VI Complaint Letter of Closure

Date

Name

Address

City, State Zip

Dear Name:

The matter referenced in your Title VI complaint dated _____ against the County of Sullivan alleging _____ has been investigated. The results of the investigation **did not indicate** that the provisions of Title VI of the Civil Rights Act of 1964, had been violated. As you know Title VI prohibits discrimination based on race, color, or national origin in any program receiving federal financial assistance.

The County of Sullivan has reviewed and analyzed the materials and facts pertaining to your case. There was no evidence identified that a violation of your Title VI rights were denied. I therefore advise you that your complaint **was not substantiated** and that I am closing the matter in our files.

You have the right to 1) provide additional information to this office for reconsideration of your complaint within seven (7) calendar days of receipt of this final written decision and/or 2) file a complaint externally with the Federal Transit Administration at:

Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor- TCR 1200 New Jersey Ave., SE Washington DC 20590

Thank you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to call me.

Sincerely,

Ramone Wilson, Executive Director
Sullivan County Human Rights Commission
Title VI Coordinator
100 North Street, PO Box 5012
Monticello, NY 17201
845-807-0189
Ramone.Wilson@sullivanny.gov

APPENDIX 5: Title VI Complaint Letter of Finding

Date

Name

Address

City, State Zip

Dear Name:

The matter referenced in your letter dated _____ against the County of Sullivan alleging Title VI violation has been investigated. The investigation **determined non-compliance** by the County of Sullivan in administering the Title VI obligations of nondiscrimination in the programs and services we administer. Immediate efforts are underway to correct the findings.

Thank you for bringing this important matter to our attention. You were extremely helpful during our review of the program to correct our implementation of the Title VI Program. If I can be of assistance to you in the future, do not hesitate to call me at _____.

Sincerely,

Ramone Wilson, Executive Director
Sullivan County Human Rights Commission
Title VI Coordinator
100 North Street, PO Box 5012
Monticello, NY 17201
845-807-0189
Ramone.Wilson@sullivanny.gov

APPENDIX 6: Title VI Notice to the Public



Notifying the Public of Rights under Title VI and the ADA

Non-Discrimination Notice to the Public

COUNTY OF SULLIVAN

Title VI of the Civil Rights Act of 1965 prohibits discrimination on the basis of race, color or national origin in programs and activities receiving federal financial assistance. Specifically, Title VI provides that “no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance” (42 USC Section 2000d).

Sullivan County is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B. If you feel you are being denied participation in or being denied benefits of the transit services by Sullivan County, or otherwise being discriminated against because of your race, color or national origin, you may contact:

Ramone Wilson, Executive Director
Sullivan County Human Rights Commission
Title VI Coordinator
100 North Street, PO Box 5012
Monticello, NY 17201
845-807-0189
Ramone.Wilson@sullivanny.gov

Timeframe: Complaints must be filed in writing within 180 days of the alleged incident.

Alternative Procedure: A complaint can also be filed directly with the Federal Transit Administration (FTA) Office of Civil Rights, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC 20590.

If information is needed in another language, please contact (845) 807-0485.

Si se necesita información en otro idioma, por favor contacto 845-807-0189.

APPENDIX 7: COUNTY OF SULLIVAN INTERPRETATION SERVICES 2026

<u>LANGUAGE</u>	<u>EXTENSION</u>	<u>DEPARTMENT</u>
<u>ARABIC</u> Harb, Jack	Ext. 0720	Sheriff's Office (Patrol)
<u>FRENCH</u> Corelli, Jade	Ext. 0677	District Attorney's Office
<u>HAITIAN/CREOLE</u> Desmond, Daniel James	Ext. 2409	Dept. of Family Services
<u>KOREAN</u> Ionta-Tocco, Rose	Ext. 0720	Sheriff's Office (Patrol)
<u>POLISH</u> Janczy, Beata Sandlewski, Kacper	Ext. 2363 Ext. 0528	Dept. of Family Services Planning & Community Dev.
<u>PORTUGUESE</u> Gouveia, Ana Linares-Rivas, Stephanie	Ext. 0709 Ext. 2241	County Clerk's Office (DMV) Public Health Services
<u>ROMANIAN</u> Buiciuc, Nicoleta	Ext. 2484	Dept. of Family Services
<u>RUSSIAN</u> Ledvin, Lina	Ext. 2048	Dept. of Community Services
<u>SPANISH</u> **Acevedo, Ericka Andino, James Barbato, Ginette Barragan, Evelyn **Betancourt, Christine **Bravo-Colon, Roberto **Burbano Aguirre, Cinthia Burkle, Pepsine Caraballo, Antonia Carcamo, Michael **Decker, Crystal Desmond, Daniel James Diaz, Norberto Diaz, Thalia Dolgas, Rosana Doran, Daiana **Fuentes, Riccy Galeas, Alexa	Ext. 2222 (845)292-8640, 0 Ext. 2204 Ext. 0720 Ext. 0709 Ext. 2465 Ext. 2492 Ext. 0423 Ext. 0720 Ext. 0720 Ext. 2330 Ext. 2409 Ext. 2308 Ext. 0408 Ext. 2013 Ext. 0720 Ext. 2397 Ext. 0409	Public Health Services Adult Care Center Public Health Services Sheriff's Office County Clerk's Office (DMV) Dept. of Family Services Dept. of Family Services County Clerk's Office Sheriff's Office (Civil Div) Sheriff's Office (Corrections) Dept. of Family Services Dept. of Family Services Dept. of Family Services Board of Elections Dept. of Community Services Sheriff's Office (Patrol) Dept. of Family Services Board of Elections

**Gouveia, Ana	Ext. 0709	County Clerk's Office (DMV)
Ludemann, Valerie	Ext. 2182	Dept. of Community Services
**Mareth, Betty Jo	Ext. 2446	Dept. of Family Services
**Mendez-Alvarez, Carolyn	Ext. 2440	Dept. of Family Services
Nava, Sandra	Ext. 0407	Board of Elections
Noel, Wanda	Ext. 2231	Public Health Services
**Peruchet, Catalina	Ext. 2461	Dept. of Family Services
**Peruchet, Iliana	Ext. 2285	Dept. of Family Services
Piure, Blanca	Ext. 2289	Dept. of Family Services
Ramos, Percy	Ext. 0720	Sheriff's Office (Patrol)
Ramos, Peter	Ext. 0720	Sheriff's Office (Patrol)
Reyes, Iris	Ext. 2232	Public Health Services
Reynolds, Rosalinda	n/a	DPW-Buildings – ACC
Rodriguez, Serafin	Ext. 0720	Sheriff's Office (Corrections)
Rodriguez-Walsh, April	Ext. 0591	Center for Workforce Dev.
**Ruperto, Kristine	Ext. 0351	Probation
**Serapio, Ivonne	Ext. 0590	Center for Workforce Dev.
Serrano-Garcia, Luz	Ext. 2066	Dept. of Community Services
Starner, Blake	Ext. 0720	Sheriff's Office (Patrol)

TAGALOG

Rivera-Call, May-Ann	Ext. 2254	Public Health Services
Somerville, Mariecris	(845)807-9205	Public Health Services
Guanzon, Rommel	(845)807-7270	Public Health Services

YIDDISH

**Teitelbaum, Joel	Ext. 0720	Sheriff's Office (Patrol)
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American Community Survey Data

TOWN	POPULATION	SPEAKS A LANGUAGE OTHER THAN ENGLISH		SPANISH	
		Numbers	%	Numbers	%
BETHEL	3,850	396	10.30%	75	1.90%
CALLICOON	2,930	154	5.30%	8	0.30%
COCHECTON	1,301	93	7.10%	19	1.50%
DELAWARE	2,238	214	9.60%	88	3.90%
FALLSBURG	13,683	3,468	25.30%	2,400	17.50%
FORESTBURGH	805	89	11.10%	22	2.70%
FREMONT	1,148	86	7.50%	34	3.00%
HIGHLAND	1,981	285	14.40%	81	4.10%
LIBERTY	9,297	2,576	27.70%	2156	23.20%
LUMBERLAND	2,148	212	9.90%	69	3.20%
MAMAKATING	11,490	1,897	16.50%	481	4.20%
NEVERSINK	3,276	412	12.60%	140	4.30%
ROCKLAND	3,211	429	13.20%	185	5.80%

THOMPSON	15,636	4,607	29.50%	2,836	18.10%
TUSTEN	1,497	89	5.90%	45	3.00%
CALLICOON / DELAWARE ROUTE					
TOWN	POPULATION	SPEAKS A LANGUAGE OTHER THAN ENGLISH		SPANISH	
	5yrs and older	Numbers	%	Numbers	%
BETHEL	3,850	396	10.30%	75	1.90%
CALLICOON	2,930	154	5.30%	8	0.30%
DELAWARE	2,238	214	9.60%	88	3.90%
LIBERTY	9,297	2,576	27.70%	2156	23.20%
THOMPSON	15,636	4,607	29.50%	2,836	18.10%
LUMBERLAND / BETHEL ROUTE					
TOWN	POPULATION	SPEAKS A LANGUAGE OTHER THAN ENGLISH		SPANISH	
	5yrs and older	Numbers	%	Numbers	%
BETHEL	3,850	396	10.30%	75	1.90%
HIGHLAND	1,981	285	7.90%	81	4.10%
LUMBERLAND	2,148	212	9.90%	69	3.20%
THOMPSON	15,636	4,607	29.50%	2,836	18.10%
MOVE SULLIVAN - ROUTE A , B, C &D					
TOWN	POPULATION	SPEAKS A LANGUAGE OTHER THAN ENGLISH		SPANISH	
	5yrs and older	Numbers	%	Numbers	%
BETHEL	3,850	396	10.30%	75	1.90%
LIBERTY	9,297	2,576	27.70%	2156	23.20%
FALLSBURG	13,683	3,468	25.30%	2,400	17.50%
MAMAKATING	11,490	1,897	16.50%	481	4.20%
THOMPSON	15,636	4,607	29.50%	2,836	18.10%
2025 PROPOSED ROUTE					
VILLAGE OF LIBERTY	4,555	1,957	43.00%	1758	38.60%
VILLAGE OF MONTICELLO	6,755	2,319	34.30%	1756	26.00%

Sullivan County

Legislative Memorandum

File #: ID-8514

Agenda Date: 7/21/2026

Agenda #: 8.

Narrative of Resolution:

To Award and Execute a Contract with Mid-State Communications and Electronics, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$739,172.62

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds:

DASNY Grant \$425,000

Capital Equip/Infrastructure Fund Balance 00915-00282 \$314,172.62

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH MID-STATE COMMUNICATIONS AND ELECTRONICS, INC.

WHEREAS, bids were received for Public Safety Communication Facility Site Development for the Emergency Communications Upgrade Project, and

WHEREAS, Mid-State Communications and Electronics, Inc., 185 Clear Road, Oriskany, NY 13424, is the lowest responsible bidder for this project, and,

WHEREAS, the Sullivan County Division of Public Safety / Office of Emergency Management has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with Mid-State Communications and Electronics, Inc., in accordance with Bid No. B-26-33, for Public Safety Communication Facility Site Development services in the amount not to exceed \$739,172.62.

BE IT FURTHER RESOLVED, that said contract is to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-8516

Agenda Date: 7/21/2026

Agenda #: 9.

Narrative of Resolution:

Authorize County Manager to sign a lease agreement with NYS Department of Labor

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$44,467.44

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 47-4701 Dept. Rentals

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN A LEASE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF LABOR (NYSDOL) FOR SPACE AT THE SULLIVAN COUNTY CAREER CENTER LOCATED AT 50 NORTH STREET, MONTICELLO, NEW YORK

WHEREAS, the NYSDOL leases space at 50 North Street, Monticello, New York; and

WHEREAS, the Center for Workforce Development rents space from the New York State Department of Labor (NYSDOL) to form the Sullivan County Career Center that is required under the Federal Workforce Opportunities and Opportunity Act (WIOA); and

WHEREAS, the lease agreement authorized under Resolution #256-22 terminated June 30, 2025 and was amended by resolution #383-25 authorizing continued payment in holdover tenancy; and

WHEREAS, the NYSDOL now seeks retroactive rent from July 1, 2025 through June 30, 2026 in the amount of \$93,250.44; and

WHEREAS, the County has paid \$48,783 during the holdover period and the difference now sought by the landlord is \$44,467.44.

WHEREAS, this agreement is to be extended an additional year through, June 30, 2027 to lock in the cost of the lease.

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to enter into a Holdover Lease Agreement with the NYSDOL, and such lease shall be in the form approved by the County Attorney.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that payment in the amount of \$44,467.44 is hereby authorized under the hold over lease agreement.

Sullivan County

Legislative Memorandum

File #: ID-8517

Agenda Date: 7/21/2026

Agenda #: 10.

Narrative of Resolution:

Deny a Request to Correct the 2026 Tax Roll of the Town of Mamakating

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO DENY A REQUEST TO CORRECT THE 2026 TAX ROLL OF THE TOWN OF MAMAKATING FOR TAX MAP #21.A-4-1

WHEREAS, an application dated June 12, 2026 having been filed by Anna Ayzenshtat with respect to property assessed to said applicant on the 2026 tax roll of the Town of Mamakating bearing Tax Map #21.A-4-1 pursuant to Section 556 of the Real Property Tax Law, requesting a correction to the assessment of the aforementioned parcel due to incorrect building inventory; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated June 23, 2026 recommending this Board deny said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be denied because the reason for the correction of error (COE) does not meet the requirements for a COE. An incorrect description of a building(s) is not a correctable error pursuant to Real Property Tax Law Sections 550 & 556. This claim is a grievance of valuation that must be brought before the Board of Assessment Review on grievance day.

NOW, THEREFORE, BE IT RESOLVED, that the application be denied upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairperson of the County Legislature be and they hereby are directed to note the decision of this Board on the application, send notice of denial to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Sullivan County

Legislative Memorandum

File #: ID-8520

Agenda Date: 7/21/2026

Agenda #: 11.

Narrative of Resolution:

Set Public Hearing on the SCCC 2026-2027 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SET PUBLIC HEARING ON THE SCCC 2026-2027 BUDGET

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on July 21, 2026, a tentative 2026-2027 budget for the Sullivan County Community College.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said tentative 2026-2027 budget for the Sullivan County Community College by the Sullivan County Legislature on August 20, 2026 at 8:45AM, in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing shall be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 21, 2026, a tentative 2026-2027 budget for the Sullivan County Community College.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid tentative 2026-2027 budget for the Sullivan County Community College at the Legislature's Hearing Room, County Government Center, Monticello, New York, 12701, on August 20, 2026 at 8:45 AM at which time all persons interested will be heard.

DATED: July 21, 2026

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

Sullivan County

Legislative Memorandum

File #: ID-8522

Agenda Date: 7/21/2026

Agenda #: 12.

Narrative of Resolution:

Authorize a Letter of Intent with the Roman Catholic Church of Saint Peter-Saint Anne of the Lake Saint Joseph and Saint Joseph for the potential purchase of real property.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$85,000

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s):

If 'No,' specify proposed source of funds: Contingent - would only be need to be paid if HONOR receives grant.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A LETTER OF INTENT WITH THE ROMAN CATHOLIC CHURCH OF SAINT PETER-SAINT ANNE OF THE LAKE-SAINT JOSEPH AND SAINT JOSEPH FOR THE POTENTIAL PURCHASE OF REAL PROPERTY

WHEREAS, the County Manager and the Roman Catholic Church of Saint Peter-Saint Anne of the Lake-Saint Joseph and Saint Joseph have negotiated a letter of intent for the purchase and sale of a former school building situated on a larger tax parcel known as Section 111, Block 5, Lot 1 in Sullivan County, NY; and

WHEREAS, the County desires to acquire the property for purposes of siting a transitional housing facility; and

WHEREAS, the letter of intent allows for a due diligence period allowing time for the satisfaction of various contingencies.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to sign a letter of intent for the purchase of real property, which is a certain piece of 482 Broadway, Monticello, New York consisting of a former school building situated on a larger tax parcel known as Section 111, Block 5, Lot 1 in Sullivan County, NY, in an amount of eighty-five thousand dollars (\$85,000) to be in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that the County Legislature authorizes payment of ten percent (10%) of the purchase price to be placed in escrow during the due diligence period.

Sullivan County

Legislative Memorandum

File #: ID-8523

Agenda Date: 7/21/2026

Agenda #: 13.

Narrative of Resolution:

Apply for and accept funding from the Tuberculosis (TB) Elimination Alliance Mini-Grants Program

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$15,000

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Grant Funding - No County Share

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPLY FOR AND ACCEPT FUNDING FROM THE TUBERCULOSIS (TB) ELIMINATION ALLIANCE MINI-GRANTS PROGRAM

WHEREAS, the Sullivan County Department of Public Health has the opportunity to apply for and receive funding through the Tuberculosis (TB) Elimination Alliance Mini-Grants Program, supported by the Centers for Disease Control and Prevention (CDC), to strengthen tuberculosis prevention, education, outreach, and quality improvement efforts; and

WHEREAS, the grant provides funding in an amount up to \$15,000 for the grant period October 1, 2026 through May 31, 2027; and

WHEREAS, awardees will enter into contract with the Tuberculosis Elimination Alliance Mini-Grants Program in August of 2026 and receive an advance of funding prior to the start of the Grant Period in September 2026; and

WHEREAS, the proposed project aligns with the Sullivan County Community Health Improvement Plan and the Department's communicable disease prevention priorities by supporting tuberculosis education, provider engagement, outreach to populations at increased risk, and quality improvement activities; and

WHEREAS, no County matching funds are required to accept this grant award; and

WHEREAS, all grant awards must be approved by the Sullivan County Legislature prior to acceptance and execution of the necessary grant documents.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the Tuberculosis (TB) Elimination

Alliance Mini-Grants Program; and

BE IT FURTHER RESOLVED, that the Sullivan County Manager hereby designates the Director of Public Health as the authorized representative to execute any and all documents to apply for the Tuberculosis (TB) Elimination Alliance Mini-Grants Program in an amount up to \$15,000 for the period October 1, 2026 through May 31, 2027; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and/or Chairman of the County Legislature to accept the award, and execute any and all documents required to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the Tuberculosis (TB) Elimination Alliance Mini-Grants Program funding be reduced or terminated, the County shall not be obligated to continue any activities undertaken solely through the use of these grant funds.

Sullivan County

Legislative Memorandum

File #: ID-8524

Agenda Date: 7/21/2026

Agenda #: 14.

Narrative of Resolution:

This resolution authorizes the award of RFP #R-26-16 and execution of an agreement with Accessibility Innovations Inc. to perform a comprehensive assessment of Sullivan County's current digital accessibility posture and develop a prioritized ADA Title II compliance action plan. The assessment and roadmap will assist the County in planning and budgeting for compliance with the U.S. Department of Justice's ADA Title II Web and Mobile Application Accessibility Rule, which requires compliance by April 24, 2027. This action authorizes only the assessment and planning phase and does not include remediation or implementation services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$14,551.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A1680-43-4304

If 'No,' specify proposed source of funds: N/A

Specify Compliance with Procurement Procedures: RFP #R-26-16

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH ACCESSIBILITY INNOVATIONS INC.

WHEREAS, on April 24, 2024, the United States Department of Justice published a Final Rule amending 28 CFR Part 35, implementing Title II of the Americans with Disabilities Act (ADA) by establishing accessibility requirements for the web content and mobile applications of state and local governments, requiring Sullivan County to achieve compliance no later than April 24, 2027; and

WHEREAS, Sullivan County maintains public-facing websites, mobile applications, electronic documents, and numerous third-party software applications that must be evaluated to determine the County's current accessibility posture and identify the actions necessary to achieve compliance with the federal accessibility requirements; and

WHEREAS, the County issued Request for Proposals (RFP) #R-26-16, "ADA Title II Web & Mobile Application Accessibility Rule Consulting Services," seeking professional consulting services to assist the County in evaluating its digital accessibility environment and developing a prioritized strategy for achieving compliance; and

WHEREAS, following review of the initial proposals, the County requested revised proposals limited to the preparation of (i) a comprehensive current-state accessibility assessment and (ii) a prioritized ADA Title II compliance action plan to guide the County's future compliance efforts; and

WHEREAS, the revised proposals were reviewed by County staff, and the proposal submitted by Accessibility Innovations Inc. was determined to be in the best interest of Sullivan County based upon the proposed scope of services, methodology, project deliverables, implementation schedule, and overall cost; and

WHEREAS, the Sullivan County Legislature finds that obtaining a comprehensive assessment of the County's digital accessibility posture and a prioritized compliance roadmap is necessary to support future planning, budgeting, procurement, governance, and remediation activities required to achieve compliance with federal accessibility requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby awards Request for Proposals (RFP) #R-26-16, "ADA Title II Web & Mobile Application Accessibility Rule Consulting Services," to Accessibility Innovations Inc. for professional consulting services consisting of a current-state accessibility assessment and the preparation of a prioritized ADA Title II compliance action plan, in accordance with its revised proposal; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to enter into an agreement with Accessibility Innovations Inc. for the above-described professional consulting services in an amount not to exceed Fourteen Thousand Five Hundred Fifty-One Dollars (\$14,551.00), subject to approval as to form by the County Attorney; and

BE IT FURTHER RESOLVED, that the Commissioner of the Division of Information Technology Services, or his designee, is authorized to administer the resulting agreement, review and accept project deliverables, and take such administrative actions as may be necessary to carry out the intent of this Resolution.